Town of Pelham

PELHAM, NEW YORK 34 FIFTH AVE 10803

TOWN BOARD
DRAFT - Meeting Minutes
May 4, 2026

PELHAM TOWN BOARD MEMBERS

Theresa K. Mohan, *Town Supervisor*
Maura Curtin, *Deputy Supervisor*
Kristen Burke, *Councilmember*
Michael Jenks, *Councilmember*
Kara McLoughlin, *Councilmember*

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Attendee Name	Present	Absent	Late	Arrived
Theresa K. Mohan	X	□	□	□
Maura Curtin	X	□	□	□
Kristen Burke*	X	□	□	□
Michael Jenks	X	□	□	□
Kara McLoughlin	X	□	□	□

- Kristen Burke participated remotely due to a medical condition

IV. RESOLUTION APPOINTING SUSAN QUINTIN TO THE TOWN OF PELHAM LIBRARY BOARD

WHEREAS, pursuant to Section 2.2 of the bylaws of the Town of Pelham Library, trustees are elected by a majority of the Town Board for terms of five (5) years and shall continue in office until their successors have been elected and qualified; and

WHEREAS, a vacancy currently exists on the Town of Pelham Library Board; and

WHEREAS, Susan Quintin is a resident of the Town of Pelham, is over the age of twenty-five (25), and is otherwise qualified to serve in accordance with the bylaws; and

WHEREAS, Ms. Quintin has expressed a willingness to serve and brings significant professional experience in strategy, governance, and operations, along with a strong record of community leadership; and

WHEREAS, the Town Board finds that Ms. Quintin's experience and commitment to the community will contribute meaningfully to the governance and continued success of the Town of Pelham Library;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Susan Quintin to serve as a trustee of the Town of Pelham Library for a term of five (5) years, commencing on May 6, 2026 and expiring on May 5, 2031, and until her successor shall have been elected and qualified; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution 2026-30 Appointing Susan Quintin to the Town of Pelham Library Board							
X Adopted ☐ Adopted as Amended ☐ Defeated			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin		X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐

☐ Tabled ☐ Withdrawn ☐ Failed to Move	Michael Jenks (Second)		X	☐	☐	☐	☐
	Kara McLoughlin (Motion)		X	☐	☐	☐	☐

V. Public Comment

Megan Garufi - The grant for approximately $1.125 million indicated the First Avenue/First Street site was ready to proceed. Ms. Garufi would like clarification on how that aligns with the broader planning effort. Additionally:

- Can grant funds be applied to a different site if a better option is identified?
- How were the estimated costs of approximately $2.6 million determined, and have they been updated to reflect current conditions?
- How was the site evaluated with respect to zoning, traffic, roadway layout?
- Requests clarification regarding how the Type II classification is being supported.

John Marsich - Mr. Marsich lives directly across from the proposed EMS site. He comes from a family deeply involved in public safety and respects EMS, but does not want lights and sirens outside of his bedroom window. This area already experiences noise from Metro-North, the Hutchinson River Parkway, and post office operations. This is a residential neighborhood, and he strongly believes this is not an appropriate location for an emergency facility and urges the Board to consider other locations.

Meredith Rotondo - She supports EMS, but feels this location is problematic. Her concerns include:

- Dangerous intersection with frequent stop-sign violations
- Tight roadway conditions
- High pedestrian traffic to the train
- Post office truck activity

The space is also used by the community as informal green space. She does not believe sufficient consideration has been given to alternative sites.

Linda Carlozzi (Board President of Marbury Corners) - She supports an EMS structure but has concerns regarding this location. Concerns include:

- Traffic congestion and safety
- Increased residential density in the area

- Proximity to St. Catherine's school/church, and pedestrian activity
- Loss of limited green space

She also requests greater transparency and communication from the Town.

Steven Shekane - He would like clarification regarding the library project:

- Who is leading the process? Town Council or Library Board?
- What is the estimated cost?
- How will it be funded?
- Will taxpayers be responsible for long-term costs?

He feels there has been limited public information.

Ed Doty - Mr. Doty commends the Town for providing transportation services for seniors to come to the Monday meetings. Suggested more outreach to inform seniors of available services. Also requested an update on building renovations, particularly acoustics. He added that he supports a new EMS facility in the area by the Post Office, particularly if it includes a facility for the public during emergencies.

