

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: May 6, 2024 @ 6:00 P.M.

Town Hall Meeting Room

Verne Leach, Chair Selectman/ACO
Ed Munch, Selectman
Doug Haskins, Selectman/Fin Com
Justin Russell, Highway Superintendent
Bruce Cullett, Police Chief
Terry Walker, Town Administrator
Paul Hickling, Chairman Fin Com
Sam Haupt, Finance Committee

Public Attendees: Jesse Pelkey, Kimberly Wetherell

Item 1: Call to order: 6:00 P.M.

Item 2: Roll Call: Chairman Leach present, Selectman Haskins present, Selectman Munch present

Item 3: State Recording status: Selectman Leach recording under Exemption E, Kimberly Wetherell recording:

Item 4: Pledge of Allegiance to the Flag: Led by Selectman Leach

Item 5: Review and Approve BOS Meeting Minutes for 4/29/2024:

Selectman Leach motion to approve 4/1/2024 minutes pending changes, Selectman Munch second, 3-0.

Item 6: Update of Departments:

- Highway Superintendent Russell mentioned that Chapter 90 Bill has been signed and Peru has an apportionment of \$144,971.
- Bid opening for August Smith and Curtin Road was awarded to Allstate Construction Paving at \$86,068.02 and LB Corporation for blacktopping at 457,016.50. Since the bid was less than what was budgeted, there will be ample funds to use dense grade on the roadways. Selectman Haskins motion to accept Allstate Construction Paving and LB Corporation bid, Selectmen Munch second, 3-0. Superintendent Russell mentioned that the paving will begin September 2024.
- Superintendent Russell expects to have Pierce Road completed before June 30, 2024. TA Walker mentioned that grant funding from Woodlands Initiative Grant for Pierce Road needs to be expended by June 30, 2024 or grant funds will need to be returned.

Paul Hickling, Chairman Fin Com, nothing to report since the joint meeting.

Terry Walker, Town Administrator:

- Municipal Vulnerability Preparedness (MPV) planning Grant: Emma Sass, Berkshires & Hilltowns Regional Coordinator for MVP, emailed the Town Administrator with her concerns about the town losing a grant that was awarded for \$20,000. The Board of Selectmen was awarded the grant a few years ago and failure to utilize funds would have resulted in loss of funds by June 30, 2024. Emma Sass will be invited to explain how the town

can ask for an extension and sign a new contract. Funding can be used for culverts, climate change vulnerabilities and infrastructural strategies for the Town of Peru. The board agreed that Emma Sass will be invited to the Board of Selectmen's meeting on May 20th.

- TA Walker mentioned that the Woodlands Initiative Grant for an All-Terrain Vehicle (ATV) is about 90% completed and will be submitted before the deadline, which is Thursday, May 9th at 3:00 p.m.
- TA Walker would like permission from the Board of Selectmen to invite the Town Account to the Annual Town Meeting. The Board agreed that the Accountant, Treasurer, Assessors and Patriots Properties should be invited to attend the ATM. The board stressed the importance of town departments attending the ATM.
- TA Walker's letter of support for the Berkshire Environmental Action Team (BEAT) for Executive Office of Energy and Environmental Affairs was reviewed by the Board of Selectmen.

Police Chief Cullett:

- Police Chief Cullett mentioned that the firearms qualifications training was held on Saturday for Peru, Windsor and Hinsdale police departments.
- Chief Cullett is requesting an item on next week's agenda to review an application for Michael Hunt, as a part time police officer. Selectman Leach agreed and would like to interview Michael Hunt for the position. Selectman Leach mentioned that Michael Hunt was a previous police officer in Peru and left honorably to work full time elsewhere. Selectman Munch mentioned that citizens on Spruce Drive would like more coverage by the police department. Chief Cullett mentioned that the road is patrolled once per day and evenings when someone is on duty.

Selectman Haskins mentioned that he had raked and rolled the ballfield and there is a lot of surface water coming from the highway department. Highway Superintendent will get together with Selectman Haskins to see how to eliminate surface water. Highway Superintendent Russell mentioned that hay bales may help with the problem.

