

FIRST CITIZENS

STATE BANK

207 W Main Street - P.O. Box 177 - Whitewater, WI 53190

017 00005 00
ACCOUNT:
DOCUMENTS:

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VILLAGE OF PALMYRA
GENERAL FUND
PO BOX 380
PALMYRA WI 53156-0380

30-0
33
111

NEW BRANCH HOURS - Changes effective September 2, 2025
- Whitewater West branch Drive-Up will close 30 minutes sooner Mon-Thurs
- East Troy branch Lobby will open 30 minutes sooner Mon-Sat
All branches will offer the same Hours:

Lobby (Mon-Fri) 8:30am - 5:00pm
Lobby (Sat) 8:30am - 12:00pm
Drive-Up (Mon-Thurs) 8:00am - 5:00pm
Drive-Up (Fri) 8:00am - 5:30pm
Drive-Up (Sat) 8:00am - 12:00pm

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			06/30/25	389,982.95
DEPOSIT		✓ 468.59	07/01/25	390,451.54
DEPOSIT		✓ 8,046.17	07/01/25	398,497.71
PYMNT SRVC NETWR RT19171-PY		✓ 29.31	07/01/25	398,527.02
SPECTRUM SPECTRUM 2105553	129.98 ✓		07/01/25	398,397.04
CHECK # 27206	70.00		07/01/25	398,327.04
CHECK # 27245	800.00		07/01/25	397,527.04
CHECK # 27261	16,939.01		07/01/25	380,588.03
CHECK # 27263	673.54		07/01/25	379,914.49
DEPOSIT		✓ 162.25	07/02/25	380,076.74
PYMNT SRVC NETWR RT19171-PY		✓ 934.32	07/02/25	381,011.06
CHECK # 27264	374.08		07/02/25	380,636.98
DEPOSIT		✓ 784.93	07/03/25	381,421.91
DEPOSIT		✓ 5,928.64	07/03/25	387,350.55
PYMNT SRVC NETWR RT19171-PY		✓ 275.50	07/03/25	387,626.05
PYMNT SRVC NETWR RT23823-PY		✓ 372.00	07/03/25	387,998.05
IRS USATAXPYMT 270558444377862	11,183.39 ✓		07/03/25	376,814.66
VILLAGE PALMYRA PAYCHECK XX-XXX6339	37,040.76 ✓		07/03/25	339,773.90
CHECK # 27262	104.11		07/03/25	339,669.79
CHECK # 27269	175.00		07/03/25	339,494.79
DEPOSIT		✓ 998.02	07/07/25	340,492.81

*** CONTINUED ***



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VILLAGE OF PALMYRA GENERAL FUND

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
INVOICE CLOUD BILLPAY DEP-1244355		✓ 158.58	07/07/25	340,651.39
PYMNT SRVC NETWR RT19171-PY		✓ 437.28	07/07/25	341,088.67
PYMNT SRVC NETWR RT19171-PY		✓ 701.26	07/07/25	341,789.93
PYMNT SRVC NETWR RT19171-PY		✓ 2,504.71	07/07/25	344,294.64
PYMNT SRVC NETWR RT19171-PY		✓ 2,929.19	07/07/25	347,223.83
State of Wiscons WI PS ACH XXXXXX3295		✓ 23,144.32	07/07/25	370,368.15
PSN*PAYMENT SERV INVOICE NU 64.75 ✓			07/07/25	370,303.40
WI DEPT REVENUE TAXPAYMNT XXXXXX6592				
	1,884.31 ✓		07/07/25	368,419.09
CHECK # 27208	37.47		07/07/25	368,381.62
DEPOSIT		✓ 857.00	07/08/25	369,238.62
DEPOSIT		✓ 2,508.94	07/08/25	371,747.56
DEPOSIT		✓ 8,751.14	07/08/25	380,498.70
PYMNT SRVC NETWR RT19171-PY		✓ 158.58	07/08/25	380,657.28
RETURNED DEPOSIT ITEM(S)	(229.17)		07/08/25	380,428.11
CHECK # 27186	75.00		07/08/25	380,353.11
CHECK # 27207	275.00		07/08/25	380,078.11
CHECK # 27267	268.74		07/08/25	379,809.37
CHECK # 27299	2,395.51		07/08/25	377,413.86
DEPOSITED ITEM RETURNED CHARGE	(5.00) ✓		07/08/25	377,408.86
DEPOSIT		✓ 171.40	07/09/25	377,580.26
PYMNT SRVC NETWR RT19171-PY		✓ 260.94	07/09/25	377,841.20
CHECK # 27266	145.55		07/09/25	377,695.65
CHECK # 27270	12.50		07/09/25	377,683.15
DEPOSIT		✓ 539.84	07/10/25	378,222.99
PYMNT SRVC NETWR RT19171-PY		✓ 539.60	07/10/25	378,762.59
CHECK # 27265	674.02		07/10/25	378,088.57
CHECK # 27268	40.00		07/10/25	378,048.57
CHECK # 27273	375.00		07/10/25	377,673.57
CHECK # 27281	208.08		07/10/25	377,465.49
CHECK # 27297	414.89		07/10/25	377,050.60
CHECK # 27298	67.48		07/10/25	376,983.12
CHECK # 27304	112.00		07/10/25	376,871.12
DEPOSIT		✓ 406.90	07/11/25	377,278.02
DEPOSIT		✓ 4,447.48	07/11/25	381,725.50
DEPOSIT		✓ 5,751.61	07/11/25	387,477.11
PYMNT SRVC NETWR RT19171-PY		✓ 967.26	07/11/25	388,444.37
WITHDRAWAL	400.00		07/11/25	388,044.37
CHECK # 27190	70.00		07/11/25	387,974.37
CHECK # 27257	100.00		07/11/25	387,874.37

*** CONTINUED ***

*Post of 7-3-25 #784.93 Dep.
Facade
Deposited in
enr -
Taken out
of GF went
into Facade
Acct*



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VILLAGE OF PALMYRA GENERAL FUND

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECK # 27272	606.33		07/11/25	387,268.04
CHECK # 27275	30.83		07/11/25	387,237.21
CHECK # 27280	111.38		07/11/25	387,125.83
CHECK # 27286	392.00		07/11/25	386,733.83
CHECK # 27289	10,732.32		07/11/25	376,001.51
CHECK # 27290	8,150.00		07/11/25	367,851.51
CHECK # 27294	143,740.43		07/11/25	224,111.08
CHECK # 27296	3,397.16		07/11/25	220,713.92
CHECK # 27303	624.32		07/11/25	220,089.60
CHECK # 27307	1,702.56		07/11/25	218,387.04
CHECK # 27308	800.86		07/11/25	217,586.18
DEPOSIT		✓ 1,764.88	07/14/25	219,351.06
PYMNT SRVC NETWR RT19171-PY		✓ 694.60	07/14/25	220,045.66
PYMNT SRVC NETWR RT19171-PY		✓ 1,471.01	07/14/25	221,516.67
PYMNT SRVC NETWR RT19171-PY		✓ 1,701.52	07/14/25	223,218.19
State of Wisconsin WI PS ACH XXXXXX9797		✓ 8,177.94	07/14/25	231,396.13
CHECK # 24187	21.01		07/14/25	231,375.12
CHECK # 27254	150.00		07/14/25	231,225.12
CHECK # 27271	359.59		07/14/25	230,865.53
CHECK # 27277	315.00		07/14/25	230,550.53
CHECK # 27282	1,475.98		07/14/25	229,074.55
CHECK # 27291	480.54		07/14/25	228,594.01
CHECK # 27293	50.00		07/14/25	228,544.01
CHECK # 27300	1,396.00		07/14/25	227,148.01
CHECK # 27306	1,500.00		07/14/25	225,648.01
CHECK # 27310	402.24		07/14/25	225,245.77
DEPOSIT		✓ 591.12	07/15/25	225,836.89
DEPOSIT		✓ 13,175.65	07/15/25	239,012.54
PYMNT SRVC NETWR RT19171-PY		✓ 939.72	07/15/25	239,952.26
CHECK # 27278	13.16		07/15/25	239,939.10
CHECK # 27279	25.00		07/15/25	239,914.10
CHECK # 27283	1,314.98		07/15/25	238,599.12
CHECK # 27284	322.67		07/15/25	238,276.45
CHECK # 27295	50.00		07/15/25	238,226.45
CHECK # 27301	106.96		07/15/25	238,119.49
CHECK # 27305	507.94		07/15/25	237,611.55
CHECK # 27309	274.00		07/15/25	237,337.55
CHECK # 27311	91.40		07/15/25	237,246.15
CHECK # 27313	125.69		07/15/25	237,120.46
DEPOSIT		✓ 591.12	07/16/25	237,711.58

