

**AGENDA**  
**BOARD OF REVIEW**  
**Tuesday June 3, 2025**  
**5:00 to 7:00 p.m.**  
**Village Hall Meeting Room**  
**100 W. Taft St. Palmyra, WI.**

**Call to Order**

**Roll Call**

**Business**

1. Appoint a chairperson
2. Appoint a vice chairperson
3. Confirmation of appropriate meeting notices.
4. Confirmation of mandatory training requirements
5. Verify the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis Stat. 70.47(7)(af))
6. Swearing in of the Assessor
7. Review new law changes.
8. Receipt of the Assessment Roll by the Clerk from the Assessor.
9. Review the Assessor's level of assessment.
10. Review the assessment roll and perform statutory duties:
  - a. Examine the roll
  - b. Correct description or calculation errors
  - c. Add omitted property
  - d. Eliminate double – assessed property.
11. Discussion/action that all Open Book Changes are included in the assessment roll.
12. Allow taxpayers to examine assessment roll.
13. Review notices of intent to file objection.
14. Hear Objections
15. Adjourn or set next meeting to adjourn if necessary.

Laurie Mueller  
Clerk/Treasurer

Posted: May 23, 2025

