MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN OF PELHAM HELD ON MONDAY, SEPTEMBER 9, 2024 COMMENCING AT 7:00 PM

PRESENT: TOWN SUPERVISOR DANIEL MCLAUGHLIN, DEPUTY TOWN SUPERVISOR RAE SZYMANSKI, COUNCILWOMAN KRISTEN BURKE, COUNCILWOMAN MAURA CURTIN, COUNCILWOMAN KARA MCLOUGHLIN

RECORDING SECRETARY: TOWN CLERK ANTOINETTE CLEMENTE, DEPUTY TOWN CLERK MOLLY GIROLAMO

OTHERS PRESENT: RUTHANN DESIMONE – CONFIDENTIAL SECRETARY TO THE SUPERVISOR

CALL TO ORDER- Town Supervisor Daniel McLaughlin opened the meeting at 7:00 PM

1. APPROVAL OF MINUTES

Town Supervisor Daniel McLaughlin asked the Board to review and approve the minutes from the meeting held on July 8, 2024.

Legislative meeting minutes:

Motion by: Councilwoman Curtin
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

COMMITTEE REPORTS

1) DEPUTY TOWN SUPERVISOR SZYMANSKI

a. EMS Statistics:

July: 87 total
Pelham: 42
Pelham Manor: 35
The rest were I-95, Hutch and other towns

- Average response time for the ambulance and flycar was under 5 minutes .
- The onsite time (the time that the flycar is there until the ambulance comes) was 18.75.
- Transportation time average was 30.23 minutes.
- Turnaround time (the EMS cannot be released to come back until there is a report from the hospital) was an average of 38.61.

August: 95 total
Pelham: 41
Pelham Manor: 46
The rest were I-95, Hutch and other towns

- Average response time for the ambulance and flycar was under 4.8 minutes .
- The onsite time (the time that the flycar is there until the ambulance comes) was 18.8,
- Transportation time average was 12.4 minutes.
- Turnaround time (the EMS cannot be released to come back until there is a report from the hospital) was an average of 29.8 minutes.

b. Pro Claim (the company we are using for ambulance billing), has started to bill for our transports. This requires monthly reconciliations. There will be a Zoom meeting on Thursday (9/12) at 2pm to discuss the process. We are also now receiving fuel reimbursement of approximately $7000 a month from EVAC.

2) COUNCILWOMAN MCLOUGHLIN- RECREATION/SENIORS

a. Summer camps went very well with over 900 children in attendance. Camp Mindfulness had at least 13 participants.

b. Fall activities are underway. Soccer pictures took place last Saturday and games start this Saturday, September 14th. Over 500 kids are signed up for Rec soccer. After school and other programs start next week. There is a pilot program in math and science (in conjunction with the school) which will take place at the Hutchinson School. More information on programming can be found on the Recreation website.

c. Seniors had a trip to Saxon Woods for a barbeque, a Civics sponsored luncheon, arts and crafts, Arthur Ave. and sandwich day.

d. Councilwoman McLoughlin is in touch with Peter Houser Design to look at the Town's space. His firm will initially charge hourly and begin to examine best plans for usage going forward.

3) COUNCILWOMAN BURKE – LEGAL

a. Courts were closed for two weeks in August. Justice Kagan is considering staggering those weeks next year to avoid any back log.

b. Glover Field update: weekly meetings have started with the NY Metropolitan Transportation Council, members of the Village of Pelham Manor and School. They are generating pictures of what they are calling a "corridor" with various safety features from the school to the field complex. The committee is coming up with a "storybook" with details of the project which will go out to the community for feedback. They will also generate a plan that can be submitted for grant money.

c. Sustainability update: we have received a $30,000 grant for the work we did on benchmarking and C-Pace. This money can be used for sustainability projects in the Town – including EV stations. Councilwoman Burke will send a list of approved possibilities to the Board.