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
PYMNT SRVC NETWR RT19171-PY		171.40	07/16/25	237,882.98
LIFE LINE BILLIN PALMYRA 2		4,504.63	07/16/25	242,387.61
CHECK # 27285	1,277.25		07/16/25	241,110.36
CHECK # 27314	167.15		07/16/25	240,943.21
CHECK # 27315	50.00		07/16/25	240,893.21
DEPOSIT		✓ 531.76	07/17/25	241,424.97
PYMNT SRVC NETWR RT19171-PY		✓ 708.04	07/17/25	242,133.01
ATT PAYMENT XXXXX2003EPAYX	378.78 ✓		07/17/25	241,754.23
VILLAGE PALMYRA PAYCHECK XX-XXX6339				
	37,209.11 ✓		07/17/25	204,545.12
DEPOSIT		✓ 693.43	07/18/25	205,238.55
DEPOSIT		✓ 839.53	07/18/25	206,078.08
DEPOSIT		✓ 18,622.15	07/18/25	224,700.23
PYMNT SRVC NETWR RT23825-PY		✓ 65.00	07/18/25	224,765.23
PYMNT SRVC NETWR RT19171-PY		✓ 735.04	07/18/25	225,500.27
IRS USATAXPYMT 270559934808061				
	11,061.02 ✓		07/18/25	214,439.25
CHECK # 27198	50.00		07/18/25	214,389.25
CHECK # 27274	115.99		07/18/25	214,273.26
CHECK # 27287	50.00		07/18/25	214,223.26
CHECK # 27302	19.56		07/18/25	214,203.70
CHECK # 27316	150.00		07/18/25	214,053.70
CHECK # 27324	175.00		07/18/25	213,878.70
CHECK # 27325	200.00		07/18/25	213,678.70
DEPOSIT		✓ 1,043.85	07/21/25	214,722.55
PYMNT SRVC NETWR RT19171-PY		✓ 432.54	07/21/25	215,155.09
PYMNT SRVC NETWR RT19171-PY		✓ 2,320.38	07/21/25	217,475.47
PYMNT SRVC NETWR RT19171-PY		✓ 2,549.84	07/21/25	220,025.31
DEPOSIT		✓ 905.32	07/22/25	220,930.63
DEPOSIT		✓ 110,609.46	07/22/25	331,540.09
PYMNT SRVC NETWR RT19171-PY 250736850648986		✓ 2,695.56	07/22/25	334,235.65
DEPOSIT		✓ 374.61	07/23/25	334,610.26
PYMNT SRVC NETWR RT19171-PY 250720941931773		✓ 1,694.61	07/23/25	336,304.87
CHECK # 27292	291.56		07/23/25	336,013.31
CHECK # 27312	567.86		07/23/25	335,445.45
CHECK # 27322	282.55		07/23/25	335,162.90
CHECK # 27323	40.00		07/23/25	335,122.90
CHECK # 27354	118.10		07/23/25	335,004.80
DEPOSIT		✓ 3,655.24	07/24/25	338,660.04
DEPOSIT		✓ 4,594.75	07/24/25	343,254.79

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
PYMNT SRVC NETWR RT19171-PY 250772972900854		✓ 2,493.45	07/24/25	345,748.24
CHECK # 27328	49.74		07/24/25	345,698.50
CHECK # 27330	1,497.95		07/24/25	344,200.55
CHECK # 27348	325.33		07/24/25	343,875.22
CHECK # 27369	96.91		07/24/25	343,778.31
DEPOSIT		✓ 53.92	07/25/25	343,832.23
PYMNT SRVC NETWR RT19171-PY 250736850920719		✓ 3,460.80	07/25/25	347,293.03
CHECK # 27333	12.90		07/25/25	347,280.13
CHECK # 27342	140.00		07/25/25	347,140.13
CHECK # 27349	2,583.00		07/25/25	344,557.13
CHECK # 27356	56.34		07/25/25	344,500.79
CHECK # 27357	90.00		07/25/25	344,410.79
DEPOSIT		✓ 153.32	07/28/25	344,564.11
INVOICE CLOUD BILLPAY DEP-1275744		✓ 235.50	07/28/25	344,799.61
PYMNT SRVC NETWR RT19171-PY 250784158122540		✓ 873.43	07/28/25	345,673.04
PYMNT SRVC NETWR RT19171-PY 250736850920709		✓ 2,778.01	07/28/25	348,451.05
PYMNT SRVC NETWR RT19171-PY 250738761717925		✓ 3,349.97	07/28/25	351,801.02
State of Wiscons WI PS ACH XXXXXX9691		✓ 4,234.94	07/28/25	356,035.96
State of Wiscons WI PS ACH XXXXXX9690		✓ 16,907.28	07/28/25	372,943.24
State of Wiscons WI PS ACH XXXXXX9689		✓ 19,924.61	07/28/25	392,867.85
State of Wiscons WI PS ACH XXXXXX9692		✓ 76,194.66	07/28/25	469,062.51
CHECK # 27276	1,000.00		07/28/25	468,062.51
CHECK # 27288	3.58		07/28/25	468,058.93
CHECK # 27326	9,004.75		07/28/25	459,054.18
CHECK # 27331	298.26		07/28/25	458,755.92
CHECK # 27332	34.38		07/28/25	458,721.54
CHECK # 27334	26.95		07/28/25	458,694.59
CHECK # 27335	13.16		07/28/25	458,681.43
CHECK # 27338	224.98		07/28/25	458,456.45
CHECK # 27341	1,524.84		07/28/25	456,931.61
CHECK # 27343	1.89		07/28/25	456,929.72
CHECK # 27344	450.00		07/28/25	456,479.72
CHECK # 27346	242.48		07/28/25	456,237.24
CHECK # 27350	86.94		07/28/25	456,150.30
CHECK # 27352	227.44		07/28/25	455,922.86
CHECK # 27353	327.96		07/28/25	455,594.90
CHECK # 27355	333.25		07/28/25	455,261.65
CHECK # 27363	129.79		07/28/25	455,131.86
CHECK # 27370	120.00		07/28/25	455,011.86
DEPOSIT		✓ 6,014.05	07/29/25	461,025.91

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VILLAGE OF PALMYRA GENERAL FUND