Denise Bleidner - The proposed area is heavily trafficked, especially with children attending CCD programs at the St. Catharine's church. She believes that adding emergency vehicles would increase risk of an accident. She supports EMS, but not at this location.

John Matthes - Mr. Matthes feels like the area has become increasingly congested since he moved there in 2019. Concerns include:

- Traffic and speeding
- High number of children in the neighborhood
- Loss of quality of life – green space and the river

He urges the board to find an alternative location.

Marin Zielinski - She appreciates the Board's work but requests clear cost comparisons among site options and evaluation of using existing municipal land. Ms. Zielenski also feels that green space, even if underutilized, still has environmental value.

Carole Upshur - Ms. Upshur feels that this location presents concerns regarding environmental sustainability and traffic safety. She suggested that alternative options, including regional collaboration (possibly a more industrial area on the border of Pelham), should be explored.

Maria Rosell - Ms. Rosell is very concerned about safety in the area (particularly the turn on First Ave.) and feels that there are already significant traffic issues. She is also concerned about any possible structural damage to a pipeline that runs diagonally across the property and potential flooding. She would like to see greater transparency and supporting studies (traffic, environmental, cost).

Alan _____ - He feels the site presents technical concerns particularly with additional parking spots that have been relocated to First Ave. with insufficient road width and safety risks. He is also concerned about additional noise in a non-commercial zone (there is already noise from the Post Office). Requests a comprehensive study before making decisions.

Gene Ianuzzi - Mr. Ianuzzi stated that EMS call volume is approximately 1,200 annually (about 3–4 calls per day), so it's not a constant in and out situation like it might be in a larger municipality. He added that EMS in Westchester County is straining to meet capacity and that is managed by participation in mutual aid (approx. 4-5 calls a month out of Pelham). He doesn't believe that the 3 EMS workers on duty create a parking issue. He clarified that the ambulance and flycar need a garage structure that is a climate-controlled environment because there are medications on board. He added that the structure should also be attached to the EMS quarters. He does not believe that the green space is currently used recreationally. The town has limited land availability and he believes every location will face opposition. He hopes decisions will be based on facts and urgency and that the Town will put the EMS center in a location where it will be modern, adequate and will meet current and future needs.

Carol Koehne – Ms. Koehne addressed the noise issues in the area and how they affect the quality of life.

Karen Acocella – Asked why the flycar and ambulance were not put across from the new firehouse.

****Supervisor Mohan responded that the Town did not own that land and was not part of developing the new Village municipal center.**

VI. Reports

a. Supervisor Report
Overview of Ongoing Projects

Supervisor Mohan gave an overview of what she, as the new Town Supervisor, and the Board have focused on in the first 100 days of the administration.

- Improving transparency and strengthening the core operations of the Town and beginning to plan for a more deliberate future. Public participation is encouraged.
- Developing a comprehensive facilities master plan. We are evaluating all of the needs of the Town and the services we provide and how to think about them for the future. We will be voting on a planning proposal tonight.
- A comprehensive review of our emergency medical services operations. This includes planning for long term sustainability, evaluating how we support our EMS professionals and identifying a permanent and appropriate location for our ambulance services. We will be creating an EMS advisory committee to bring additional expertise into that work.
- Modernizing internal policies: updated Employee Handbook; adopted a Code of Ethics and created an Ethics Board; taken steps to strengthen the Recreation department and created a new charter for the Recreation Commission (including adding two new positions to the Commission). We are focusing on structure, sustainability and community representation.
- We have established a Town Sustainability Board. The first meeting for this Board will take place on May 18.
- Practical improvements include: relocating the Town Clerk's office to the first floor of Town Hall so that residents do not have to walk up two flights of stairs for services; upgrading our tax system for online access and communications; and modernizing the Town website.
- The Town Clerk's office will hold a Community Services Day in Saturday, May 16 from 10am-1pm which will offer licensing, information from community organizations, passport services and document shredding.
- Planning a 9/11 25th anniversary commemoration