d. We have done part of the work (conducting a greenhouse inventory) towards a Hudson Valley CAPI grant and will follow up with a Climate Action Plan. We are looking for a community volunteer to assist with this.

e. We submitted a clean mobility grant with the assistance of Circuit (local electric shuttle). Councilwoman Burke thanked everyone who made this application happen quickly including Supervisor McLaughlin and the Chamber of Commerce. More information to come.

f. Justice Report –

June 2024

Justice Kagan - $23,280.00

Justice Gardner - $44,390.00

g. Monthly Tax Receiver's Statement – July 2024

Town/County 2024	$43,001.88
Town/County 2023	$0
School Taxes	$0
School Collection Fee	$0
Duplicate Payments	$0
Duplicate Refunds	$0
Penalties and Interest	$2,925.25
Liens	$18,638.36
Taxpayers Agreement	$1,660.06
Misc.	$326.00
Pro-Ratas	$5,462.21
Total	**$72,013.76**

h. Justice Report –

July 2024

Justice Kagan - $14,263.00

Justice Gardner - $50,548.00

Monthly Tax Receiver's Statement – August 2024

Town/County 2024	$11.441.29
Town/County 2023	$0
School Taxes	$0
School Collection Fee	$0
Duplicate Payments	$0
Duplicate Refunds	$0
Penalties and Interest	$716.83
Liens	$0
Taxpayers Agreement	$8,125.98
Misc.	$1,390.00
Pro-Ratas	$183.13
Total	**$21,857.23**

4) COUNCILWOMAN CURTIN – LIBRARY

a. September is National Library Card month. To celebrate, the Pelham library will be forgiving late fees for the month and will also host Kindergarten sign up day on September 21st – sign up online in advance to expedite processing (bring photo id and proof of residence).

b. There is a kids craft on September 10th for kids 6 & up – they will be making slime. Storytime continues every Tuesday, Wednesday and Friday from 10:30 to 11:00am.

c. The Library is hosting a fundraiser on September 28th. It will be a "Booktember" party. More information on the website.

d. Catherine Campbell and Keith Keaveny from the Library Board are retiring and will be given Town proclamations for their dedication and years of service.

e. Grant update – the DASNY grant for $287,000 to refurbish the Town House has been executed. We can now move forward with the project. Discussion around coordinating with our architect and space designer.

SUPERVISOR'S REPORT

1) Supervisor McLaughlin reached out to Danielle at DASNY to explain why we did not use the $325,000 grant for an elevator. We were able to have the grant extended until August of 2027.

2) We received a grant from Amy Paulin for $149,000 and are working on receiving $280,000 from Senator Fernandez's office.

3) We have been using constables to monitor ball playing in Gazebo park, which seems to be working.

4) Annual 9/11 ceremony will be held at 8:30 am at the 9/11 Memorial Park.

5) On August 2nd a tree fell on one of the Town's passenger vans which was crushed. There was also damage to a neighboring property. We had an arborist come to evaluate and remove damaged/dead trees. We are also working with our insurance company.

6) **RESOLUTION**

BOARD OF ASSESSMENT REVIEW
REAPPOINTMENT RESOLUTION

***RESOLVED**, that the Town Board reappoint Mark House to the Board of Assessment Review for a term of five years commencing on October 1, 2024 and ending on September 30, 2029.*

Motion by: Deputy Supervisor Szymanski
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

7) The budget workshop will be held October 10th. Supervisor McLaughlin appointed Ruthann DeSimone as the Budget Director.

NO OLD/NEW BUSINESS

PUBLIC COMMENT

Dan McLaughlin (110 Clay Ave.) – requested that the Recreation department consider programming for toddlers on Saturdays.

Motion to adjourn the Legislative meeting at 7:40 PM to go into Executive Session to discuss a contract.

Motion by: Deputy Town Supervisor Szymanski
Seconded by: Councilwoman Curtin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Respectfully Submitted,
Antoinette Clemente, Town Clerk
Molly Girolamo, Deputy Town Clerk