MINUTES OF THE LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN OF PELHAM HELD ON MONDAY, MARCH 6, 2023 COMMENCING AT 7:00 PM

PRESENT: TOWN SUPERVISOR DANIEL MCLAUGHLIN, DEPUTY TOWN SUPERVISOR RAE SZYMANSKI, COUNCILWOMAN KRISTEN BURKE, COUNCILWOMAN MAURA CURTIN, COUNCILWOMAN KARA MCLOUGHLIN

RECORDING SECRETARY: TOWN CLERK ANTOINETTE CLEMENTE, DEPUTY TOWN CLERK MOLLY GIROLAMO

OTHERS PRESENT: CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR-RUTHANN DESIMONE, AUGUSTA TURNER – LIBRARY DIRECTOR, AND A FEW MEMBERS OF THE PUBLIC

CALL TO ORDER- Town Supervisor Daniel McLaughlin opened the meeting at 7:00 PM.

1. Supervisor McLaughlin swore in two new Town Constables: Ray Mena and Corey Dawkins.

2. APPROVAL OF MINUTES

Town Supervisor Daniel McLaughlin asked the Board to review and approve the minutes from the legislative meeting held on February 6, 2023.

Legislative meeting minutes:

Motion by: Councilwoman Burke
Seconded by: Deputy Supervisor Szymanski

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

COMMITTEE REPORTS

1) DEPUTY TOWN SUPERVISOR SZYMANSKI

a. Detective Burpee reached out to Deputy Supervisor Szymanski about scheduling a couple of dates to obtain ID badges for employees and board members.

b. FLY CAR REPORT
Month of February 2023 - 60
Village of Pelham - 33
Pelham Manor- 24
HRP- 1
I95 – 2

The average time for the units backing up the fly car was 9 minutes 59 seconds. Going forward, this number will be broken out into BLS vs. ALS transport.

44% of calls were answered in under 5 minutes. 60% of calls were answered in under 6 minutes.

Supervisor McLaughlin added that the flycar is basically an ER on wheels and upon arrival at the scene can determine if patients need ALS or BLS transport or nothing at all. The flycar is on the phone with the ER and is equipped to stabilize patients until the appropriate transport arrives. The flycar has existed in Pelham for 21 years and is housed at the firehouse in Pelham Manor, but responds to 60 control. Pelham put out an RFP for emergency services in December. Five organizations picked it up and two submitted bids. We currently spend $257,000 on the flycar to keep it staffed 24/7/365. We are currently on a two year contract with a 60 day cancellation with Empress. The new proposals are coming in between 1.8 million and 2.1 million for both the flycar and dedicated ambulance. These proposals/contract negotiations will be discussed in executive session.

2) COUNCILWOMAN MCLOUGHLIN- RECREATION/SENIORS

a. The Senior group had 24 round trips for medical appointments.

b. The attendance for senior programming is up. Councilwoman McLoughlin recently stopped by for the Monday meeting for Seniors and there were at least 50 people in attendance.

c. Rec basketball playoffs are happening this week and next. Spring Break activities sign up is open. Summer Rec camps are almost filled with record numbers. The Rec department is looking for older teens for counselor positions. Big Tot camp has availability. Tiny Tots has some availability but is filling up fast. More camp details can be found on the Recreation website.

d. Pelham Together is putting the finishing touches on a new three year strategic plan to be reviewed by the Executive Board and presented to the Advisory Board.

e. Councilwoman McLoughlin and Councilwoman Burke met with the Town's accountant to discuss fund balance. New York State recommends that municipalities try to maintain 15-20% of their total budget as a fund balance. There are five types of approved uses for fund balances including: non-spendable, restricted by law, committed, assigned and unassigned. There will be a follow up meeting with the accountants and a presentation to the Town Board in the coming months regarding a fund balance policy for the Town. Supervisor McLaughlin used the potential renovation of the downstairs of Town Hall and laying out funds while waiting for grant money to come through as examples of how a fund balance could come into play.

f. Recreation Commission Chair is now John Boyce and Daniel Green is the Vice Chair.

3) COUNCILWOMAN BURKE – LEGAL

a. The court is continuing to work on a back log of vehicle and traffic cases from when they were closed during the pandemic.

b. The county has a new mental health court. Judge Kagan had his first case arraignment through that court on March 6.

c. There is a jury trial scheduled for March 28th. The court will be closed for clerk training on May 4. Interviewing is underway for an additional court clerk.

b. Justice Report –

January 2023

Justice Kagan - $43,670.00

Justice Gardner - $42,043.00

c. Monthly Tax Receiver's Statement – February 2023

Town/County 2022	$5,824.11
Town/County 2021	$0
School Taxes	$6,924,075.99
School Collection Fee	$52,871.60
Duplicate Payments	$0
Duplicate Refunds	$17,836.39
Penalties and Interest	$63,464.75
Liens	$40,036.35
Taxpayers Agreement	$0
Misc.	$161.00
Pro-Ratas	$0
Total	**$6,438,597.41**

4) COUNCILWOMAN CURTIN – LIBRARY

a. The library is looking to add a new trustee, specifically with accounting experience. Any interested residents should reach out to the Library Trustee President, Catherine Campbell. Contact information on pelhamlibrary.org.

b. Programming this month includes a focus on Women's History month, St. Patrick's Day and more. The library is offering English as a second language on Monday nights starting March 6th – no registration necessary, but please arrive on time.

c. The library held a stuffed animal sleepover in February. All documented on a video which can be viewed on the library website. The library programming continues to get better and better- and all programming is free!

d. Community wellness day which is being organized by the Girl Scouts will take place on Saturday, including programming at both the library and the town house. More information can be found at pelhamwellness.com.

e. Councilwoman Curtin attended the Association of Towns conference on President's Day. There was a lot of good programming including information on the aforementioned fund balance.

SUPERVISOR'S REPORT

1) Supervisor McLaughlin attended an Eagle Scout ceremony on Friday night for Dennis and Sean Condon. Projects included Bartow Pell and the New Rochelle YMCA.

2) Officers of the Senior citizens organization were sworn in. The YMCA is interested in programming for Seniors.

** Both Councilwoman Burke and McLoughlin mentioned the success of the YMCA Teen Night through the Rec department. More than 70 participants showed up for the most recent one. More will be scheduled for the next school year.

3) Supervisor McLaughlin sent a letter from the Westchester Municipal Association to the Board regarding local zoning and whether it should be with NYS. The letter indicated it should be incentive based instead of mandated. 35 out of 45 municipalities signed the letter. County Executive Latimer had a letter in the New York Times on the subject expressing that Westchester County is diverse and not monolithic which should be taken into account when considering the policy.

4) Supervisor McLaughlin, Town Attorney Kleinberger and Ed Smith (counsel for the Village of Pelham) are working on a document regarding the 20 year PILOT (payment in lieu of taxes) program for the new development/municipal center. They will solicit opinion from our outside Real Estate counsel as the document is very nuanced.

NO PUBLIC COMMENT

Motion to adjourn the Legislative meeting at 7:35 PM to go into Executive Session to discuss a contract negotiation.

Motion by: Councilwoman McLoughlin
Seconded by: Councilwoman Curtin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Respectfully Submitted,
Antoinette Clemente, Town Clerk
Molly Girolamo, Deputy Town Clerk