Financial Report for April was presented to the Board

b. **Town Council Reports**
Deputy Supervisor Maura Curtin

- **EMS April Statistics:**
  - 99 total calls in April (approximately 3 a day)
  - Average response time: 5 minutes and 4 seconds
  - Village of Pelham: 48 calls
  - Pelham Manor: 35 calls

- Mutual aid: 16 out and 8 in

- **EMS Operations Overview:**
  - Councilwoman Curtin provided background on the Pelham ambulance service.
  - Service began with Pelham's dedicated ambulance on Jan 1, 2024 Pelham. Prior to that time we only had a contract with Empress and a backup ambulance which was not located in our Town.
  - The Town operated a fly car (medic on wheels) which provided EMS services but no transportation. The flycar was located in Pelham Manor in a building which houses their DPW. This was a critical issue for the town, as it led to delays when patients needed to be transported to the hospital.
  - Pelham was using mutual aid from other municipalities without any ability to provide mutual aid in return- so it wasn't mutual; it was a drain on the regional system.
  - We signed a contract with Eastchester EMS to have a dedicated ambulance in Pelham. As part of that contract, we are required to provide accommodations for our EMS staff (including refrigeration, sleeping quarters and a decontamination area).
  - The ambulance itself was paid for with grants of $350,000. We received these with help from Senator Fernandez and Assemblywoman Paulin.
  - EMS operations are 24/7
  - Although our fly car was housed in Pelham Manor for many years, it was determined that the space there could not accommodate an ambulance and a fly car. We then moved our EMS staff over here, and they were located in the Guild Room. When the Pelham Police moved out of the first floor of town hall, we renovated the first floor as a temporary solution to house the EMS staff- and erected a metal canopy in the parking lot.
  - For efficiency, the crew must be with its apparatus. The Town Council looked at dozens of properties in Pelham (including the Manor Club, Sparks Ave. DPW lot, Cornell Carpet building on Boston Post Rd., the gas station next to the Picture House, property in Pelham Manor next to BJ's) all of these spots were multi millions of dollars to purchase. The property being discussed is one option, and the County is willing to sell it to us for $50,000 which would be less of a burden on taxpayers. The state grant that we applied for in February was an "intergovernmental efficiency" grant. This type of grant requires two government entities to work together to solve a problem- with EMS Operations being high on the list. We applied for a $1.1m grant and the submission deadline was Feb 4th and the determination will be made this summer. If we are awarded the grant, it would fund much of this project. The Board wants to take the community's feedback into consideration during the process. Councilwoman Curtin is happy to answer questions after the meeting.

- Our Pelham EMS Manager- Mark Baumblatt- attended the district-wide school safety planning, training, and infrastructure committee meeting on April 24th. A recent swatting hoax involving PMHS/PMS was analyzed. Discussion centered on response coordination, communication flow, and opportunities to refine protocols. Brought up the idea that EMS was never notified. They stated that they would work on that.

Councilwoman Kristen Burke

- Commended Supervisor Mohan for accomplishing so much in the first 100 days.
- Mentioned that there is a significant height requirement which affects the search for suitable space for emergency vehicles.
- Court update: Constables have a new van which has been really helpful with prisoner transport.
- Glover Field update: School district is working with the Village on implementing the pedestrian safety plan despite complex jurisdictional issues. There will be another meeting scheduled with all the local constituents involved to help keep the project moving forward.

Councilman Michael Jenks

- Library volume statistics: through the end of April, the library has had 21,031 visitors (average

of 210 per day), 1,392 patrons used the library's free Wi-Fi, 1,084 people logged on to the library computers, 884 people utilized notary services, librarians provided computer assistance to 817 (many job applications and government forms)

- On April 18 the library hosted a talk by our Town Historian on the Revolutionary War-Battle of Pelham. The event brought over 150 adults and teens.
- New offerings at the library include: yoga for babies; crochet classes for teens; summer reading challenge for adults; a series of co-sponsored event with the Girl Scouts (including The Art of Oral Storytelling-Keeping Veteran's Stories Alive on May 16th and May 23rd from 1pm-2pm); Beyond the Game – learn how to play fair and treat others with respect (May 16th and May 23rd from 2pm-3pm for ages 5-10); Save the Species – learn about endangered species in our community (May 9th from 1pm-2pm)
- Transformation project – a group of community members raised funds to explore the future of the Library. The conversation between the Library and the Town Council is in its infancy and any developments will be communicated to the public.