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		✓ 36,878.24	07/29/25	497,904.15
PYMNT SRVC NETWR RT23823-PY 250708803815879		✓ 98.80	07/29/25	498,002.95
PYMNT SRVC NETWR RT19171-PY 250796312343300		✓ 1,085.21	07/29/25	499,088.16
CHECK # 27327	125.50		07/29/25	498,962.66
CHECK # 27329	906.99		07/29/25	498,055.67
CHECK # 27336	42.50		07/29/25	498,013.17
CHECK # 27340	322.67		07/29/25	497,690.50
CHECK # 27347	35.58		07/29/25	497,654.92
CHECK # 27361	2,066.91		07/29/25	495,588.01
CHECK # 27365	24.04		07/29/25	495,563.97
CHECK # 27366	600.00		07/29/25	494,963.97
CHECK # 27368	94.33		07/29/25	494,869.64
PYMNT SRVC NETWR RT19171-PY 250700947994506		✓ 274.67	07/30/25	495,144.31
CHECK # 27360	44.39		07/30/25	495,099.92
DEPOSIT		68,843.50	07/31/25	563,943.42
PYMNT SRVC NETWR RT19171-PY 250702618623357		✓ 859.12	07/31/25	564,802.54
ACH Monthly Fee \$50	50.00		07/31/25	564,752.54
SPECTRUM SPECTRUM 3764751	129.98		07/31/25	564,622.56
EMPLOYE TRUST FU WRS REMIT 0101000				
	12,792.50		07/31/25	551,830.06
VILLAGE PALMYRA PAYCHECK XX-XXX6339	35,671.46		07/31/25	516,158.60
CHECK # 27339	74.00		07/31/25	516,084.60
CHECK # 27362	264.98		07/31/25	515,819.62
CHECK # 27364	70.94		07/31/25	515,748.68
CHECK # 27375	175.00		07/31/25	515,573.68
INTEREST		✓ 1,179.25	07/31/25	516,752.93
POSITIVE PAY MULTIPLE SERVICES RATE	25.00		07/31/25	516,727.93
BALANCE THIS STATEMENT			07/31/25	516,727.93

TOTAL DAYS IN STATEMENT PERIOD 07/01/25 THROUGH 07/31/25: 31

TOTAL CREDITS (77) 505,983.19 ✓ 400 \$
TOTAL DEBITS (126) 379,238.21
* * * C O N T I N U E D * * *

GF = \$248,323.64

249,973.69

Count \$470.80
WIS/ST 256,009.50



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Application For Home Business License

\$25.00

Pd
Cash

To the Clerk of the Village of Palmyra, Jefferson County, WI.

The undersigned hereby applies for a license to engage in the business of:

Alterations by Julie

Full Name of person applying for License:

Julie A Turner

For the term beginning

Sept 15

2025

and ending

Sept 15

20

26

The applicant agrees to comply with and be bound by all the laws, ordinances, rules, regulations, and penalties governing the business for which this license is applied for.

His/her business address is:

408 E Main St

A receipt is submitted herewith, showing the payment of the sum of \$25.00
, to the Village Treasurer, in payment of this license.

Dated:

9.9.25

Signed:

Julie A Turner

Clerk/Treasurer for the Village of Palmyra:

Lannie Mueller

VILLAGE OF PALMYRA
July 2025 Financial Statement |

GENERAL FUND POOLED CASH: includes water, sewer, s/w funds

Receipts

Powers Memorial Library	Fines/fees	306.99
	Friends Donation	275.00
WI Dept of Revenue	Exempt Computer Aid-TID	16,907.28
	Exempt Computer Aid-GF	19,924.61
	Shared Revenue payment	76,194.66
	Video service provide aid	4,234.94
	2% Fire Dues	8,177.94
WI Dept of Transportation	3rd Qtr Hwy Aid payment	23,144.32
Palmyra Rec. Dept	Soccer sign ups	890.00
	Flag football sign up	1,060.00
	fundraisers	3,300.00
	baseball hat purchase	20.00
	Beach concessions	16.00
US Treasury	overpayment of SS & Medi taxes	247.59
Verizon Wireless	Reimb. Of MSA Zoning fees	2,628.25
Lower Spring Lake BP	Site Plan application	200.00
A&K Armorers	reimb of MSA fees	370.00
Park Rentals	July	335.00
Lower Spring Lake Rehab District	wages	1,477.75
	FICA	113.05
	Weed Harvester expenses	186.50
	Physicals	189.00
	Background checks	14.00
First Citizens State Bank	2024 Omitted RE taxes	16,901.15
Town of Palmyra	3rd Qtr O & M	62,544.50
	jetting of culverts	900.00
Operator License	5 operators licenses	90.00
	Rec. Ck.	35.00
Palmyra Lions Club	Temp Beer permit	10.00
	1 rec. cks.	7.00

Lower Spring Lake BP	Plan of Operations	25.00
Fidelity Land Title	special assmnt request	30.00
Nite Cap Inn	2 operators licenses	18.00
	Rec. cks.	14.00
	Liquor license	250.00
	Beer license	50.00
	publication fee	22.00
	overcharge- was reimbursed	50.00
Advocate Aurora Health	overpayment	130.00
Squidy's 2	11 operators licenses	198.00
	11 rec. cks	77.00
Payne & Dolan	rental of old shop	1,000.00
Clerk's Office	special assmnt fees	60.00
Police Dept	records request	14.00
Beachwood Village	June	944.48
Building Permits	July	236.00
EMS/MC Billing	July	4,504.63
Municipal Court	July	470.80
First Citizens State Bank	July	1,179.25
Water, Sewer, S/W Receipts (see description below)	June	256,009.50

Total Receipts	505,983.19
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Bank Reconciliation Balance 6/30/2025	\$389,982.95
July 2025 Receipts	505,983.19
July 2025 Disbursements	\$379,238.21
Bank Reconciliation 7/31/2025	\$516,727.93
Outstanding Checks	43,727.02
Outstanding Deposits	2,172.69
General Fund Checking Account Balance 7/31/2025	475,173.60

WATER/SEWER/STORM WATER : These are now part of G. F. checking "Pooled Cash"

Receipts

Water/Sewer/Storm Water	Collections	\$215,384.68
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Lower Spring Lake Dist	vehicle maint	\$398.11
Verizon	July & Aug. Cell Tower Rent	\$5,004.13
AT&T	2025 Cell Tower Rent	\$33,487.71
Brinkman	Bulk Water	\$712.68
Prairie Transport	Bulk Water	\$758.24
Pavement Maint.	Bulk Water	\$182.66
Tri Drilling	Bulk Water	\$56.29
#5110	Bad Check Fee	\$25.00

TOTAL RECEIPTS INCLUDED IN ABOVE G.F. RECIEPTS

\$256,009.50

ACCOUNT BALANCES

Facade Renovation Program - Checking	\$13,034.01
(Facade Outstanding Loans)	-\$30,449.35

Temporary	Storm Water Bond Debt (FCSB)	\$8,292.68
Inv. Accts.	TID #3-Money Market	\$475,987.84
	TID #4-Opened 12-16-2024	\$26,765.40
	Act 102-Money Market	\$25,880.51
	Storm Water Reserve-Money Market	\$47,342.69
	Clean Water Reserve	\$89,065.62
		<u>\$673,334.74</u>

July Investment Pool & Pershing Investmnts consist of:

Acct.	Ending Int.	Market Value Inc/Decrease	Balance
#1 - General 1			\$0.00
LGIP #2-Reserve Capacity Charge		304.75	\$82,539.70
Pershing #3-Sewer Utility	0.00	3,119.56	\$652,383.08
LGIP #3-Sewer Utility		165.87	\$44,924.57
LGIP #4-Park Green Fees		8.14	\$2,203.57
LGIP #5-Library Designated Funds		101.10	\$27,380.66
Pershing #6-Storm Water - Capital Projects		606.29	\$202,683.42
Pershing #7-Water Utilities	1,194.01	3,346.30	\$1,089,838.54
Pershing #8-DNR Replacement	0.00	3,150.58	\$603,672.33
Pershing #9-G.F. Dam		53.81	\$17,991.50
Pershing #10-G.F. Shop		26.58	\$8,888.77
Pershing #11-G.F. Vehicles		9.38	\$3,136.73
LGIP #12-Sewer Rate Increase		644.01	\$174,424.88
Pershing #14-GF Recreation		18.73	\$6,261.70
	\$1,194.01	\$11,555.10	\$2,916,329.45

Acct. #1 - General Fund Zeroed out in 2020 to pay for new Brush Chipper used for a major sewer plant project.