Item 7: Discussion of Broadband BEAD: Sam Haupt received an email from Christine -John Barrett's office mentioning that this program will assist and identify residents and businesses that do not have access to the internet. Christine encouraged the town to be involved. The BOS motion to ratify Sam Haupt to begin the process on internet service to the town.

Item 8: Vote on Broadband BEAD Program: Selectman Leach motion to give Sam Haupt permission to ratify application on behalf of town, Selectman Haskins second, 3-0.

Item 9: Discussion on FY25 Budget / Annual Town Meeting Warrant: Selectman Munch motion to revisit Administrative Assistant Salary and bring the salary back up to \$5,500.00 and not decrease salary. Selectman Leach mentioned that the town used to pay per set of minutes, for instance the Town of Windsor pays \$55.00 per set of minutes and felt that \$70.00 would be adequate for each set of minutes. Selectman Leach agreed with Fin Com member Wadsworth's suggestion of moving accounting duties to Town Administrator duties. Selectman Munch felt that reducing the AA position by \$2,000 could cause problems. Sam Haupt, Chairman Planning Board, mentioned that he may be able to get funding from CJ Hoss - BRPC for a Secretary for the Planning Board. Paul Hickling, Finance Committee Chairman, felt the Administrative Assistant salary should be brought back up to \$5,500.00 and not decreased. Police Chief Cullett mentioned researched Administrative Assistant Salaries back to FY13 and the salary for AA in FY13 was funded at \$5,000.00. Chief Cullett asked the BOS if this was a disciplinary action because salaries are decreased when the person is not doing their job or some other disciplinary issue. Chief Cullett mentioned that it is difficult enough to fill positions and felt that it was wrong to decrease or punish someone by decreasing the salary by 36%. The Board agreed that this was not disciplinary nor were they punishing the Administrative Assistant. Highway Superintendent Russell mentioned that the Board of Selectmen had increased the duties to her position and accounting duties were added. The TA is completing accounting duties because we do not have an accountant in-house. Selectman Haskins questioned attending meeting as the TA. TA Walker mentioned that she is not double dipping when she is taking minutes. The TA

position was advertised at 25 hours per week and she is working more than 30 hours per week-not including her Administrative Assistant duties. Selectman Haskins motion to set the Administrative Assistant Salary at \$5,000 which will be \$100.00 per set of minutes. Selectman Munch second 3-0. Selectman Leach felt that the Administrative Assistant position should be more aggressively advertising.

Item 10: Public Input: Kimberley Wetherell had several concerns:

Ms. Wetherell mentioned that Tim Sears, Building Inspector, is not connected to the server and lost all his data. She asked why the building inspector isn't putting all his data on the server. She also stated that all computers should be secure. During the meeting, she asked TA Walker if the minutes she was typing were on the server or hard drive. TA Walker mentioned that the minutes she is typing are on the hard drive. Ms. Wetherell explained the importance of having all departments backed up to the server.

Ms. Wetherell asked the Board of Selectmen if they could explain the cash variance on the Free Cash certification report. The Board could not explain the variance. She explained with a cash variance the books are not balanced and asked the board why they are not concerned about money that was lost. She wanted to know where the missing money was and why all the money is not accounted for. She also wanted to know why taxes aren't collected or put in tax title to eliminate the liability. She mentioned that Free Cash should have been around \$800,000 but the variances dropped the Free Cash to \$379,000. She wanted to know why Real Estate receivables are so high every year, the Board did not have answers and Selectman Haskins mentioned that she should ask Treasurer/Collector Wendling. Ms. Wetherell wants answers at the Annual Town Meeting.

