

Chairman
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Clerk/Treasurer
Sheryl J Ward
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Deputy Clerk/Treasurer
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Town of Phelps
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Supervisors

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Steve Waier
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Regular Town Board Meeting Agenda

Date: Wednesday, January 14, 2026

Time: 6:00 pm

Place: Phelps Town Hall, 4495 Town Hall Rd., Phelps WI

1. **Call Meeting to Order**
2. **Roll Call/Quorum Call**
3. **Pledge of Allegiance**
4. **Verification of Public Notice by Town Board**
5. **Correspondence and Communications**
6. **Reports**
 - a. **Chairman Report**
 - b. **Town Board Supervisors Reports**
 - c. **Department/Committee Reports**
 - d. **EMS/Fire Department Reports**

Discussion/Action on the Following Agenda Items (Public Comment will be Allowed on Each Agenda Item):

7. **Approval of the following Meeting Minutes:**
 - **November 13, 2025, Combined Public Budget Hearing, Special Town Meeting of the Electors, and Special Town Board Meeting**
 - **December 6, 2025, Special Town Board Meeting**
 - **December 10, 2025, Special Town Board Meeting**
 - **December 10, 2025, Regular Town Board Meeting**
 - **December 30, 2025, Special Town Board Meeting**
8. **Approval of December 2025 Financial Report**
9. **Approval of Checks and ACH/EFT Transactions: from December 1 through December 31, 2025, including Check #'s 20319 – 20402**
10. **Consider/Approve Hwy employee(s) PTO carry over requests**
11. **Consider/Approve Phelps High School students conducting a survey of Town residents.**
12. **Appointment of Election Workers for 2026-2027 Election Cycle - Consider appointment of Democratic party election workers Robert Frohberg and Michelle Santy.**

13. **Consider/Approve Appointment of Jean Petrick as Member At Large to the Community Development Authority (CDA) Board to a 3-year term to fill a vacancy. Term to commence on January 21, 2026 and end on April 30, 2029.**
14. **Discuss/Action of the following Cemetery requests by Ron Buell, Sexton:**
 - a. **Cemetery planting of trees and plants**
 - b. **Purchase of lawn mower**
 - c. **Selling of walker mower**
 - d. **Anything else Cemetery related**
15. **Consider/Approve obtaining the services of NorthStar Environmental to conduct an Environmental Inspection of the existing town hall/library building.**
16. **Consider/Approve using Town Reserves to purchase the 1-ton pickup truck outright.**
17. **Consider/Approve Board of Commissioners of Public Lands (BCPL) Resolution to borrow for the purchase of a multi-purpose fire vehicle.**
18. **Consider/Approve the purchase of a new Command/EMS vehicle.**
19. **Consider/Approve Contract with Geno Wentz for Transfer Site Operations at the Phelps Recycling Center, 4351 DNR Vista Lane.**
20. **Discuss the following Room Tax Ordinance Sections and Procedures for Enforcement:**
 - a. **3B. – Deadline for quarter returns: Change from 10 days to 30 days**
 - b. **3E. – Payment to Chamber to be made within 30 days of the last day of each quarter**
 - c. **5B. – Failure to File - interest rate**
 - d. **6 – Failure to Pay – forfeitures**
21. **Consider/Approve Ordinance 2026-01 Animal Control**
22. **Consider/Approve Job Description for the position of Animal Control Officer**
23. **Consider/Approve Amendments to the Phelps Fire Department Bylaws.**
24. **Consider/Approve Construction Management Agreement between the Lac Vieux Desert Band of Lake Superior Chippewa Indians and the Town of Phelps for construction of the Forest Road 2205 Bridge Replacement Project.**
25. **Update on Hospital Site Redevelopment**
26. **Update on new Community Center project:**
 - a. **Naming the Conference Rooms**
27. **Update on new Town Shop project**
28. **Update on Hwy G Landfill issue**
29. **Adjournment**


Kathleen R Ray, Deputy Clerk/Treasurer

This agenda has been posted at the Phelps Town Hall/Community Center, Phelps Post Office, Phelps Convenience Center, Town Website, and emailed to the Vilas County News Review January 12, 2026.