

# PERU BOARD OF SELECTMEN MEETING

Town Hall Community Center, 3 EAST MAIN RD

Monday, June 9, 2025 @ 6:00pm

1. Call to order
2. Selectboard Roll Call
3. State recording status
4. Pledge Alliance to the Flag
5. Update from Departments
6. Discussion on Transfer Station Bottle and Can Shed
7. Review and Approve BOS Meeting Minutes for 5-27-25
8. Discussion with Maja Kazmierczak, Assistant Attorney General on a Board of Health issue with town receivership of property
9. Discussion and possible vote on Police Chief Contract with Chief Cullett
10. Discussion and possible vote on appointing Branden Mascolo Finance Committee Member
11. Discussion and possible vote to re-appoint the following: Justin Russell as Tree Warden, Tim Sears as Building Commissioner, Peter Yetman as Electrical Inspector, Tim Martin as Gas & Plumbing Inspector, Samuel Haupt on Woodlands Partnership of Northwest Massachusetts, Sharon Greule on Parks & Recreation, Ryan Kresiak as a police Officer, Michael Hunt as a Police Officer, Terry Walker as Town Administrator, Wally Morrison as Veterans Grave Officer, Peter Shelsy on the Zoning Board of Appeals and Graham Sturz on Zoning Board of Appeals as an Alternate
12. Review and Approve accounts payable, Treasury Warrants, Payroll Warrants
13. Public Input
14. Adjourn

The list of matters are those reasonably anticipated by the Board which may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



Verne Leach, Chairman

Official posting: Peru Town website: [www.townofperuma.com](http://www.townofperuma.com)

Posted June 5, 2025 @ 12:40 pm Town Clerk



Town Clerk

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

**SELECT BOARD MEETING MINUTES: June 9,2025 @ 6:00 P.M.**

Town Hall Community Center

Verne Leach, Chair Selectman  
Sam Haupt, Selectman  
Ed Munch Selectman  
Terry Walker, Town Administrator  
Justin Russell, Highway Superintendent  
Bruce Cullett, Police Chief  
Valerie Bird, Health Agent

Public Attendees: Maja Kazmierczak, Helen McColpin

**Item 1: Call to order:** 6:00 P.M.

**Item 2: Roll Call:** Chairman Leach present, Selectman Haupt present, Selectman Munch present

**Item 3: State Recording status:** Town Administrator Walker, Selectman Leach for personal reasons under exemption E

**Item 4: Pledge of Allegiance to the Flag:** Led by Selectman Leach

**Item 5: Update from Departments:**

**Police Department:**

Police Chief Cullett mentioned that he and Superintendent Russell met with Guardian Energy to express issues with the weatherization at the Highway Department.  
Chief Cullett was able to secure a grant from EOPS for the cost of life scan finger printing device. This will save the town a substantial amount of money.

**Feasibility Study Committee:**

Bruce Cullett will be scheduling a meeting with the Feasibility Study Committee to discuss Austin Design's recommendations. Bruce asked BOS how they wanted the study presented. Selectman Leach will place on the agenda.

**Highway Department:**

Highway Superintendent Russell mentioned that it would be more cost effective for the town to purchase a recycling bin. Casella is now charging a rental fee and if we purchase a recycling bin, we would only have to pay Casella for hauling..

Cemetery Account: James Kenney ordered 6 flags for the cemeteries and the balance will be used for concrete.

MassWorks contracts are all set

Since Mirabito won the county bid, they may change tanks at highway garage.

**Health Department Agent:**

Valerie Bird asked permission to move her office from the Building Department office to the meeting room. She explained that the office is too small and has only one point of egress. The BOS agreed that she could move her office to the meeting room.

**Town Administrator:**

TA Walker mentioned that BRTA needs a signature for a designee representative. She explained that last year the BOS voted to have TA Walker as the representative but was rejected by BRTA because Terry Walker was not a town resident. The BOS will decide on who the representative will be.

ADA Grant for \$200,000 was submitted on Friday June 6<sup>th</sup>. TA Walker was not confident about the submission because the town's ADA Self Evaluation and Transition plan was dated March 8, 2019. She feels that the BOS should appoint an ADA Coordinator and revise the ADA Self Evaluation and Transition Plan. The grant will fund paving parking lots and other ADA issues.

TA Walker submitted the \$1,000,000 MassWorks grant on June 2<sup>nd</sup>. A few hours after the grant was submitted, residents on Ash Lane brought in a letter of Support for the Grant with signatures and several photos of issues on Ash Lane. TA Walker was able to have the town's liaison from MassWorks open the grant, and she was able to upload letter of support and photos to the grant and resubmitted on June 4<sup>th</sup>.

Department of Fire Safety grant paperwork was resubmitted to Stow, MA- overnight with a tracking number. The first packet was supposedly lost in the mail. DFR received the packet, and the State Fire Marshall signed the contract. TA Walker emailed Fire Chief Cawthron stating that the two radios could be ordered. The reimbursement for the radios must be submitted by June 30<sup>th</sup> to receive grant award.

TA Walker mentioned that she received an email from Chris Polatin, Land Stewardship Inc., which is the company eradicating the Hogweed at 55 East Windsor Road. TA Walker is waiting to sign a contract, and the treatment will be administered before the end of June 2025.

**Item 6: Discussion on Transfer Station Bottle and Can Shed:** Highway Superintendent Russell mentioned that Berkshire County ARC is willing to accept all bottles and cans from the shed at the Transfer Station. Once the bottles and cans are brought to the redemption center, the money will go to people with disabilities. Selectman Munch mentioned that the shed needs to be kept clean and bottles should not pile up. Selectman Munch mentioned that Boy Scout Troop #38 is now taking the bottles and cans. Superintendent Russell will keep Linda Cernik in the loop and contact the Boy Scout leader. A decision will be made at a later date on who takes the bottles and cans.

