

SELECT BOARD MEETING MINUTES: August 9, 2021: 6:00 P.M.

COMMUNITY CENTER

Verne Leach, Chair Selectman/ACD

Bruce Cullett, Selectman/Chief of Police

Doug Haskins, Selectman/Finance Committee

Caleb Mitchell, Town Administrator

Jesse Pelkey, Acting Fire Chief Peru Volunteer Fire Department/Finance Committee

Darryl Darby, Board of Health

Item 1: **Call to order:** 6:00 P.M. **Roll Call:** Chairman Leach present, Selectman Cullett Present, Selectman Haskins Present

Item 2: **State Recording status:** Caleb Mitchell recording; Leach recording

Item 3: **Pledge of Allegiance to the Flag:** Lead by Selectman Leach

Item 4: **Review and Approve Meeting Minutes for 7-19-2021 & 7-26-2021:** Leach motions to approve 7-19-2021 Minutes of Meeting pending changes, Cullett seconds, all agree. **Vote 3-0.** Leach motions to approve Minutes of Meeting 7-12-2021 pending changes, Cullett seconds, all agree. **Vote 3-0;**

Item 5: **Update to Departments:**

Board of Health: Darryl Darby informs the Select Board that the Board of Health recommends wearing masks for anyone entering Town Hall. Well at fire station should be flushed and inspected in a week.

Acting Fire Chief: Contacted Madson overhead door to inspect seals on fire station overhead doors. Shaker lee trucking company to inspect & test all of the valves on fire trucks and pumps. Lipton energy sent a check for a propane tank inspection and there was no one to contact on the Town Website. Discussion of fees and posting on website, and agreement to put list of fees on Agenda for approval.

Police Chief: IMC ordered. 9-7-21 training

Item 6: **Discussion and Possible vote to adjust marriage license fees:** Discussion and comparison of fees with other towns. Cullett motions to adopt fee proposal by Town Clerk, Haskins seconds, **Vote 2-0,** Leach abstains.

Item 7: **Interview Ingrid Shuttleworth for Town of Peru Administrative Assistant Position 6:30PM:** Candidate will be available next week to attend interview.

Item 8: **Pre-Permitting Presentation by Ferrell Gas Company 7PM:** Sam Haupt, Chair Zoning Board of Appeals introduces representative from Ferrell Gas Company. The company Blue Rhino is a subsidiary of Ferrell Gas Company. Ferrell Gas Company is interested in locating a reclamation and refuel Facility on a 60 acre parcel off Middlefield Road. Please see attached materials submitted by Ferrell Gas Company

Item 9: **Discussion and Vote to appoint Gladys Wheeler as Election Warden:** Cullett motions to reappoint Gladys Wheeler as Election Warden, Leach seconds, vote is 3-0

Item 10: **Discussion and Vote to appoint Mary Beth Scott as Election Clerk/Assistant Warden:** Cullett motions to reappoint, Leach seconds, **Vote is 3-0.**

Item 11: **Discussion and Vote to appoint the following poll workers:** Sara Adams, Beth Bigelow, Kathy Borden, Margaret Chieffo, Brenda Darby, Darryl Darby, Amy Davidson, George Greule, Sharon Greule, Linda Kellogg, Barbara Kenney,

James Kenney, Cathy MacPhail, Nanette Mone, Irene Morrison, Coralie Pelkey, Amy Pharmer, Cassidy Scott, Denise Shaw, Charlene Steele, Graham Sturz, Peggy White, David Whiting, Emma Whiting; Leach motions to appoint all, Cullett seconds, Vote 3-0.

Item 12: Discussion and Vote to issue Auto Dealer License to William Tatro 21 North Road: Leach motions to issue Auto Dealer License to William Tatro 21 North Road, Cullett Seconds, vote is 3-0

Item 13: Discussion and Vote to issue Auto Dealer License to Edward Munch Jr 44 West Main Road: Leach motions to issue auto dealer license to Edward Munch Jr 44 West Main Road, Cullett seconds, vote is 3-0

Item 14: Discuss and review job applications for administrative assistant position: Set up interview with Tamara Seguin, and Eriq Santos.

Item 15: Review, Discuss and possibly vote to approve job description for Town of Peru Fire Chief position: Mitchell made changes from the previous meeting review. Cullett motions to approve pending changes, Leach seconds, vote is 3-0.

Item 16: Discussion of 250th Town of Peru Anniversary updates: Members of Committee discussed a tentative schedule of events

Item 17: Public Input: None

Item 18: Review and Approve accounts payable and Treasury Warrants, Payroll Warrant: BOS signed warrants #V02-2022, and V28-2021

Item 19: Adjourn:

Leach made motion to adjourn the 7-26-2021 BOS Meeting, Haskins seconds. All agree **Vote 3-0. The 8-9-2021 BOS Meeting adjourned at 8:46 P.M.**

Articles used:

8-9-2021 BOS Meeting Agenda

7-19-2021 BOS Meeting Minutes

Draft job description fire chief

Resumes Administrative Assistant Position

Warrant #V02-2022, & V28-2021

Appointment papers for everyone listed on the Agenda

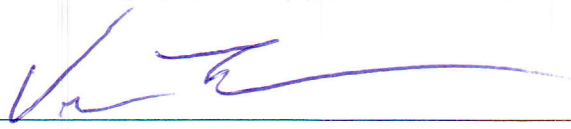
Auto Dealer Licenses

Ferrell Gas Company materials

Respectfully Submitted

Caleb Mitchell, Town Administrator

Verne Leach, Chairman



Doug Haskins, Selectman

Bruce Cullett, Selectman



Date Approved: _____

RECEIVED

SEP 24 2021

Kim Leach
TOWN CLERK
TOWN OF PERU