

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

**SELECT BOARD MEETING MINUTES: April 13, 2026 @ 6:00 P.M.**

Town Hall Meeting Room

Verne Leach, Chair Selectman  
Samuel Haupt, Selectman  
Edward Munch Selectman  
Terry Walker, Recording Secretary  
Justin Russell, Highway Superintendent  
Bruce Cullett, Police Chief  
Bonny DiTomasso, COA Director  
Doug Haskins, Parks and Recreation

Public Attendees: Greg Biono, Michael Henault

**Item 1: Call to order:** 6:00 P.M.

**Item 2: Selectboard Roll Call:** Chairman Leach present, Selectman Haupt present, Selectman Munch present

**Item 3: State Recording status:** Town Administrator Walker, Selectman Leach recording for personal reasons under exemption E

**Item 4: Pledge of Allegiance to the Flag:** Led by Selectman Leach

**Item 5: Review and approve BOS meeting minutes for 3/30/2026:** Selectman Leach motion to accept 3/30/2026 minutes as written, Selectman Munch second, 3-0.

**Item 6: Update from Departments:**

**Highway Department:**

- Highway Superintendent Russell mentioned that they are working on spring cleanup and they will be sweeping the roads next week.
- He is working with MassDot on paving bids.
- Justin mentioned that Tim Davis has been working for 6 months and asked the BOS if he is eligible for vacation. The BOS agreed that Tim Davis is eligible for paid vacation.

**COA Director**

Bonny DiTomasso mentioned that whenever a resident needs transportation they need to give her a two-day notice. She has delivered shoe cleats and files of life to residents and they are very appreciative.

**Parks and Rec.**

Doug Haskins would like to work with Superintendent Russell with issues at the basketball court. Justin felt that the parking lot should be paved first.

Doug asked the BOS if baseball leagues from other towns could use the field to practice. The BOS agreed that anyone can use the field. Doug would also like to install 4-foot fence around the perimeter of field.

**Town Administrator:**

**TA Walker mentioned that:**

- Chris Polatin, Land Stewardship Inc, has not replied on treating Hogweed at 55 North Road for FY27.
- Town of Washington Vocational Transportation-TA Walker is still waiting to receive contract from Town Administrator in Washington.
- Town Web- TA Walker is still waiting

**Samuel Haupt:**

Sam was sworn in as a commissioner on the Pilot program for State Owned Land. The event took place in Pelham, MA and Sam is the only Selectboard member from Berkshire County serving on board.

**Item 7: Discussion and possible vote to accept Annual Town Meeting Petitions submitted by Bony DiTomasso:**

Selectman Leach mentioned that he is aware that the BOS cannot change verbiage on the 3 Citizen's Petitions. Selectman Leach also mentioned that the petitions do not specify a date and whether these are for a Special Town Meeting or an Annual Town Meeting.

Selectman Haupt stated that the petitions do specify Annual Town Meeting. Selectman Haupt asked Bonny DiTomasso if all the language should be included in the OPEB Citizen's Petition. Bonny Tomasso replied that all the language needs to be included because there is a second step for OPEB that must be approved at ATM. There was some discussion about voting on the Citizen's Petition. TA Walker mentioned that once the Citizens Petitions were certified by the Town Clerk there isn't any reason for the BOS to vote. TA Walker asked what the BOS were voting on. Selectman Leach stated that he was not voting. BOS agreed that this will be on ATM warrant because all 3 Citizens' Petitions have been certified by the Town Clerk. The BOS did not vote.

**Item 8: 6:35 p.m. Discussion with Greg Boino or Mike Henault from Central Berkshire Regional School District:**

Greg Boino and Superintendent Mike Henault presented a copy of the final budget which was presented at the meeting held on March 12, 2026. Superintendent Henault mentioned that everyone worked diligently to reduce Peru's increase from 10% in the preliminary budget to 6.6 % in the final budget. The school district also worked diligently to reduce increases by decreasing insurance costs, cutting 4 positions, a van driver and 3 teachers, reducing the number of laptops and negotiating computer software contracts. Superintendent Henault stated that the budget cuts are not affecting the student's education. Superintendent Henault mentioned that he was aware that all small towns are financially stressed, funds need to be spent on maintaining roads and operating the town. He reiterated that budget cuts the school district made will not be affecting the student's education. He also added that we have the lowest per pupil cost in the county. Mike will send a letter to the BOS to accept, sign, and send to our state legislators to advocate for more rural aid. Superintendent Henault and Greg Boino are working with the towns, parents and school district to be certain students are living in the town that is paying their tuition. The plan is not to kick students out of school but charging tuition to the correct town. Mike mentioned that to correct residency fraud parents may be asked to prove residency of student with a current electric bill, the address on a mortgage, or a letter from a landlord.