**Item 7: Review and Approve BOS Meeting Minutes 5/27/2025**

Selectman Leach motion to approve 5/27/2025 minutes pending changes, Selectman Munch second, 3-0.

**Item 8: Discussion with Maja Kazmierczak, Assistant Attorney General on Board of Health issue with town receivership of property:** Legal Counsel for the Assistant Attorney General, Helen McColpin stated that Maja Kazmierczak, Assistant Attorney General is providing information to the Town. This information is not legal advice, nor will any legal opinions be given by Assistant Attorney General Kazmierczak in the receivership process. Maja mentioned there will be no cost to the town to file a petition for receivership. The only cost to the town is Valerie Bird, Health Agent's time serving the violation notice, plus Valerie attending housing court. The mission of the town to gain receivership is to ensure a safe, sanitary and habitable home. A letter must be written to the tenants regarding receivership. The town needs all violation notices that were sent to the tenant to proceed.

**When the town can use receivership.**

- Vacant/partially vacant residential property
- Property with conditions that violate the State Sanitary Code and repairs to ensure compliance will not exceed the market value of the property.
- When there is a willing receiver, who has funding, is insured and has been vetted by the court.
- Property with suitable amount of unpaid or outstanding tax bills or liens.

**Violation or Order Letters**

- Municipal letters come in all different forms but must cite the violation of the Sanitary Code.
- Common examples of violations are the existence of overgrowth, rubbish, garbage and structural damage.

- Once NRD receives municipal documents, the town can move forward with the next steps (title search & demand letter).

#### Prior to Filing in Court

- Work with the owner to get compliance prior to filing an action
- Can be written or oral agreement
- Consultation with the municipality, timeframes are established to complete work to remedy code violations.

#### Settlement Agreement-After filing in court

- Sometimes a previously Uncooperative Owner will become cooperative after a petition is filed. In that case, the town may enter into a formal settlement agreement to correct violations and avoid the appointment of a receiver.
- Filed with the court and has the effect of a court issued order.
- Establishes timeframes for the correction of all cited violations.
- Case can be dismissed, or Court can monitor for compliance.

#### How Does the Receiver Get Paid?

- The Town requests authority from the court to foreclose and recover their lien.
- Owner or other Party can elect to pay the lien.
- A sale of the property through a public auction or public sale can be held.

Assistant Attorney General, Maja Kazmierczak stressed that the goal is not to take people's homes but to bring homes up to state sanitary codes and keep residents safe. Maja will keep in contact with TA Walker and the BOS agreed that Health Agent, Valerie Bird, would be the contact person to provide updates to the Board of Selectmen.

Item 9: Discussion and possible vote on Police Chief Contract with Chief Cullett: Selectman Haupt had a few questions regarding unused vacation time. Selectman Leach mentioned that at the end of the fiscal year the vacation time is not carried forward. Selectman Munch felt that the BOS would wait until the next meeting since there are a few changes to the contract. Selectman Leach moved to approve the contract pending changes. Selectman Munch second 3-0.

Item 10: Discussion and possible vote on appointing Branden Moscolo Finance Committee Member: Selectman Leach motion to appoint Branden Moscolo as a Finance Committee member, Selectman Haupt mentioned that Darryl Darby had withdrawn his name, Selectman Haupt second, 3-0.

Item 11: Discussion and possible vote to reappoint the following: Justin Russell as Tree Warden, Tim Sears as Building Commissioner, Peter Yetman as Electrical Inspector, Tim Martin as Gas & Plumbing Inspector, Samuel Haupt on Woodlands Partnership of Northwest Massachusetts, Sharon Greule on Parks and Recreation, Ryan Kresiak as a Police Officer, Michael Hunt as a Police Officer, Terry Walker as Town Administrator, Wally Morrison as Veterans Grave Officer, Peter Shelsy on the Zoning Board of Appeals and Graham Sturz on Zoning Board of Appeals as an Alternate. Selectman Leach motion to reappoint all individuals, Selectman Munch second, 3-0.

Item 12: Review and Approve Accounts Payable, Treasury Warrant and Payroll Warrant: V25-2025, Selectman Leach motion to recess from 7:18 p.m. -7:30 p.m. Selectman Munch second, 3-0  
Selectman Leach motion to call meeting back to order at 7:30 p.m. Selectman Munch second, 3-0

Roll Call: Selectman Leach present, Selectman Munch present, Selectman Haupt present.

Recording: TA Walker and Selectman Leach will be recording and the BOS continued signing payroll warrant.

Item 13: Public Input: N/A

Item 14: Adjourn: Selectman Leach made a motion to adjourn the 6/9/2025 BOS Meeting, Selectman Munch second, Vote 3-0. The 6/9/2025 BOS Meeting adjourned at 7:35 P.M.