Councilwoman Kara McLoughlin

- Recreation Spring programming is in full swing. Summer camps are full other than Big Tots and Tiny Tots (afternoon). Summer Sports Camp registration is open. See the website/app for more details. Fall Football (youth play and tackle) registration is open.
- Summer concerts at the Gazebo begin on Monday, June 15.
- There was a Mindful Sports program held on Sunday, April 26th (high school students working with students who are differently abled)
- Adult Mahjong has added a Wednesday session. Sign up on the website.
- Seniors had 38 roundtrips to medical appointments in the van; exercise class (Tuesday and Thursday from 10am-11am); yoga (Fridays from 10am-11am); Glover Field walking club (Wednesdays from 10am-11am, weather permitting-call the Rec department to confirm); arts and crafts (first Thursday of the month from 1pm-3pm); mahjong lessons (12:30pm-1:30pm); card playing (Mondays-2pm-3:30pm, Wednesdays and Fridays – 12pm-3:30pm); April trips included: lunch at the New Rochelle diner, Westchester Community College, NY Botanical Garden and Arthur Avenue, birthday cake celebration, lunch sponsored by the Pelham Civics, a visit from the Prospect Hill students, accordion player and pizza day and Bingo.
- Pelham Together held a Town Hall on April 21st – the Youth Council discussed their advocacy for the NYS sponsored mental health first aid training for 10th graders, teachers and staff. The Youth Council will participate in the Town's Community Day on May 16 and share information about all of their programming. Pelicones ice cream truck will be available on weekends starting May 16 and seven days a week after school ends.

VII. RESOLUTION INCREASING AND DECREASING CERTAIN EXPENDITURE APPROPRIATIONS WITHIN THE GENERAL FUND FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026

WHEREAS, the Town has identified the need to increase certain expenditure appropriations within the General Fund for the fiscal year ending December 31, 2026; and

WHEREAS, the amounts of those increases will be offset by decreases in other lines;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Pelham that the FY2026 General Fund budget is hereby amended as follows in Schedule A.

Resolution 2026-31 Authorizing Changes to the FY 2025 General Fund Budget							
X Adopted ☐ Adopted as Amended			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin	(Motion)	X	☐	☐	☐	☐

☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks		X	☐	☐	☐	☐
	Kara McLoughlin	(Second)	X	☐	☐	☐	☐

VIII. RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH GEDDIS ARCHITECTS FOR A TOWN-WIDE FACILITIES MASTER PLAN

WHEREAS, the Town of Pelham recognizes the importance of long-term, strategic planning for its municipal facilities to ensure that they effectively serve the needs of residents, staff, and community partners; and

WHEREAS, the Town seeks to undertake a comprehensive Facilities Master Plan to evaluate and reimagine the use, organization, accessibility, and long-term capital needs of its civic buildings, including Pelham Town Hall and the Richard J. Daronco Town House; and

WHEREAS, as part of this effort, the Town intends to assess critical operational functions, including but not limited to recreation, court operations, community programming, and the long-term siting and operational needs of the Town's ambulance services**;** and

WHEREAS, the Town further recognizes that this planning effort may identify the need for additional or alternative facilities, including the potential development or acquisition of a future site to better serve Town functions and community needs; and

WHEREAS, the Town previously issued a Request for Proposals (RFP) for facilities planning services and received no responsive submissions; and

WHEREAS, following the RFP process, the Town Supervisor sought and obtained a proposal from Geddis Architects, a firm with demonstrated experience in municipal and community-based planning; and

WHEREAS, such procurement is consistent with the Town's adopted procurement policy and applicable provisions of New York State General Municipal Law governing professional services; and

WHEREAS, Geddis Architects has submitted a proposal, dated April 17, 2026, to provide professional planning services to support this Facilities Master Plan, including documentation of existing conditions, space programming, conceptual design alternatives, and recommendations for phased capital improvements and long-term planning; and

