

MEETING MINUTES
Village of Palmyra
Committee of the Whole Meeting
Monday September 18, 2023
6:00 pm
Village Hall
100 W. Taft St.
Palmyra, WI.

The meeting was called to order at 6:00 p.m. by Weiss. Roll call: Ball, Gorsegner, Kinjerski Petruska, Smith, Troiola, Weiss – present. Kinjerski absent.

Also present: Jeff Roeme and Brian Zalewski from McMahon & Associates, Derrick Hurley, Carmen Winkelman, Scott Halbrucker.

Pledge of Allegiance

Communications: President Weiss said that she signed a non disclosure letter to an interested Developer for the Marsh Road property. Brew with a View event has been postponed to Oct. 21st. There will be an upcoming scare crow contest and fall decorating in the downtown area. Mention of the food pantries dates and times, the American Legion breakfast the last Sunday of Sept.. This is the 75th annual turkey dinner at the Methodist Church, they are looking for drivers for meal delivery. Weiss read a letter from Deb Bartolerio from the Lower Spring Lake Management District wanting to meet with members of the Village Board to talk about the Lake Drawdown again. A reminder of the Personnel committee meeting on Sept 28th.

Department Reports:

Building Inspection - none

Clerk / Treasurer- she is working on budgets, doesn't have all of them yet.

Library-none

Parks & Recreation-none

Public Safety-24 calls for the month of Aug. 12 in Village, 12 in the Town.

Public Works- they are starting their Fall maintenance, sewer cleaning will start soon, meter reading this week. The weed harvester is out and needs a lot of maintenance.

Committee Reports: none

Old Business:

1. Entire Committee of the Whole

A. Health insurance plans/options for Village employees. After an employee meeting last week the employees that responded said they would prefer Option 2 from the Quartz plan. Out of pocket is much higher due to co-insurance, deductible is lower and premiums are lower. Agent Carmen Winkelman gave the Board several scenarios for structuring the HRA, employee premium percentage, etc. She will work up something on paper that the board can compare for their Oct. 2nd meeting. Gorsegner/Ball motion to move forward with the Quartz option #2 so Carmen can get started on the application process. All ayes-motion carried.

B. Facebook page for the Public Works Dept and a social media policy for the Village. The Board decided on 2 samples of social media policies. President Weiss likes the sample policy from Lake Mills. Tim Gorsegner-head of the Administration and Planning Committee will work on combining Lake Mills and Town of Waukesha into 1 policy, Tim Gorsegner. disclaimer from town of Waukesha. Bring back to the next meeting.

New Business:

1. Entire Committee of the Whole

A. Troiola/Smith motion to approve the minutes from the September 6, 2023, Village Board meeting with a change to remove the initials of a motion and put in the names. All ayes-motion carried.

B. Discussion/possible action on our ongoing projects as follows:

Blue Spring Lake Sewer Agreement- Exhibit C is complete and to the Village Attorney.

Marsh Road clean up and burn- Derrick said that he will identify a date for the burn, he doesn't have one at this time. No further permits needed says Derrick.

New Squad and Brush Truck into service update- Derrick said that the brush truck is at the upfitters there are some slight modifications due to equip challenges but no further costs. Should be in service by the end of September. They are still waiting on equipment for the new PD squad, doesn't know when that will arrive.

Update on Additional flag poles for Palmyra flags- Scott will locate the sewer main near the Beach and the gas line near the area on the corner of N. First and Taft St. These were the 2 locations that another pole could go. He will get that info. to the board so they can decide where they would like another one. Scott will budget for this cost next year.

Emergency Management Plan and FEMA Training for Trustees. No one has done any of the training yet.

Playground equipment purchase and update on any new programs. Ship date of Sept. 29th.

2. Administration & Planning: Chairperson Gorsegner

A. Gorsegner/Ball motion to deny the Operator's License for Skyla Schultz based on a letter of recommendation from the Police Dept. and the background information they found. All ayes-motion carried.

B. Gorsegner/Petruska motion to approve the façade renovation loan application for Gary Kahn for his property at 200 W. Main St. in the amount of \$9,000. Roll call vote: Ball, Gorsegner, Petruska, Smith, Troiola, Weiss-aye. Motion carried.

3. Budget & Finance Committee: Chairperson Troiola.

A. Troiola/Ball motion to approve the payment of the bills on the bill list totaling \$46,025.49 and the additional bills presented tonight to the Coaches Locker, Galls, WE Energies, AFLAC, J & J Trophies, with an account number correction to Pete's Tires payments. Roll call vote: Ball, Gorsegner, Petruska, Smith, Troiola, Weiss-aye. Motion carried.

B. Troiola/Petruska motion to approve the 2024 Garbage & Recycling cost increase of 2.8% from John's Disposal. Roll call vote: Ball, Gorsegner, Petruska, Smith, Troiola, Weiss-aye. Motion carried.

4. Entire Committee of the Whole:

A. Troiola/Gorsegner motion to convene, upon passage of the proper motion, into closed session at 7:07 pm with staff pursuant to §19.85(1)(c). Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the Letter of Engagement for the hiring of a Public Safety Director. Roll call vote: Ball, Gorsegner, Petruska, Smith, Troiola, Weiss-aye. Motion carried.

Troiola/Gorsegner motion to convene into open session at 8:08 pm. Roll call vote: Ball, Gorsegner, Petruska, Smith, Troiola, Weiss-aye. Motion carried. Troiola/Ball motion sign the letter of engagement hiring Scott Pavlock as the Public Safety Director with an annual salary of \$100,000.00. The tentative start date is Oct. 2, 2023. Roll call vote: Ball, Gorsegner, Petruska, Smith, Troiola, Weiss-aye. Motion carried.

Gorsegner/Troiola motion to adjourn at 8:09 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller
Village clerk/Treasurer

Minutes approved without corrections Oct. 2, 2023