Ms. Wetherell asked the BOS if they knew about the fireworks on Saturday from noon -3:00 p.m. The Board mentioned that the noise was qualifications for the police department at Bruce Cullett's firing range. Ms. Wetherell asked if Bruce Cullett had a business certificate for a shooting range. The Board did not have an answer. Ms. Wetherell felt that a shooting range should not be on private property. Police Chief Cullett explained that the shooting was training qualifications for the towns of Peru, Hinsdale and Windsor and it is common to have qualifications on private property. Police Chief Cullett explained that he has had qualifications at his firing range for the last few years. Ms. Wetherell wondered why it took so many hours to qualify. The Chief explained there were 8 officers, 3 platforms they qualify for, and he mentioned that he did not need a business license. Chief Cullett mentioned that the state requires the officers to be qualified. Ms. Wetherell wanted to know what MGL states qualifications are required by the state. Chief Cullett mentioned the Mass.gov municipal police training firearms website. Ms. Wetherell can access the requirements. Ms. Wetherell felt very disturbed and mentioned that many people were disturbed to hear all the noise on a beautiful Saturday. Ms. Wetherell asked where the funding came from for all the bullets. Police Chief Cullett mentioned Police Expense and Continuing Ed paid for the ammo. He also mentioned that the other towns supplied their own ammo.

Kimberly Wetherell asked the Board of Selectman why the Annual Town Meeting cannot take place in the Community Center at Town Hall. Selectman Haskins informed Ms. Wetherell that the Community Center has mold and is not safe. Jesse Pelkey mentioned that the Fire House is not ADA Compliant and does not have smoke detectors. He mentioned that the Fire Marshall may have a problem with having ATM at Fire House without pull stations. Selectman Haskins mentioned that the board could ask for a one-day permit to hold the ATM at the Fire House. Ms. Wetherell asked where the ATM will be held if the Community Center has mold, and the Fire House is not ADA complaint and not safe. Selectman Leach mentioned that no one said the fire houses is not safe.

Item 11: Adjourn: Selectman Leach made motion to adjourn the 5/6/2024 BOS Meeting, Selectman Munch second, Vote 3-0. The 5/6/2024 BOS Meeting adjourned at 7:14 P.M.

Articles used:

ATM warrant

Emma Sass email MVP grant

Berkshire Environmental Action Team (BEAT) support letter

Chapter 90 bids

Ferry Walker
Town Administrator



Verne Leach, Chairman

Doug Haskins, Selectman




Ed Munch, Selectman

Date Approved: 5-13-24

Received May 17, 2024 Kim Leach, Town Clerk


Town Administrator

From: Sass, Emma M (EEA) <Emma.M.Sass@mass.gov>
Sent: Monday, May 6, 2024 3:37 PM
To: Town Administrator
Subject: [External Sender]MVP planning grant
Attachments:  Peru Amendment May 2024.pdf

Hi Terry,

It was good to talk with you this afternoon. I wanted to send some more information about the Municipal Vulnerability Preparedness (MVP) planning grant, as well as the contract extension. The extension (attached) will move the deadline to June 30, 2025, but doesn't change anything else. If you can sign get it signed, we'll process it on our end.

MVP is a state program that supports communities in identifying and addressing their climate change vulnerabilities. To complete the MVP plan, towns work with a certified provider (the list is downloadable [here](#)). Once a town completes an MVP plan, they become eligible to apply for Action Grants. More information on MVP is on our [website](#).

Please let me know if you or the selectboard have any questions, and I'll look forward to meeting with them on  May 20th.

Thanks,
Emma



Emma M. Sass, Berkshires & Hilltowns Regional Coordinator (she/her)
Municipal Vulnerability Preparedness Program
MA Executive Office of Energy and Environmental Affairs
(857) 283-7597 | 436 Dwight Street, Springfield, MA 01103