**Item 9: Discussion and possible vote on suggestions for the Woodland partnership Grant for \$25,000.00:** The Board agreed that the Woodlands Partnership Grant would be written to improve access to state owned land and continue improving Mongue Road, Beauman Road, Curtin Road and Pierce Road.

**Item 10: Discussion and possible vote on FY27 budget:** Placed on hold

**Item 11: Discussion and possible vote on which town positions to designate as Special Municipal positions:** TA Walker spoke with two Ethics Attorneys and the law states that the BOS could accept a letter from each employee that holds

two paid appointed positions. The letter will be in the employees' file and filed with the Town Clerk. The attorney stated that that is the best way to keep employees in compliance. The attorney mentioned another avenue for the BOS is to vote and accept Disclosure MGL c. 268A section 20 (d) but that is more complicated. The BOS feels that making the jobs special positions is how they want to proceed. TA Walker mentioned that her issue with conflict-of-interest law is because she held the Recording Secretary position before she was hired as Town Administrator. This was placed on hold until Selectman Haupt contacts an Ethics Attorney.

**Item 12: Review and Approve Accounts Payable, Treasury Warrant and Payroll Warrant: V21-2026**

- Selectman Leach asked TA Walker if she had any news about the ADA Grants. TA Walker mentioned that the ADA grant was denied because the ADA Self-Evaluation and Transition Plan was outdated since 2019. A committee needs to be created and work with BRPC to update all paperwork.
- Selectman Haupt mentioned that the DOR, Accountants, Finance Committee Chairman Cullett, Selectman Haupt, Town Administrator Walker, and Treasurer Wendling meet every two weeks to discuss the progress of town finances. Eric Kinsherf, our Accountant, decided to stay on for another year.

**Item 13: Public Input: N/A**

**Item 14: Adjourn:** Selectman Leach made a motion to adjourn the 4/13/2026 BOS Meeting, Selectman Munch second, Vote 3-0. The 4/13/2026 BOS Meeting adjourned at 7:32 P.M.

**Articles used:**

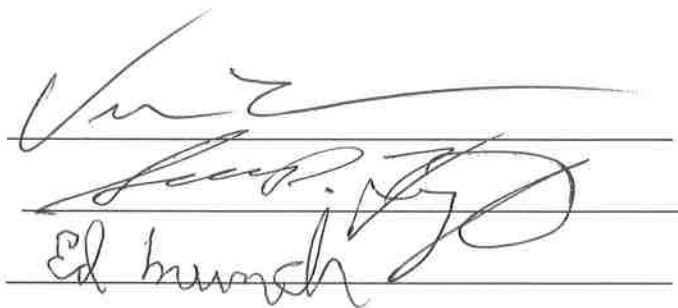
V21-2026 warrant  
Minutes 3/30/2026  
CBRSD FY27 Final budget  
3 Citizen's Petitions  
Letter from Terry Walker  
Ethics Disclosure 268A section 20 (d)

*Terry Walker*  
*Recording Secretary*

Verne Leach, Chairman

Samuel Haupt, Selectman

Edward Munch, Selectman



Date Approved: 4/27/26

Received 5-4-2026  
Kim Leach, Town Clerk

# CENTRAL BERKSHIRE REGIONAL SCHOOL DISTRICT

254 Hinsdale Road, PO BOX 299  
Dalton, MA 01227-0299  
Administrative Offices 413-684-0320  
Fax 413-684-4088

**FY 2027 Operating and Capital Assessment**  
**Adopted March 12, 2026**

## Town of Peru

<b>OPERATING BUDGET FY 2027</b>				
Minimum Contribution/Basic Budget				\$1,016,639.00
Excess Debt				
Transportation Assessment			\$67,112.00	
<b><u>Total Net Operating Assessment</u></b>			<b>\$1,083,751.00</b>	
<b>CAPITAL BUDGET</b>				
Wahconah Renovation	6.57%			\$4,760.00
Wahconah Building Project	6.57%			\$151,537.00
<b><u>Total Capital Budget</u></b>			<b>\$156,297.00</b>	
<b>Total Amount Due</b>				<b>\$1,240,048.00</b>

