**MINUTES**
**TOWN OF PLOVER BOARD MEETING**
**FEBRUARY 15, 2024**

1. **CALL TO ORDER:**
   Chairman Garbe called the meeting of the Town of Plover Town Board to order at 6:01 PM with the Pledge of Allegiance. Also present were Supervisors Bentley, Firkus, Pingel, and Rossier; Clerk/Treasurer Weller; Superintendent of Highways William Honaker; Town of Plover residents Priscilla Garbe, Debra Sniadajewski, William Sniadajewski, and Janet Wolle; District 19 Portage County Board Supervisor Scott Soik; and Kerry Klismith of Infinity Plus 2, Inc.

2. **CORRESPONDENCE AND COMMUNICATIONS:**
   Supervisor Garbe mentioned the Wisconsin Towns Association district meeting in Stevens Point to be held on February 17 and indicated that he did not have a chance to follow up with John Gethers of Tech Pros on the status of the biometric time clock.

3. **PUBLIC COMMENTS:**
   Portage County Board Supervisor Scott Soik reported on and solicited feedback regarding Portage County's potential purchase of forty-two acres of land along County Road R north of the Portage County Highway Department in the Town of Plover for the eventual site of a new jail. He also provided updates pertaining to the Portage County Health Care Center, including offers to purchase and privatize the facility and a possible referendum in November to construct a new building.

   Town resident and former Town of Hull Clerk Janet Wolle requested that Resolution 20240201 to designate the number of poll workers for Town of Plover elections be rescinded and Resolution 091216 be reenacted to allow the Town of Plover Clerk/Treasurer to use her discretion to designate the number of poll workers for Town of Plover elections without needing approval from the Town of Plover Town Board before each election. Town resident and chief election inspector William Sniadajewski emphasized the need to have enough staffing on election days to help voters learn how to use the new voting equipment. Town resident Debra Sniadajewski voiced opposition to Resolution 20240201 due to it possibly restricting the Town of Plover Clerk/Treasurer's ability to adequately staff elections, especially while going through a learning curve with new voting equipment. Town resident Priscilla Garbe noted that it seems reasonable for board members to have input on the number of poll workers for Town of Plover elections as a matter of fiscal oversight. Clerk/Treasurer Weller mentioned that the Portage County Clerk and eight other county clerks hadn't heard of another municipal clerk having to get approval from a municipal body for the number of poll workers before each election and indicated that board members have oversight of election wages when adopting the annual budget.

4. **HIGHWAY SUPERINTENDENT REPORT AND AUTHORIZATION FOR PURCHASES:**
   Superintendent of Highways William Honaker questioned the status of speed limit signage on Lincoln Avenue near the Boston School Forest; more research is needed to determine future action. Honaker reported on tree removal along Pierce Avenue, road conditions and repairs, a local farm's ditching project, concrete blocks dumped along Birch Drive, and Sourcewell discounts on municipal purchases. Supervisor Rossier asked about fuel pump repairs on the Chevrolet 3500 truck.

5. **TAR KETTLE PURCHASE:**
Board members and Superintendent of Highways William Honaker discussed the purchase of a used Crafco Super Shot 60 melter/applicator which can be used in conjunction with better quality crack filling material; Supervisor Rossier detailed tasks that Honaker will need to follow up on after the purchase.

**Supervisor Rossier made the motion to authorize the purchase of the used Crafco Super Shot 60 melter/applicator from A-1 Services Wisconsin Rapids LLC, for $20,000.00, providing the funds are available in the 2024 budget. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.**

Board members and Superintendent of Highways William Honaker discussed what to do with the old tar kettle; Honaker will coordinate pickup or delivery of the new machine and get prices for crack filling material.

6. **TOWN OF PLOVER CULVERT INVENTORY METHOD:**
After consulting resources pertaining to the State of Wisconsin Department of Transportation Local Structures 6-20 Feet Program, Chairman Garbe anticipates the Town of Plover needing to look at eighteen culverts, of which six to eight may be in the six to twenty feet range; he recommended utilizing our own staff to collect and input data for applicable bridges and culverts rather than outsourcing the work.

**Supervisor Rossier made the motion to utilize our own staff to inventory bridges and culverts in the Town of Plover. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.**

Chairman Garbe will notify Portage County Highway Commissioner Nathaniel Check of the Town's decision and also contact neighboring municipalities to determine which municipality will handle bridge and culvert inventory on shared roads.

7. **LIQUOR LICENSE APPROVAL FOR INFINITY PLUS 2, INC. – AGENT KERRY KLISMITH:**
Town board members reviewed and discussed the Original Alcohol Beverage License Application submitted by agent Kerry Klismith for Infinity Plus 2, Inc.

