

**Town of Phelps Planning and Development Commission**  
**4495 Town Hall Rd., PO Box 157**  
**Phelps WI 54554**  
**Fax 715-545-2270**

**Commission Members**

**Quita Sheehan, Chair**  
**Gene Hojan, Vice Chair**  
**Maureen Robinson, Secretary, Town Board Rep.**  
**Eugene McCaslin, Citizen Member**  
**Mark Neitzel, Citizen Member**  
**Jon Ward, Citizen Member**  
**Chad Scheissi-Moore, Citizen Member**



**Phelps Planning and Development Commission Agenda**  
**Tuesday March 3, 2026, 5:30 PM**  
**Phelps Town Hall, 4495 Town Hall Road**

1. CALL MEETING TO ORDER:
2. QUORUM OF MEMBERS' PRESENT:
3. VERIFICATION OF PUBLIC NOTICE
4. APPROVAL OF MINUTES of February 3, 2026, regular monthly meeting
5. COMMUNICATIONS AND CORRESPONDENCE:

**DISCUSSION/ACTION ITEMS**

6. THRIVE UPDATE:
  - a. Next Steps – recommendations from report. Jeremy Ryan
7. PARKS DEPARTMENT:
  - a. Parks Financial Report:
  - b. Park Supervisor Report: Schiessl-Moore
    - Parks Report - Wavering Park & LPP
    - Boat Landings – No Power Loading signs
    - Trail Maintenance -
    - Shooting Range -
  - c. Lakefront Pines Park: Sod Installation – see suggested schedule from Dave Selby
  - d. Wavering Park Sign Replacement offer from Ted Pasternak - Schiessl-Moore
  - e. Lakefront Pines Park docks – offer from NSTLA
  - f. Review Parks 5 year plan. Robinson
  - g. Military Creek Trailhead signage – Schiessl-Moore
8. CHAPTER SIX OF THE TOWN OF PHELPS COMPREHENSIVE PLAN REVIEW AND COMMENTS: The topic is Economic Development
9. PLANNING SUBCOMMITTEE/COMMITTEE/WORK GROUP UPDATES:
  - a. Housing Development Planning
  - b. CDA: Supervisor Robinson
  - c. Shooting Range Redevelopment Workgroup: Dave Selby
  - d. Military Hill Forest Fire Lookout Restoration Project:
    - Design specs and estimated costs – McCaslin
    - Fund Raising Plan - Sheehan
  - e. Veterans Memorial: Site selection – Laura Mills
  - f. Broadband Status
  - g. New Town Shop
  - h. Community Center Workgroup: Robinson, et al.
  - i. Town Lakes Committee: Robinson
10. SET DATE FOR NEXT MEETING: Tuesday April 7, 2026 at 5:30 PM, Phelps Town Hall
11. ADJOURNMENT:

***/s/ Quita Sheehan, Chair***

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***This meeting notice was posted at the Phelps Convenience Center, Phelps Post Office, Phelps Community Center/Town Hall Office, and the Town website.***

(Notice is hereby given that a majority of the Town Board might be attending this meeting. This constitutes a meeting of the Town Board pursuant to the State ex rel. Badke vs. Greendale Village Bd., 173 Wis. 2d 553, 494 N. W. 2d 409 (1993), and must be noticed as such, although the Town Board will not take any formal action at this meeting.)