<b>PAYMENT SCHEDULE</b>				
Date Payable	Operating	Transportation	Capital	Total Due
08/15/2026	\$254,159.75	\$16,778.00	\$39,074.25	\$310,012.00
12/15/2026	\$254,159.75	\$16,778.00	\$39,074.25	\$310,012.00
02/15/2027	\$254,159.75	\$16,778.00	\$39,074.25	\$310,012.00
06/01/2027	\$254,159.75	\$16,778.00	\$39,074.25	\$310,012.00
<b>Totals</b>	<b>\$1,016,639.00</b>	<b>\$67,112.00</b>	<b>\$156,297.00</b>	<b>\$1,240,048.00</b>

PETITION TO THE TOWN OF PERU TO AMEND THE BYLAWS

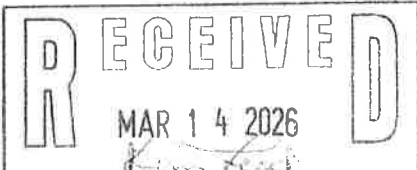
The Undersigned being TEN (10%) percent or more registered voters in the Town of PERU, MASSACHUSETTS, hereby petition the Town of Peru in accordance with MGL Ch. 39 Section 10 to amend the Bylaws to add the following as a new section in the bylaws:

THE BOARD OF SELECTMEN SHALL BE REQUIRED TO SCHEDULE THE PERU ANNUAL TOWN MEETING NO LATER THAN THE SECOND SATURDAY IN MAY at 5 P.M.

PRINT NAME	RESIDENCE ADDRESS	SIGNATURE	DATE
Justin Russell	7 Haskell Rd	[Signature]	2-20-26
DAVID TARTICK	52 So. Rd. EXT.	[Signature]	2-20-26
JUDITH TARTICK	52 SO. RD. EXT.	[Signature]	2-20-26
Jennifer Radwich	121 Middlefield Rd	[Signature]	2/26/26
Gary Campbell	8 Marlow Drive	[Signature]	2/26/26
Paul Bianco	23 Bonny Ln.	[Signature]	2/26/26
Evalynn Shaw	127 E. Windsor Rd	[Signature]	2-26-26
Denise Shaw	127 E. Windsor Rd	[Signature]	2-26-26
John Di Tomasso	33 South Rd	[Signature]	2-27-26
Bonny Di Tomasso	33 South Rd	[Signature]	2-27-26

Certification of Signatures, Peru, Massachusetts  
 We certify that Ten (10%) of the above names are qualified voters from Peru, Massachusetts

REGISTRARS OF VOTERS OR ELECTION COMMISSIONERS OF PERU, MASSACHUSETTS  
[Signature] [Signature]  
[Signature]



C. J. Y

PETITION TO THE TOWN OF PERU TO AMEND THE BYLAWS

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PRINT NAME	RESIDENCE ADDRESS	SIGNATURE	DATE
✓ BRUCE Collett	[REDACTED]	<i>Bruce Collett</i>	3/12/26
✓ Michael Hunt	[REDACTED]	<i>Michael Hunt</i>	3/13/26
✓ Rachael Clarkhuff	[REDACTED]	<i>Rachael Clarkhuff</i>	3/13/26
✓ Greta Cullett	[REDACTED]	<i>Greta Cullett</i>	3/13/26

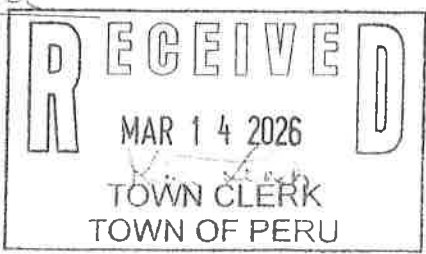
Certification of Signatures, Peru, Massachusetts

We certify that Four (4) of the above names are qualified voters from Peru, Massachusetts

REGISTRARS OF VOTERS OR ELECTION COMMISSIONERS OF PERU, MASSACHUSETTS

*Sharon A. French*  
*Karin A. Leach*

COPY



PETITION TO THE TOWN OF PERU TO CHANGE THE POSITION OF TOWN CLERK AS DESCRIBED UNDER M.G.L. c41, SECTION 1 FROM AN ELECTED TO AN APPOINTED POSITION

The Undersigned being TEN (10%) percent or more registered voters in the Town of PERU, MASSACHUSETTS, hereby petition the Town of Peru to change the position of Town Clerk as described under M.G.L. Ch 41 Section 1 from an Elected to an Appointed Position.

