



**Phelps Planning and Development
Commission Agenda
Tuesday July 1st, 2025, 5:30 PM
Phelps Town Hall, 4495 Town Hall Road**

1. Call Meeting to Order:
2. Notice of proper posting
3. Roll Call/Quorum Call
4. Review & approve minutes from prior regular monthly meeting
5. Recommend Chad Schiessl-Moore to fill open Commission position
6. Land Use Plan – discuss future responsibilities of Planning Commission and timeline
7. Parks Department:
 - a. Parks Financial Report:
 - b. Park Supervisor Report: Schiessl-Moore
 - Parks Report - Wavering Park & LPP
 - Boat Landings -
 - Trail Maintenance -
 - Shooting Range -
 - c. Headwaters Park management on LVD management update.
 - d. Shooting range: renovation update.
 - e. Review Parks 5-year plan. Identify action items and timelines.
 - f. Military Creek Trailhead signage
8. Former Hospital Demo Timeline:
9. THRIVE Update – Invite Kathy Schmidt VCED:
10. Housing Development Planning:
11. Planning Subcommittee/Committee/Work Group Updates:
 - a. CDA - Hojan
 - b. Fire Tower – Military Hill Forest Fire Lookout Restoration Project - Structural Analysis - McCaslin
 - c. Veterans Memorial – Design selection
 - d. Broadband Status
 - e. Community Center Workgroup – Robinson, et al.
12. Legal Matters:
13. Correspondence:
14. Citizen Communications & Correspondence:
15. Next Meeting: Tuesday August 5th 2025, at 5:30 PM, Phelps Town Hall
16. Adjournment:

This agenda has been posted at the Phelps Convenience Center and the Phelps Town Hall on Monday June 30th, 2025.

/s/ Quita Sheehan, Chair

This meeting notice was posted at the Phelps Convenience Center, Phelps Post Office, Phelps Community Center/Town Hall Office, and the Town website.

(Notice is hereby given that a majority of the Town Board might be attending this meeting. This constitutes a meeting of the Town Board pursuant to the State ex rel. Badke vs. Greendale Village Bd., 173 Wis. 2d 553, 494 N. W. 2d 409 (1993), and must be noticed as such, although the Town Board will not take any formal action at this meeting.)