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## Regular Town Board Meeting Agenda

**Date: Wednesday, January 14, 2026**

**Time: 6:00 pm**

**Place: Phelps Town Hall, 4495 Town Hall Rd., Phelps WI**

- 1. Call Meeting to Order**
- 2. Roll Call/Quorum Call**
- 3. Pledge of Allegiance**
- 4. Verification of Public Notice by Town Board**
- 5. Correspondence and Communications**
- 6. Reports**
  - a. Chairman Report**
  - b. Town Board Supervisors Reports**
  - c. Department/Committee Reports**
  - d. EMS/Fire Department Reports**

### **Discussion/Action on the Following Agenda Items (Public Comment will be Allowed on Each Agenda Item):**

- 7. Approval of the following Meeting Minutes:**
  - November 13, 2025, Combined Public Budget Hearing, Special Town Meeting of the Electors, and Special Town Board Meeting
  - December 6, 2025, Special Town Board Meeting
  - December 10, 2025, Special Town Board Meeting
  - December 10, 2025, Regular Town Board Meeting
  - December 30, 2025, Special Town Board Meeting
- 8. Approval of December 2025 Financial Report**
- 9. Approval of Checks and ACH/EFT Transactions: from December 1 through December 31, 2025, including Check #'s 20319 – 20402**
- 10. Consider/Approve Hwy employee(s) PTO carry over requests**
- 11. Consider/Approve Phelps High School students conducting a survey of Town residents.**
- 12. Appointment of Election Workers for 2026-2027 Election Cycle - Consider appointment of Democratic party election workers Robert Frohberg and Michelle Santy.**

13. Consider/Approve Appointment of Jean Petrick as Member At Large to the Community Development Authority (CDA) Board to a 3-year term to fill a vacancy. Term to commence on January 21, 2026 and end on April 30, 2029.
14. Discuss/Action of the following Cemetery requests by Ron Buell, Sexton:
  - a. Cemetery planting of trees and plants
  - b. Purchase of lawn mower
  - c. Selling of walker mower
  - d. Anything else Cemetery related
15. Consider/Approve obtaining the services of NorthStar Environmental to conduct an Environmental Inspection of the existing town hall/library building.
16. Consider/Approve using Town Reserves to purchase the 1-ton pickup truck outright.
17. Consider/Approve Board of Commissioners of Public Lands (BCPL) Resolution to borrow for the purchase of a multi-purpose fire vehicle.
18. Consider/Approve the purchase of a new Command/EMS vehicle.
19. Consider/Approve Contract with Geno Wente for Transfer Site Operations at the Phelps Recycling Center, 4351 DNR Vista Lane.
20. Discuss the following Room Tax Ordinance Sections and Procedures for Enforcement:
  - a. 3B. – Deadline for quarter returns: Change from 10 days to 30 days
  - b. 3E. – Payment to Chamber to be made within 30 days of the last day of each quarter
  - c. 5B. – Failure to File - interest rate
  - d. 6 – Failure to Pay – forfeitures
21. Consider/Approve Ordinance 2026-01 Animal Control
22. Consider/Approve Job Description for the position of Animal Control Officer
23. Consider/Approve Amendments to the Phelps Fire Department Bylaws.
24. Consider/Approve Construction Management Agreement between the Lac Vieux Desert Band of Lake Superior Chippewa Indians and the Town of Phelps for construction of the Forest Road 2205 Bridge Replacement Project.
25. Update on Hospital Site Redevelopment
26. Update on new Community Center project:
  - a. Naming the Conference Rooms
27. Update on new Town Shop project
28. Update on Hwy G Landfill issue
29. Adjournment

*Kathleen R Ray*  
Kathleen R Ray, Deputy Clerk/Treasurer

This agenda has been posted at the Phelps Town Hall/Community Center, Phelps Post Office, Phelps Convenience Center, Town Website, and emailed to the Vilas County News Review January 12, 2026.