WHEREAS, the proposal contemplates an approximately eight (8) week planning process, including work sessions with Town representatives, and a total fee of $23,000 for the core scope of services; and

WHEREAS, the Town Board finds that engaging Geddis Architects will provide the Town with a thoughtful, data-driven framework to guide future investment, improve public access and service delivery, and support informed decision-making for years to come; and

WHEREAS, a copy of the proposal is on file in the Office of the Town Clerk;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the engagement of Geddis Architects to develop a Town-wide Facilities Master Plan in accordance with the proposal dated April 17, 2026; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute an agreement with Geddis Architects, in a form acceptable to the Town Attorney, and to take any and all actions necessary to effectuate the purposes of this resolution; and

BE IT FURTHER RESOLVED, that the cost of such services shall be charged to the Capital Improvements line of the Town budget**,** subject to the availability of appropriated funds; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution 2026-32 AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH GEDDIS ARCHITECTS FOR A TOWN-WIDE FACILITIES MASTER PLAN							
X Adopted ☐ Adopted as Amended ☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin	(Motion)	X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks		X	☐	☐	☐	☐
	Kara McLoughlin	(Second)	X	☐	☐	☐	☐

Discussion Points:

- Supervisor Mohan explained that the facilities master plan has five phases. The first is a fact-finding phase to understand the needs of the Town and community. Subsequent phases will get more specific ultimately ending in a master plan which will include an understanding of where we can put our emergency services and the Town Hall elevator.
- Deputy Supervisor Curtin added that we have a grant of $376,000 from the State to renovate areas of Daronco Town House including the bathrooms and kitchen. We also still have a grant for an elevator in the Town Hall. Both of these will be part of the master plan.

IX. RESOLUTION AUTHORIZING IMPROVEMENTS TO FIRST FLOOR OFFICE AT TOWN HALL TO SUPPORT RELOCATION OF THE TOWN CLERK

WHEREAS, the Town of Pelham has identified the need to improve accessibility to Town services for residents and visitors; and

WHEREAS, the Town Board has determined that relocating the Office of the Town Clerk from the second floor to the first floor of Town Hall will significantly enhance public access to essential services by reducing barriers associated with stair access; and

WHEREAS, in order to facilitate such relocation, certain improvements are required to an office located on the first floor of Town Hall; and

WHEREAS, the total cost of such work is anticipated to be less than $5,000; and

WHEREAS, pursuant to the Town's adopted procurement policy, purchases of this nature require the solicitation of two (2) oral quotes; and

WHEREAS, the Town has obtained two (2) written quotes for the proposed work, exceeding the requirements of the procurement policy; and

WHEREAS, the Town Board has reviewed the quotes received and has determined that it is in the best interest of the Town to accept the lowest responsible quote;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the completion of improvements to the first floor office at Town Hall to accommodate the relocation of the Office of the Town Clerk; and

BE IT FURTHER RESOLVED, that the Town Board hereby approves the award of such work to the vendor submitting the lowest responsible quote; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute any documents and take any actions necessary to effectuate the work authorized herein; and

BE IT FURTHER RESOLVED, that the cost of such work shall be charged to an appropriate budget line, subject to the availability of appropriated funds; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution 2026-33 Authorizing Improvements to First Floor Office at Town Hall to Support Relocation of the Town Clerk							
X Adopted ☐ Adopted as Amended ☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin		X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks	(Second)	X	☐	☐	☐	☐
	Kara McLoughlin	(Motion)	X	☐	☐	☐	☐

X. RESOLUTION AUTHORIZING ENHANCEMENTS TO THE TOWN'S TAX COLLECTION SYSTEM (CATALIS)

WHEREAS, the Town of Pelham utilizes the Catalis tax collection system to support the administration of property tax billing and collection; and

WHEREAS, Catalis has proposed enhancements to the existing system, including an Email Communication Feature and an Online Tax Status Portal, designed to improve communication with taxpayers and enhance access to tax information; and

WHEREAS, such enhancements would allow residents to receive tax reminders and receipts electronically, provide a centralized and user-friendly platform to access property tax information, and support improved efficiency within the Tax Office; and