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions and Contractor Certifications**, the **Commonwealth Terms and Conditions for Human and Social Services** or the **Commonwealth IT Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: Town of Peru (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Executive Office of Energy & Environmental Affairs MMARS Department Code: ENV	
Legal Address: (W-9, W-4): 3 East Main Rd, Peru, MA 01235		Business Mailing Address: 100 Cambridge St – Suite 900 Boston, MA 02114	
Contract Manager: Terry Walker, Town Administer	Phone: 413-655-8312 x100	Billing Address (if different):	
E-Mail: townadmin@peruma.com	Fax:	Contract Manager: Kara Runsten	Phone: 617-312-1594
Contractor Vendor Code: VC 6000191940		E-Mail: kara.runsten@mass.gov	Fax:
Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): CT-ENV-MVPPLANNINGPERUFY23	
		RFR/Procurement or Other ID Number: ENV 23 MVP 03	
<input type="checkbox"/> NEW CONTRACT		<input checked="" type="checkbox"/> CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input type="checkbox"/> Department Procurement (includes all Grants - <u>815 CMR 2.00</u>) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		Enter Current Contract End Date <u>Prior</u> to Amendment: <u>June 30, 2024</u> Enter Amendment Amount: \$ <u>no change</u> . (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) <input checked="" type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> <u>Commonwealth Terms and Conditions</u> <input type="checkbox"/> <u>Commonwealth Terms and Conditions For Human and Social Services</u> <input type="checkbox"/> <u>Commonwealth IT Terms and Conditions</u>			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under <u>815 CMR 9.00</u> . <input type="checkbox"/> Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$ <u>20,000.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days <u> </u> % PPD; Payment issued within 15 days <u> </u> % PPD; Payment issued within 20 days <u> </u> % PPD; Payment issued within 30 days <u> </u> % PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle <input type="checkbox"/> statutory/legal or Ready Payments (<u>M.G.L. c. 29, § 23A</u>); <input type="checkbox"/> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) To complete a community resiliency planning process - extending the deadline to allow time for the town to complete the process.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 2. may be incurred as of <u> </u> , 20 <u> </u> , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 3. were incurred as of <u> </u> , 20 <u> </u> , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2025</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <u>801 CMR 21.07</u> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____, Date: _____ (Signature and Date Must Be Captured At Time of Signature) Print Name: _____ Print Title: _____		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____, Date: _____ (Signature and Date Must Be Captured At Time of Signature) Print Name: _____ Print Title: _____	

be open to the entire municipality. This public listening session must be completed by the application deadline of the MVP Action Grant round to be eligible to apply for an Action Grant.

The municipality will conduct the following tasks, working with the contracted MVP provider:

1. Prepare for the workshop(s):
 - Establish a core team
 - Engage stakeholders from the municipality, including but not limited to municipal officials, business, private non-profits, and community residents
 - Develop partnerships with key non-profits, state and local government agencies, local businesses and academic institutions who can help to improve outcomes at the workshops
 - Prepare materials for the workshop, including state climate change projections, and data specific to the municipality which may help to understand where past hazards have occurred
 - Decide on participants and arrangements/logistics
2. Characterize hazards:
 - Identify past, current and future impacts using the best available data including newly developed climate projections from EEA, and other available resources
 - Determine the highest priority hazards within the municipality
3. Identify Community Vulnerabilities and Strengths:
 - Identify infrastructural vulnerabilities and strengths
 - Identify societal vulnerabilities and strengths
 - Identify environmental vulnerabilities and strengths
 - Identify vulnerabilities in other sectors as chosen by the community
4. Identify and Prioritize Community Actions:
 - Infrastructure actions
 - Societal actions
 - Environmental actions
 - Other actions
 - Please note that MVP Action Grants, available through EEA prioritize nature-based solutions. Municipalities are encouraged to explore these types of strategies which include low-impact design, green infrastructure, land conservation and other techniques.
5. Determine the Overall Priority Actions:
 - Identify highest-priority actions
 - Further define urgency and timing
6. Put it All Together:
 - Generate final workshop products and report (described in detail below)
7. Move Forward:
 - **Continue community outreach and engagement which includes at least 1 public listening session**
 - Secure additional data and information for key gaps and questions identified through the process
 - Use the process and report to inform existing planning efforts and project activities

Upon successful completion of Steps 1-6 of the CRB process and clearly defined efforts to begin Step 7 including conducting at least 1 public session, municipalities will be designated as a “Municipal Vulnerability Preparedness Program Climate Community,” or “MVP Community” which may lead to increased standing in future funding opportunities and follow-on opportunities.

