MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN OF PELHAM HELD ON MONDAY, JUNE 2, 2025 COMMENCING AT 7:00 PM

PRESENT: TOWN SUPERVISOR DANIEL MCLAUGHLIN; DEPUTY TOWN SUPERVISOR RAE SZYMANSKI; COUNCILWOMAN KRISTEN BURKE; COUNCILWOMAN MAURA CURTIN; COUNCILWOMAN KARA MCLOUGHLIN

RECORDING SECRETARY: TOWN CLERK – ANTOINETTE CLEMENTE; DEPUTY TOWN CLERK- MOLLY GIROLAMO

OTHERS PRESENT: RUTHANN DESIMONE – CONFIDENTIAL SECRETARY TO THE SUPERVISOR; TOM KLEINBERGER – TOWN ATTORNEY

CALL TO ORDER- Town Supervisor Daniel McLaughlin opened the Legislative meeting at 7:00PM

1) APPROVAL OF MINUTES

Town Supervisor Daniel McLaughlin asked the Board to review and approve the minutes from the meeting held on May 5, 2024.

Legislative meeting minutes:

Motion by: Councilwoman Curtin
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Abstain
Councilwoman McLoughlin - Aye

Motion passed unanimously

COMMITTEE REPORTS

1) DEPUTY TOWN SUPERVISOR SZYMANSKI

a. Deputy Supervisor Szymanski will attend an EMS quarterly QI meeting on Wednesday, June 4th.

b. EMS stats for May 2025:

Pelham – 49
Pelham Manor – 38
Mutual Aid –Eastchester-4; Bronxville -2; Tuckahoe - 4; Hutch - 3

- Average response time for the ambulance and flycar was 5 minutes and 5 seconds.
- The onsite time (the time that the flycar is there until the ambulance comes) was 17.2.
- Transportation time average was 17 minutes 2 seconds.
- Turnaround time (the EMS cannot be released to come back until there is a report from the hospital) was an average of 17.2.
- Mutual aid out – 9; Mutual aid incoming – 7; 38M – 1

c. Deputy Supervisor Szymanski and Councilwoman Burke have a conference call on Tuesday, June 3 to meet with our lawyer to go over the updated employee handbook.

d. The Town must complete a package for a Certificate of Need to submit to the State in order to be a permanent ambulance district. We currently have a temporary CON. Deputy Supervisor Szymanski is in touch with the lawyer in Eastchester who can assist with the necessary paperwork to complete this task. Eastchester EMS has offered- to split the cost of this with the Town.

Motion to accept the contract with Page, Wolf, Bergen, Worth to complete the CON paperwork to be submitted to NYS Department of Health for the Town.

Motion by: Councilwoman Curtin
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Abstain
Councilwoman McLoughlin - Aye

Motion passed unanimously

2) COUNCILWOMAN MCLOUGHLIN- RECREATION/SENIORS

a. The Recreation Commission walked through their year-to-date revenue and expenses at their May board meeting and all is on track with the budget for the year.

b. The special needs Mindful Sports program was held on June 1st at Glover Field and it was a huge success.

c. Big Tots registration is over 140 campers. Tiny Tots: Colonial 73; Siwanoy 53 and Prospect AM -75 and PM -30. There are still some spots at both Siwanoy and Prospect. The Day Camp is completely full. There are still spots in the summer clinics. More information and registration available on the Rec website.

d. Spring programs are finishing up in the next two weeks. Registration for Fall Tackle Football is open. The 5th/6th grade program is full with a waitlist. 1st/2nd grade and 3rd/4th grade flag football still have availability.

e. The Summer concert series starts on June 16th. Concerts are on Monday nights from 7:30pm-9pm in Gazebo Park.

f. Seniors had 24 medical trips in May, birthday cake celebrations, luncheons sponsored by the Junior League, a visit from Superintendent Champ, performance by Sock and Buskin, pizza party, trip to Arthur Ave., arts and crafts, bingo, exercise/yoga classes, tea social and pokeno.

g. Pelham Together update:

- Appointed three new board members
- June 13th overnight to promote mental health awareness
- 35 summer interns are enrolled this summer. Kick off on June 12th at TD Bank.