Acct. #2 - Reserve Capacity Charge.

Acct. #3 - Sewer Designated Funds

Acct. #4 - P.D. Equipment - Long Range Designated Funds.

Acct. #5 - Library Designated Funds.

Acct. #8 - Public Works Superintendant

Acct. #9 - Designated for G.F. Dam - Long Range Designated Funds.

Acct. #10 - G.F. Shop - Long Range Designated Funds.

Acct. #11 - G.F. Vehicles - Long Range Designated Funds.

Acct. #12 - Sewer Rate Increase

Acct. #13 - Closed out moved to #3 & #7

Acct. #14 - G.F. Recreation - Long Range Designated Funds.

Acct. #13 - Closed out moved to #3 & #7

Acct. #14 - G.F. Recreation - Long Range Designated Funds.

VILLAGE OF PALMYRA
August 2025 Financial Statement

GENERAL FUND POOLED CASH: includes water, sewer, s/w funds

Receipts

Powers Memorial Library	Fines/fees	255.85
	Wauk Bridges grant	499.61
	donation	300.00
American Legion	temp beer permits	10.00
	rec. cks.	7.00
Palmyra Fire/EMS Dept	WE Energies grant	2,000.00
	donation	2,000.00
	Hot Dogs & Heroes event	423.00
Palmyra Rec. Dept	Soccer sign ups	150.00
	Flag football sign up	110.00
	gun raffle ticket sale	3,260.00
	Party in the Park	1,458.00
	Baseball hat	20.00
	Beach concessions	52.00
Park Rentals	Aug	95.00
League of WI Municipalities-Insurance	repair of PD squad	2,883.41
Jefferson County Treasurer	Aug Tax Settlement	321,025.52
C. McIntire	Direct Sellers Permit	50.00
	rec. ck	7.00
Operator License	G. Hunter	18.00
	Rec. Ck.	7.00
Charter Communications	2nd Qtr franchise fee	3,630.18
Sidewalk assessments	Aug	483.00
Squidy's 2	2 operators licenses	36.00
	2 rec cks.	14.00

Jefferson County Clerk of Courts	blood draw-Benevides	3.49
Clerk's Office	special assmnt fees	90.00
Police Dept	reimb for Pavlock conference	275.00
Beachwood Village	July	1,052.89
Building Permits	Aug	174.00
EMS/MC Billing	Aug	5,295.57
Municipal Court	Aug	1,242.64
First Citizens State Bank	Aug	1,720.24
Water, Sewer, S/W Receipts (see description below)	Aug	31,702.82
Total Receipts		380,351.22

Bank Reconciliation Balance 7/31/2025	\$516,727.93
Aug 2025 Receipts	380,351.22
Aug 2025 Disbursements	\$409,860.91
Bank Reconciliation 8/31/2025	\$487,218.24
Outstanding Checks	23,463.84
Outstanding Deposits	644.49
General Fund Checking Account Balance 8/31/2025	464,398.89

WATER/SEWER/STORM WATER : These are now part of G. F. checking "Pooled Cash"

Receipts

Water/Sewer/Storm Water	Collections	\$27,858.16
Verizon	Sept. Cell Tower Rent	\$2,553.65
Jefferson Co.	Bulk Water	\$322.97
Brinkman	Bulk Water	\$609.69
Pavement Maint.	Bulk Water	\$234.21
Prairie Transport	Bulk Water	\$124.14

TOTAL RECEIPTS INCLUDED IN ABOVE G.F. RECIEPTS

\$31,702.82

ACCOUNT BALANCES

Facade Renovation Program - Checking	\$13,505.30
(Facade Outstanding Loans)	-\$29,978.17

**Temporary
Inv. Accts.**

Storm Water Bond Debt (FCSB)	\$8,293.34
TID #3-Money Market	\$471,567.42
TID #4-Opened 12-16-2024	\$32,830.66
Act 102-Money Market	\$25,884.62
Storm Water Reserve-Money Market	\$47,350.21
Clean Water Reserve	\$89,079.77

\$675,006.02

August Investment Pool & Pershing Investmnts consist of:

	Acct.	Ending Int.	Market Value Inc/Decrease	Balance
	#1 - General 1			\$0.00
LGIP	#2-Reserve Capacity Charge		305.64	\$82,845.34
Pershing	#3-Sewer Utility	0.00	2,231.19	\$654,614.27
LGIP	#3-Sewer Utility		166.36	\$45,090.93
LGIP	#4-Park Green Fees		8.16	\$2,211.73
LGIP	#5-Library Designated Funds		101.39	\$27,482.05
Pershing	#6-Storm Water - Capital Projects		603.48	\$203,286.90
Pershing	#7-Water Utilities	804.20	4,426.22	\$1,094,264.76
Pershing	#8-DNR Replacement	0.00	2,106.35	\$605,778.68
Pershing	#9-G.F. Dam		53.57	\$18,045.07
Pershing	#10-G.F. Shop		26.47	\$8,915.24
Pershing	#11-G.F. Vehicles		9.34	\$3,146.07
LGIP	#12-Sewer Rate Increase		645.90	\$175,070.78
Pershing	#14-GF Recreation		18.64	\$6,280.34
		\$804.20	\$10,702.71	\$2,927,032.16

Acct. #1 - General Fund Zeroed out in 2020 to pay for new Brush Chipper
used for a major sewer plant project.

Acct. #2 - Reserve Capacity Charge.

Acct. #3 - Sewer Designated Funds

Acct. #4 - P.D. Equipment - Long Range Designated Funds.

Acct. #5 - Library Designated Funds.

Acct. #8 - Public Works Superintendant

Acct. #9 - Designated for G.F. Dam - Long Range Designated Funds.

Acct. #10 - G.F. Shop - Long Range Designated Funds.

Acct. #11 - G.F. Vehicles - Long Range Designated Funds.

Acct. #12 - Sewer Rate Increase

Acct. #13 - Closed out moved to #3 & #7

Acct. #14 - G.F. Recreation - Long Range Designated Funds.

Acct. #13 - Closed out moved to #3 & #7

Acct. #14 - G.F. Recreation - Long Range Designated Funds.