All workshop outputs and background materials must be compiled into an easily accessible Community Resilience Building final report or summary of findings, based on a template provided by the state below. Municipalities may

- In concert with the MVP provider, complete and send 3 progress reports to EEA with information on progress and contract spending to date. The final CRB report will be counted as the final progress report, but must be accompanied by a final invoice showing all spending to date;
- With consultant support as budget allows, complete at least 1 public listening session to engage the broader public in a discussion of the workshop results and completed plan; and,
- Commit to working to continue municipal outreach and engagement, use the completed plan to inform existing planning and project activities, and secure additional data and information needed to improve the plan.

Reporting & Final Deliverables:

In concert with the MVP provider, the municipality is required to provide EEA with quarterly reporting, including information on spending, and the completed CRB report which will result from the process. Quarterly reports are simple summaries (1-3 pages) of work that was accomplished to date towards MVP certification, including status of scheduling and completion of workshop(s) and listening sessions. Municipalities shall provide a Summary of Findings Report (final CRB report), a list of workshop participants, contact information for the project lead and core team, a completed Risk Matrix in excel format, documentation of at least one public listening session, and a final invoice as deliverables for completion of the Community Resilience Building (CRB) process. The following is an annotated template for the CRB Workshop(s) Summary of Findings report. Adherence to the layout, sections (bold), and associated details provided herein will increase reporting consistency which will in turn will accelerate the exchange and transfer of knowledge within and amongst municipalities, regions, and ultimately, across the Commonwealth. To assist further examples of completed CRB Summary of Findings reports can be reviewed and downloaded for reference on the MVP website: <https://www.mass.gov/info-details/municipal-vulnerability-preparedness-mvp-program-planning-reports>.

The satisfactory submittal of the MVP report, associated materials described above, and documentation of at least one completed public listening session (steps 6&7, above) are the trigger for the MVP designation that entitles each municipality to participate in the MVP Action Grant to fund priorities identified through the planning process as well as to receive advanced standing in select EEA grant programs.

Materials:

All materials, software, maps, reports, and other products produced through the grant program shall be considered in the public domain and thus available at the cost of production. All materials created through this opportunity and as a result of this award should credit the Executive Office of Energy and Environmental Affairs Municipal Vulnerability Preparedness (MVP) program.

COVID-19-Related Adjustments to Engagement Tasks:

Due to the COVID-19 health emergency, the grantee may need to substitute some parts of this scope with comparable virtual engagement strategies. Grantees should work with their MVP regional coordinator to approve any adjustments to the scope. Grantees should receive written approval from their MVP regional coordinator before commencing with any adjusted activities.

Sample MVP Report Template:

SUMMARY OF FINDINGS TEMPLATE GUIDANCE

Cover Page:

{List Municipalities Covered by Summary of Findings}
 {insert descriptive community photos and or logos (as appropriate)}
 {insert - Community Resilience Building Workshop Summary of Findings – below photo/logos}
 {insert Month & Year report completed}

Overview:

{List Municipalities Engaged in CRB Workshop(s)}
 {Insert summary of historical climate data for watershed/town}
 {Insert data on climate projections using resilientma.org}

Text (refer to Step D of CRB Guide): Provide brief overview paragraph or two on the top recommendations for the community as expressed by the participants.

{insert bulleted of priority actions from Risk Matrix organized in sequential order first by “Highest Priority” then “Moderate Priority” and finally, “Lower Priority”. Prioritized actions can be inserted directly from final Risk Matrix for the community.}

CRB Workshop Participants: Department/Commission/Representative:

{insert list of invited and participating entities. Place asterisks next to “attendees”.}

{include documentation of the public listening session}

Citation:

{insert citation for Summary of Findings Report – this provides way to reference report for future plans and funding opportunities. Example:

{Insert name of municipality or persons responsible} (2017) Community Resilience Building Workshop Summary of Findings. {insert core team partnerships}. {insert municipality}, Massachusetts.

