

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: July 29, 2024, 6:00 P.M.

Town Hall Meeting Room

Verne Leach, Chair Selectman/ACO
Sam Haupt, Selectman
Ed Munch, Selectman
Terry Walker, Town Administrator
Bruce Cullett, Police Chief

Public Attendees: Thomas Irwin, Coralee Pelkey

Item 1: Call to order: 6:00 P.M.

Item 2: Roll Call: Chairman Leach present, Selectman Haupt present, Selectman Munch present

Item 3: State Recording status: Selectman Verne Leach personal use under exemption E

Item 4: Pledge of Allegiance to the Flag: Led by Selectman Leach

Item 5: Review and Approve BOS Meeting Minutes for 7/22/2024: on hold

Item 6: Update of Departments:

Police Chief:

- Chief Cullett notified the Board of Selectmen that he was nominated by the Berkshire Law Enforcement Council to represent Berkshire County on the Western Region Homeland Security Advisory Council (WRHSAC). The WRHSAC voted to accept Chief Cullett as a Law Enforcement Representative on July 16, 2024. The Selectboard congratulated Chief Cullett on his new appointment.
- EMPG grant: Chief Cullett mentioned that the highway and fire departments are in agreement that the \$2,500.00 for the EMPG grant would be used for the UTV. The EMPG grant submittal date is the end of August.

Town Administrator:

- TA Walker advertised the dense grade bids for the highway in the Berkshire Eagle and Combuys.
- TA Walker drafted a letter advising the Town Treasurer that the Board of Selectmen voted unanimously with raises for the highway department at the last meeting. The Board of Selectmen signed the letter of approval.
- Lastly, TA Walker presented her letter of resignation as the Administrative Assistant effective August 5, 2024. Terry Walker explained that at the July 22nd meeting Selectman Leach had a concern with the Administrative Assistant time sheet. She was asked by the Finance Committee Chairman to attend the meeting, take minutes and she charged \$100.00 for the meeting. Terry told the Selectboard she was not trying to steal \$100.00. She had taken minutes and assumed she would be paid. Selectman Leach mentioned that he did not have anyone to replace her, and the two gentlemen that were interested had taken other jobs. Selectman Munch stated that whether the meeting is 5 minutes or 2 hours long the board agreed to pay \$100.00 per set of minutes. Terry explained she was not happy with this situation and every week the Administrative Assistant position is on the agenda. She also mentioned that at an earlier meeting this issue was tabled until the FY26 budget season.

Selectman Leach told Terry several times she had done nothing wrong. Selectman Leach said she attended the meeting, took the Finance Committee minutes and should have been paid. He mentioned that changes would take place for FY26. Selectman Munch assured everyone that the Administrative Assistant position will not be discussed again. Selectman Munch and Selectman Haupt asked Terry Walker to please reconsider staying on as Administrative Assistant. Selectman Munch would not accept Terry Walker's resignation stating that she takes the best minutes he has ever seen. Selectman Haupt would also like Terry to stay and not resign. Terry Walker compromised by saying she would advertise the position and stay on as the Administrative Assistant until someone else is hired.

Transfer Station Attendant:

- Verne Leach recused himself as Selectman and spoke as Transfer Station Attendant. Verne Leach mentioned that the transfer station building was broken into, and he recommended a keyless lock for the building. The board agreed to purchase a padlock to secure the building.

Item 7: Discussion and possible vote to make the following re-appointments: Election Warden Gladys Wheeler, Election Clerk/Warden Assistant Becky Scott,, Election poll workers: Sara Adams, Beth Bigelow, Kathy Borden, Katie Boucher, Margaret Chieffo, Brenda Darby, Darryl Darby, Bonny DiTomasso, George Greule, Sharon Greule, Linda Kellogg, Terry Kellogg, James Kenney, Cathy MacPhail, Branden Mascolo, Nanette Mone, Irene Morrison, Amy Pharmer, Paula Phillips, Charlene Steele, Graham Sturz, Peggy White, David Whiting and Jamie Leach, Selectman Leach motion to appoint everyone except Jamie Leach Selectman Leach recused himself, Selectman Munch second, 3-0. Selectman Munch motion to appoint Jamie Leach, Selectman Haupt second, 2-0

Item 8: Discussion and possible vote on the Town Hall front lock: Selectman Haupt should have a quote very soon. The electronic keypad will have a feature to add users and delete users. Placed on hold.

Item 9: Discussion and possible vote to sign 2024 State Primary Election Warrant: Selectman Leach motion to sign 2024 State Primary Election Warrant, Selectman Munch second, 3-0.