PRINT NAME	RESIDENCE ADDRESS	SIGNATRE	DATE
✓ Justin Russell	7 Haskell Rd	J Russell	2-20-26
✓ DAVID TARTICK	52 So. Rd. EXT	David Tartick	2-20-26
✓ JUDITH TARTICK	52 SO. RD. EXT	Judith Tartick	2-20-26
✓ Jennifer Radwicz	121 Middlefield Rd	J Radwicz	2/26/26
✓ Gary Campbell	8 Marlow Drive	G Campbell	2/26/26
✓ Paul Bianco	23 Bonny Ln.	P Bianco	2/26/26
✓ Evelyn Shaw	127 E. Windsor Rd	Evelyn Shaw	2-26-26
✓ Denise Shaw	127 E. Windsor Rd	Denise Shaw	2-26-26
✓ John DiTomasso	33 South Rd	J DiTomasso	2-27-26
✓ Bonny DiTomasso	33 South Rd	Bonny DiTomasso	2-27-26

Certification of Signatures, Peru, Massachusetts  
 We certify that Ten 10 of the above names are qualified voters from Peru, Massachusetts

REGISTRARS OF VOTERS OR ELECTION COMMISSIONERS OF PERU, MASSACHUSETTS  
Sharon M. Houck Frank M. Bump  
Kris A. Leach

 COPY

**RECEIVED**  
 MAR 14 2026  
 Kris Leach  
 TOWN CLERK  
 TOWN OF PERU

PETITION TO THE TOWN OF PERU TO CHANGE THE POSITION OF TOWN CLERK AS DESCRIBED UNDER M.G.L. c41, SECTION 1 FROM AN ELECTED TO AN APPOINTED POSITION

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PRINT NAME	RESIDENCE ADDRESS	SIGNATRE	DATE
✓ Bruce Cullett	[REDACTED]	Bruce Cullett	3/12/26
✓ Michael Hunt	[REDACTED]	[REDACTED]	3/12/26
✓ Rachael Carthoff	[REDACTED]	Rachael L Carthoff	3/13/26
✓ Greta Cullett	[REDACTED]	Greta Cullett	3/13/26

Certification of Signatures, Peru, Massachusetts

We certify that 4 - four of the above names are qualified voters from Peru, Massachusetts

REGISTRARS OF VOTERS OR ELECTION COMMISSIONERS OF PERU, MASSACHUSETTS  
Sharon M. Leach  
Kevin A. Leach

 COPY

**RECEIVED**  
 MAR 14 2026  
 TOWN CLERK  
 TOWN OF PERU

## PETITION TO THE TOWN OF PERU TO CREATE AN OTHER POST-EMPLOYMENT BENEFITS FUND

The Undersigned being TEN (10%) percent or more registered voters in the Town of PERU, MASSACHUSETTS, hereby petition the Town of Peru in accordance with MGL Ch. 32B Section 20 to create an Other Post-Employment Benefits Fund for the current and future liabilities of the Town for group health insurance benefits for the retirees and their dependents, which fund may be expended by a 2/3 vote of a Town Meeting, and designate a trustee or trustees, and further, to direct that such trustee or trustees adopt and file a declaration of trust and take all other actions as required by said section, or take any other action relative thereto.