**Supervisor Rossier made the motion to approve a Class "B" beer and "Class B" liquor license for Infinity Plus 2, Inc., contingent on stopping outdoor music by 11:00 PM, effective April 1, 2024. Premises description is 5330 Harding Avenue and includes the upper and lower levels of the building and outdoor spaces excluding the parking area. Supervisor Firkus seconded the motion, the question was called, and the motion carried unanimously.**

8. **OPERATOR/BARTENDER LICENSE APPROVALS:**
**Supervisor Rossier made the motion to approve operator/bartender licenses for Infinity Plus 2, Inc., employees Mara Floeter, Nicholas Klismith, and Peter Klismith. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.**

9. **VISTA SANDS SOLAR UPDATE:**
Chairman Garbe and Attorney Shane VanderWaal have compared the draft joint development agreement with Vista Sands Solar to the final joint development agreement with Portage Solar and found the documents to be very similar but have made modifications to ask Vista Sands Solar for the

same provisions granted by Portage Solar; additional considerations and requests have also been talked about. Chairman Garbe and Attorney Shane VanderWaal have had two meetings and are scheduled to meet with Town of Grant Chairperson Sharon Schwab and Attorney Nicholas Flanagan on February 16 to further discuss the proposed agreement. Chairman Garbe provided the Town of Buena Vista with a map of solar projects that was developed by Rod Sutter at the Portage County Planning and Zoning Department.

**10. AGRICULTURAL ROADS IMPROVEMENT PROGRAM (ARIP) APPLICATION:**

Chairman Garbe indicated that the Town of Plover can't apply for Agricultural Roads Improvement Program (ARIP) funding for a potential Taft Avenue project because the road isn't designated as a class "B" highway due to structural deficiencies and wasn't subject to a posted weight limitation for at least one month during 2023. Taft Avenue weight restrictions will be discussed at an upcoming meeting in hopes of taking advantage of possible future funding opportunities.

**11. ENGAGEMENT OF ENGINEERING FIRM FOR GRANT APPLICATION:**

Chairman Garbe reported on communications with other local chairpersons regarding their assistance from engineering firms in writing grant applications, as well as his conversation with an engineer at Gremmer & Associates, Inc. Because the Town of Plover can't currently apply for Agricultural Roads Improvement Program (ARIP) funding for a potential Taft Avenue project, no engagement of an engineering firm is needed at this time.

**12. MINUTES OF TOWN BOARD MEETINGS AND ANY OTHER MINUTES TO BE PRESENTED:**

**Supervisor Pingel made the motion to approve the minutes of the December 13, 2023, town board meeting as presented. Supervisor Firkus seconded the motion, the question was called, and the motion carried unanimously.**

**Supervisor Bentley made the motion to approve the minutes of the February 1, 2024, town board meeting as presented. Supervisor Rossier seconded the motion, the question was called, and the motion carried unanimously.**

**13. RECONCILED BANK STATEMENTS AND CASH SUMMARY:**

- **RECONCILED BANK STATEMENTS:**
  This item will appear on the next town board meeting agenda.

- **CASH SUMMARY AS OF FEBRUARY 15, 2024, AT 5:50 PM:**

| | | | |
|---|---|---|---|
| COMMITTED FUNDS: | | | $ 200,928.22 |
| UNCOMMITTED FUNDS: | GENERAL ACCOUNT | $ 2,228,851.53 | |
| | NOW CHECKING | $ 6,041.79 | |
| TOTAL UNCOMMITTED FUNDS: | | | $ 2,234,893.32 |
| TOTAL CASH FOR TOWN OF PLOVER: | | | $ 2,435,821.54 |

**Supervisor Pingel made the motion to approve the cash summary as presented, Supervisor Firkus seconded, the question was called, and the motion carried unanimously.**

**14. BUDGET ADJUSTMENTS:**

There were no budget adjustments presented.

15. **APPROVAL OF VOUCHERS FOR PAYMENT, SIGNING OF VOUCHER LIST, AND AUTHORIZATION OF TRANSFER OF FUNDS:**
    **Supervisor Pingel made the motion to approve the payment of $42,600.33 to cover Checks 27100 through 27129 and electronic funds transfers EFT011Q24 and EFTETF1223. Supervisor Rossier seconded the motion, the question was called, and the motion carried unanimously.**

16. **FUTURE MEETING DATES AND AGENDA ITEMS:**
    The next regular town board meeting is scheduled for Wednesday, March 6, at 6:00 PM. Future agendas may include room tax issues.

17. **ADJOURNMENT:**
    **Supervisor Bentley made the motion to adjourn the meeting at 8:26 PM, Supervisor Pingel seconded, the question was called, and the motion carried unanimously.**

Respectfully Submitted By:
Patricia Weller, Clerk/Treasurer
Approved: 03/06/24