Item 10: Update on Woodlands Partnership Grant: TA Walker mentioned that she received an award letter for a \$25,000 grant to purchase a rescue UTV. TA Walker wrote the Woodlands Partnership Implementation Grant, along with input from Chief Cullett, Sam Haupt reviewed the grant and gave TA Walker approval to submit. The purchase and reimbursements must be processed before June 30, 2025. Selectman Munch motion for Chairman Leach to sign the contract, Selectman Leach second, 3-0. Selectman Munch motion to add TA Walker and Chief Cullett as signatories, Selectman Haupt second, 3-0.

Item 11: Update on Community Center mold: Sam Haupt mentioned that the state will be performing the air quality test tomorrow at 11:00 a.m. and the state will provide a report as soon as possible. Sam mentioned that all offices will be tested, and he needs access to all offices. Brian Lehtinen was hired to install electrical boxes and needs to know the size of breakers and the size of the wire needed. The BOS may need an electrical permit and Electrical Inspector Yetman will let the town know if a permit is required. Chief Cullett mentioned that the crawl space has been under negative pressure for two months and wondered when his fan would be returned to him. Jay Jewels mentioned that water is coming through the front entrance and the roof and walls should be extended to eliminate the water issue. Selectman Leach asked Bruce Cullett about the progress of the New Building Committee. Bruce mentioned that the next meeting is Wednesday, August 7th and hopefully the committee will have an RFP drawn up by the end of the summer. The next step is to hire qualified engineers or an architect to do an assessment of the building.

Item 12: Review and approve Payable Treasury Warrant: 2P-2025

Item 13: Public Input: Thomas Irwin from the Dalton Fire Department discussed sharing regional EMS and will be attending the next BOS meeting on August 5th. Mr. Irwin will also discuss paint stewardship which will allow paint to be returned to LP Adams.

Coralee Pelkey met with Fire Chief Cawthron and the church group has permission to use the Fire House for their October fundraiser if the Community Center is not available. Coralee asked permission to use the tables and chairs in the Community Center. Coralee mentioned that she has someone that could wash the tables and chairs. Selectman Munch asked Coralee to wait for the test results with the air quality and mold issues before the BOS can give permission to use the tables and chairs. Selectman Leach felt that the tables and chairs need to be professionally cleaned. Selectman Leach mentioned that if the state shuts down the town hall the BOS cannot give permission for her to use the tables and chairs. Chief Cullet mentioned that the mold issue may not be a problem in October. Selectman Munch explained that the BOS does not have answers for Coralee at this time. Selectman Leach mentioned that the BOS needs to wait for the report from the state before they can answer any questions. Selectman Leach reiterated that the state may come in and shut down the building. Selectman Munch and Selectman Haupt voted to use the Transfer Station Recycling Grant as a clothing allowance to purchase footwear for the transfer station attendants. Selectman Leach recused himself.

Item 14: Adjourn: Selectman Leach made a motion to adjourn the 7/29/2024 BOS Meeting, Selectman Munch second, Vote 3-0. The 7/29/2024 BOS Meeting adjourned at 7: 29 P.M.

Articles used:

Appointments
Terry Walker resignation letter
2024 state primary election warrant
Woodland grant contract and Award letter
Letter to Town Treasurer/raises for highway
P02-2025

Terry Walker
Town Administrator

Verne Leach, Chairman

Sam Haupt, Selectman

Ed Munch, Selectman

Date Approved: 8/5/2024



Received August 5, 2024 ~ Kim Leach , Town Clerk

Town Administrator

From: Town Administrator
Sent: Monday, July 22, 2024 10:26 PM
To: Select Men; 'kinderhaus1@verizon.net'; Sam Haupt
Cc: Paul Hickling
Subject: resignation

Hi everyone,

This is my formal resignation as Administrative Assistant/Recording Secretary effective August 5th. I will email the minutes from tonight's meeting asap and email Paul Hickling fin com minutes from the July 9th meeting.

Verne I'm grateful you have a guy from Pittsfield and another guy from Peru that is interested in the job. I have made up my mind and don't want to discuss the reasons why I am resigning.

See you soon,

Terry Walker
TA Peru

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2024 STATE PRIMARY

SS.

