

Town Chairman
Steve Doyen
townchair.phelps@gmail.com

Town Board of Supervisors
Maureen Robinson
Jeremy Ryan
David Selby
Steve Waier



Town of Phelps
4495 Town Hall Rd., PO Box 157
Phelps, WI 54554
Phone/Fax 715-545-2270
www.phelpswi.gov

Clerk/Treasurer
Sheryl J Ward
townclerk.phelps@gmail.com

Deputy Clerk/Treasurer
Kathleen R Ray
deputyclerk.phelps@gmail.com

Town of Phelps
Regular Town Board Meeting Agenda

Date: Wednesday, July 9, 2025

Time: 6:00 pm

Place: Phelps Town Hall, 4495 Town Hall Rd., Phelps WI

1. **Call Meeting to Order**
2. **Roll Call/Quorum Call**
3. **Pledge of Allegiance**
4. **Verification of Public Notice by Town Board**
5. **Correspondence and Communications:**
 - **Recognition to Diane Moline for 20 years of service**
 - **Phelps Women's Club Donation to the Phelps Area Community Foundation for the new Community Center/Library building**
6. **Reports**
 - a. **Chairman Report**
 - b. **Town Board Supervisors Reports**
 - c. **Department/Committee Reports**
 - d. **EMS/Fire Department Reports**

Discussion/Action on the Following Agenda Items (Public Comment will be Allowed on Each Agenda Item):

7. **Approval of the following Meeting Minutes:**
 - June 11, 2025, Special Town Board Meeting
 - June 11, 2025, Regular Town Board Meeting
 - June 18, 2025, Special Town Board Meeting
8. **Approval of June 2025 Financial Report**
9. **Approval of Checks and ACH/EFT Transactions: from June 1 through June 30, 2025, including Check #'s 20009 – 20079**
10. **Consider/Approve Appointment of Chad Schiessl-Moore as Citizen Member of Planning and Development Commission**

11. **Consider/Approve Operator's License for the Period of July 9, 2025 through June 30, 2026, for Michelle R. Rudnik-Peterson**
12. **Consider/Approve Private Road Name Request – Roadrunner Ct off State Hwy 17**
13. **Discussion of plane flying over Big Sand / Long Lake area**
14. **Consider/Approve Budget Amendment to pay for Archaeological Survey at the shooting range**
15. **Consider/Approve Budget Amendment for the purchase of a replacement Oxygen Probe Sensor Cap previously provided by the WI DNR at no charge**
16. **Consider/Approve Budget Amendment to use \$300 ± of the Incredible Bank CD that was cashed out on June 5, 2025, to purchase a desk top printer for Sheryl and put the remaining CD money in the LGIP General Account**
17. **Consider/Approve Budget Amendment to add \$1,000 donation from the Women's Club earmarked for purchasing additional snowflake decorations to Revenue Donation Acct 48506 Flowers-Tn Beautification then moved to Festive Lighting/Flowers Expenditure Acct to help cover the purchase of 4 snowflakes**
18. **Consider/Approve creating a Resolution for the Town Electors to approve the elimination of the Town Constable position and create an appointed Animal Control Officer position to comply with State Statutes**
19. **Consider/Approve Authorizing Clerk, Deputy Clerk and Chairman to approve signing cemetery deeds without prior Town Board review/approval**
20. **Consider/Approve the hiring of a private company for the fireworks display starting in 2026**
21. **Consider Grant and Other Funding Opportunities:**
 - **WisDOT Transportation Alternatives Program (TAP)** Application materials for the Transportation Alternatives Program (TAP) 2026-2030 Program Cycle are now available on the WisDOT website. Applications are due by 5:00 pm on Friday, October 31, 2025.
 - **WisDOT Surface Transportation Program (STP-Local) Grant**
 - **Federal Lands Access Program (FLAP) Grant**
 - **WisDOT Local Road Improvement Program (LRIP)- Discretionary and Supplemental Funding**
22. **Consider/Review General Liability Insurance Proposals for policy period August 1, 2025 through August 1, 2026**
23. **Consider/Approve enforcement action for property located at 2528 STH 17 for the following:**
 - **Unlicensed vehicles**
 - **Potential health hazard**
24. **Update on Former Lillian Kerr Health Care Center Property:**
 - **Demolition project**
 - **Future Development Strategies**
25. **Update on Solid Waste and Recycling Collection for 2026**
 - **Review Republic Services Proposal – Price Increase**
 - **Consider Compactor at 4351 DNR Vista Ln**
 - **Discuss future employee to man site at 4351 DNR Vista Ln**
 - **Electronics Recycling opportunity – COM2 Recycling Solutions**

26. **Update on new Community Center project**
 - **Discuss tentative start date of July 10, 2025 for Builders Risk Insurance**
27. **Update on new Town Shop project**
28. **Update on Hwy G Landfill issue – Town to consider sending a letter to County to hold off on selling property**
29. **Move into closed session Pursuant to Wis. State Statutes 19.85(1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Budget preparation regarding Employee Health Insurance and Wages for 2026**
30. **Adjourn closed session pursuant to Wis. State Statutes 19.85(1)(c) and Return to Open Session**
31. **Board May Consider Any Action Taken in Closed Session**
32. **Set Dates for 2026 Budget Workshop meetings**
33. **Adjournment**

/s/ Kathleen R Ray, Deputy Clerk/Treasurer

This agenda has been posted at the Phelps Town Hall/Community Center, Phelps Post Office, Phelps Convenience Center, Town Website, and emailed to the Vilas County News Review July 8, 2025.