**Articles used:**

V25-2025 warrant

Minutes 5/27/2025

Appointment letters

Police Chief Cullett Contract

Neighborhood Renewal Division Town Receivership of Property (Assistant Attorney General)

*Terry Walker*

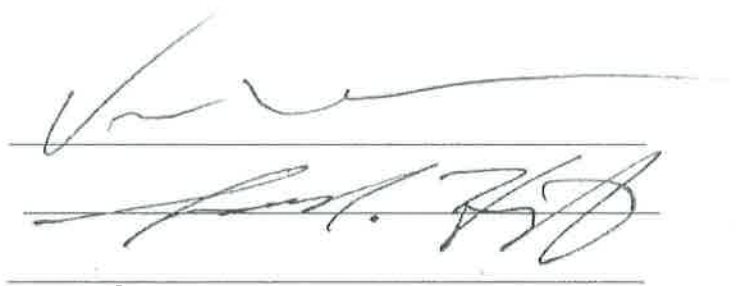
*Recording Secretary*

Verne Leach, Chairman

Samuel Haupt, Selectman

Edward Munch, Selectman

Date Approved: 6-23-25



RECEIVED  
JUN 23 2025  
*Kim Leach*  
TOWN CLERK  
TOWN OF PERU

**CONTRACT OF EMPLOYMENT  
BETWEEN  
TOWN OF PERU  
AND  
CHIEF OF POLICE  
(Modified May 27, 2025)**

This agreement, made this 27<sup>th</sup> Day of May, 2025 by and between the Town of Peru ("the Town"), acting by and through its Board of Selectmen ("the Board"), and Bruce W. Cullett, Chief ("the Chief"), witnesseth that:

WHEREAS, the Town is desirous of securing the services of the Chief in the operation of the Peru Police Department; and

WHEREAS, the Chief is willing to perform the duties of the position of Chief according to the terms and conditions of this contract:

NOW, THEREFORE, pursuant to Chapter 41, Section 108(0), the Town and the Chief agree that the following contract shall set forth the Chief's conditions of employment for the Chief:

- I. Duties. The operational control of the police department for the Town shall be the responsibility of the Chief. The Chief shall have all the authority and powers granted to a Chief of Police under the provisions of M.G.L. Chapter 41, Section 97A.
  - a. The Chief shall be responsible for the planning, organizing, and coordination of police operations. The duties of the Chief shall include but not be limited to the following:
    - a) Supervision of the daily operations of the police department.
    - b) Supervision of all department personnel.
    - c) Preparation and submission of the police department budget.
    - d) Submission of reports to the Town either orally or in writing when requested or required in order to ensure the proper communication between the Town and the police department.
    - e) Being responsible for all departmental expenditures, as well as the receipt of funds and property in the custody of the police department.
    - f) Supervision and control of all equipment and motor vehicles belonging to or used by the police department.
    - g) Establishing weapons, ammunition, uniforms, equipment and vehicle specifications for the police department.
    - h) Being in charge of all police officers including full time, part time, special, auxiliary and/or reserve police officers.
    - i) Supervision and control of all training programs for department personnel and the assignment of personnel to such programs.
    - j) Maintaining the discipline of department personnel; the issuing of orders, rules, regulations, policies and procedures, subject to approval of the Board of

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Selectmen, where appropriate within the limitations of M.G.L. Chapter 41, Section 97A; and the assignment of shifts and duties of all department personnel.

- k) Being available for hearings before any appointed or elected Board of the Town at which the police department is required to appear and before the Town Meetings when necessary.
- l) Being responsible for communicating with the public, including the media, on matters relating to crime, police operations and department policy.
- m) Command all police officers.
- n) Serve as chief law enforcement officer of the Town.
- o) Perform related work as required and appropriate for the position of Chief of Police.

2. Hours of Work.

- a. The Chief agrees to devote that amount of time and energy which is reasonably necessary for the Chief to faithfully perform the duties of the Chief under this contract. The Chief of Police position currently requires an average of 40 hours per week.
- b. It is recognized that the Chief must devote a great deal of time and effort outside of normal business hours to the business of the Town. The Chief is the primary first responder for the Peru Police Department, and is typically on call 24 hours per day, seven days per week. It is also recognized that the Peru Police Department Chief position is non-exempt as defined by 29 CFR 541.3(b) as determined by the Board given the primary duties of the Chief. Accordingly, the Chief is subject to Overtime Pay in accordance with the Fair Labor Standards Act (FLSA). An overtime rate shall be established for the Chief by dividing the Chief's current weekly salary by 40 and then multiplying by 1.5.
- c. The Chief shall be permitted to teach occasional classes or engage in occasional consulting in the field of law enforcement or firearms instruction at such times that will least adversely impact Department operations.

3. Vacation Allowance and Personal Days

- a. The Town agrees to grant the Chief five weeks of vacation leave, with pay, during each fiscal year of this contract. Unused pro-rated vacation leave shall be paid in full to the Chief of Police upon separation of service for any reason. Vacation leave shall be scheduled by the Chief so as not to conflict with the needs of the Town.

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(Modified May 27, 2025)**

b. The Town agrees to grant to the Chief four (4) paid personal days per fiscal year. Personal days may not be carried forward from fiscal year to fiscal year.

4. Sick Leave:

a. The Chief shall receive the equivalent of one calendar week of sick leave per fiscal year. Sick leave may be used for personal illness or out of work injury, family illness/injury, or prescribed medical examinations. Unused sick leave shall be carried forward from fiscal year to fiscal year and will be capped at a maximum of the equivalent of six calendar weeks (240 hours) of sick leave.

5. Bereavement Leave:

a. The Chief of Police shall be entitled to a calendar week of Bereavement Leave for the death of an immediate family member without loss of pay.

6. Paid Holidays:

a. The Chief shall not be expected to report to work on the following Massachusetts Holidays: New Year's Day, Martin Luther King Day, Washington's Birthday, Patriots Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas Day. If the Chief is required to work on one of the listed holidays for any reason, the Chief shall be entitled to Overtime pay.

7. Compensation: The Town shall pay the Chief a salary, which annualized, would be eighty thousand dollars (\$80,000.00) in FY 2026. An automatic cost of living increase of at least two percent (2%) per year shall be added to the Chief's salary in fiscal years 2027 and 2028 subject to appropriation at Annual Town Meeting. The Town understands and acknowledges that it shall be responsible to budget and support any such appropriation and the terms of this Contract at any and all Town Meetings. The Chief will be paid bi-weekly using direct deposit for payroll minus appropriate and lawful deductions.

