



## CEMETERY COMMISSION MEETING MINUTES

July 9, 2022

**Present:** Jim Kenney, Chairman  
Darryl Darby, Member/Cemetery Sexton  
Gladys Wheeler, Member

1. The meeting was called to order at 10:24am. Roll call was taken.
2. Acknowledgement of meeting recording status – This meeting was not recorded.
3. Finalization of minutes from the June 25, 2022 meeting: Minutes were finalized and the signed version will be provided to the Town Clerk.
4. Discussion and Vote to Re-Organize the Cemetery Commission: J. Kenney explained that this topic should be included annually on Commission agendas. D. Darby nominated J. Kenney to continue as chairperson. G. Wheeler seconded. J. Kenney accepted the nomination and voting was unanimous that J. Kenney continue as chairperson.
5. Updates on recent activity / requests regarding the cemeteries – D. Darby reported that he hasn't received any requests for burials or any other activity in the cemeteries since the last meeting.
6. Review of the North Cemetery spreadsheet review prepared by I. Morrison – This review was deferred to a future meeting.
7. Contributing to the Town's 250<sup>th</sup> Celebration
  - Update from 250<sup>th</sup> Committee – J. Kenney shared that it seems all the planning is done and the only remaining work left is to set-up for the event.
  - Suggestions for the Time Capsule – Suggestions are still welcome but a final decision will be made with the co-chairs of the 250<sup>th</sup> event. The actual time capsule will be purchased after an agreement is reached on contents.
8. Planning for future Cemetery Commission activities or next Cemetery Commission Meetings: Members agreed that the August meeting should be held at South Cemetery to do a final check on mapping, weather permitting.
9. Any Other Business:
  - At the beginning of the meeting, J. Kenney communicated that I. Morrison had resigned from the commission. The Live Wire has included that an opening exists in the Volunteer Opportunity section. This will be increased to two openings. (Post Meeting note: A copy of the Cemetery Commission Charter will also run in the Live Wire to explain the Commission's goals.)
  - New signs for each of the three cemeteries were available for review at the meeting. Sign posts are needed. J. Kenney to follow-up to find adequate sign posts. More to follow on this topic.
  - Other activities to be managed at and around future meetings include progressing the updated Cemetery Rules document and making a decision on a Center Cemetery flagpole.
10. Adjourn Meeting at 10:45.

Respectfully approved and submitted:

James Kenney, Chairman:

Date:

8/13/22

