

Chairman
Steve Doyen
townchair@phelpswi.gov

Clerk/Treasurer
Sheryl J Ward
townclerk@phelpswi.gov

Deputy Clerk/Treasurer
Kathleen R Ray
deputyclerk@phelpswi.gov



Town of Phelps
4495 Town Hall Rd., PO Box 157
Phelps, WI 54554
Phone: 715-545-2270
Town Website: www.phelpswi.gov

Supervisors

Maureen L Robinson
supervisor.robinson@phelpswi.gov

Jeremy Ryan
supervisor.ryan@phelpswi.gov

Mary Ann (Mak) Holcomb
Supervisor.holcomb@phelpswi.gov

Steve Waier
supervisor.waier@phelpswi.gov

**Town of Phelps
Vilas County, Wisconsin
Regular Town Board Meeting Agenda**

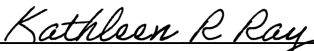
Date: Wednesday, September 9, 2026
Time: 6:00 pm
Place: Phelps Community Center, White Pine Room (use south entrance)
4495 Town Hall Rd., Phelps WI

1. **Call Meeting to Order**
2. **Roll Call/Quorum Call**
3. **Pledge of Allegiance**
4. **Verification of Public Notice by Town Board**
5. **Correspondence and Communications**
6. **Reports**
 - a. **Chairman Report**
 - b. **Town Board Supervisors Reports**
 - c. **Department/Committee Reports**
 - d. **EMS/Fire Department Reports**
 - e. **Clerk Report**

Discussion/Action on the Following Agenda Items (Public Comment will be Allowed on Each Agenda Item):

7. **Approval of August 12, 2026, Regular Town Board Meeting Minutes**
8. **Approval of August 2026 Financial Report**
9. **Approval of Checks and ACH/EFT Transactions: from August 1 through August 31, 2026, including Check #'s 20771 – 20827**
10. **Discussion/Action on Request by Keegan Langkau of Hillside Resort to consider allowing an additional timeframe to pay the required room tax or at a reduced late fee**
11. **Acceptance of donation from the Town of Phelps to Vilas County Economic Development Corporation, Kathy Schmitz**
12. **Acknowledgment of donation from the Shotwell Family on behalf of the Wavering Family Foundation**
13. **Consider/Approve 2-year Operator's License for Courtney A Szuta for the period of September 9, 2026, through June 30, 2028**
14. **Consider/Approve purchases for the Community Center generator as recommended by the electrician**

15. **Consider/Approve ID stickers for residents, including residents on Smokey and Little Smokey, for use of the Phelps Transfer Station**
16. **Consider/Approve increasing the limit on the Credit Card which is currently at \$5,000 and request to add an additional user**
17. **Consider/Approve the new Polling Place from the Fire Hall at 4499 Town Hall Rd to the Community Center at 4495 Town Hall Rd**
18. **Community Center Discussion/Action:**
 - **Open/Close hours of the Community Center**
 - **Fee for non-local organizations/non-profit organizations for use of the community center**
19. **Striping for parking on HWY E across from the museum to include handicap space**
20. **Scarecrow Fest Recap**
21. **Data Center Study**
22. **Adjournment**



Kathleen R Ray, Deputy Clerk/Treasurer

This agenda has been posted at the Phelps Town Hall/Community Center, Phelps Post Office, Phelps Convenience Center, Town Website, and emailed to the Vilas County News Review September 7, 2026.