

Town Chairman
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Town Board of Supervisors
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Town of Phelps
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Clerk/Treasurer
Sheryl J Ward
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Deputy Clerk/Treasurer
Kathleen R Ray
deputyclerk@phelpswi.gov

Town Website
www.phelpswi.gov

Town of Phelps

Regular Town Board Meeting Agenda

Date: Wednesday, November 12, 2025

Time: 6:00 pm

Place: Phelps Town Hall, 4495 Town Hall Rd., Phelps WI

1. **Call Meeting to Order**
2. **Roll Call/Quorum Call**
3. **Pledge of Allegiance**
4. **Verification of Public Notice by Town Board**
5. **Correspondence, Communications and Reports**

Discussion/Action on the Following Agenda Items (Public Comment will be Allowed on Each Agenda Item)

6. Approval of the following Meeting Minutes:

- October 7, 2025, Special Town Board Meeting Budget Workshop
- October 8, 2025, Regular Town Board Meeting
- October 20, 2025, Special Town Board Meeting Budget Workshop
- October 23, 2025, Special Town Board Meeting Budget Workshop

7. Approval of October 2025 Financial Report

8. Approval of Checks and ACH/EFT Transactions: from October 1 through October 31, 2025, including Check #'s 20239 – 20285

9. Discuss short-term rentals, room tax, and quarterly fund submission: Request by Molly Soto

10. Discuss RV/Camper water filling question

11. Update on Fire Tower Restoration

12. Consider/Approve the Appointment of Community Development Authority (CDA) Members: (Robinson)

13. Consider/Approve the following Budget Amendments:

- | | |
|--|---------------|
| ▪ Expense: Pay off BCPL Loan 2021128.01 – Highway Trucks and Backhoe | \$47,400.00 |
| ▪ Revenue: Idle Sites Grant | [\$25,000.00] |
| ▪ Revenue: LGIP General Reserve | [\$22,400.00] |

▪ Expense: Pay off Peoples State Bank Loan 111220017 – Parks Bobcat	\$9,050.00
▪ Revenue: Idle Sites Grant	[\$9,050.00]
▪ Expense: Nursing Home Demolition	\$5,891.00
▪ Revenue: Peoples State Bank Gear-Russel Donations	[\$5,891.00]
▪ Expense: Purchase of Flail Mower for John Deere Tractor (Brush Mower)	\$16,200.00
▪ Expense: Purchase of Plow for Cat Loader	\$30,950.00
▪ Revenue: Idles Sites Grant	[\$47,150.00]

14. **Discussion/Action on closing the following Accounts:**

- Peoples State Bank ARPA-Funds, Approximate balance of \$ 1,800 to be deposited into LGIP General
- Peoples State Bank Gear-Russel Donations, Approximate balance of \$ 27,476 to be deposited into LGIP General

15. **Consider/Approve Application/Resolution for a 10-year loan of \$221,893 with an interest rate of 5.5% from the Board of Commissioners of Public Lands for the purpose of financing the purchase of a Highway Dump Truck.**
16. **Consider/Approve signing contract with CNSI for computer and video hardware and a 3-year contract with Spectrum for phones and internet for the new Community Center building.**
17. **Discussion/Action on selling the current Town Hall/Library building to be moved off sight**
18. **Consider/Approve Town of Phelps Road Plan**
19. **Consider/Approve Private Road Name Request - Tranetzki Lane off Strong Road**
20. **Consider/Approve advertising and filling the Clerk/Treasurer position following the Resignation of Sheryl J Ward, whose final working day will be December 31, 2025**
21. **Update on former Lillian Kerr Health Care Center property:**
 - Demolition project
 - Future Development Strategies
22. **Update/Approve Republic Services Recycling Contract**
23. **Update on new Community Center project – Concrete cracks in the foundation**
24. **Update on new Town Shop project**
25. **Update on Hwy G Landfill issue**
26. **Adjournment**

Kathleen R Ray
 Kathleen R Ray, Deputy Clerk/Treasurer

This agenda has been posted at the Phelps Town Hall/Community Center, Phelps Post Office, Phelps Convenience Center, Town Website, and emailed to the Vilas County News Review November 10, 2025.