8. Extra Duty: The Chief shall be entitled to extra duty compensation such as police details for traffic safety or event/site security as allowed for in the Peru Police Department's detail policy.

9. Indemnification: The Town of Peru shall indemnify, defend and save harmless the Chief of Police from any complaint, tort, claim, suit, judgment, demand or other legal action.

CONTRACT OF EMPLOYMENT  
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CHIEF OF POLICE  
(Modified May 27, 2025)

whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of his duties as Chief of Police. The Town may compromise and settle any such claim or suit and will pay the amount of any settlement or judgment rendered thereon without recourse to the Chief of Police. The Town shall save harmless the Chief of Police for any personal financial loss and expense, including reasonable legal fees and costs, if any. This provision shall survive any termination of this agreement with respect to acts or omissions while serving as Chief.

10. Insurance.

- a. The Town agrees to furnish, at its expense, professional liability insurance for the Chief with liability limits of at least one million (\$1,000,000.00) dollars.
- b. The Chief shall be eligible for all health and life insurance benefits for which other non-bargaining unit, general town government employees are eligible. The Town agrees to contribute toward the cost of such insurance programs an amount or percentage not less than the highest applicable amount or percentage available to other non-bargaining unit general government employees of the Town, for a comparable policy.
- c. As a sworn police officer, the Chief shall be entitled to injured-on-duty benefits as provided in M.G.L. Chapter 41, Section 111F.

11. Length of Contract. The initial term of this contract shall be for a period commencing July 1, 2025 and ending June 30, 2028.

12. Modification: No change or modification of this contract shall be valid unless it shall be in writing and signed by both of the parties.

13. Law Governing: This contract shall be construed and governed by the Laws of the Commonwealth of Massachusetts.

14. Termination: Discipline or Discharge Grievance Procedure:

- a. It is agreed that the Chief of Police can be disciplined or discharged (which term includes non-reappointment) only for just cause, upon proper written notice of at least 30 days and only after a hearing at which the Chief shall have the right to be represented by counsel. The term "proper written notice" as it appears in this section means that written notice of the hearing must be given to the Chief at least thirty (30) calendar days prior to the date of the hearing and must set forth the following: (i) the date, time and location of the hearing; (ii) the reason for the

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(Modified May 27, 2025)**

hearing; (iii) the charges alleged; and (iv) the range of discipline considered. The Chief shall have the option of choosing whether or not any such hearing shall be closed to the public or be held as an open or public hearing. The principle of progressive discipline will apply and the Town recognizes its obligation to provide the Chief with periodic performance evaluations.

- b. The Chief may appeal any discipline or discharge to a single arbitrator subject to the Labor Arbitration Rules of the American Arbitration Association with the cost of the arbitration to be shared equally by both parties. The decision of the arbitrator shall be final and binding with no further right of appeal beyond that which is permitted by law for the review of arbitration decisions.
- c. In the event the suspension or discharge of the Chief, if the arbitrator or a court shall reverse or modify a suspension or discharge, the Chief shall be entitled to back pay benefits and counsel fees to the extent and in the amount that the arbitrator or court awards.

15. Severability of Provisions: If any clause or provision of this contract shall be determined to be illegal or unenforceable by a court of competent jurisdiction then both parties shall be relieved of all obligations under that provision and the remainder of this contract shall not be affected thereby.

16. Conflict of Interest Exemption: It is acknowledged that the Chief of Police also serves as a member of the Town of Peru Board of Selectmen and will continue to serve in that capacity for the initial term of this contract (FY21-FY23). At an Annual Town Meeting on June 20, 2020 the Town approved an article which allowed for Bruce Cullett to be considered for the Chief of Police position while serving concurrently on the Board of Selectmen. Given that the Chief has a financial interest in both positions for the Town of Peru, the Chief has submitted a 20(d) exemption to the Board of Selectmen. Approval of the 20(d) exemption is a requirement for acceptance and approval of this contract.

17. Renewal: Unless either party provides written notice to the other of its intention to renegotiate and/or not to renew this contract no less than nine months prior to the end of its initial or any extended terms, this Contract shall automatically be extended on the then applicable terms and conditions for an additional one (1) year period.

18. Death During Term of Employment: If the Chief of Police dies during the term of his employment, the Town shall pay to the Chief of Police's estate all the compensation

**CONTRACT OF EMPLOYMENT  
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(Modified May 27, 2025)**

which would otherwise be payable to the Chief up to the date of the Chief of Police's death, including but not limited to, unused vacation, holidays, and compensatory time.

19. Na Reduction in Benefits: The Town shall not at any time during the Term of this Agreement reduce the salary of the Chief of Police except to the degree that such reductions are made across the board for all management employees of the Town.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract as of the date first above written.

For the Town of Peru, MA

For the Chief of Police

By:

\_\_\_\_\_  
Edward Munch, Selectman

\_\_\_\_\_  
Bruce W. Cullett, Chief of Police

\_\_\_\_\_  
Verne Leach, Selectman

\_\_\_\_\_  
Samuel Haupt, Selectman

Neighborhood Renewal  
Division

Town of Peru  
AGO  
June 9, 2025





## Legal Disclaimer

This brief synopsis is provided for introductory, informational purposes only. It is not legal advice and should not be construed as an attempt to provide a legal opinion about any of the matters discussed herein.



