MINUTES OF THE PUBLIC HEARING AND LEGISLATIVE MEETING OF THE TOWN BOARD OF THE TOWN OF PELHAM HELD ON MONDAY, FEBRUARY 6, 2023 COMMENCING AT 7:00 PM

PRESENT: TOWN SUPERVISOR DANIEL MCLAUGHLIN, DEPUTY TOWN SUPERVISOR RAE SZYMANSKI, COUNCILWOMAN KRISTEN BURKE, COUNCILWOMAN MAURA CURTIN, COUNCILWOMAN KARA MCLOUGHLIN

RECORDING SECRETARY: TOWN CLERK ANTOINETTE CLEMENTE, DEPUTY TOWN CLERK MOLLY GIROLAMO

OTHERS PRESENT: CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR-RUTHANN DESIMONE AND A FEW MEMBERS OF THE PUBLIC

CALL TO ORDER- Town Supervisor Daniel McLaughlin opened the Public Hearing at 7:00 PM.

1. Motion to open the Public Hearing

Motion by: Councilwoman Burke
Seconded by: Councilwoman McLoughlin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

2. Public Comment

Pelham resident, Ed Doty, spoke in support of the law. He referenced the Westchester County report on senior citizens emphasizing that seniors are the fastest growing population in the county. He also commended the Board for adding more senior programming.

3. Motion to approve Local Law #1 of 2023

Motion by: Deputy Town Supervisor Szymanski
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

*****Supervisor McLaughlin congratulated 75 year resident of Pelham Vito Pisano for celebrating his 100th birthday. The Town presented him with a proclamation which was given to him by the American Legion.**

4. Adjournment of Public Hearing at 7:05 pm

Motion by: Councilwoman McLoughlin
Seconded by: Deputy Supervisor Szymanski

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

Motion to open the Legislative meeting at 7:06 pm

Motion by: Councilwoman McLoughlin
Seconded by: Councilwoman Curtin

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

1. **APPROVAL OF MINUTES**

Town Supervisor Daniel McLaughlin asked the Board to review and approve the minutes from the organizational and legislative meetings held on January 9, 2023

Organizational meeting minutes:

Motion by: Councilwoman Burke
Seconded by: Deputy Supervisor Szymanski

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

Legislative meeting minutes:

Motion by: Councilwoman Curtin
Seconded by: Deputy Supervisor Szymanski

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Motion passed unanimously

COMMITTEE REPORTS

1) DEPUTY TOWN SUPERVISOR SZYMANSKI

a. FLY CAR REPORT
Month of January 2023 - 79
Village of Pelham - 49
Pelham Manor- 26
HRP- 2
I95 – 2

The average time for the units backing up the fly car was 9 minutes 11 seconds.

77% of calls were answered in under 7 minutes. 55% of calls were answered in under 6 minutes.

b. Year-end review from Empress was sent to the Board by Deputy Supervisor Szymanski. Historic call volume dipped in 2020 with Covid to 755, 2021 was 840 and 2022 was 815 total calls.

c. Deputy Supervisor Szymanski had a call with the new Village of Pelham Manor Administrator, Lindsey Luft, to discuss Emergency Services and the flycar. She will be invited to the next group meeting for EMS.

2) COUNCILWOMAN MCLOUGHLIN- RECREATION/SENIORS

a. Pelham Together held their 3rd annual Winterfest over the weekend which included 14 music acts and various international one-pot meals. Many attended from various generations. Pelham Together thanked the Town and the Constable who watched over

the event. Visits from County Executive Latimer, Assemblywoman Paulin and Supervisor McLaughlin rounded out the event.
b. Recreation basketball is winding down and getting ready for playoffs. Sign up for Spring programs and Summer camps open on Monday, February 27. Flyers with information will be distributed to all schools next week with reminders going out the following Monday.

c. Senior programs continue to be well attended. Last month included lunches, bingo, cards, exercise classes, sewing program, trips and movies. There were 24 round trips on the senior van.

