# MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN OF PELHAM HELD ON MONDAY, FEBRUARY 3, 2025 COMMENCING AT 7:00 PM

**PRESENT:** TOWN SUPERVISOR DANIEL MCLAUGHLIN, DEPUTY TOWN SUPERVISOR RAE SZYMANSKI, COUNCILWOMAN KRISTEN BURKE, COUNCILWOMAN MAURA CURTIN, COUNCILWOMAN KARA MCLOUGHLIN

**RECORDING SECRETARY:** DEPUTY TOWN CLERK MOLLY GIROLAMO

**OTHERS PRESENT:** RUTHANN DESIMONE – CONFIDENTIAL SECRETARY TO THE SUPERVISOR, TOM KLEINBERGER – TOWN ATTORNEY, AGUSTA TURNER -LIBRARY DIRECTOR, MARK BAUMBLATT- EASTCHESTER EMS

**CALL TO ORDER-** Town Supervisor Daniel McLaughlin opened the Legislative meeting at 7:00PM

**1. APPROVAL OF MINUTES**

Town Supervisor Daniel McLaughlin asked the Board to review and approve the minutes from the meeting held on January 13, 2024.

**Organizational meeting minutes:**

**Motion by**: Deputy Supervisor Szymanski
**Seconded by**: Councilwoman McLoughlin

**Vote Taken**:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Abstain
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

**Motion passed unanimously**

**Legislative meeting minutes:**

**Motion by**: Councilwoman Burke
**Seconded by**: Councilwoman Curtin

**Vote Taken**:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Abstain
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

**Motion passed unanimously**

## COMMITTEE REPORTS

### 1) DEPUTY TOWN SUPERVISOR SZYMANSKI

**a. EMS Statistics: (Reported by Mark Baumblatt from EMS)**

- January: 99 total calls
- Nature of calls is pretty consistent.
- Noted positive reports from the EMS staff regarding the Pelham Manor Police department.
- Emergency rooms are being flooded with Norovirus cases.
- Average response time for the ambulance and flycar was about 5.3 minutes.

**b.** Discussion around the rising cost of EMS employee salaries and the timing of getting the EMS employees into the Town Hall space. Deputy Supervisor Szymanski praised Mark and the EVAC team for consistent shift coverage and communication.

**c.** Deputy Supervisor Szymanski reported that she is working with our outside counsel on the updated employee handbook and evaluation process. This should be completed by the end of the first quarter at which time in service meetings will take place. The employee evaluations will be targeted to take place in September in advance of budget meetings and will focus on goal accomplishment. Having a mid-year evaluation this year (possibly in May) was discussed.

**2) COUNCILWOMAN MCLOUGHLIN- RECREATION/SENIORS**

**a.** Registration is still open for February mud week camps. Including basketball, soccer, baseball, softball, volleyball, abracadoodle (magic), all sports and special needs.

**b.** Logistics for the summer camps are still being finalized. Registration is projected to open for summer camps and spring sports after the February camps are finished.

**c.** The January YMCA teen night was canceled due to lack of participation, but the program was held on February 1st and another one is scheduled for March 1st.

**d.** Rugby starts in March and registration is already underway. There will be a "Try Rugby" day on March 8.

**e.** Summer Rising Stars baseball camp is already open for registration. More information can be found on the Rec website.

**f.** The Senior van was used 31 times in January.

**g.** The Seniors had a lunch sponsored by the Civics, arts and crafts, pizza day, a visit from Hutchinson School second graders and the Pelham Police, bingo, cards, tea social, Pokeno and monthly birthday cake celebration.

**h.** Pelham Together will have a bowling fundraiser on March 22nd – details to follow. The $125,000 federal grant that Pelham Together receives was frozen last week. More information to come.

**i.** There is a special election for County Executive on Tuesday, February 11.

**3) COUNCILWOMAN BURKE – LEGAL**

**a.** The courts had 7 prisoner transports last week. There are concerns that the prisoner van is on its last legs.

**b.** The court will be working through some logistics when the Police Department moves to the new building.

**c.** The Judges thanked Tom Kleinberger for his help with a recent landlord/tenant case.

**d.** The Judges will be attending a treatment court seminar in March in Saratoga.

**e.** We are still waiting to get the $30,000 grant check from CEC. We waiting to hear what they need from us for our certificate of insurance.

**f.** There will be a webinar on Wednesday regarding the clean mobility planning grant.

**4) COUNCILWOMAN CURTIN – LIBRARY**

**a.** The public is making use of the library's notary service. They are signing an average of 150 documents a month.

**b.** Over 135 adults and children attended the "Noon Years Eve" party at the library on December 31.

**c.** There is a new museum reservation platform on the library website. Some of the offerings include the 9/11 museum and the Guggenheim. There is a link to the platform on the library website.

**d.** There is a canned food drive now through February 22 at the library. The drop box is near the Carol Place entrance.

**e.** The library is currently offering a "Date With A Book" program. Wrapped books with descriptions can be picked up and checked out. This is happening through February 15.