PRINT NAME	RESIDENCE ADDRESS	SIGNATURE	DATE
✓ Justin Russell	7 Haskell Rd	<i>[Signature]</i>	2-20-26
✓ DAVID TARTICK	52 So Rd. EXT.	<i>[Signature]</i>	2-20-26
✓ JUDITH TARTICK	52 So. Rd. EXT.	<i>[Signature]</i>	2-20-26
✓ Jennifer Radwicz	121 Middlefield Rd	<i>[Signature]</i>	2/26/26
✓ Gary Campbell	8 Marlow Drive	<i>[Signature]</i>	2/26/26
✓ Paul Bianco	23 Boony Ln.	<i>[Signature]</i>	2/26/26
✓ Evelyn Shaw	127 E. Windsor Rd	<i>[Signature]</i>	2-26-26
✓ Denise Shaw	127 E. Windsor Rd	<i>[Signature]</i>	2-26-26
✓ John DiTomasso	33 South Rd	<i>[Signature]</i>	2-27-26
✓ Bonny DiTomasso	33 South Rd	<i>[Signature]</i>	2-27-26

Certification of Signatures, Peru, Massachusetts

We certify that Ten - 10 of the above names are qualified voters from Peru, Massachusetts

REGISTRARS OF VOTERS OR ELECTION COMMISSIONERS OF PERU, MASSACHUSETTS

Sharon A. Chauli Tom Mc...  
Kim A Leach

COPY

**R E C E I V E D**  
 MAR 14 2026  
*Kim Leach*  
 TOWN...  
 TOWN C...

## PETITION TO THE TOWN OF PERU TO CREATE AN OTHER POST-EMPLOYMENT BENEFITS FUND

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PRINT NAME	RESIDENCE ADDRESS	SIGNATRE	DATE
✓ BRUCE CULLETT	[REDACTED]	<i>Bruce Cullett</i>	3/12/26
✓ Rachael Carkhuff	[REDACTED]	<i>Rachael R Carkhuff</i>	3/13/26
✓ Michael Hunt	[REDACTED]	<i>M Hunt</i>	3/13/26
✓ Greta Cullett	[REDACTED]	<i>Greta Cullett</i>	3/13/26

Certification of Signatures, Peru, Massachusetts

We certify that 4-FOUR OF the above names are qualified voters from Peru, Massachusetts

REGISTRARS OF VOTERS OR ELECTION COMMISSIONERS OF PERU, MASSACHUSETTS  
*[Signature]*  
*[Signature]*  
Kim A Leach

 COPY

R
E C E I V E D
D  
 MAR 14 2026  
 TOWN CLERK  
 TOWN OF PERU

March 17, 2026

Board of Selectmen  
3 East Main Road  
Peru, MA 01235

Dear Board of Selectmen:

The purpose of this letter is to request your approval for me to hold more than one appointed position with the Town.

In general, the conflict of interest law restricts municipal employees from holding more than one appointed town position, where at least one position is paid. However, in recognition of the difficulty small towns experience in finding people willing to serve in town positions, the law gives Boards of Selectmen the power to grant exemptions from that restriction.

The multiple appointed positions that I wish to hold are:

- 1) Town Administrator with an annual salary of \$40,000.
- 2) Recording Secretary with an annual salary of \$5,000.

Under § 20 of the conflict-of-interest law, G.L. c. 268A, in towns with a population of less than 3,500, the Board of Selectmen may allow a municipal employee to have more than one appointed position. Since our town, Peru, has a population of 850, you as the Board of Selectmen have the power to authorize me to hold all of the positions listed above.

I hereby request that the Board of Selectmen approve the exemption under § 20 to allow me to hold all of the listed appointed positions.

Very truly yours,

Terry L. Walker

**DRAFT**

**DISCLOSURE BY SPECIAL MUNICIPAL EMPLOYEE  
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT  
AS REQUIRED BY G. L. c. 268A, § 20(d)**

SPECIAL MUNICIPAL EMPLOYEE INFORMATION	
Name of special municipal employee:	
Put an X beside one statement.	<p>I am a <b>special municipal employee</b> because:</p> <p><input type="checkbox"/> I am a selectman in a town with a population of 10,000 or fewer people;</p> <p><input type="checkbox"/> I am not a mayor, alderman or city councilor, and</p> <p style="padding-left: 40px;"><input type="checkbox"/> I serve in a municipal position for which <b>no compensation</b> is provided, or</p> <p style="padding-left: 40px;"><input type="checkbox"/> I earned <b>compensation for fewer than 800 hours</b> in the preceding 365-day period, or</p> <p style="padding-left: 40px;"><input type="checkbox"/> By the classification of my position by my municipal agency or by the terms of a contract or my conditions of employment, I am <b>permitted to have personal or private employment during normal business hours.</b></p> <p><input type="checkbox"/> I work for a company or organization which has a contract with a municipal agency, and I am a <b>"key employee"</b> because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular, and the <b>contract states that I am a special municipal employee or indicates that I meet one of the three requirements listed above.</b></p>
Title/ Position	
<b>Fill in this box if it applies to you.</b>	If you are a special municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Municipal Agency/ Department:	This is "my Municipal Agency."
Agency Address:	
Office phone:	
Office e-mail:	
	Check one: <input type="checkbox"/> Elected                      or <input type="checkbox"/> Non-elected
Starting date as a special municipal employee.	