3) COUNCILWOMAN BURKE – LEGAL

a. The court is looking to hire a full time Court Clerk.

b. Westchester County has established a mental health court. They continue to expand efforts to diversify their pool of 18B attorneys.

c. Sustainable Westchester is holding a webinar on February 16th for leveraging rebates and incentives for home energy upgrades. More information is posted on our website.

d. Justice Report –

December 2022

Justice Kagan - $14,665.00

Justice Gardner - $47,490.00

f. Monthly Tax Receiver's Statement – January 2023

Town/County 2022	$15,573.54
Town/County 2021	$0
School Taxes	$15,522,766.47
School Collection Fee	$130,393.35
Duplicate Payments	$17,836.39
Duplicate Refunds	$0
Penalties and Interest	$53,221.08
Liens	$161,114.01
Taxpayers Agreement	$0
Misc.	$3,541.47
Pro-Ratas	$0
Total	**$15,904,446.31**

4) COUNCILWOMAN CURTIN – LIBRARY

a. Councilwoman Curtin encouraged all to take advantage of the various activities around town in celebration of Black History Month.

b. The library now has five licensed notaries. Residents are encouraged to call in advance to confirm hours.

c. The library is hosting another "Stop the Bleed" program on February 27th. Interested parties are encouraged to register in advance as this is a popular program.

d. Outdoor story time at the library on Tuesday, Wednesday and Friday from 10:30-11:00am. Call in advance for weather related closures.

e. The Girl Scouts are hosting a town wide health and wellness event on Saturday, March 11. Councilwoman Curtin is looking into adding a safety program to the event called "Home Alone". The program is geared to 5th – 8th graders staying home without adult supervision and covers topics such as first aid & telephone/door answering.

d. Councilwoman Curtin helped organize and attended a very informative cyber security training session for the Town employees. One take away is to use phrases instead of passwords for added security.

e. A ceremony for the dedication of a plaque on a bench in front of the Town Hall was held in honor of former Assessor, Michele Cassandra. It was a beautiful ceremony and well attended.

SUPERVISOR'S REPORT

1) Field committee meeting regarding AEDs on fields in the Town. It was agreed that AEDs will be added to Franklin, Ingalls, Prospect and Hutch schools. Devices would be pulled in the Winter when the fields are not in use. Glover already has one. The AEDs will likely be contained in lock boxes. The Recreation Supervisor will look into the options and report back. Councilwoman Curtin is looking into the possibility of getting money from the state to help with the cost.

2) Emergency Services RFP update:

- Two out of five gave a proposal. The bids were opened in public and the dollar amounts were read out. More work needs to be done to determine valid comparables.
- The first responders and the committee will be meeting again for clarification. If needed Supervisor McLaughlin and Deputy Supervisor Szymanski will meet with the bidders individually. When this is completed they will present recommendations to the Board at which time a vote will be taken.

OLD/NEW BUSINESS

1) Discussion around a policy for our fund balance and how much we should keep in it. It was agreed that Councilwoman Burke and Councilwoman McLoughlin will look into what other towns/villages are doing and come back to the table to discuss.

2) Discussion around Town marketing and whether we can send any pertinent information out with our end of year consolidated tax mailing and whether we need to pass a local law in order to do so.

3) Discussion about what is allowed in Gazebo Park – particularly dogs and ball playing. The Board will look at the signs in the park and it will be discussed at the next meeting.

NO PUBLIC COMMENT

Motion to adjourn the Legislative meeting at 7:50 PM.

Motion by: Deputy Supervisor Szymanski
Seconded by: Councilwoman Burke

Vote Taken:
Supervisor McLaughlin- Aye
Deputy Town Supervisor Szymanski- Aye
Councilwoman Burke- Aye
Councilwoman Curtin- Aye
Councilwoman McLoughlin - Aye

Respectfully Submitted,
Antoinette Clemente, Town Clerk
Molly Girolamo, Deputy Town Clerk