**f.** A cards for cancer patients activity will take place at the library on February 10.

**g.** The annual stuffed animal sleepover activity is happening on February 18. Reservations recommended.

**h.** Homework helpers are available for grades K-6 beginning on February 25 and free help with SAT/ACT/college essays on February 27 from 6pm-7pm for $9^{th}$-$11^{th}$ graders.

## SUPERVISOR'S REPORT

1. On January 30th Supervisor McLaughlin and Councilwoman Burke attended a Zoom meeting on the Glover field project. It was well attended with 48 participants. The presentation included three levels of potential improvements:

   - Level 1: Most inexpensive and quick to implement
   - Level 2: Moderately complex
   - Level 3: Most complex and expensive

   Participants were divided into two rooms for more intimate discussions. The Supervisor mentioned that one participant shared a personal story about their daughter being hit at a pedestrian crossing. Various improvement ideas were discussed, including:

   - Moving children to the other side of the street away from the exit
   - Installing barriers down the center of the street for traffic calming
   - The possibility of a pedestrian bridge, which was deemed challenging due to the length and potential flooding issues

   The community will have the opportunity to provide further input through an interactive website.

2. Supervisor McLaughlin met with an architect for the elevator at Town Hall. He has a quote and will share it with the Board.

3. We are expecting the carport to arrive and be installed on February 10.

**4. RESOLUTION**

Resolution to adjust 2024 Budgets for Year-End to Correct Negative Departments

WHEREAS, The Town Comptroller has requested that the Town Board approve certain budgetary adjustments to the 2024 Budgets to cover certain year-end adjustments to correct negative departments; and

WHEREAS, Certain Departments require adjustments to their respective accounts, as detailed on the Schedule A; and now therefore be it

RESOLVED, That the Town Comptroller is authorized to increase and decrease the accounts as listed on the attached Schedule A in the amounts indicated

# Schedule "A"
# Town of Pelham

| Increase Approp Acct (Credit) | | Decrease Approp Acct (Credit) | |
|---|---|---|---|
| A1010.4010 | $ 148.46 | A1010.4030 | $ 148.46 |
| A1110.4000 | $ 33.33 | A1110.4020 | $ 33.33 |
| A1110.4010 | $ 2,843.05 | A1110.4020 | $ 2,843.05 |
| A1220.4000 | $ 168.30 | A1220.4010 | $ 168.30 |
| A1220.4050 | $ 57.76 | A1220.4010 | $ 57.76 |
| A1315.4000 | $ 33.17 | A1315.4010 | $ 33.17 |
| A1330.4000 | $ 33.34 | A1330.4010 | $ 33.34 |
| A1330.4030 | $ 1,002.93 | A1330.2010 | $ 1,002.93 |
| A1410.4000 | $ 309.59 | A1410.4030 | $ 309.59 |
| A1410.4010 | $ 366.48 | A1410.4030 | $ 366.48 |
| A1410.8000 | $ 2,000.00 | A1410.800A | $ 2,000.00 |
| A1450.4160 | $ 40.00 | A1450.4180 | $ 40.00 |
| A1620.1020 | $ 649.84 | A1620.1030 | $ 649.84 |
| A1620.4010 | $ 7,124.19 | A1620.3000 | $ 7,124.19 |
| A1620.4020 | $ 213.37 | A1620.3000 | $ 213.37 |
| A1620.4030 | $ 12,140.61 | A1620.3000 | $ 12,140.61 |
| A1620.4080 | $ 6,959.29 | A1620.3000 | $ 6,959.29 |
| A1620.4100 | $ 60.70 | A1620.3000 | $ 60.70 |
| A1620.4110 | $ 3,077.38 | A1620.3000 | $ 3,077.38 |
| A3120.2001 | $ 97.38 | A3120.2002 | $ 97.38 |
| A7510.4010 | $ 912.72 | A7510.4040 | $ 912.72 |
| A7550.4000 | $ 5,396.00 | A1620.3000 | $ 5,396.00 |
| A7550.4010 | $ 1,146.15 | A1620.3000 | $ 1,146.15 |
| A7610.4010 | $ 1,800.10 | A7610.4030 | $ 1,800.10 |
| A7610.4020 | $ 3,396.36 | A7610.4030 | $ 3,396.36 |
| Total: | $ 50,010.50 | Total: | $ 50,010.50 |

**Motion by**: Deputy Supervisor Szymanski
**Seconded by**: Councilwoman McLoughlin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye

## OLD/NEW BUSINESS

- Councilwoman Curtin reported that the Association of Towns is holding their annual meeting in NYC on February 17. She will share the agenda with the Board.

## PUBLIC COMMENT

David Montilla, Communications Director from the office of Senator Fernandez gave an update on the following: unclaimed funds events every Wednesday in February; two budget forums scheduled for Thursday; recent passage of a bill banning toxic chemicals in menstruation products and new legislation requiring registration of mopeds purchased in New York State.

**Motion to adjourn the Legislative meeting at 7:50 PM to go into Executive Session to discuss personnel and contracts.**

**Motion by**: Deputy Town Supervisor Szymanski
**Seconded by**: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin – Aye

**Motion passed unanimously**

Respectfully Submitted,
Antoinette Clemente, Town Clerk
Molly Girolamo, Deputy Town Clerk