

AGENDA
Village of Palmyra
Committee of the Whole Meeting
Monday December 18, 2023
6:00 pm
Village Hall
100 W. Taft St.
Palmyra, WI.

*Any items not discussed or acted upon by the Committee of the Whole at this meeting will be forwarded to a meeting of the Village of Palmyra Committee of the Whole on **Tuesday December 19, 2023 at 6:00 p.m.**, located at the Village Hall.

Call to Order

Roll Call

Pledge of Allegiance

Communications:

Department Reports:

Building Inspection
Clerk / Treasurer
Library
Parks & Recreation
Public Safety
Public Works

(These reports are from Staff to Board members. No item in the reports shall be discussed or acted on by Board members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Board wishes to discuss an item in the reports, the Board will direct that item to be placed on the next Board agenda.)

Committee Reports:

New Business:

1. Entire Committee of the Whole

- A. Discussion/possible action on meeting minutes from the December 4, 2023.
- B. Don Rutkowski's request to have access, parking, personal use and a key for the public works fenced area behind old Village shop.
- C. Discussion/possible action on writing off personal property taxes for Little Explorers Family Childcare as bill was generated in error for 2023 taxes.
- D. Discussion/possible action on Collective Bargaining agreement as recommended by the Personnel Committee.
- E. Discussion/possible action on our ongoing projects as follows:
 - Blue Spring Lake Sewer Agreement
 - Emergency Management Plan and FEMA Training for Trustees

2. Administration & Planning: Chairperson Gorsegrner

- A. Discussion/possible action on the 2024 Fee Schedule.
- B. Discussion/possible action on lease and payment to St. Mary Church for a 1.75 acre parcel near the Village Park.

3. Budget & Finance Committee: Chairperson Troiola.

- A. Discussion/possible action on payment of Bills \$542,363.56
- B. Discussion/possible action on November's Financial statement, bank statement and cash account balances.
- C. Discussion/possible action on quote for CO gas detectors for the Public Safety Dept.

- D. Discussion/possible action on quote for SCBA for the Public Safety Dept.
- E. Discussion/possible action on a quote for a new John Deere Tractor for Public Works.
- 4. **Personnel Committee: Chairperson Kinjerski.**
 - A. Discussion/possible action on an updated EMT position description.

5. **Entire Committee of the Whole**

- A. PLEASE TAKE NOTICE that the Village Board of the Village of Palmyra may convene, upon passage of the proper motion, into Closed Session with staff, pursuant to §19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, the Village owned lands on Hwy H and Marsh Road, parcel 171-0516-2722-005.
- B. Take further notice that the Village Board may convene into open session for further discussion related to matters discussed in closed session.

Adjournment

This is the agenda for the 12/18/23 Committee of the Whole meeting as of December 15 2023 and is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. For additional information phone 262-495-8316.

Please be advised that agenda items may be taken in an order other than which appears here, and that the Committee may choose to take action on any item listed on this agenda except topics brought up under department reports, committee reports and public input. It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible by contacting 262-495-8316.