CRB Workshop Project Team: Organization, Name, Role:

{Example: Town of XXXX, Susan Smith, Core Team Member. Other roles can include: Lead Facilitator, Project Coordinator, Project Sponsor, Facilitator}

Acknowledgements:

{insert recognition of leadership and core team members by name and affiliation. Recognize entity that provided facility and meals/refreshments. In addition, provide recognition of funding sources utilized to advance the Workshop as well as the CRB process itself.}

Appendix:

{insert in subsequent pages of the Appendix the following items as available: Base Map(s) used for participatory mapping exercise (Step C and D of CRB Guide), Participatory Mapping Map(s) (outputs from Step C and D), supporting risk maps (FEMA flood maps, etc.) used during workshop, and potentially powerpoint presentations or handouts used by participants; documentation of efforts to involve Climate Vulnerable populations and Environmental Justice populations}

Town of Peru

Peru, Massachusetts 01235



May 9, 2024

Vanessa Farny
Executive Office of Energy and Environmental Affairs
100 Cambridge St. – Suite 900
Boston, MA 02114
vanessa.farny@mass.gov

Dear Vanessa Farny,

The Town of Peru is pleased to support the application of the Berkshire Environmental Action Team (BEAT) to the Woodlands Partnership for their Forests, Trees, Ecology and Climate Educational Project.

Having educational tree walks in the northern Berkshires will make residents and tourists alike appreciate the many values our forests provide. BEAT staff have been doing a great job giving these walks at Tourists, a north county Inn.

The Tree of the Month handouts that BEAT could produce would be a great way for our town to interest and educate our residents as well as visitors about the important of native trees to the ecology and biodiversity of our area. Trees support many species of our native pollinators. The caterpillars that our native birds feed their young often develop on our trees. In addition, trees clean and cool our air through transpiration. With the dual threats of climate change and biodiversity loss, it is imperative that people recognize the value of trees in our forests and in our neighborhoods.

We hope you will look favorably on BEAT's application.

Sincerely,

A handwritten signature in cursive script that reads 'Terry Walker'.

Terry Walker
Town Administrator
Town of Peru



Berkshire Regional Planning Commission
Group Purchasing
 Rebecca Slick, MCPPO, Group Purchasing Program Coordinator
 1 Fenn St Suite 201, Pittsfield, MA 01201

EVALUATION TABULATION
 IFB-Public Works No. PERU-02
Full Depth Reclamation for Curtain Road and August Smith Road
 RESPONSE DEADLINE: May 6, 2024 at 1:00 pm
 Report Generated: Monday, May 6, 2024

SELECTED VENDOR TOTALS

Vendor	Total
All States Construction, Inc.	\$86,068.02
murray paving & reclamation inc	\$106,005.57
Garrity Asphalt Reclaiming Inc	\$151,034.00
Peckham Road	\$169,522.55

PRICING TABLE

Selected	Line Item	Description	Quantity	Unit of Measure	All States Construction, Inc.		Garrity Asphalt Reclaiming Inc		murray paving & reclamation inc		Peckham Road	
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	403	Full Depth Reclamation with Finish Grade and Vibratory Compaction with Calcium Chloride @ 1 Gallon per SY	20839	Square Yards	\$3.18	\$66,268.02	\$6.00	\$125,034.00	\$3.63	\$75,645.57	\$5.45	\$113,572.55

EVALUATION TABULATION

IFB-Public Works No. PERU-02

Full Depth Reclamation for Curtain Road and August Smith Road

Pricing Table												
Selected	Line Item	Description	Quantity	Unit of Measure	All States Construction, Inc.		Garry Asphalt Reclaiming Inc		murray paving & reclamation inc		Peckham Road	
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X		Trucking 1 1/2" Dense Grade Crushed Stone from Peru Highway Department Yard	3000	Tons	\$4.00	\$12,000.00	\$6.50	\$19,500.00	\$7.00	\$21,000.00	\$18.00	\$54,000.00
Total						\$78,268.02		\$144,534.00		\$96,645.57		\$167,572.55