# Beginnings of NRD

1995 – 2008: Abandoned Housing Task Force

2009 – 2011: Abandoned Housing Initiative funded through NSP Funds

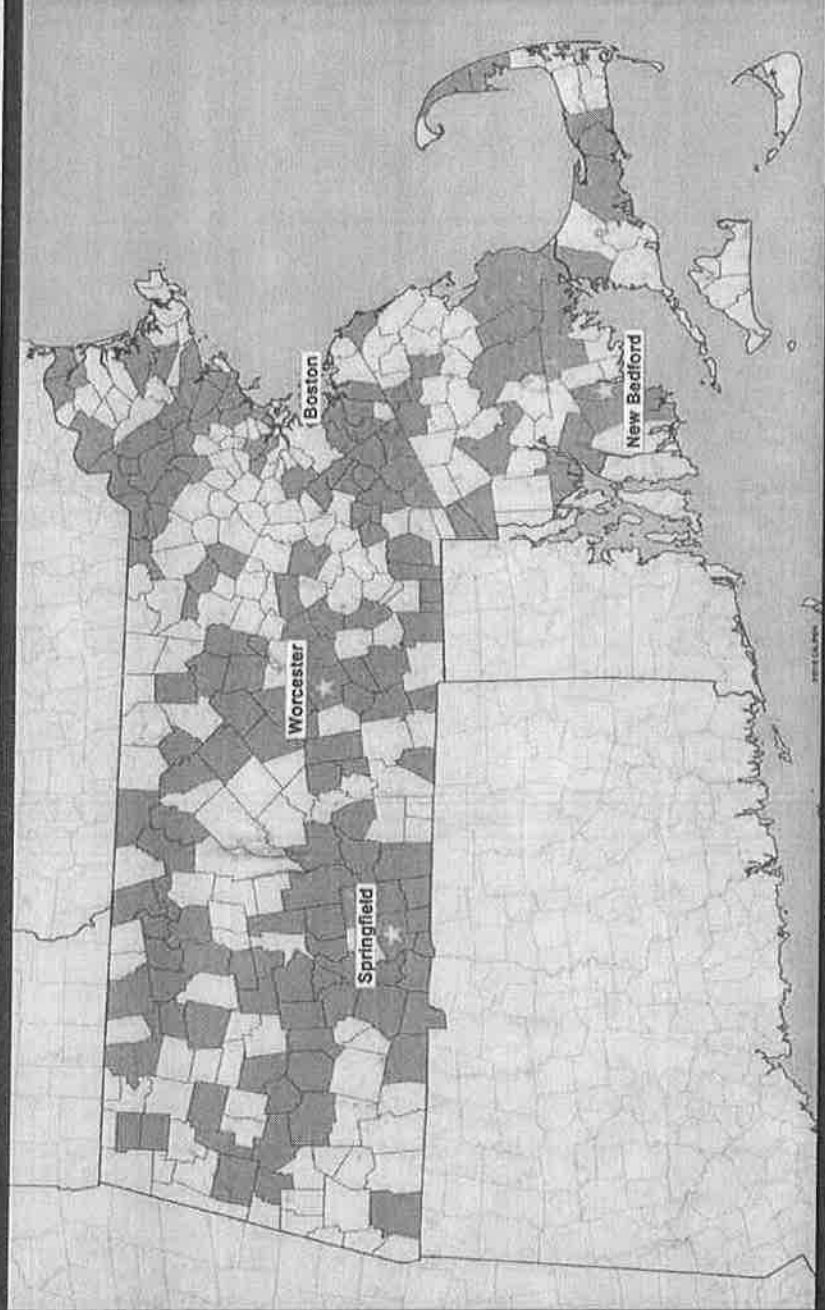


**Neighborhood Stabilization Program**  
Resource Exchange





# Community Partnerships - 2025

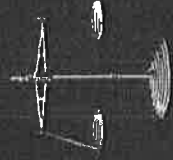


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# Statutory and Legal Authority

M.G.L. c. 111 Section 127I (Receivership Statute)



