

BOARD OF SELECTMEN MEETING

Peru Community Center

3 East Main Rd. Peru MA

Monday, July 25, 2022 @ 6:00 PM

1. Call to order
2. Roll Call
3. State recording status
4. Pledge Allegiance to the Flag
5. Review and Approve BOS Meeting Minutes for 6/21/22, and 6/27/22, 7/11/22, 7/18/22
6. Updates of Departments
7. Discussion and possible vote regarding Town Accountant Job Description.
8. Discussion and possible vote to approve participation in training sessions for the Police Department.
9. Discussion and update regarding Peru 250th Celebration.
10. Public input
11. Review and Approve Accounts payable, Treasury Warrant, Payroll Warrant.
12. Adjourn

The list of matters are those reasonably anticipated by the Board which may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Official posting: Peru Town website: www.townofperuma.com

Posted July 21, 2022 @ 4:50pm , *Kim Leach, Town Clerk*

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: July 25, 2022 @ 6:00 P.M.

Peru Community Center

Verne Leach, Chair Selectman/ACO
Bruce Cullett, Selectman/Police Chief
Doug Haskins, Selectman/Finance Committee
James Welch, Town Administrator
Terry Walker, Administrative Assistant

Public Attendees: N/A

Item 1: Call to order: 6:00 P.M.

Item 2: Roll Call: Chairman Leach present, Selectman Cullett present, Selectman Haskins present

Item 3: State Recording status: Selectman Leach for personal use

Item 4: Pledge of Allegiance to the Flag: Led by Selectman Leach

Item 5: Review and Approve BOS Meeting Minutes for 6/21/2022,6/27/2022, 7/11/2022, 7/18/2022

Selectman Leach motion to approve 6/21/2022 minutes pending changes, Selectman Cullett second, 3-0
6/27/2022 put on hold

Selectman Cullett motion to put 7/11/2022 minutes on hold to make changes, Selectman Leach second, 3-0.

Selectman Leach motion to approve 7/18/2022 minutes pending changes, Selectman Cullett second, 3-0.

Item 6: Updates of Departments:

On Tuesday, July 26th, Police Chief Cullett and 2 other police officers will receive virtual training for electronic citations which is an IMC upgrade. These citations will go immediately to the registry. Due to COVID, all criminal cases were dismissed by the courts. Electronic citations go directly to the registry and RMV will hold people accountable for their actions and doesn't care what the court's decision is.

On Wednesday, July 27th the cruiser will be dropped of at Marcotte Ford for a recall.

TA Welch presented a job description for the Primary Assessor and hopefully the Town Clerk can post tomorrow. Assessor bids update- after reviewing RRG proposal for FY23, everything in the two RFQ's are similar and very good proposals.

Patriots Properties - 3 years \$25,000 each year and additional costs represent appellate tax board \$2,500. Amy Davidson, Assessor, mentioned that appellate tax board cost has been a minimal one or two in all previous years. As far as a 504, only 1 exists.

Proposals are very similar- Patriots listed all towns they work with and provided resumes of individuals that will be assigned to Peru. Selectman Leach asked TA Welch if he had contacted other towns serviced by Patriots Properties. TA Welch will contact towns serviced by Patriots Properties and will have information next week. It was decided that the Primary Assessor will be the contact person to Assessing Services. Selectman Cullett is inclined to hire Patriots Properties, Selectman Leach is also leaning toward Patriots Properties but cannot vote until this is on the agenda. Selectman Cullett is comfortable moving forward and putting on next week's agenda.

TA Welch mentioned that one more set of minutes has been completed and Terry Walker, Administrative Assistant, has been meeting with TA Welch to get backlog of minutes caught up. Only one more set of minutes, June 27th needs to be completed.

Item 7: Discussion and Possible vote regarding Town Accountant Job Description: TA Welch mentioned that the Town Accountant made a few recommendations.

- Removing managing IT from job description
- Adding works with Town Clerk, Selectman, Treasurer and Assessors to set tax rate.

Board of Selectman added:

- Equal Employment Opportunity
- Accountant attendance required at town meetings
- Selectboard directed TA Welch to post on the town website and MMA by the end of the week
- Selectboard agreed salary will be the appropriated amount for FY23 voted at Annual Town Meeting.

Selectman Leach motion to accept job description pending changes, Selectman Cullett second, 3-0.

Item 8: Discussion and possible vote to approve participation in training sessions for the police Department:

Police Chief Cullett would like approval to attend 2 grant writing classes at the Municipal Police Institute for \$179.00. Police Chief Cullett would also like to attend a Massachusetts Chief of Police Association training conference in September. This in-service training is required by the state and will be held in Norwood, MA. Police Chief Cullett mentioned that he will be staying at a campground 12 miles away from the facility because it will be considerably less expensive. Police Chief Cullett will be the only officer attending from Peru and this will be held September 20-22, 2022. Selectman Haskins motion to approve, Selectman Leach second, 2-0. Selectman Cullett recused himself.

Item 9: Discussion and Update regarding Peru 250th Celebration:

Selectman Leach mentioned that the 250th Celebration dinner on July 23rd was well attended with about 100 in attendance.

Selectman Leach presented more invoices to be paid for the 250th Celebration and he is still waiting for Ozzy's invoice.

Item 10: Public Input: N/A

Item 11: Review and Approve Accounts Payable, Treasury Warrants and Payroll Warrant: 23-2P, V03-2023, V28-2022

Item 12: Adjourn: Selectman Leach made motion to adjourn the 07/25/2022 BOS Meeting, Selectman Cullett second, Vote 3-0. The 07/25/2022 BOS Meeting adjourned at 7:51 P.M.

Articles used:

Minutes- 6/21/2022, 7/11/2022, 7/18/2022

Warrant- 23-2P, V03-2023, V28-2022

Primary Assessor Job description

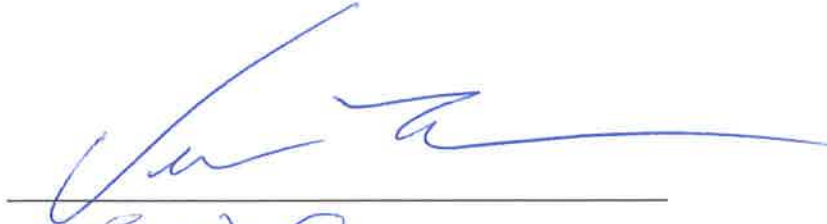
Town Accountant Job description

Bid proposals, RRG and Patriots

Respectfully Submitted,

Terry Walker
Administrative Assistant

Verne Leach, Chairman



Doug Haskins, Selectman



Bruce Cullett, Selectman



Date Approved: 8-1-22

RECEIVED
AUG 03 2022
Kim Leach
TOWN CLERK
TOWN OF PERU