<p><b>BOX # 1</b></p> <p>Select either <b>STATEMENT #1</b> or <b>STATEMENT #2.</b></p> <p><b>Write an X by your financial interest.</b></p>	<p><b>ELECTED SPECIAL MUNICIPAL EMPLOYEE</b></p> <p>I am an elected special municipal employee.</p> <p><input type="checkbox"/> <b>STATEMENT #1:</b> I had a financial interest in a contract made by a municipal agency <b>before</b> I was elected to a compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p><input type="checkbox"/> <b>STATEMENT #2:</b> I will have a <b>new</b> financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a contract made by a municipal agency is:</b></p> <p><input type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p>
<p><b>BOX #2</b></p> <p>Select either <b>STATEMENT #1</b> or <b>STATEMENT #2.</b></p> <p><b>Write an X by your financial interest.</b></p>	<p><b>NON-ELECTED SPECIAL MUNICIPAL EMPLOYEE</b></p> <p>I am a <b>non-elected special municipal employee</b> (compensated or uncompensated).</p> <p><input type="checkbox"/> <b>STATEMENT #1:</b> I had a financial interest in a contract made by a municipal agency, other than an employment contract, <b>before</b> I took a non-elected, compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p><b>My financial interest in a contract made by a municipal agency is:</b></p> <p><input type="checkbox"/> A contract between a municipal agency and myself, but not an employment contract.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><b>OR</b></p> <p><input type="checkbox"/> <b>STATEMENT #2:</b> I will have a <b>new</b> financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a contract made by a municipal agency is:</b></p> <p><input type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p>
<p>Name and address of municipal agency that made the contract</p>	<p><b>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</b></p> <p>This is the "contracting agency."</p>
<p>Write an X to confirm this statement.</p>	<p><input type="checkbox"/> In my work as a special municipal employee for my Municipal Agency, I <b>participate in or have official responsibility for activities of the contracting agency.</b></p>

**APPROVAL OF EXEMPTION  
BY THE CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN,  
TOWN COUNCIL OR DISTRICT PRUDENTIAL COMMITTEE**

Name:	
Name of approving body:  <b>Write an X by one selection.</b>	<input type="checkbox"/> <b>City Council</b> <input type="checkbox"/> <b>Board of Aldermen</b> <input type="checkbox"/> <b>Board of Selectmen</b> <input type="checkbox"/> <b>Town Council</b> <input type="checkbox"/> <b>District Prudential Committee</b>
Title/ Position	
Agency Address:	
Office phone:	
<b>APPROVAL OF § 20(d) EXEMPTION</b>	
	<p>We have received a disclosure under G.L. c. 268A, § 20(d) from a special municipal employee who seeks to have a financial interest in a contract made by a municipal agency of this city or town. We understand that the special municipal employee participates in, or has official responsibility for, activities of the municipal agency that made the contract. We approve this exemption under § 20(d) regarding the financial interest identified by the special municipal employee.</p>
Signature:	On behalf of the Council, Board or Committee identified above, I sign this approval.
Date:	

**Attach additional pages if necessary.**

**File your completed, signed, approved Disclosure with the city or town clerk.**

<b>FILL IN THIS BOX OR THE NEXT BOX</b>	<b>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND YOU.</b> - Please explain what the contract is for.
	<b>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND ANOTHER PERSON OR ENTITY</b> - Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?
What is your financial interest in the municipal contract?	- Please explain the financial interest and include the dollar amount if you know it.
Date when you acquired the financial interest	
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it.
Date when your immediate family acquired the financial interest	
Employee signature:	
Date:	

**SEE NEXT PAGE FOR APPROVAL  
BY CITY COUNCIL, BOARD OF ALDERMEN,  
BOARD OF SELECTMEN, TOWN COUNCIL,  
OR DISTRICT PRUDENTIAL COMMITTEE**