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Cash Accounts Balance Report

Page: 1

2013 Pooled Cash Checking Account

ACCT

Reconciliation Date: 7/31/2025

7/31/2025	Computer Balance:	475,173.60
100-00-11101-000-000	2013 POOLED CASH	113,736.40
150-00-11100-000-000	POOLED CASH	168,772.02
200-00-11100-000-000	TID #2 - CHECKING	0.00
210-00-11100-000-000	TID #3 CHECKING	90,171.82
220-00-11101-000-000	2013 POOLED CASH TID #4	-142,583.67
300-00-11101-000-000	2013 POOLED CASH	200,823.48
350-00-11101-000-000	2013 POOLED CASH	-20,318.10
400-00-11101-131-000	2013 POOLED CASH	90,613.54
500-00-11101-000-000	2013 POOLED CASH	214,844.74
610-00-11101-131-000	2013 POOLED CASH	30,322.10
620-00-11101-131-000	2013 POOLED CASH	140,412.34
800-00-11101-000-000	2013 POOLED CASH	-411,621.07
7/31/2025	Cash Accounts Balance:	475,173.60

9/09/2025 1:49 PM

Cash Accounts Balance Report

Page: 1

2013 Pooled Cash Checking Account

ACCT

Reconciliation Date: 8/31/2025

8/31/2025	Computer Balance:	464,398.89
100-00-11101-000-000	2013 POOLED CASH	361,971.38
150-00-11100-000-000	POOLED CASH	168,772.02
200-00-11100-000-000	TID #2 - CHECKING	0.00
210-00-11100-000-000	TID #3 CHECKING	90,171.82
220-00-11101-000-000	2013 POOLED CASH TID #4	-192,441.97
300-00-11101-000-000	2013 POOLED CASH	187,388.40
350-00-11101-000-000	2013 POOLED CASH	-17,805.91
400-00-11101-131-000	2013 POOLED CASH	89,933.28
500-00-11101-000-000	2013 POOLED CASH	210,457.52
610-00-11101-131-000	2013 POOLED CASH	-98,390.29
620-00-11101-131-000	2013 POOLED CASH	133,339.96
800-00-11101-000-000	2013 POOLED CASH	-468,997.32

8/31/2025	Cash Accounts Balance:	464,398.89
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MEETING MINUTES
Village of Palmyra
Budget Committee Meeting
Monday Sept. 8, 2025
100 W. Taft St.
Village Hall Meeting Room
6:00 p.m.

The meeting was called to order at 6:02 pm by Chairperson Wallace: Roll call: Wallace, Ball-present. Tucker -excused. Also present: Tim Gorseigner, Scott Halbrucker, and Laurie Mueller

Business

1. Discussion/possible action on 2026 budget requests for Village Departments. Specifically; Public Works-parks and Public Works Streets budgets and Village Clerk/Treasurer budget.

The committee went through the public works budget with Halbrucker explaining items and answering questions. Wondering if the True Green Park maintenance should continue for the Village Park, that is a \$2,000 cost. Halbrucker will look into this. He had put \$6,000 in his budget for a new walk behind snow blower and a snowboard blade for one of the plows. The Clerk moved it to fund 500 but Scott is wondering if these items could be paid for using other funds. He will let Mueller know. Halbrucker said that Pat and Randy are fully licensed, and he trusts them to do just about everything, all the guys have their strong points and work well together. Wage increases are based off a percentage and Halbrucker feels that they are in line with the Rural Water wage survey for communities our size. Nothing further for the DPW budgets.

The Clerk discussed her budget and wages with the Committee. She explained that Scott Halbrucker is going to have the utilities pay 40% of a new FT Deputy Clerk/Treasurer's wages/fringes. Some discussion took place about that position.

There were no decisions made. There will be another budget committee meeting Monday Sept. 22nd at 6 pm.

Ball/Wallace motion to adjourn at 7:15 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved with/without corrections on Sept. 15, 2025

MEETING MINUTES
Village of Palmyra
PLAN COMMISSION
Wednesday August 20, 2025
Village Clerk's Office – 6:00 p.m.
100 W. Taft St.

The meeting was called to order by Chairperson Gorsegner. Roll Call: Ball, Dooley, Gorsegner, Scheffner - present. Holcomb- absent

Approval of Minutes: Scheffner/Dooley motion to approve the minutes from June 30, 2025 as presented. All ayes-motion carried.

New Business:

1. Ball/Scheffner motion to approve the site Plan/land use application for V's Bourbon Tasting Center, LLC, 162 E. Main St., parcel ID 171-0516-2214-020 in the B-2 General Business District with MSA Professional recommendations, there has to be a separate entrance for the bar, there can't be an opening from the gas station to the bar. Mr. V was present and asked if he gets word from the Dept of Alcohol licensing that he doesn't need the wall then his plans would be amended. The Village Clerk will ask the DOR the question again and send the contact information to Mr. V. He also asked if they can smoke cigars inside but state law prohibits indoor smoking. All ayes-motion carried.
2. Scheffner/Dooley motion to approve the Plan of Operations for V's Bourbon Tasting Center, LLC at 162 E. Main St. The Plan Commission recommended that he extend his hours of operation, so he doesn't need to come back to then if he wants to be open more. Currently his application states only 2-3 days. Mr. V amended his hours of operation from 4-12 pm on all days. All ayes-motion carried.

Ball/Scheffner motion to adjourn at 6:18 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller
Clerk/Treasurer

Minutes approved with/without corrections Sept. 17, 2025

To: Palmyra Planning Commission
From: Brad Vowels-Katter, Zoning Administrator
Subject: 162 E. Main St. – Minor Site Plan Review
Date: August 14, 2025

Request

The applicant (Virendra Verma) is seeking approval of a site plan and plan of operations to develop a Bourbon Testing/Tasting Center at 162 E Main Street, Parcel Number 171-0516-2214-020.

See included Minor Site Plan and Plan of Operations.

Background Information:

Owner/Applicant: Virendra Verma
Parcel Location: 162 E. Main St.
Parcel #: 171-0516-2214-020
Parcel Area: 3.28 acres
Existing Zoning: B-2 General Business District
Existing Land Use: Convenience Store/Gas Station
Planned Land Use: Commercial - Palmyra Comprehensive Plan (adopted 06/19/2019).
Adjacent Zoning: B-2, R1-5, R3-12
Adjacent Land Uses: Commercial, Residential

The site is already developed with a convenience store, gas station and service garage and conforms to Village development standards therefore this application qualifies as a "Minor Site Plan." Minor site plans may be exempt from certain site plan requirements including grading, utilities, erosion control and stormwater management plans. The proposed development will include an approximately 225 square foot building addition. The building will be constructed directly adjacent to the existing buildings within the paved areas between the BP and K&D Auto entrances.