\*City of Boston v. Rochalska

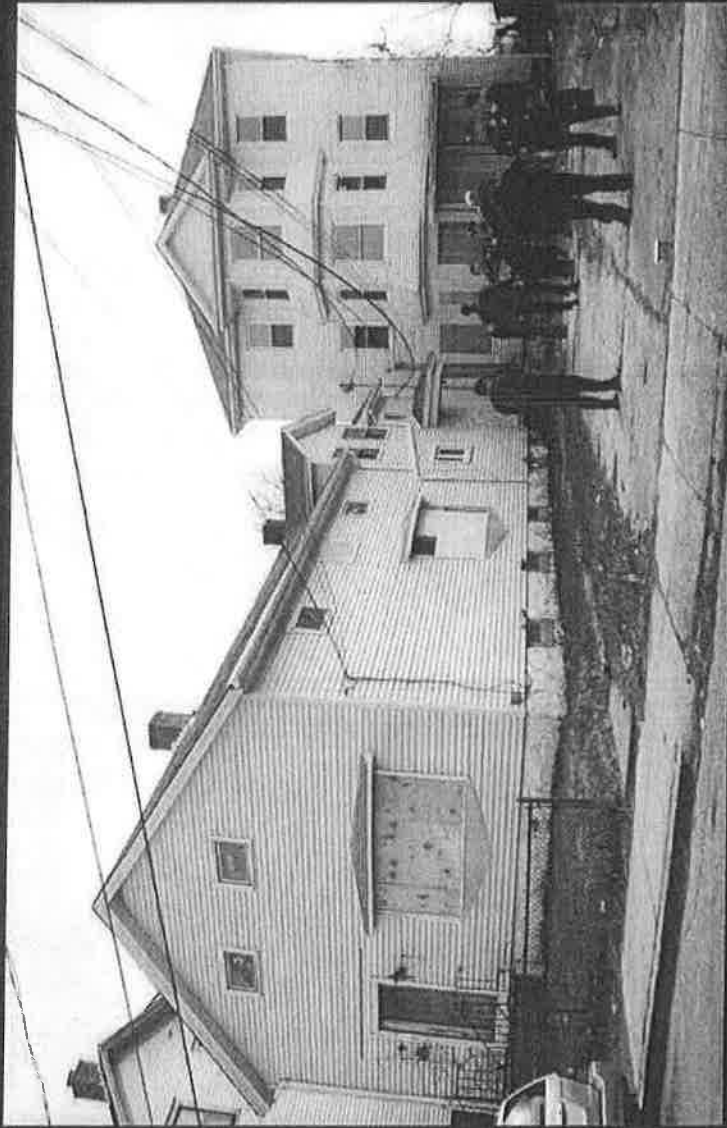


## When To Use Receivership?

- Vacant/partially vacant residential property
- Property with conditions that violate the State Sanitary Code **AND** repairs to ensure compliance **WILL NOT** exceed the market value of the property
- When there is a willing receiver, who has funding, is insured, and has been vetted by the court
- Property with a suitable amount of unpaid or outstanding tax bills or liens



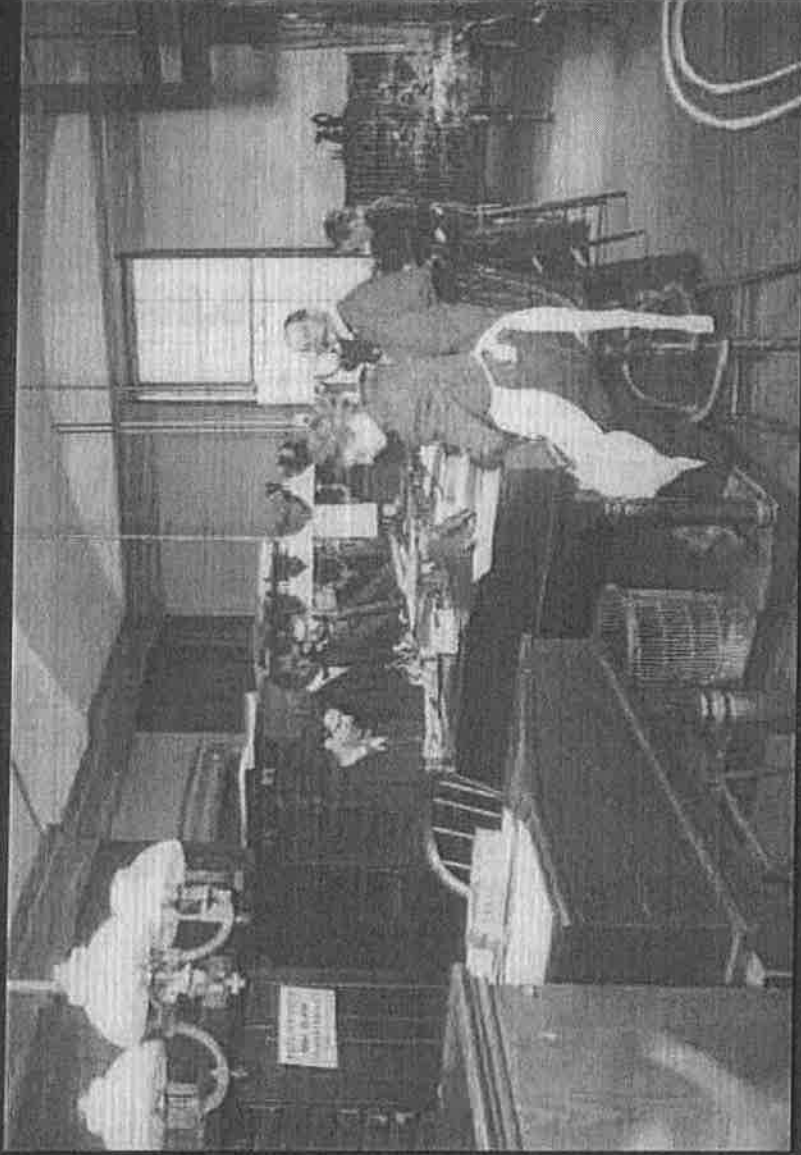
# Property Visit and Inspection



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# Title Search to Identify Owners and Parties in Interest



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## Cooperative Owner

### *Prior to filing in court*

- Work with the owner to get compliance prior to filing an action
- Can be written or oral agreement
- In consultation with municipality, timeframes are established to complete work to remedy code violations



## Settlement Agreement-After filing in court

- Sometimes a previously **Uncooperative owner** will become **Cooperative** after a petition is filed.
  - In that case, we may enter into a formal settlement agreement to correct violations and *avoid the appointment of a receiver*
- Filed with the court and has the effect of a court issued order
- Establishes timeframes for the correction of all cited violations
- Case can be dismissed or Court can monitor for compliance



## Post-Appointment, What Happens Next?

- Receiver exercises control of the property and completes a full inspection
- A proposed budget and scope of work is submitted to the court for approval
- Once allowed, the progress is monitored by the court through scheduled hearings and receiver reports



