

*****NOTICE*****

*****OPEN TO THE PUBLIC*****

PERU CEMETERY COMMISSION MEETING

Saturday, May 1, 2021. Meeting begins at 1:00pm

Agenda

SPECIAL ACKNOWLEDGMENT: Town Hall remains closed to the public. This meeting will be run using Zoom Meeting. The public is invited to join using the Zoom link is at the bottom of this notice.

1. Call to order, Roll call
2. Acknowledgement of meeting recording status.
3. Finalization of minutes from February 18, 2020 meeting
4. Housekeeping: Submission of the Cemetery Commission's contribution to the Annual Report
5. Reminder: Annual Notice of Conflict-of-Interest Law Education Requirements
6. Review of Legal Opinion regarding access to town's Cemetery account
7. Reach agreement on supplies needed for cemetery / headstone restoration work
8. Planning for visit to Center Cemetery for cemetery / headstone restoration work
 - Veteran's Graves Officer involvement with Commission's priorities
9. Contributing to the Town's 250th Celebration
 - Proposals for writing the 1995 – 2021 Update
 - Selecting and writing biographies of Peru history and notable residents.
 - Contributions to Peru Live Wire.
10. Review and discuss the (1994?) Town of Peru Cemetery Rules – I. Morrison
11. Finalization of landscape plan for the three main cemeteries.
12. 1:45 – Invitation for public participation
13. Planning for next Cemetery Commission Meeting or Commission activities
14. Any Other Business
15. Adjourn Meeting

Join Zoom Meeting

<https://zoom.us/j/98468934807?pwd=SmFhaTJIN1JEQmZLcHMvWFU4Vm9NUT09>

Meeting ID: 984 6893 4807

Passcode: 866094

One tap mobile

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Meeting ID: 984 6893 4807

Find your local number: <https://zoom.us/u/acWXfFrqcl>

Posted April 27, 2021, 1:00 by *Kim Leach, Town Clerk*

Official Posting: Peru Town website: www.townofperuma.com



CEMETERY COMMISSION MEETING MINUTES

May 1, 2021

Meeting held on Zoom

Present: Jim Kenney, Chairman
Daryl Darby, Member/Cemetery Sexton
Irene Morrison, Member

Absent: Gladys Wheeler, Member

1. Call to order, Roll call: J. Kenney called the meeting to order at 1:06p. Roll call was taken.
2. Acknowledgement of meeting recording status: This meeting was not recorded
3. Finalization of minutes from February 18, 2020 meeting: All Members have reviewed the minutes of February 18, 2021 meeting and vote 3-0 in favor of finalizing with no changes.
4. Housekeeping: Submission of the Cemetery Commission's contribution to the Annual Report: J. Kenney informed the members that the Commission's contribution to the Annual Report has been submitted and thanked the members for their reviews and comments.
5. Reminder: Annual Notice of Conflict-of-Interest Law Education Requirements: Members were reminded that there is an obligation to review the materials provided and provide documentation to the Town Clerk.
6. Review of Legal Opinion regarding access to town's Cemetery account: J. Kenney had previously distributed the legal opinion relating to the Commission's access to the Cemetery account. Members understand that the use of the account is for the reasons explained in the opinion.
7. Reach agreement on supplies needed for cemetery / headstone restoration work: I Morrison stated that she had ordered a number of flag holders in advance of the Memorial Day holiday, for which flags will be placed on veteran's graves. To facilitate headstone cleaning, the members agreed to purchase additional brushes, scrapers and spray bottles so multiple headstones can be cleaned at the same time.
8. Planning for visit to Center Cemetery for cemetery / headstone restoration work: Members are enthusiastic about returning to Center Cemetery to resume headstone cleaning. J. Kenney will propose a date for a morning session as soon as the weather begins to cooperate. The Commission will work with Wally Morrison, the town's Veteran's Graves Officer, to identify veteran's headstone to be cleaned during 2021.
9. Contributing to the Town's 250th Celebration: J. Kenney reminded members that it would be appreciated if additional thought could be given to them contributing to the 1995 – 2021 update, selecting and writing biographies of Peru history and notable residents as well as contributions to Peru Live Wire. I Morrison accepted the task of preparing a history of the church bell.

10. Review and discuss the (1994?) Town of Peru Cemetery Rules – J. Kenney suggested that the current rules document be separated into sections so that progress can be made piecemeal. The Rules section of the, CEMETERY RULES AND GUIDELINES document, will be drafted and distributed to members for review prior to the next meeting. Other sections under development may include: DEFINITIONS, RULES, PURCHASE OF CEMETERY PLOTS, BURIALS, PERPETUAL CARE, MONUMENTS, FOUNDATIONS, GRADNG & IMPROVMENTS, FLOWERS, TREES AND SHRUBS, FLAGS AND DECORATIONS and GREEN BURIALS
11. Finalization of landscape plan for the three main cemeteries. The Commission members had drafted a landscape plan for North Cemetery in 2020. J. Kenney proposed that he and D. Darby visit Center and South Cemeteries to complete the proposal. The draft will be reviewed by J. Russell, Highway Dept., prior to being submitted to the Selectboard.
12. 1:45 – Invitation for public participation: No members of the public connected via Zoom.
13. Planning for next Cemetery Commission Meeting or Commission activities: The agenda will include an update on cemetery mapping
14. Any Other Business
 - Tina Rubin has expressed interest in becoming the 5th member of the Commission and will provide a Letter of Interest to the Selectboard.
 - D. Darby offered to speak with J. Russell regarding the suitability of flagpoles in the Highway Dept. yard for Center and South Cemeteries. He'll also discuss the ability to install a simple gate, similar to Center Cemetery, at North Cemetery.
15. Adjourn Meeting at 2:24.

Respectfully approved and submitted:

James Kenney, Chairman



Date:

10/21/21

