

TOWNHALL, 3 EAST MAIN ROAD, PERU, MA 01235

SELECTBOARD MEETING MINUTES: July 6, 2026 @ 6:00 P.M.

Town Hall Community Center

Edward Munch, Chair Selectman
Verne Leach, Selectman
Samuel Haupt, Selectman
Terry Walker, Town Administrator
Bruce Cullett, Police Chief
Justin Russell, Highway Superintendent
Jonathon Mejias, Assessor
Valerie Bird, Board of Health Agent

Public Attendees: Tina Barrington

Item 1: Call to order: 6:00 p.m.

Item 2: Selectboard Roll Call: Selectman Haupt present, Selectman Munch present, Selectman Leach absent

Item 3: State Recording status: TA Walker recording, Tina Barrington recording

Item 4: Pledge of Allegiance to the Flag: Led by Chairman Munch

Item 5: Review and Approve BOS Meeting Minutes for 6/22/2026: Selectman Haupt motion to accept minutes as written, Selectman Munch second, 2-0.

Item 6: Update from Departments:

Assessors:

- Assessor Mejias mentioned that house inspections are going great.
- Sansoucy contract will be discussed and signed next week.
- Jonathon asked if the town would be willing to pay for his training. Selectman Munch mentioned that the town pays for training for the employees.

Board of health:

Valerie Bird, Health Agent, mentioned that she is concerned that Hogweed on both sides of East Windsor Road has not been treated. She also mentioned Hogweed on Bowman Road. Superintendent Russell mentioned that the plants on Bowman Road are not Hogweed. TA Walker will follow up Chris Polatin from Land Stewardship, Inc regarding the Hogweed treatment. Valerie Bird BOH Agent ordered citations forms for all departments in Peru. The process is a warning to correct the violation, then a citation will be issued to the individual: at that time they can pay the fine or prove they are complying. Chief Cullett mentioned that collecting the fine may be an issue and felt that the town should have a procedure in place.

Highway:

Superintendent Russell mentioned that he will need to use the FY27 Building Maintenance Account to resurface the parking lot. The BOS agreed that Superintendent Russell could use FY27 funds to fix the parking lot. Justin mentioned that South Road and Hickingbotham Roads will be closed during the daytime to replace 6 culverts on South Road and to replace 4 culverts on Hickingbotham Road. The closure will be placed on the town website, and no detail officers will be needed-dates July 13-July 17th.

Police Department:

Chief Cullett mentioned that the Town of Hinsdale executed the Chief's contract on June 24, 2026, and the contract will need signatures from the Peru BOS.

Town Administrator:

TA Walker mentioned that she is working with the accountants on balancing year end appropriations. She will be attending a Finance Committee meeting on July 9th to discuss encumbrances, carry forwards and year end transfers.

Maintenance:

Edward Munch stated that he will not be accepting reappointment for the maintenance position. He asked TA Walker to place an ad on the town website for a replacement. TA Walker asked if this should be advertised in the Berkshire Eagle. The BOS agreed that if no one is interested then she should advertise elsewhere.

Selectman Haupt is very disappointed that someone would make an Ethics complaint about how the position was filled. This complaint resulted in an unfavorable outcome.

Sam Haupt:

Sam mentioned that a Pilot Commission public listening session is scheduled at the Berkshire Innovation Center in Pittsfield, MA on July 24, 2026, at 10:00 a.m. Berkshire Regional Planning Commission sent notices to all departments in Berkshire County asking for support and feedback from all towns for the Pilot program.

Selectman Munch:

Selectman Munch wanted all employees to make sure that everyone isn't carrying over their vacation days into the next fiscal year FY27-FY28.

Item 7: Discussion and possible vote on replacing locks and new keys at Town Hall Entry Doors: Selectman Munch discussed this issue with Town Clerk Leach stating that there are too many keys not returned and we do not have a secure situation. Selectman Munch provided a quote from Lock Shop for \$450.00 which included 25 keys. A key card system was discussed. Chief Cullett mentioned the town hall should have better system. Placed on hold.

Item 8: Discussion and possible vote to modify Police Detail Rate: Selectman Munch motion to increase detail rate from \$60.00 per hour to \$70.00 per hour, Selectman Haupt second, 2-0.

Item 9: Discussion on Green Communities Grant Funds: TA Walker mentioned that there is a balance of around \$17,000 in the Green Communities Grant and the funds need to be spent by September 30, 2026. Superintendent Russell suggested an exhaust fan for the highway garage. Chief Cullett suggested weatherizing the crawl space and making it usable space. This was placed on hold.

Item 10: Discussion and possible vote on deeming town handicap ramp surplus: Chief Cullett suggested donating the ramp to United Cerebral Palsy. Selectman Munch motion to deem the handicap ramp surplus or donate it to UCP, Selectman Haupt second, 2-0. TA Walker will contact UCP.