WHEREAS, the total projected cost of the Catalis system, including such enhancements, is approximately $12,603.25 for 2026, including a one-time setup fee, a portion of which is recouped from the villages; and

WHEREAS, funds for such expenditures are available in the Town's adopted 2026 budget; and

WHEREAS, the Town Board finds that the proposed enhancements will improve service delivery to residents and support the efficient operation of the Tax Office;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the implementation of enhancements to the Town's tax collection system through Catalis, including the Email Communication Feature and Online Tax Status Portal; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute any agreements or related documents with Catalis, in a form acceptable to the Town Attorney, and to take any actions necessary to effectuate the implementation of such enhancements; and

BE IT FURTHER RESOLVED, that the cost of such enhancements shall be charged to the appropriate budget line, as provided in the 2026 adopted budget; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution 2026-34 Authorizing Enhancements to the Town's Tax Collection System							
X Adopted ☐ Adopted as Amended ☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin	(Second)	X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks		X	☐	☐	☐	☐
	Kara McLoughlin	(Motion)	X	☐	☐	☐	☐

- Erica Winter, Receiver of Taxes
    - The tax system that we use is Catalis. It is a system used by 31 municipalities in Westchester - 17 of those have a more modernized system that has the ability to send emails to taxpayers as well as a portal that allows you to see all the taxes in one place and print out bills. This funding would allow us to add these two services.
    - We see an ongoing operational need to improve our system and I believe this is going to save us money in postage and printing. We are still required by law to send out a bill.
    - It would allow us to send out an email a week prior to penalties to people who have not paid their taxes. There is an ongoing cost of $2,400 annually, some of which is funded by the Villages.

XI. RESOLUTION ADOPTING AN EMS COMMITTEE CHARTER

WHEREAS, the Town Board of the Town of Pelham recognizes the critical importance of high-quality, responsive, and sustainable Emergency Medical Services ("EMS") for the health and safety of the community; and

WHEREAS, the Town Board seeks to strengthen long-term planning, coordination, and community engagement related to EMS services; and

WHEREAS, the establishment of an advisory body will provide valuable input, expertise, and community perspective to support informed decision-making by the Town Board; and

WHEREAS, the Town Board has developed an EMS Advisory Committee Charter attached as Addendum A setting forth the purpose, authority, responsibilities, membership, and procedures of such Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pelham hereby adopts the EMS Advisory Committee Charter, attached hereto as *Addendum A*; and

BE IT FURTHER RESOLVED, that the EMS Advisory Committee is established as an advisory body to the Town Board and shall have no authority over EMS operations or personnel; and

BE IT FURTHER RESOLVED, that the Committee shall consist of up to seven (7) voting members to be appointed by the Town Board in accordance with the Charter; and

BE IT FURTHER RESOLVED, that the EMS Director, or designee, shall participate in Committee meetings in an ex officio, non-voting capacity, as provided in the Charter; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to take such administrative actions as may be necessary to implement this resolution, including facilitating initial appointments; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution 2026-35 Authorizing The Adoption of the EMS Advisory Committee Charter							
X Adopted ☐ Adopted as Amended ☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin		X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks	(Second)	X	☐	☐	☐	☐
	Kara McLoughlin	(Motion)	X	☐	☐	☐	☐

- Deputy Supervisor Curtin explained that when first exploring bringing EMS in house, we had a group of residents helping to advise the Board. This EMS Advisory Committee would formalize that. It will be an ongoing charter with terms, similar to the Recreation Commission and Library Board.

XII. RESOLUTION ESTABLISHING A 9/11 25TH ANNIVERSARY COMMITTEE

WHEREAS, September 11, 2026 marks the twenty-fifth (25th) anniversary of the September 11 attacks, a defining moment in our nation's history; and

WHEREAS, the Town of Pelham seeks to honor the lives lost, recognize the courage and sacrifice of first responders, and preserve the stories of that day for future generations; and

WHEREAS, this anniversary presents an opportunity to create lasting memorials, expand educational initiatives, and foster intergenerational remembrance grounded in community values; and

WHEREAS, a coordinated and inclusive planning effort is necessary to ensure meaningful, respectful, and enduring commemorative programming;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby establishes a **9/11 25th Anniversary Committee** to plan, coordinate, and implement commemorative activities in advance of September 11, 2026; and