Applicable Zoning and Development Code Regulations

- 17.10 Site and Building Design Guidelines and Standards
- 17.12 Off-Street Traffic Visibility, Loading, Parking and Access Requirements
- 17.15 Site Plan Requirements
- 17.05(6), Table 17.05-A Matrix of Land Uses
- 17.05(6), Table 17.05-B Bulk Regulations

Consistency with the Zoning Code

17.15(4) Site Plan Approval Standards

- a) The site plan is consistent with the intent and purpose of this Chapter and is consistent with the public goals, objectives, principles and policies set forth in the Village's Comprehensive Plan;
No inconsistencies were found between the Village's Future Land Use plan and the requested use.
- b) The proposed use(s) conform(s) to the uses permitted in that zoning district and associated bulk and open space standards;
Retail sales is a permitted use in the B-2 zoning district, the site plan meets the other bulk regulations in 17.05-B.
- c) The proposed use(s) conform(s) to the applicable design standards of Section 17.10 and the performance standards of Section 17.13;
MSA has no concern with the plans as provided.
- d) All reasonable measures have been taken in the design of the site and the improvements thereon to protect the safety of the occupants and frequenters of the site and the general public;
MSA has no safety concerns related to the occupants and frequenters of the site.
- e) The need and opportunity for dangerous traffic movements and increased traffic congestion will be minimized and adequate provisions have been made to assure safe and efficient vehicular and pedestrian traffic flow to, from, and within the site;
MSA has no concerns with vehicular movement. No significant increase in traffic is anticipated.
- f) The number of curb cuts and other points of access to public streets shall be minimized and located as far from street intersections as practicable and in accordance with Village ordinances;
No additional points of vehicular access are needed.
- g) All areas intended for pedestrian traffic shall be clearly distinguished from vehicular traffic areas, adequately lighted, and handicapped accessible in compliance with state and federal standards;
Pedestrian traffic areas are already distinguished from vehicular traffic area on the site, the site is adequately lit, and adequate parking is provided in paved areas immediately adjacent to the existing building including handicapped accessible stalls.
- h) Sufficient access shall be provided to all structures on the parcel for emergency vehicles and adequate facilities for fire protection shall be provided;
Adequate access is provided to this structure for emergency vehicles and fire protection.
- i) Each use permitted on the property can be efficiently provided with all necessary public utilities and the full development as permitted according to the site plan will not create an unreasonable burden on any public services, utilities, or local water supplies;
MSA does not anticipate an unreasonable burden on public services, utilities, or water supply due to the proposed addition.
- j) Erosion and stormwater runoff control meet the requirements of Section 17.14(10);
The site is already developed and the proposed addition is taking place within existing paved areas. As a minor site plan, no erosion or stormwater plans are needed.

MEMO

- k) All public utilities will comply with the applicable design standards established by applicable ordinances and Section 17.14;

Not Applicable for this Minor Site Plan

- l) All areas designated as wetlands, flood plains, flood ways or habitats for endangered wildlife will be preserved, or will be properly mitigated as approved by the Village and by any state or federal agency with jurisdiction over such areas;

This parcel doesn't contain any known wetlands, flood plains, flood ways or habitats for endangered wildlife.

- m) Disruption of existing natural (including individual mature trees) or historic features will be avoided to the greatest extent practicable and such features will be incorporated into the design to the extent feasible;

MSA does not anticipate any disruption of existing natural or historic features.

- n) On any portion of any site where the current or post-development slope exceeds or will exceed 12%, adequate engineering measures have been taken to assure the stability of the site and any structures to be located thereon;

Not applicable for this Minor Site Plan

- o) Outdoor trash storage and compaction areas, HVAC equipment, and loading docks are screened, recessed, or enclosed from view. Enclosure or screening shall be accomplished by the use of berms, landscaping plants, a fence or wall, an adjoining building, or some combination thereof as may be required under Section 17.10.

Existing trash storage and equipment areas will be used for this development. No additional screening is required.

- p) The development of the property in accordance with the site plan will not unreasonably impair the aesthetic appearance of the property or the general area, interfere with the reasonable use or enjoyment of neighboring properties for uses already established or permitted thereon or significantly impair the value of other properties in the area;

MSA doesn't anticipate any concerns regarding interference with the use, enjoyment, or value of neighboring properties.

- q) The development according to the site plan will not violate any applicable state or federal law, regulation or order or any other applicable ordinance or conflict with any material feature of the Village's Comprehensive Plan.

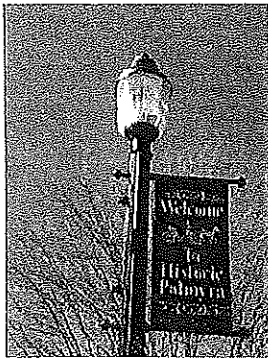
MSA does not anticipate this addition will violate any other laws or regulations.

- r) All necessary approvals have been received from any other governmental body with jurisdiction over the property to allow for the development according to the plan, unless the approval by the Village is made contingent on such approvals being obtained by a date certain.

All necessary approvals have been made to date.

Recommendations

MSA recommends approval of the Minor Site Plan with no conditions based upon the plan of operation (dated 07/03/2025) and minor site plan application (dated 07/17/2025).



Village Hall, 262-495-8316
Fax, 262-495-8755
Public Works Dept., 262-495-4106
Public Safety Dept., 262-495-4200
Building Inspector, 262-490-0277
Recreation Dept., 262-468-1174
Library Director, 262-495-4605

Palmyra Village Hall • 100 W. Taft St. PO Box 380 • Palmyra, WI 53156

Village of Palmyra
LAND USE APPLICATION – SITE PLAN \$200.00 FEE

APPLICANT Virendra S. Verma 414-349-7844
Name telephone
Name telephone

PROPERTY INTEREST OF APPLICANT ☒ Owner ☐ Agent for Owner ☐ Other

SAME AS ABOVE
Owner's name (if not the applicant) telephone
16225 Cumberland Trail Brookfield, WI 53005
Owner's address city state/zip

PROPERTY LOCATION 162 E Main St. Palmyra 3.28
Street address or parcel (tax key) number acreage or lot area
WI 53156

ZONING DISTRICT Commercial B-2
legal description
Present proposed

PROPOSED LAND USE(s) V's. Bourbon Testing Center, LLC
Description, including name of development or subdivision, if applicable

SUPPORTING DOCUMENTS ☒ Survey ☒ Concept Plan ☒ Site Plan ☒ Building Elevations
☐ List of Adjacent Property Owners ☐ Other
☐ A pdf file emailed to the Village Clerk of the supporting documents

The applicant certifies, by his or her signature below, familiarity with State of Wisconsin and Village of Palmyra regulations and procedures pertaining to this application for Land Use approval. The undersigned further certifies that the information contained in this application and all accompanying attachments and exhibits are true and correct to the best of his or her knowledge.

For all requests, professional service fees from the Village Engineer, Zoning Administrator and Attorney are the costs of the applicants / property owner per Section 17.17(6)(b) of the Village of Palmyra Zoning & Development Code.

Virendra S. Verma
Signature of applicant

07/15/25
Date of application

Village of Palmyra
SITE PLAN SUBMITTAL REQUIREMENTS
(Attach to Land Use Application)

APPLICANT

Virendra S. Verma 16225 Cumberland Trail, Brookfield, WI 53005
Name address

Please describe the desired outcome/change to the landscape if the development request is approved:

No Landscape will be disturbed. Late this year adding more trees on south side property line.

Site Plan submittal requirements are detailed within Section 17.15(2)(a) of the Village of Palmyra Zoning and Development Code. "Site plan sheets" generally include a scaled site layout plan, utilities plan, grading plan, erosion control and stormwater management plan, landscape plan, lighting plan, & building elevations, which may be combined for simple proposals.

Documents will be submitted next week.

Allowances for Minor Site Plans, including certain amendments to previously approved plans. A required site plan review may be designated as a "minor site plan" by the Zoning Administrator if the property is already developed to Village standards. The Zoning Administrator may determine that designated requirements of Section 17.15(2)(a) need not be submitted in connection with an application for approval of a minor site plan if not necessary to satisfy the intent of said section. Applicants are encouraged to discuss whether their project may qualify as a minor site plan prior to submitting a site plan application to the Village.

It's minor Site Plan.

Signature of property owner (other than applicant)

Date of application

FEE RECEIVED \$ 200 DATE 7-15-25 BY R. Mueller

For all requests, professional service fees from the Village Engineer, Zoning Administrator and Attorney are the costs of the applicants / property owner per Section 17.17(6)(b) of the Village of Palmyra Zoning & Development Code.