To the Constables of the City/Town of Peru

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

0/1
ward/precinct

3 East Main Road Peru MA 01235


on **TUESDAY, THE THIRD DAY OF SEPTEMBER 2024**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

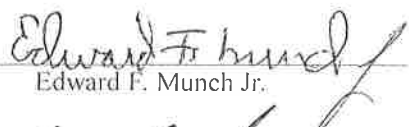
SENATOR IN CONGRESS.....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....	FIRST DISTRICT
COUNCILLOR.....	EIGHTH DISTRICT
SENATOR IN GENERAL COURT.....	BERKSHIRE, HAMPDEN, FRANKLIN AND HAMPSHIRE DISTRICT
REPRESENTATIVE IN GENERAL COURT.....	FIRST BERKSHIRE DISTRICT
CLERK OF COURTS.....	BERKSHIRE COUNTY
REGISTER OF DEEDS.....	BERKSHIRE MIDDLE DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

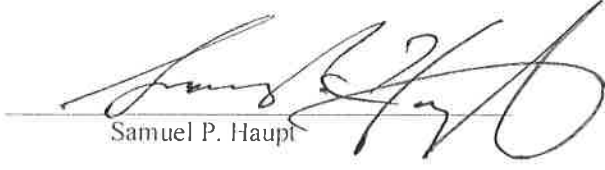
Given under our hands this 29th day of July, 2024.



Verne L. Leach



Edward F. Munch Jr.



Samuel P. Haupt

Selectmen of: PERU

IN HAND



Constable
Peggy White

7-30-24, 2024.
(month and day)



The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, MA 02114

Maura T. Healey
GOVERNOR

Kimberley Driscoll
LIEUTENANT GOVERNOR

Rebecca L. Tepper
SECRETARY

Tel: (617) 626-1000
Fax: (617) 626-1081
<http://www.mass.gov/cea>

July 22, 2024

Terry Walker
Town Administrator, Peru
3 East Main Road
Peru, MA 01235

Re: Rescue UTV purchase.

Dear Terry:

I am pleased to confirm the Town's Woodlands Partnership Implementation Grant proposal has been awarded \$25,000 in grant program assistance for the purchase of a rescue UTV.

Please complete the project and submit all reimbursement requirements **by June 30, 2025** to ensure reimbursement is successfully processed. If you anticipate difficulties in meeting this deadline, please contact me immediately at (857) 330-1978 or at vanessa.farny@mass.gov. **Costs incurred after June 30, 2025 cannot be reimbursed.**

Conditions of award

The Town of Peru's reimbursement is contingent upon satisfactory completion of the following:

1. Adherence to all contract specifications
2. Purchase of a UTV for wildland fire suppression and search & rescue purposes.
3. Submission of a billing form and documentation of all expenses incurred.

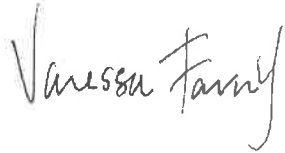
Next steps

Sign and return the following forms as soon as possible, and not later than **September 1, 2024**:

- **State Standard Contract.** This document allows our fiscal department to establish an account for your project. The project contact listed is responsible for receiving and responding to all project correspondence. *If this is not yourself, please identify the appropriate individual to serve as the project contact.*
- **Contractor Authorized Signatory Form.** This form is signed by the same individual authorized to sign the contract, with a certified officer to confirm the authority of the contract signatory.

Congratulations on your successful application. Should you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Vanessa Farny". The signature is written in black ink and is positioned below the word "Sincerely,".

Vanessa Farny
Forest and Land Grant Program Manager

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions**, **Contractor Certifications** and **Commonwealth Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: Town of Peru (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Exec. Office of Energy and Env. Affairs MMARS Department Code: ENV	
Legal Address: (W-9, W-4): 3 East Main Road, Peru, MA 01235		Business Mailing Address: 100 Cambridge Street, 9 th Floor Boston, MA 02114	
Contract Manager: Terry Walker, Town Administrator	Phone: (413) 655-8312 x100	Billing Address (if different):	
E-Mail: townadmin@townofperuma.com	Fax:	Contract Manager: Vanessa Farny	Phone: (857) 330-1978
Contractor Vendor Code: VC6000191940		E-Mail: Vanessa.Farny@mass.gov	
Vendor Code Address ID (e.g. "AD001"): AD001. (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s):	
		RFR/Procurement or Other ID Number: ENV 25 DCS 06	
<p style="text-align: center;">X NEW CONTRACT</p> PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		<p style="text-align: center;">___ CONTRACT AMENDMENT</p> Enter Current Contract End Date <u>Prior</u> to Amendment: ____, ____. Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) <input type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$ <u>25,000</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days <u>___</u> % PPD; Payment issued within 15 days <u>___</u> % PPD; Payment issued within 20 days <u>___</u> % PPD; Payment issued within 30 days <u>___</u> % PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle <input type="checkbox"/> statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); <input type="checkbox"/> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: The Grantee will implement and complete the project and deliverable as described in their proposal response to RFR ENV 25 DCS 06. That includes: Purchase of an Utility Terrain Vehicle (UTV) for search and rescue purposes and wildlands fire prevention. See attached documents for details.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. <input type="checkbox"/> 2. may be incurred as of <u>____</u> , 20 <u>__</u> , a date LATER than the Effective Date below and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. <input type="checkbox"/> 3. were incurred as of <u>____</u> , 20 <u>__</u> , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>6/30/25</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> Date: <u>7-29-24</u> (Signature and Date Must Be Handwritten At Time of Signature)		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature)	
Print Name: <u>VERDE LEACH</u>		Print Name: _____	
Print Title: <u>SELECT BOARD CHAIR</u>		Print Title: _____	



