

Town of Phelps Planning and Development Commission
4495 Town Hall Rd., PO Box 157
Phelps WI 54554
Phone/Fax 715-545-2270

Commission Members

Quita Sheehan, Chair
Gene Hojan, Vice Chair
Maureen Robinson, Secretary, Town Board Rep.
Eugene McCaslin, Citizen Member
Mark Neitzel, Citizen Member
Jon Ward, Citizen Member
Chad Scheissl-Moore, Citizen Member



MEETING AGENDA
PLANNING & DEVELOPMENT COMMISSION
PHELPS TOWN HALL
Tuesday Aug 5, 2025
TIME: 5:30 P.M.

1. CALL MEETING TO ORDER
2. QUORUM OF MEMBERS' PRESENT
3. VERIFICATION OF PUBLIC NOTICE
4. APPROVAL OF MINUTES of July 1, 2025
5. COMMUNICATIONS AND CORRESPONDENCE

DISCUSSION/ACTION ITEMS AS FOLLOWS

6. PARKS DEPARTMENT
 - a. Parks Financial Report:
 - b. Park Supervisor Report: Schiessl-Moore
 - i. Parks Report - Wavering Park & LPP
 - ii. Boat Landings -
 - iii. Trail Maintenance -
 - iv. Shooting Range -
 - c. Shooting Range renovation
 - d. 5 year Parks Plan review
 - e. Military Creek Trailhead signage
7. PARKS BUDGET
8. PLANNING COMMISSION BUDGET
9. LAKEFRONT PINES PARK USE
 - a. Garbage management discussion
 - b. Rental use fee discussion
10. THRIVE
 - a. Development plan review. Share comments for compilation.
 - b. Former Hospital Demo Timeline
11. SUBCOMMITTEE UPDATES -
 - a. Housing Development Planning
 - b. CDA
 - c. Military Hill Fire Lookout Restoration Project
 - d. Town Shop update
 - e. Veterans Memorial
 - f. Broadband Status

g. Community Center Workgroup

12. SET DATE FOR NEXT MEETING – Tuesday September 2

13. ADJOURN

/s/ Quita Sheehan, Chair

This meeting notice was posted at the Phelps Convenience Center, Phelps Post Office, Phelps Community Center/Town Hall Office, and the Town website.

(Notice is hereby given that a majority of the Town Board might be attending this meeting. This constitutes a meeting of the Town Board pursuant to the State ex rel. Badke vs. Greendale Village Bd., 173 Wis. 2d 553, 494 N. W. 2d 409 (1993), and must be noticed as such, although the Town Board will not take any formal action at this meeting.)