



## **CEMETERY COMMISSION MEETING MINUTES**

**February 12, 2022**

**Present:** Jim Kenney, Chairman  
Darryl Darby, Member/Cemetery Sexton  
Irene Morrison, Member  
Gladys Wheeler, Member

1. Call to order; Roll call: J. Kenney called the meeting to order at 10:20am. Roll call was taken.
2. Acknowledgement of meeting recording status: This meeting was not recorded.
3. Finalization of minutes from the January 8, 2022, 2021 meeting: Minutes were finalized and the signed version will be provided to the Town Clerk.
4. Development of the fiscal year 2023 yearly budget, due Feb. 15.: In addition to requesting \$1000 for headstone cleaning and repair supplies, members suggested that we include a budget request for a flag pole at Center Cemetery and new signs for each of the three main cemeteries
5. Review and finalization of the Commission's Annual Report: The draft of the Annual Report was accepted with minor edits and will be provided as final to the Town Administrator.
6. Discuss categories for Cemetery Rules and Guidelines: The Cemetery Commission had previously discussed a draft of 'Rules and Guidelines' as one of the categories in a more encompassing document which will address how cemeteries will be managed. Other areas of potential interest identified to date include:

### DEFINITIONS

CEMETERY RULES AND GUIDELINES -- J. Kenney

PURCHASE OF CEMETERY PLOTS – G. Wheeler

### BURIALS

PERPETUAL CARE

MONUMENTS, FOUNDATIONS, GRADNG & IMPROVMENTS

FLOWERS, TREES AND SHRUBS – I. Morrison

FLAGS AND DECORATIONS – J. Kenney

GREEN BURIALS – D. Darby

Each of these areas will be assessed for applicability to the Town of Peru and guidance will be proposed. The names of Commission members who have agreed to take the lead for each area are included. Those areas not yet assigned will be addressed at a future date.

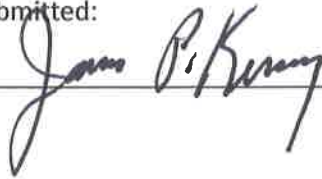
7. Updates on recent activity / requests regarding the cemeteries – D. Darby had spoken with a Funeral Director at Dery Funeral who offered to respond to any questions the Commission may have regarding the burial process and interacting with the town. The initial question involves current practices and responsibilities for 'perpetual care' of graves.

8. General updates regarding contributions to the Town's 250<sup>th</sup> Celebration
  - Contribution from the Cemetery Commission for the Time Capsule: Members were requested to give thought to items which could be included in the Time Capsule
  - Proposals for writing the 1995 – 2021 Update: Members were reminded of the end of February deadline and that photographs for the Sestercentennial Book and Celebration Program are welcome.
9. Planning for future Cemetery Commission Meetings or any Commission activities: The next meeting is scheduled for March 12.
10. Any Other Business: No other topics were raised
11. Adjourn Meeting at 11:50am

Respectfully approved and submitted:

James Kenney, Chairman: \_\_\_\_\_

Date: 3/19/22.



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