Commonwealth of Massachusetts
CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company
 (must match Form W-9 tax classification)

Contractor Legal Name TOWN OF PERU	Contractor Vendor/Customer Code <small>(if available, not the Taxpayer Identification Number or Social Security Number)</small>
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INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: 1) Traditional "wet signature" (ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Terry Walker		Town Admin	413-655-8312 x100	townadmin@townofperuma.com
Bruce Cullett		Chief of Police/EMD	413-655-8377	bcullett@townofperuma.com

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature 	Date 7-29-24
Print Name VERNIE LEACH	Phone Number 413-655-8312
Title SELECT BOARD CHAIR	Email Address SELECTMAN@TOWNOFPERUMA.COM

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

ATTACHMENT A - SCOPE OF SERVICES AND ADDITIONAL TERMS AND CONDITIONS

INSTRUCTIONS: In order to ensure that the Department and the Contractor have a clear understanding of their respective responsibilities and performance expectations, the Following attachment shall contain a specific detailed description of all obligations, responsibilities and additional terms and conditions between the Contractor and the Department which do not modify the Contract boilerplate language.

Scope of Services: The Grantee will implement and complete the project and deliverable described in their proposal response to RFR ENV 25 DCS 06: Purchase of an Utility Terrain Vehicle (UTV) for search and rescue purposes and wildlands fire prevention.

ATTACHMENT B - BUDGET AND APPROVED EXPENDITURES

{The Department and Contractor may complete this format or attach an approved alternative Budget format or invoice.}

Items identified below which are not part of the Contract should be left blank.

Attach as many additional copies of this format as necessary, Maximum obligation should appear as last entry.

Contract Expenditures	Unit Rate (per unit, hour, day)	Number of Units	Other Fees or Charges (specify)	TOTAL
FY 2025 Expenditures				\$25,000

MAXIMUM OBLIGATION

\$25,000

Page 1 of 1 Budget pages

Attachment B is subject to any restrictions or additional provisions outlined in Attachment A

Town of Peru

Peru, Massachusetts 01235



TO: Treasurer Wendling

FROM: Board of Selectmen

RE: Raises

DATE: July 29, 2023

Treasurer Wendling the Board of Selectmen voted unanimously on July 22, 2024, to the following raises at the Highway Department:

Eric and Mark \$25.75 per hour including the 3% raise and retro active to July 1, 2024.

Dale Weeks \$20.00 per hour.

Sincerely,

Verne Leach

A handwritten signature in cursive script, appearing to read 'Verne Leach', written over a horizontal line.

Ed Munch

A handwritten signature in cursive script, appearing to read 'Ed Munch', written over a horizontal line.

Sam Haupt

A handwritten signature in cursive script, appearing to read 'Sam Haupt', written over a horizontal line.

DATE:

7/29/24

Town Administrator

From: Highway Department
Sent: Friday, July 26, 2024 11:24 AM
To: Town Administrator; Select Men; kinderhaus1@verizon.net; Sam Haupt; Tax Collector
Subject: Pay Rates

Hi everyone,

We discussed the new payrates at Monday's meeting. Eric and Mark should both be making \$25.75/hr including the 3% increase and we are moving Dale up to \$20/hr. I talked with Caryn about this, and she wants it in writing from the board. Mark and Eric's should be paid that rate starting July 1st. I am leaving town tomorrow morning and won't be back until Wednesday afternoon. Can someone please follow up with Caryn on this matter?

Thank you

Justin Russell
Town of Peru Highway Department
9 East Main Rd
Peru, MA 01235

Email: highwaydept@townofperuma.com
Phone # 413-655-8224

PUBLIC WORKS

FIRST RESPONDER