# Result

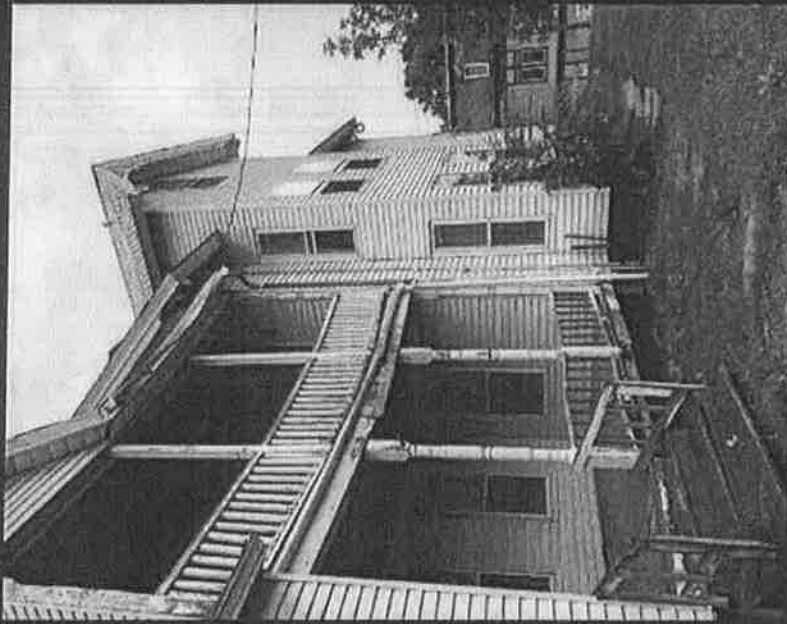


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22 West Main St./34 Bridge St., Millers Falls

**BEFORE**



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22 West Main St./34 Bridge St., Millers Falls

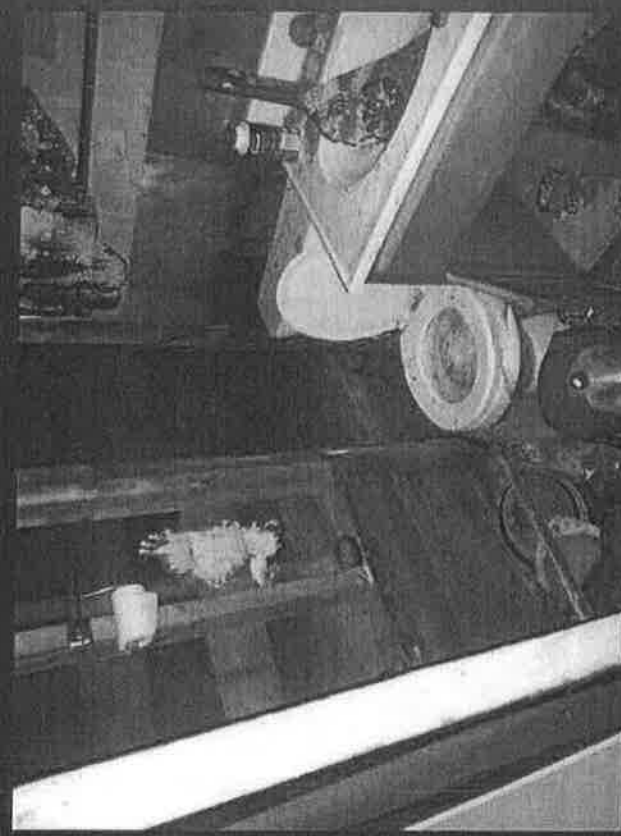
**AFTER**



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# 136 Buckland Rd, Ashfield **BEFORE**