POLICE DETAILS

Not to Exceed \$65.00

Police Details															
Selected	Line Item	Description	Unit of Measure	Quantity	Unit Cost	All States Construction, Inc.		Garry Asphalt Reclaiming Inc		murray paving & reclamation inc		Peckham Road			
						Total	Quantity	Unit Cost	Total	Quantity	Unit Cost	Total	Quantity	Unit Cost	Total
X	999.01	Police Details	Hours	120	\$65.00	\$7,800.00	100	\$65.00	\$6,500.00	144	\$65.00	\$9,360.00	30	\$65.00	\$1,950.00
Total						\$7,800.00		\$6,500.00		\$9,360.00		\$1,950.00			

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	All States Construction, Inc.	Garry Asphalt Reclaiming Inc	Peckham Road	Stamford Wrecking Company	murray paving & reclamation inc
Respondent Submittals (without cost)				No Response	
References				No Response	
Binding Letter from Insurance (COI)	Pass	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Invitation For Bid - Full Depth Reclamation for Curtain Road and August Smith Road

EVALUATION TABULATION
 IFB-Public Works No. PERU-02
 Full Depth Reclamation for Curtain Road and August Smith Road

Question Title	All States Construction, Inc.	Garity Asphalt Reclaiming Inc	Peckham Road	Stamford Wrecking Company	murray paving & reclamation inc
Certificate of Authority		Pass	Pass	No Response	Pass
Bid Guaranty	Pass	Pass	Pass	No Response	Pass
Signatory and Contract Manager Information	Pass	Pass	Pass	No Response	Pass
Bid Validity	Pass	Pass	Pass	No Response	Pass
OSHA 10 Certification & Labor Harmony Certification	Pass	Pass	Pass	No Response	Pass
Disbarment				No Response	
Non-Collusion	Pass	Pass	Pass	No Response	Pass
Certificate of Tax Compliance	Pass	Pass	Pass	No Response	Pass
By confirming, the bidder is certifying to the following:	Pass	Pass	Pass	No Response	Pass
Bid Form	Pass	Pass	Pass	No Response	Pass
Are you an out of state bidder?	Pass			No Response	Pass
By confirming, I, am out of state bidder, certifies the following:	No Response			No Response	No Response

EVALUATION TABULATION
 IFB-Public Works No. PERU-02
 Full Depth Reclamation for Curtain Road and August Smith Road

Question Title	All States Construction, Inc.	Garity Asphalt Reclaiming Inc	Peckham Road	Stamford Wrecking Company	murray paving & reclamation inc
If out-of-state bidder, upload certification from the MA Secretary of State's office verifying qualification to do business in the Commonwealth.	No Response			No Response	No Response



Berkshire Regional Planning Commission
Group Purchasing
 Rebecca Slick, MCPPO, Group Purchasing Program Coordinator
 1 Fenn St Suite 201, Pittsfield, MA 01201

EVALUATION TABULATION
 IFB-Public Works No. PERU-01
Paving for Curtain Road and August Smith Road
 RESPONSE DEADLINE: May 6, 2024 at 1:00 pm
 Report Generated: Monday, May 6, 2024

SELECTED VENDOR TOTALS

Vendor	Total
LB Corporation	\$457,016.50
Williams Paving llc	\$511,833.57
Peckham Road Corp	\$520,174.00
J.H. Maxymillian, Inc.	\$616,530.25
EUROVIA ATLANTIC COAST LLC DBA VIRGINIA PAVING COMPANY	\$637,129.50
Warner Bros., LLC	\$637,445.50

PAVING (Table 1 of 2)

Selected	Line Item	Description	Quantity	Unit of Measure	EUROVIA ATLANTIC COAST LLC DBA VIRGINIA PAVING COMPANY		J.H. Maxymillian, Inc.		LB Corporation		Peckham Road Corp		Warner Bros., LLC	
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	450.22	HMA MA DOT Binder 2.5"	2917	Tons	\$124.00	\$361,708.00	\$116.75	\$340,559.75	\$89.50	\$261,071.50	\$96.00	\$280,032.00	\$122.00	\$355,874.00

EVALUATION TABULATION
 IFB-Public Works No. PERU-01
 Paving for Curtain Road and August Smith Road

