

WOODLANDS PARTNERSHIP of NORTHWEST MASSACHUSETTS

A Mission of Natural Resource Based Economic Development, Forest Conservation,
& Municipal Financial Sustainability

MEETING NOTICE

The **Finance & Budgeting Committee** of the **Woodlands Partnership of Northwest Massachusetts** will meet on Wednesday, June 18, 2025, 10 – 11:15 a.m.

This is a **hybrid** meeting. Members of the public are welcome to attend.

In-person: New England Forestry Foundation, Littleton, MA

To request the Zoom link at any time, contact lhayden@newenglandforestry.org

Agenda

1. Call to order and welcome; Introductions
2. Approval of minutes from April 10, 2025
3. Overview & discussion of Partnership grant budget accounts and Agent contract; plan for routine financial reporting
4. Discuss next steps regarding future financial structure of WP to receive donations, direct grant funding and potential to work with community foundations; seeking attorney or accountant advice re: fiscal sponsor
5. Guidance on renewing Board Director & Officer Liability insurance expiring this fall
6. Confirming appointments for June 24 & 25 visit with fundraising consultant Stephanie Schilling
7. Agent updates: state & federal funding status; Collins Center study on public safety & PILOT due June 30; Heritage Area consultant interviews underway; Events: June 19 Shelburne Falls event on edible & medicinal forest plants; Final count due for June 24 Annual Meeting dinner at Greylock Glen; recorded June 12 webinar: How Do Forests Grow?
8. Scheduling next meeting(s)
9. Any item(s) not anticipated within 48 hours
10. Public comment
11. Adjourn

Finance & Budgeting Committee members: Joe Nowak – *Adams (chair)*; Dicken Crane – *Windsor (board chair)*; Chris Cozzaglio – *Berkshire Regional Planning Commission (board treasurer)*; Robert O'Connor – *Massachusetts Executive Office of Energy & Environmental Affairs*; Keith Ross – *Society of American Foresters, Massachusetts Chapter*

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Kim Leach, Town Clerk