BE IT FURTHER RESOLVED, that the Committee shall include representatives from Town government, Pelham EMS, the Fire and Police Departments, local schools, the Library, faith-based organizations, and community stakeholders, and may engage regional and national partners, including the National September 11 Memorial & Museum; and

BE IT FURTHER RESOLVED, that the Committee's work shall be guided by the principles of permanence, education, and intergenerational remembrance, and shall include, but not be limited to, the following:

- Development or enhancement of permanent memorial elements within the community;
- Collection and preservation of oral histories from families and first responders;
- Educational partnerships with schools and the Library, including student-led projects, exhibits, and digital archives;
- Organization of a community-wide Day of Service aligned with the September 11 National Day of Service and Remembrance;
- Recognition of active and retired first responders, including mutual aid and regional coordination efforts;
- Planning of interfaith services and a community candlelight vigil on September 10, 2026;
- Creation of digital and archival resources, including a dedicated webpage, storytelling initiatives, and recorded programming for long-term public access; and

BE IT FURTHER RESOLVED, that the Committee shall provide periodic updates to the Town Board and present a final plan of events and initiatives no later than August 3, 2026; and

BE IT FURTHER RESOLVED, that the Town Board affirms its commitment to ensuring that the legacy of September 11 endures through education, service, and remembrance for generations to come; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution 2026-35 Authorizing the Establishment of a 9/11 25th Anniversary Committee							
X Adopted ☐ Adopted as Amended ☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin		X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks	(Motion)	X	☐	☐	☐	☐
	Kara McLoughlin	(Second)	X	☐	☐	☐	☐

XIII. **RESOLUTION APPROVING THE TOWN'S PARTICIPATION IN THE "HEY PELHAM! HEADS UP – PHONES DOWN" PEDESTRIAN SAFTEY INITIATIVE**

WHEREAS, the Town of Pelham is committed to promoting the safety and well-being of all residents, including pedestrians, students, and families; and

WHEREAS, distracted walking, including the use of mobile devices while crossing streets, has emerged as a growing public safety concern nationwide and within local communities; and

WHEREAS, the "Hey Pelham! Heads Up – Phones Down" campaign is a collaborative, community-wide pedestrian safety initiative developed and supported by the Pelham Council of PTAs, local schools, the Villages of Pelham and Pelham Manor, and other community partners; and

WHEREAS, the campaign seeks to raise awareness, encourage safer pedestrian behavior, and reinforce a shared commitment to road safety through consistent messaging across the community; and

WHEREAS, participation in this initiative aligns with the Town's broader goals of enhancing public safety, supporting youth and families, and fostering collaboration among local institutions;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pelham hereby approves the Town's participation in the "Hey Pelham! Heads Up – Phones Down" pedestrian safety initiative; and

BE IT FURTHER RESOLVED, that the Town supports the promotion and dissemination of campaign materials through Town communication channels, facilities, and programs, as appropriate; and

BE IT FURTHER RESOLVED, that the Town encourages continued collaboration with local schools, PTAs, villages, and community partners to advance pedestrian safety awareness; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to take such administrative actions as may be necessary to support the Town's participation in this initiative; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution 2026-37 Approving the Town's Participation in the "Hey Pelham! Heads Up – Phones Down" Pedestrian Safety Initiative

X Adopted ☐ Adopted as Amended ☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin	(Motion)	X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks		X	☐	☐	☐	☐
	Kara McLoughlin	(Second)	X	☐	☐	☐	☐

RECURRING ITEMS

- **Approval of Minutes**

☐Adopted X Adopted as Amended ☐ Defeated ☐ Tabled ☐ Withdrawn ☐ Failed to Move			Yes / Aye	No / Nay	Abstain	Remote	Absent
	Theresa K. Mohan		X	☐	☐	☐	☐
	Maura Curtin		X	☐	☐	☐	☐
	Kristen Burke		X	☐	☐	☐	☐
	Michael Jenks	(Second)	X	☐	☐	☐	☐
	Kara McLoughlin	(Motion)	X	☐	☐	☐	☐

- Adjournment to Executive Session to discuss personnel