PELHAM RECREATION COMMISSION MINUTES APRIL 13, 2026

PRESENT: Chairman Boyce, Vice Chairman Green, Commissioner Bier, Commissioner Fee, Commissioner Polenzani, Council Member McLoughlin, Recreation Supervisor Iannuzzi and Program Supervisor Bartley

ABSENT: None

OTHERS: Town Supervisor Theresa Mohan

PUBLIC COMMENT: None

CORRESPONDENCE: None

PASSING OF MINUTES: Commissioner Fee made a motion to approve the March 16, 2026 minutes, Commissioner Bier seconded the motion, and the Commission unanimously agreed to adopt the minutes.

COMMITTEE REPORTS:

Senior Citizens: Program Supervisor Bartley reported Civics sponsored a luncheon today for the seniors. Westchester Community College hosted a luncheon for seniors on March 31 and will host an additional luncheon on April 14. The seniors have trips planned to the Botanical Gardens on April 22 and Arthur Avenue on April 29. Seniors have been enjoying art, exercise and yoga. On Wednesday, April 22 the walking club will begin at Glover Field. The senior transportation pilot program has begun and has helped an average of four seniors a week to attend senior meetings on Mondays at the Daronco Town House.

Finance: Town Supervisor Mohan discussed the Recreation Department's 2025 financial results and the need for the Recreation Department to prepare written reports during 2026 detailing participation levels, pricing and financial performance of each program. Program Supervisor Bartley presented a draft spreadsheet containing that information for the five 2026 Spring Break Programs that recently concluded and a projection of the performance of the Spring Afterschool Soccer program. Several of the commissioners suggested various revisions to the format of that draft spreadsheet. Town Supervisor Mohan requested that the Town's annual expenses for the Recreation Department (including the salaries of permanent Recreation Department employees) be allocated across all programs and that allocation be captured in this type of spreadsheet. Before the next meeting, the Recreation Department will revise the format of that draft spreadsheet and expand the number of programs covered. Town Supervisor Mohan said that the Town will provide that information about the Town's annual expenses for the Recreation Department to the Recreation Commissioners. Going forward, requests for payment to instructors under the 65/35 formula will include all program specific expenses incurred by either the instructor or the Recreation Department.

Field and Facilities: Town Supervisor Mohan led a general discussion about potential opportunities and efforts to obtain additional space for Recreation Department programs.

Administration & Office Equipment: None

Public Relations: None

Program Coordinator: Program Supervisor Bartley reported on Spring Registrations. Over 500 children are registered for our afterschool programs grades K-5. Our evening programs have over 150 registered. Adult Mahjong 18; Adult Tennis and Pickleball 66 registered; Spring Break Camps 219 registered. Summer Day Camp is full at 130 per week; Big Tots 141 registered, Tiny Tots AM 182 registered; Tiny Tots PM 62 registered; Camp Mindfulness 8 registered.

New Business: Town Supervisor Mohan discussed the Town of Pelham Recreation Commission Charter. Besides the newly adopted Charter, the Commissioners were each provided with a Recreation Commission Operating Guide and a memorandum describing the historic context of the Recreation Commission and the purpose of the new charter. Under the new charter, two additional commissioners will be added to the Recreation Commission. Town Supervisor Mohan led a discussion about the goals and process for identifying candidates for those new positions. The term limit provisions in the new charter does not apply to the five current members of the Recreation Commission, i.e., each of the current commissioners are eligible for reappointment when his or her current term expires. Town Supervisor Mohan said that the current terms of each commissioner expire as follows: (a) Boyce end of 2026; (b) Bier end of 2026; (c) Fee end of 2028; (d) Green end of 2029; and (e) Polenzani end of 2029. Town Supervisor Mohan stressed the importance of the Recreation Commission being transparent to the community including publicizing meeting times and locations as well as posting approved meeting minutes on the Town's website.

Old Business: None

Passing of Bills: Town Supervisor Mohan informed the Commissioners that she had already reviewed and approved all of the bills for payment. Moreover, Town Supervisor Mohan stated that the Town had already paid each of the bills presented at this month's meeting so that there was no need for the Commissioners to review any of those bills. Commissioner Fee advocated for maintaining the process of the Commissioners reviewing all requests for payment of Recreation Department expenses before the Town makes actual payment. That review process provides an important safeguard for the Town's funds and also helps the Commissioners understand the individual programs run by the Recreation Department. Town Supervisor Mohan agreed and added that the Commissioners should also be provided with all agreements and documents related to the payment requests. Recreation Supervisor Iannuzzi said that, to the extent any bill needed to be paid before the next Recreation Commission meeting, he would arrange with individual commissioners to review those payment requests at the Recreation Department office.

The meeting adjourned at 8:44PM.

DATE OF NEXT MEETING: May 18, 2026