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

Date Received: 7, 15, 25

Application Received

By:

R. Mueller

Plan Commission Date and Time YOU MUST BE PRESENT:

Date: 8, 20, 25 Time: 6:00 PM

Approved for processing by the Village of Palmyra Plan Commission
Chairman:

Signature: _____

(☒) Approved

(☐) Conditionally Approved

Approved for processing by the Village of Palmyra Board

Chairman

Signature: _____

(☐) Approved

(☐) Conditionally Approved

Fire Department Inspector Approval _____

Date _____

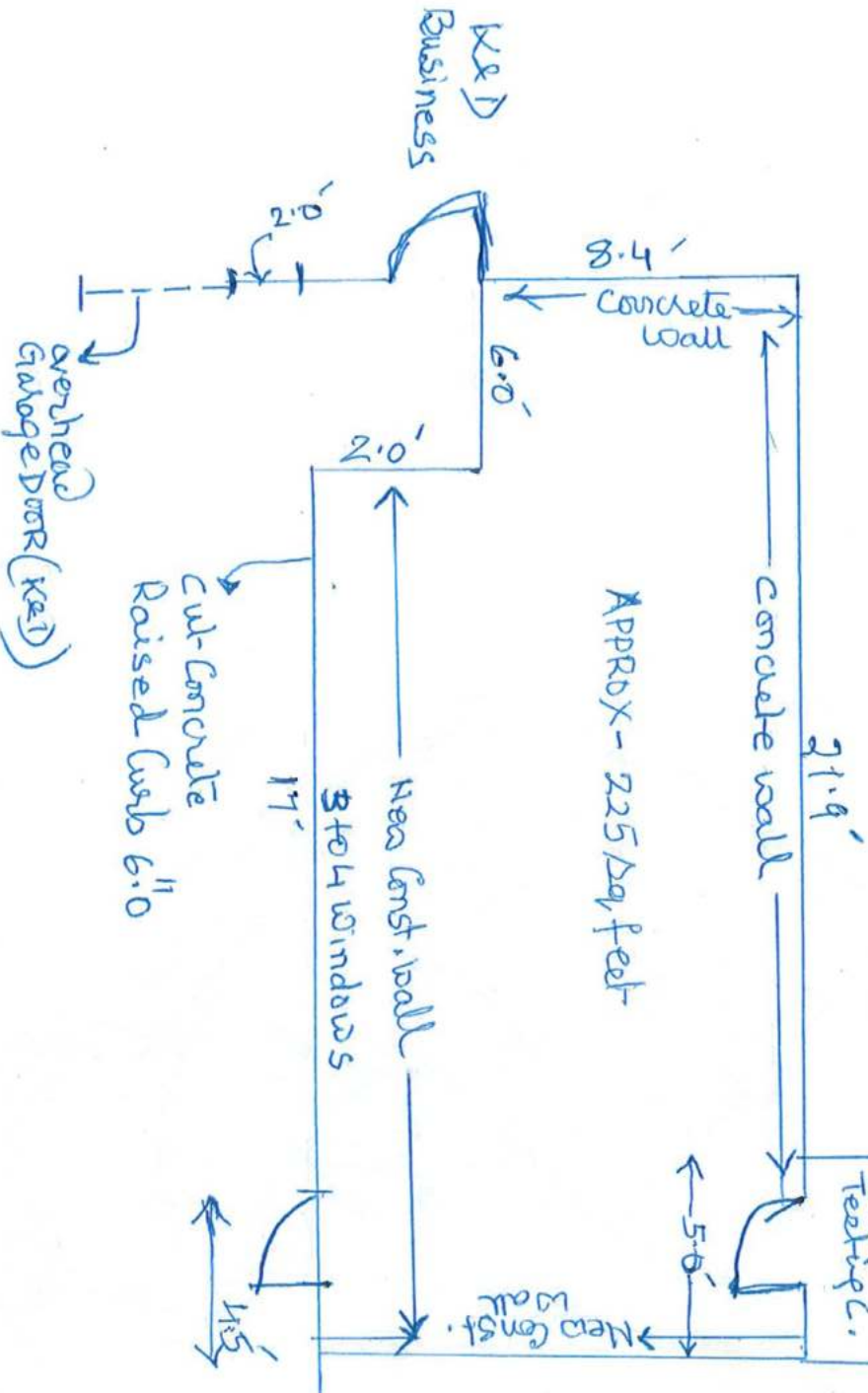
Building Inspector Approval _____

Date _____

Occupancy Permit # _____

To Head
Auto
Office

This area will be a part of V's Boulevard Testicle.

