MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN OF PELHAM HELD ON MONDAY, DECEMBER 1, 2025 COMMENCING AT 7:00 PM

PRESENT: TOWN SUPERVISOR DANIEL MCLAUGHLIN, DEPUTY SUPERVISOR SZYMANSKI, COUNCILWOMAN KRISTEN BURKE, COUNCILWOMAN MAURA CURTIN, COUNCILWOMAN KARA MCLOUGHLIN

RECORDING SECRETARY: TOWN CLERK ANTOINETTE CLEMENTE, DEPUTY TOWN CLERK MOLLY GIROLAMO

OTHERS PRESENT: RUTHANN DESIMONE – CONFIDENTIAL SECRETARY TO THE SUPERVISOR, TOM KLEINBERGER – TOWN ATTORNEY

Motion to open the Public Hearing:

Motion by: Deputy Supervisor Szymanski
Seconded by: Councilwoman McLoughlin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

Supervisor McLaughlin explained that staying under the 2% tax cap was not possible for the following reasons:

- **Town medical coverage increases**
- **Insurance increases**
- **Salary increases (3%)**
- **Ambulance**
- **New York State Retirement increases**

NO PUBLIC COMMENT

Motion to pass the 2026 Budget:

Motion by: Deputy Supervisor Szymanski
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

Motion to close the Public Hearing:

Motion by: Councilwoman Curtin
Seconded by: Deputy Supervisor Szymanski

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

CALL TO ORDER- Town Supervisor Daniel McLaughlin opened the Legislative meeting at 7:03 PM

Motion by: Councilwoman Curtin
Seconded by: Councilwoman McLoughlin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

APPROVAL OF MINUTES

Town Supervisor Daniel McLaughlin asked the Board to review and approve the minutes from the meeting held on November 10, 2025.

Motion by: Deputy Supervisor Szymanski
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

COMMITTEE REPORTS

1) DEPUTY TOWN SUPERVISOR SZYMANSKI

a. The Certificate of Need hearing was held on November 19th and was attended by the Town Board. We are permanently approved to have our ambulance in Westchester County.

b. EMS STATS

a. EMS stats for November 2025: 79 calls

Pelham – 35
Pelham Manor – 37
I-95 – 2
Hutch – 4
Bronxville – 2
Tuckahoe – 1
New Rochelle - 1
Eastchester – 2

- Average response time for the ambulance and flycar was 5 minutes and 3 seconds.
- The onsite time (the time that the flycar is there until the ambulance comes) was 17 minutes 3 seconds.
- Transportation time average was 13 minutes 5 seconds.
- Turnaround time (the EMS cannot be released to come back until there is a report from the hospital) was an average of 29 minutes 3 seconds.

b. The Employee manual is completed. Once we receive it from outside counsel, it will be distributed to the staff.

2) COUNCILWOMAN MCLOUGHLIN- RECREATION/SENIORS

a. The Marshall Award was presented to Joanne Case for her years of service to the Recreation department and the community.

b. Registration for Winter Rec programs is open. The basketball program is starting next week.

c. Annual special needs holiday party will be held Wednesday, December 3rd at 5pm.

d. There is a "Letters to Santa" mailbox outside of Daronco Town House. Children can drop letters off until December 12th.

e. On November 18 the Seniors attended a luncheon at the Westchester Community College Culinary School. The Seniors also had a trip to Arthur Avenue, a visit from Hutchinson School students and a Civics sponsored holiday lunch. The walking club is still going on.

3) COUNCILWOMAN BURKE – LEGAL

a. The Court has submitted for two safety related grants. They are waiting on the itemized estimate for the glass in the new space.

b. Justice Report –

October 2025

Justice Kagan - $106,210.50

Justice Gardner - $103,124.00

4) COUNCILWOMAN CURTIN – LIBRARY

a. The library will hold their annual "Noon Year's Eve" event on December 31st starting at 11AM. Crafts and activities will lead up to a countdown to noon.

b. A program to help individuals look into unclaimed funds will take place on Saturday, December 13th from 2pm-4pm. This program is sponsored by State Assemblywoman Amy Paulin and the New York State Comptroller's office.

c. Crafty family events for the holidays will take place on Monday, December 22 and Monday, December 29 from 6:30pm-7:30pm. More information can be found on the library website.

d. The library will be closed at the following times over the holidays: Tuesday, December 16 (4pm close); December 24, December 25 and December 31 (1pm close) and January 1.

SUPERVISOR'S REPORT

1) Small Business Saturday, Town Tree Lighting and Civics half marathon all occurred on Saturday, November 29th.

NO OLD/NEW BUSINESS

Motion to cancel the Town Board Meeting scheduled for December 15. (the budget was passed in the Public Hearing on December 1, 2025.

Motion by: Councilwoman Curtin
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin – Aye

Motion passed unanimously

PUBLIC COMMENT

- David Montilla, Communications Director, office of NYS Senator Nathalia Fernandez reported on state legislation.

- DJ McLaughlin thanked Supervisor McLaughlin and Deputy Supervisor Szymanski

*** The Board thanked Supervisor Dan McLaughlin and Deputy Supervisor Rae Szymanski for their years of service and dedication to the Town of Pelham.

Motion to adjourn the Legislative meeting at 7:31PM to go into Executive Session to discuss a contract.

Motion by: Councilwoman Burke
Seconded by: Councilwoman McLoughlin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin – Aye

Motion passed unanimously

Respectfully Submitted,
Antoinette Clemente, Town Clerk
Molly Girolamo, Deputy Town Clerk