Selected	Line Item	Description	Quantity	Unit of Measure	EUROVIA ATLANTIC COAST LLC DBA VIRGINIA PAVING COMPANY		J.H. Maxymillian, Inc.		LB Corporation		Peckham Road Corp		Warner Bros., LLC	
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	450.22	HMA MA DOT Top 1.5"	1751	Tons	\$128.00	\$224,128.00	\$129.50	\$226,754.50	\$93.00	\$162,843.00	\$105.00	\$183,855.00	\$125.00	\$218,875.00
X	452	Tack Coat	1042	Gallons	\$8.00	\$8,336.00	\$14.25	\$14,848.50	\$6.00	\$6,252.00	\$8.50	\$8,857.00	\$7.00	\$7,294.00
X	0	Road Widening with Material Supplied by Town of Peru	17050	Feet	\$1.75	\$29,837.50	\$1.35	\$23,017.50	\$1.00	\$17,050.00	\$2.00	\$34,100.00	\$2.65	\$45,182.50
X	570.1	Black Top Curb	280	Feet	\$16.50	\$4,620.00	\$15.00	\$4,200.00	\$10.00	\$2,800.00	\$13.00	\$3,640.00	\$9.00	\$2,520.00
X	999.01	Drainage Structure Adjustment	1	Each	\$2,000.00	\$2,000.00	\$650.00	\$650.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00
Total						\$630,629.50		\$610,030.25		\$450,516.50		\$511,984.00		\$630,945.50

PAVING (Table 2 of 2)

Selected	Line Item	Description	Paving	
			Quantity	Unit of Measure
X	450.22	HMA MA DOT Binder 2.5"	2917	Tons
X	450.22	HMA MA DOT Top 1.5"	1751	Tons
			Williams Paving llc	
			Unit Cost	Total
			\$94.77	\$276,444.09
			\$105.24	\$184,275.24

EVALUATION TABULATION
 IFB-Public Works No. PERU-01
 Paving for Curtain Road and August Smith Road

Selected	Line Item	Paving				Williams Paving llc	
		Description	Quantity	Unit of Measure	Unit Cost	Total	
X	452	Tack Coat	1042	Gallons	\$8.47	\$8,825.74	
X	0	Road Widening with Material Supplied by Town of Peru	17050	Feet	\$1.97	\$33,588.50	
X	570.1	Black Top Curb	280	Feet	\$11.00	\$3,080.00	
X	999.01	Drainage Structure Adjustment	1	Each	\$2,500.00	\$2,500.00	
Total						\$508,713.57	

POLICE DETAILS (Table 1 of 2)

Not to Exceed \$65.00

Police Details				EUROMIA ATLANTIC COAST LLC DBA VIRGINIA PAVING COMPANY			J.H. Maxymillian, Inc.			LB Corporation			Peckham Road Corp		
Selected	Line Item	Description	Unit of Measure	Quantity	Unit Cost	Total	Quantity	Unit Cost	Total	Quantity	Unit Cost	Total	Quantity	Unit Cost	Total
X	999.01	Police Details	Hours	100	\$65.00	\$6,500.00	100	\$65.00	\$6,500.00	100	\$65.00	\$6,500.00	126	\$65.00	\$8,190.00
Total						\$6,500.00				\$6,500.00			\$8,190.00		

POLICE DETAILS (Table 2 of 2)

Not to Exceed \$65.00

Police Details				Warner Bros., LLC			Williams Paving llc					
Selected	Line Item	Description	Unit of Measure	Quantity	Unit Cost	Total	Quantity	Unit Cost	Total			
X	999.01	Police Details	Hours	100	\$65.00	\$6,500.00	48	\$65.00	\$3,120.00			
Total						\$6,500.00	\$6,500.00			\$3,120.00		

EVALUATION TABULATION

Invitation For Bid - Paving for Curtain Road and August Smith Road

EVALUATION TABULATION
IFB-Public Works No. PERU-01
Paving for Curtain Road and August Smith Road

EVALUATION TABULATION
Invitation For Bid - Paving for Curtain Road and August Smith Road
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