Chairman
Steve Doyen
townchair@phelpswi.gov

Clerk/Treasurer
Sheryl J Ward
townclerk@phelpswi.gov

Deputy Clerk/Treasurer
Kathleen R Ray
deputyclerk@phelpswi.gov

Town of Phelps
4495 Town Hall Rd., PO Box 157
Phelps, WI 54554
Phone: 715-545-2270
Town Website: www.phelpswi.gov

Supervisors

Maureen L Robinson
supervisor.robinson@phelpswi.gov

Jeremy Ryan
supervisor.ryan@phelpswi.gov

Mary Ann (Mak) Holcomb
supervisor.holcomb@phelpswi.gov

Steve Waier
supervisor.waier@phelpswi.gov

Town of Phelps
Vilas County, Wisconsin
Regular Town Board Meeting Agenda

Date: Wednesday, October 14, 2026
Time: 6:00 pm
Place: Phelps Community Center, White Pine Board Room
4495 Town Hall Rd., Phelps WI

1. **Call Meeting to Order**
2. **Roll Call/Quorum Call**
3. **Pledge of Allegiance**
4. **Verification of Public Notice by Town Board**
5. **Correspondence and Communications**
6. **Reports**
   a. **Chairman Report**
   b. **Town Board Supervisors Reports**
   c. **Department/Committee Reports**
   d. **EMS/Fire Department Reports**
   e. **Clerk Report**

Discussion/Action on the Following Agenda Items (Public Comment will be Allowed on Each Agenda Item):

7. **Approval of the following Meeting Minutes**:
   - September 9, 2026, Regular Town Board Meeting
   - September 10, 2026, Special Town Board Budget Workshop Meeting
   - September 16, 2026, Special Town Board Budget Workshop Meeting
   - September 23, 2026, Special Town Board Budget Workshop Meeting
8. **Approval of September 2026 Financial Report**
9. **Approval of Checks and ACH/EFT Transactions: from September 1 through September 30, 2026, including Check #'s 20828 – 20865**
10. **Consider/Approve Operator License for the period of October 14, 2026, through June 30, 2028, for:**
    - **Bradley K Roberts**
    - **Jordan J Wolfer**
11. **Consider/Approve hiring Mika Justice-Haefner as the new Animal Control Officer**
12. **Consider/Approve advertising and filling the Clerk/Treasurer position in 2027**
13. **Consider/Approve EMS External Budget Amendment to cover the balance of Always Tire Ink Invoice #2009 as follows:**

    - **Expense: Account 5756023-Capital Outlay EMS Command Vehicle $1,233.00**
    - **Revenue: LGIP Ambulance Reserve $1,233.00**

14. **Consider/Approve Fire Department External Budget Amendment to cover upfitting invoices: Northern Edge Sport & Marina - $2,082.65; Always Tire Ink - $3,600.00 and Fire Service Inc.- $4,041.00 as follows:**
    - **Expense: Account 575602-Capital Outlay KME Pumper Tanker $9,723.65**
    - **Revenue: LGIP Fire Department Reserve $9,723.65**

15. **Consider/Approve Hwy Department External Budget Amendment for the purchase and installation of the plow for the 2026 Chevy Silverado Pickup as follows:**
    - **Expense: Account 5756024-2026 Chevy Silerado Pickup $11,500.00**
    - **Revenue: LGIP General Reserve $11,500.00**

16. **Consider/Approve Budget Amendment to cover insurance overages of $7,319.00 as follows:**
    - **Expense: Account 5193807 – Worker's Comp. Insurance $2,886.00**
    - **Expense: Account 5193881 – General Liability Insurance $4,433.00**
    - **Revenue: LGIP General Reserve $7,319.00**

17. **Consider/Approve proposal by Blue Design Group to solve the vestibule entrance issues at the library and main entry locations of the new community center**

18. **Consider/Approve the purchase of ID stickers for use of the Phelps Transfer Station and from what account to pay for the stickers. Chairman suggests using LGIP General Account to pay for stickers.**

19. **Consider/Approve the purchace of the cold weather kit of the community center generator and from what account. Chairman suggests using community center donations recevied by the Phelps Area Community Foundation.**

20. **Consider/Approve a request from the DNR to proclaim the month of November "Deer Donation Month"**

21. **Discussion/Action on Attorney's opinion on the E. Kerr Ln request to change the right-of-way**

22. **Consider/Approve the creation of a Community Center Event Oversight Advisory Committee**

23. **Consider/Discuss developing a Town owned vacant parel of land known as; Part of the SE 1/4 of the NE 1/4, Section 2, T41N, R11E, 4.14 acres, Kinner Ln, Parcel ID: 18-177-01, adjacent to Wavering Park, for a workforce/affordable housing project.**

24. **Adjournment**

Kathleen R Ray

Kathleen R Ray, Deputy Clerk/Treasurer

This agenda has been posted at the Phelps Community Center, Phelps Post Office, Phelps Convenience Center, Town Website, and emailed to the Vilas County News Review October 12, 2026.