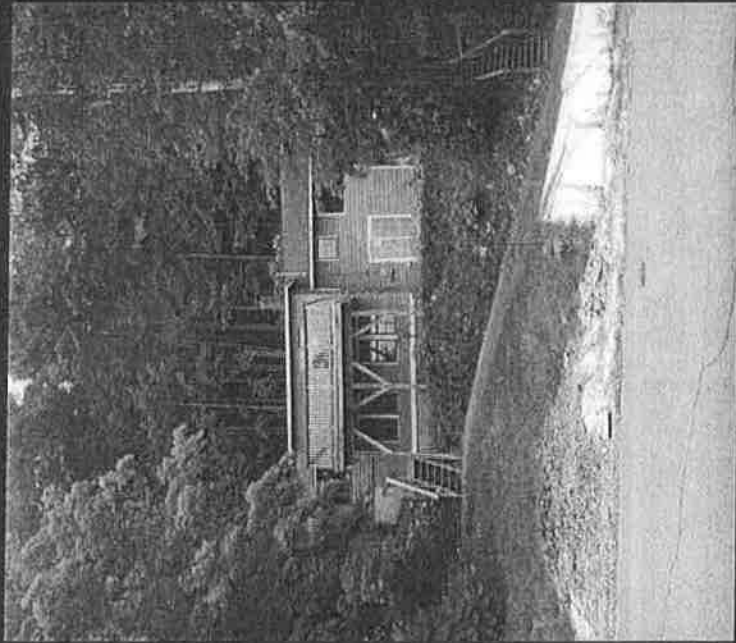


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136 Buckland Rd, Ashfield

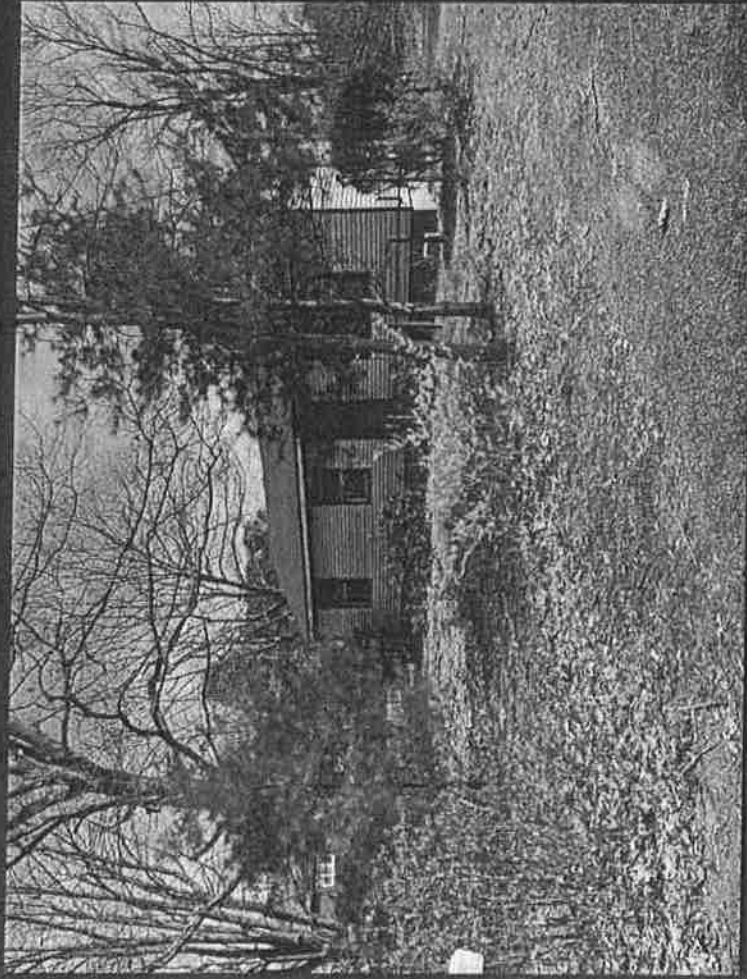
**AFTER**



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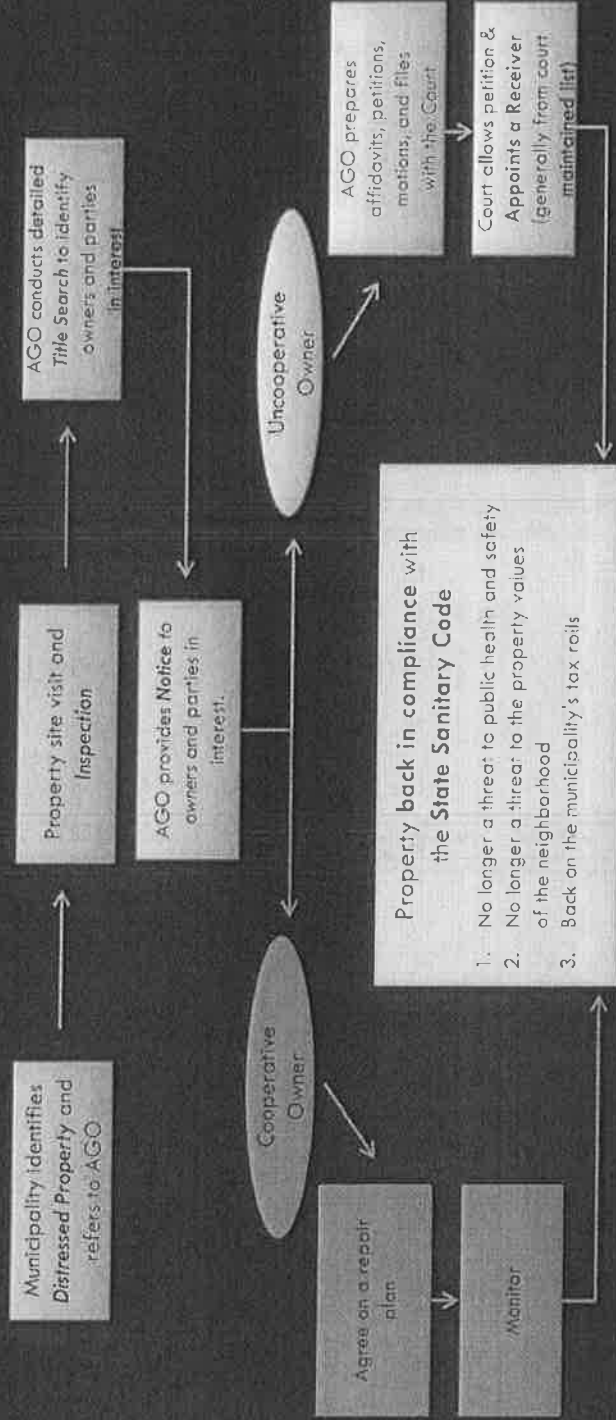
# 100 Fairview Street, Greenfield **BEFORE**



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# NRD Receivership Process





# Grants

## NRD's Receivership Expense Assistance for Creating Housing (REACH)

- Fund will provide financial assistance to receiverships aimed at revitalizing distressed neighborhoods, promoting homeownership, and expanding affordable housing opportunities
  - \$250,000 maximum award in the form of a loan
  - Loan forgiveness for part of the loan if the project results in an affordable housing unit

Grant Opportunities for municipalities, non-profits, and potential receivers are at times available on the Massachusetts Attorney General's website:

<https://www.mass.gov/grant-opportunities-at-the-attorney-generals-office>

## Town Administrator

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**From:** noreply@onbaseonline.com  
**Sent:** Friday, June 6, 2025 3:23 PM  
**To:** Town Administrator; karl.bryan@mass.gov; jeff.dougan@mass.gov  
**Subject:** [EXTERNAL] Thank you for your project grant application

### Municipal ADA Improvement Grant Program

**This is an automated email. Please do not respond.**

Dear Terry Walker:

Your project grant application for Peru for the amount of \$200,000.00 has been submitted to the Massachusetts Office on Disability (MOD).

You will be contacted once your application has been reviewed.

Again, thank you for submitting your project grant application.

Sincerely,



The Massachusetts Office on Disability

One Ashburton Place, Room 1305

Boston, MA 02108  
Phone: 617-727-7440

Web: [www.mass.gov/mod](http://www.mass.gov/mod)