3) COUNCILWOMAN BURKE – LEGAL

a. The judges have a proposal for Guardian Security to install the new panic buttons in the court offices.

b. There was supposed to be a jury trial in May, but the defendant pleaded guilty on the day of the trial.

c. Justice Report:

April 2025:

Judge Kagan - $51,070.00

Judge Gardner - $26,710.00

a. Monthly Tax Receiver's Statement – May 2025

Town/County 2025	$2,140,037.62
Town/County 2024	$2,610.07
School Taxes	$32,004.95
School Collection Fee	$268.83
Duplicate Payments	$0
Duplicate Refunds	$8,261.15
Penalties and Interest (Town)	$7,374.73
Penalties and Interest (School)	$3,872.86
Penalties and Interest (Liens)	$0
Liens	$0
Taxpayers Agreement	$2,472.32
Misc.	$111.00
Pro-Ratas	$0
Total	**$2,180,491.23**

d. NYSERDA update – we closed out the community wide transit mobility survey. Supervisor McLaughlin and Councilwoman Burke met with the NYSERDA representatives and the planners and found that there were 277 total responses to the survey. In addition to the survey, they looked at other data, including the Bee Line bus, school population data and train station parking. They are working on a report to present to us. The Board is hoping to post results soon. Depending on the results of the study, there may be two other related grants that we can apply for. The Glover Field initiative was also discussed.

4) COUNCILWOMAN CURTIN – LIBRARY

a. In partnership with Ecopel, the library has introduced a seed library. Members can obtain seed packets from the library.

b. The ukelele program in May was so popular that they are bringing it back in June. Beginner basics will take place on Thursdays from June 5-June 19th. If possible, participants should bring their own ukelele – some loaners will be available. Limited to 12 people. Sign up on the library website.

c. Drop in mahjong takes place on Tuesdays from 12:30PM-3PM. This program is for participants of all abilities, but not geared to beginners who haven't played before (adults 18+). Supervisor McLaughlin pointed out that the Rec department now offers a beginner mahjong program.

d. On Saturday, June 7 from 2PM-3:30PM there will be a bucket drumming program led by instructors from Arts Westchester's Arts Mobile. Registration on the library website.

e. On Tuesday, June 10th local author, Karen Dukess, will be discussing her new book "Welcome to Murder Week". There will be copies available for purchase and the author will donate a portion of sales to the library.

f. There will be a Zoom presentation from a Stonewall National Monument park ranger to celebrate Pride month on Sunday, June 14th from 2PM-3PM.

g. The summer reading program will kick off on Thursday, June 26h from 12:30PM-2:30PM. The popular bubble bus will be there.

h. The Friends of the Pelham Library is still looking for Novel Night hosts.

i. There will be another "Town Update" coming soon! It will be on the Town website and in the Pelham Examiner.

SUPERVISOR'S REPORT

1. On May 8th Supervisor McLaughlin attended the Westchester Municipal Association dinner. County Executive Ken Jenkins spoke at the meeting.

2. Supervisor McLaughlin also attended the Pelham Men's club to present information on the Town responsibilities and how those differ from the Villages.

3. Supervisor McLaughlin, Deputy Supervisor Szymanski and Councilwoman Curtin attended the award ceremony for the EMS of the year. The award was given by the Westchester Regional Emergency Medical Services Council.

4. The Memorial Day parade is sponsored by the Town of Pelham in conjunction with the American Legion. Discussion around setting up a committee going forward which will include Board members, the Recreation department and the Legion. Supervisor McLaughlin asked Councilwoman McLaughlin to spearhead the effort. Councilwoman Curtin volunteered to help with public relations.

5. Anyone in need of a notary --the library has seven and the Town has three.

OLD/NEW BUSINESS

- Councilwoman Burke inquired about the Pride banner to hang in Gazebo Park. It is set to hang in the park for the month of June.

NO PUBLIC COMMENT

Motion to adjourn the Legislative meeting at 8:06 PM and move to Executive Session to discuss personnel.

Motion by: Deputy Town Supervisor Szymanski
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin – Aye

Motion passed unanimously

Respectfully Submitted,
Antoinette Clemente, Town Clerk
Molly Girolamo, Deputy Town Clerk