Item 11: Discussion and possible vote on purchasing 2 desktops and 1 laptop for town hall: Selectman Munch motion to move forward with the purchase, Selectman Haupt second, 2-0.

Item 12: Review and Approve accounts payable, Treasury Warrants, Payroll warrants: V27-2026, V01-2027

Item 13: Public Input: none

Item 14: Adjourn: Chairman Munch motion to adjourn 7/6/2026 BOS meeting, Selectman Haupt second, 2-0 The 7/6/2026 BOS meeting adjourned at 7:04 P.M.

Articles used:

Citation

Quote from Lock Shop

Revolution invoice

Terry Walker

Recording Secretary

Edward Munch, Chairman *Edward Munch*

Samuel Haupt, Selectman *Sam. Haupt*

Verne Leach, Selectman *N/A*

Date approved: *7/20/24*

Received 7-24-2026
Kim Leach, Town Clerk



TOWN OF CLARKSBURG NOTICE OF VIOLATION

DATE OF OFFENSE: _____

NAME OF OFFENDER: _____

ADDRESS OF OFFENDER: _____

CITY, STATE, ZIP CODE: _____

OFFENSE: _____

TIME AND DATE OF VIOLATION

_____ (A.M.) (P.M.) ON _____ 20

LOCATION OF VIOLATION

NAME OF BUSINESS

AT _____

SIGNATURE OF ENFORCING PERSON

ENFORCING DEPARTMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOREGOING CITATION

X _____

() UNABLE TO OBTAIN SIGNATURE OF OFFENDER DATE MAILED _____

THE NONCRIMINAL FINE FOR THIS OFFENCE IS \$ _____

YOU HAVE THE FOLLOWING ALTERNATIVES IN THIS MATTER:

(1) You may elect to pay the above fine. Either by appearing in person between 8:30 a.m. and 4:30 p.m. Monday through Thursday, or by mailing a check, money order or postal note WITHIN TWENTY-ONE (21) DAYS OF THE DATE OF THIS NOTICE to: Town of Clarksburg - Town Clerk

111 River Road
Clarksburg, MA 01247

(2) If you desire to contest this matter in a non-criminal proceeding, you may do so by making a written request to the District Court, within 21 days of this notice for a hearing. A determination by a Judge, Clerk-Magistrate or Assistant Clerk Magistrate, will operate as a final disposition, with no resulting criminal record, provided any fine imposed by that officer is paid within the time specified.

(3) If you fail to pay the above fine or to appear as specified, a criminal complaint may be made against you.

() A. I HEREBY ELECT the first option above, confess to the offence charged, and enclose payment in the amount of \$ _____

() B. I HEREBY REQUEST a hearing on this matter with: CLERK-MAGISTRATE
NORTHERN BERKSHIRE DISTRICT COURT
111 Holden Street
North Adams, MA 01247

Signature: _____

WHITE: Violator Copy

YELLOW: Court Copy

PINK: Department Copy

6/27/2026

Quote

Lock Shop

Service Fee	\$80.00	
Lock entry door town hall	\$35.00	
Lock Community Center	\$35.00	
Keys 25 @ 12.00	\$300.00	
Total		\$450.00

INVOICE

Revolution MSP
401 South St
Ste 3
Dalton, MA 01226-1758

accounting@revmsp.com
+1 (413) 684-8648
revmsp.com



Bill to

Terry Walker
Town of Peru
3 East Main Street
Suite 102
Peru, MA 01235

Ship to

Terry Walker
Town of Peru
3 East Main Street
Suite 102
Peru, MA 01235

Invoice details

Invoice no.: 2054
Terms: Net 30
Invoice date: 06/29/2026
Due date: 07/29/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Hardware	ThinkCentre M75q Gen 5 AMD Ryzen 5 PRO 8500GE Windows 11 Pro 64 16.0GB RAM 512GB SSD M.2 2280 PCIe 3 Year Warranty Clerk and Sign	2	\$1,189.00	\$2,378.00
2.		Hardware	ThinkPad T14 G6 Intel® Core Ultra 5 225U 14" WUXGA Touch Windows 11 Pro 64 16.0GB RAM 512GB SSD M.2 2280 PCIe Cruiser	1	\$1,550.00	\$1,550.00
3.		Onsite Support	Set up and install new systems. Move user's data to OneDrive and SharePoint. Install needed applications	1	\$500.00	\$500.00

Total

\$4,428.00

Ways to pay

BANK 

Note to customer

Best effort is made to order equipment based on current vendor stock and are subject to change.

Cancellation of confirmed orders will result in a 20% restocking fee.