



CEMETERY COMMISSION MEETING MINUTES

May 5, 2025

Present: Jim Kenney, Chairman
Darryl Darby, Member/Cemetery Sexton
Gladys Wheeler, Member

Minutes

1. The meeting was called to order at 10:00am. Roll call was taken
2. Acknowledgement of meeting recording status – This meeting was not recorded.
3. Finalization of minutes from the March 31 meeting. - Minutes were finalized and the signed version will be provided to the Town Clerk.
4. Updates on recent activity / requests regarding the cemeteries – D. Darby indicated that no new requests have been made of the Cemetery Sexton since the last meeting. He is waiting for a few families to contact him to confirm burials that he's previously spoken with them about.
5. Update on communication of Cemetery Rules to families of recently deceased: J. Kenney reported that he's mailed or e-mailed the Cemetery Rules to families planning burials.
6. Propose text to update 'Annual Street Listing Form FAQ' document for use to confirm residency for those requesting burials in Peru. J. Kenney indicated that the agreed text has been provided to the Town Clerk for incorporation into the 'Annual Street Listing Form FAQ'

Management of fees associated with burials: The members of the Cemetery Commission are discussing costs incurred by families during the burial process and how best to manage the business process associated with burials. For the sake of clarity, costs include:

- the fee for a burial permit (currently \$10, for deaths that occur in Peru)
- the Cemetery Sexton fee (currently \$75),
- gravesite preparation (currently \$400 for casket burial, \$250 for urn burial)
- purchase and installation of corner markers required to mark requested plots (TBD)
- Installation of the corner markers (\$100)

To simplify the burial process for families and to aid the Cemetery Sexton in assigning burial plots, the members are considering a Perpetual Care fee which would include the cost for the purchase of corner markers. Responsibilities for purchasing corner markers and where these should be delivered to need to be agreed.

A proposal for incorporation into the Cemetery Rules, which will require Selectboard endorsement, is considering the combining of relevant costs and be collected by the Funeral Director. Being considered is that the Funeral Director will turn-over payment to the town and the Town Treasurer will disburse payment for those services.

7. Activities related to use of current budget: No work has occurred on this topic since the last meeting.
8. Discuss selection for Friends of the Cemetery Commission acknowledgment: Members agreed to the individual who'll be recognized in the next edition of Live Wire.
9. Planning for next Cemetery Commission activities or next Cemetery Commission Meetings: The next meeting is planned for June 16 at 10:00.
10. Any Other Business - None
11. Adjourn Meeting at 11:09am

Approved and submitted:

James Kenney, Chairman: James P. Kenney

Darryl Darby: Darryl Darby

Gladys Wheeler: Gladys M. Wheeler

Date: 7/21/25