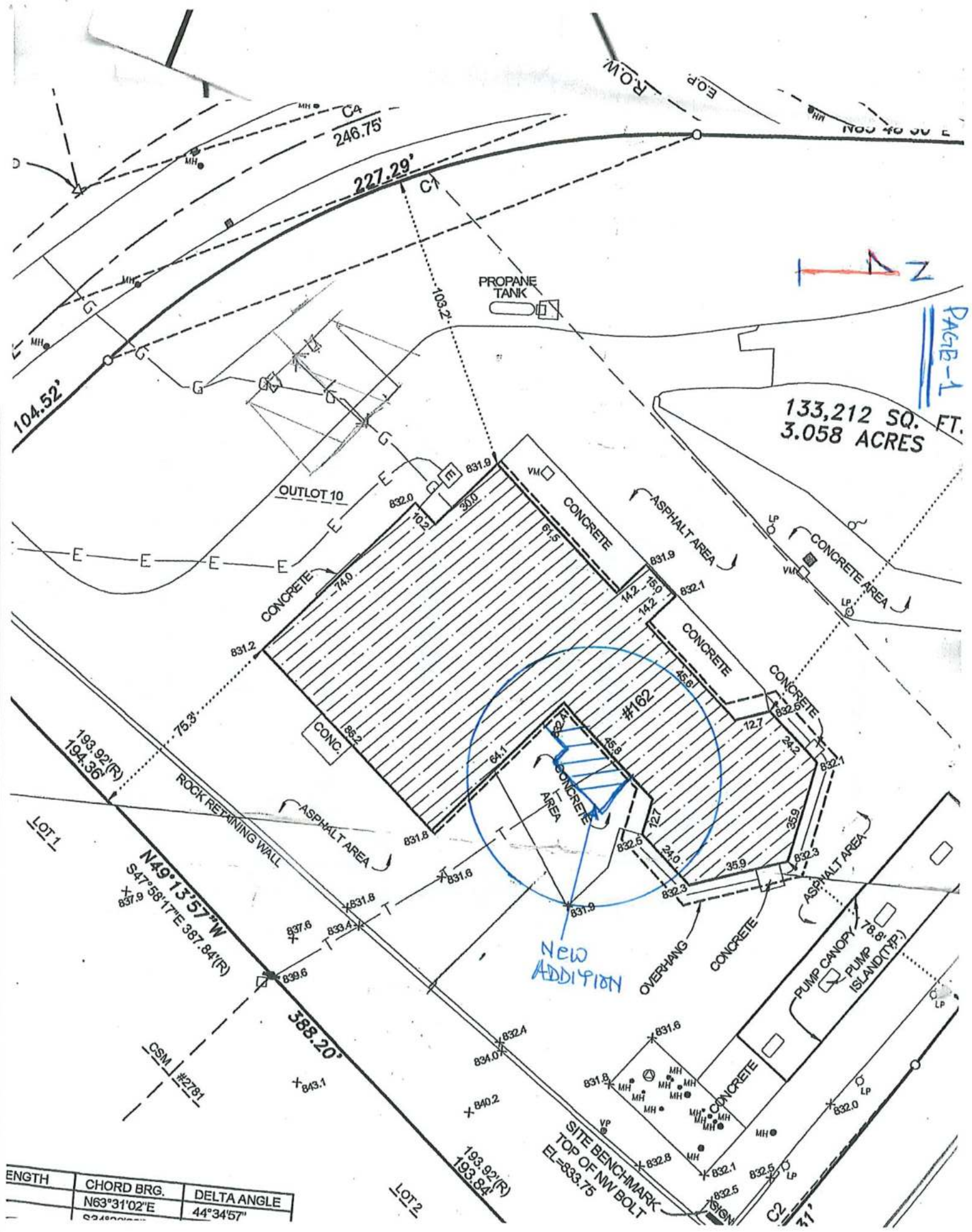


APPROX - 225/29 feet

UN SCALED SKETCH

Prepared by - V.S. Veluma (V)
4114-31A-7844

133,212 SQ. FT.
3.058 ACRES



ENGTH	CHORD BRG.	DELTA ANGLE
	N63°31'02"E	44°34'57"

NOTICE

PLEASE BE ADVISED that pursuant to Village of Palmyra Ordinance No. 06-17, the Village of Palmyra Village Board has determined that the Village Treasurer shall charge the property owner for costs incurred by the Village whenever the services of the Village Attorney, Village Engineer, Village Planner, or any other professional results in a charge to the Village for professional time and services if such service is not a service supplied to the Village as a whole. Also be advised that pursuant to the Village of Palmyra Ordinances certain other fees, costs and charges are the responsibility of the property owner making application to the Village.

I, the undersigned, hereby acknowledge that I have been advised that, pursuant to the Village of Palmyra Ordinance No. 06-17, if the Village Attorney, Village Engineer, Village Planner, or any other professional provides services to the Village as a result of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village and, in the event I fail to timely pay such charges, the Village will assess them against my property as a special charge together with any accrued interest. Also I have been advised that pursuant to the Village of Palmyra code certain other fees, costs and charges are my responsibility.

Dated this 17 day of July 2025

Signature of the Property Owner: _____

Please Print Name of Property Owner: VIRENDRA S. VERMA

Address of Property: 162 E. MAIN ST, PALMYRA, WI 53156

Tax Key No. of Property: _____

- ☐ Original kept on file with
Village Clerk.
☐ Copy provided to Property
Owner.

VILLAGE OF PALMYRA
PLAN OF OPERATIONS AND OCCUPANCY
PERMIT APPLICATION FEE \$25

1. Name of Business: V's BOURBON TESTING CENTER, LLC
Physical Address: 162 E. Main St
Business Phone#: 262-495-3200; 414-349-7844 (cell#)

Hours of Operation for

Monday:	_____	To	_____
Tuesday:	_____	To	_____
Wednesday:	<u>4:00 Pm</u>	To	<u>8:00 Pm</u>
Thursday:	_____	To	_____
Friday:	<u>4:00 Pm</u>	To	<u>8:00 Pm</u>
Saturday:	<u>4:00 Pm</u>	To	<u>8:00 Pm</u>
Sunday:	_____	To	_____

Non Working hours key holders names and telephone numbers:

- A: Heather Smith # 262-441-7550 (cell#)
B: Shannon Jensen # 262-470-0044 (cell#)
C: 'V' # 414-349-7844 (cell#)

2. Name of property owner if you are renting: N/A

Property owners address: _____

Property owners Phone #: _____

3. Name of business owner: Virendra S. Verma

Home Address: 16225 Cumberland Trail, Brookfield, WI 53005

Home Phone #: 414-349-7844

4. Type of business (details explanation of business):

Bourbon & Wine Tasting Center, with some
high end Scotch whisky with Chasers & q&y
fruits, chips.

5. Drivers License#: V-650-8776-2011-50

6. Current Zoning of Property: Commercial

7. List ALL chemicals and maximum quantities to be stored in ALL buildings and submit, in electronic format, MSDS sheets for ALL!

Building A: Except cleaning Materials- None Stored- BP Station

Building B: K&D Auto- MSDS is available at their office.

Building C: None in Garage

8. Specific use of property and buildings:

Building A: Gas Station & Convenience Store / Subway

Building B: K&D Auto

Building C: Garage for Personal Use & Storage

9. Maximum number of employees: 6

Full Time: 4 Part Time: 2

10. Parking:

A. Number of spaces available: 25 +

B. Dimensions of parking lot: 8 x 12

C. Parking lot construction: Paved: Concrete Gravel/Grass _____

D. Is employee parking included in "number of spaces available?"

Yes _____ No X

E. Type of screening: Fencing: Pots + Grass Plantings: FRONT

11. Outdoor Lighting:

Type: LED'S

Location: ALL AROUND

12. Signs: Yes X No _____ Has permit been issued? Yes X No _____

Type: Free Standing ✓ Attached to building _____ Lighted ✓

Mobile _____ Single or double faced Doubled

Size _____ Location SE, NORTH

13. Is there any food service or vending machines incorporated in this proposal?
Yes _____ No X If yes, how many? _____

14. Is a Highway Access Permit needed from the State, County, or Local Municipality?
Yes _____ No X
If yes, have you secured a permit? Yes _____ No _____

15. Will there be any odors, smoke, noise, light, or vibrations resulting from this operation?
Yes _____ No X

16. Did Wisconsin State Department of Industry and Human Relations approve building plans? N/A Yes _____ No _____

17. Is a Liquor License or any other special license to be obtained from the local municipality or state licensing agency?
Yes ✓ No _____

18. Is this an expansion of an existing operation? Yes _____ No ✓
If yes, are there currently any permits under other names, other than what is indicated on this application?:
Names: _____

19. Any other information/details: NOTE The room between Gas Station & K&D Auto will be treated as part of V's Bourbon Test Kitchen.

* 20. Tax Key/Parcel # of Property: _____

21. You must submit 6 copies of this Plan of Operation Form and a check \$25.00

The applicant certifies, by his or her signature below, familiarity with State of Wisconsin and Village of Palmyra regulations and procedures pertaining to this application for Land Use approval. The undersigned further certifies that the information contained in this application and all accompanying attachments and exhibits are true and correct to the best of his or her knowledge.

For all requests, professional service fees from the Village Engineer and Attorney are the costs of the applicants / property owner per Section 3.12 of the Village of Palmyra Zoning Code.

Date Filing 07/03/2025

Applicant's Signature V. V. V.

For all requests, professional service fees from the Village Engineer, Zoning Administrator and Attorney are the costs of the applicants / property owner per Section 17.17(6)(b) of the Village of Palmyra Zoning & Development Code.

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

Date Received: 7 / 3 / 2025

Application Received By: R. Mueller

Plan Commission Date and Time **YOU MUST BE PRESENT:**

Date: 7 / 16 / 2025 Time: 6 : 00 PM

Approved for processing by the Village of Palmyra Plan Commission Chairman:

Signature: _____

() Approved () Conditionally Approved

Fire Department Inspector Approval _____ Date _____

Building Inspector Approval _____ Date _____

Occupancy Permit # _____

NOTICE

PLEASE BE ADVISED that pursuant to Village of Palmyra Ordinance No. 06-17, the Village of Palmyra Village Board has determined that the Village Treasurer shall charge the property owner for costs incurred by the Village whenever the services of the Village Attorney, Village Engineer, Village Planner, or any other professional results in a charge to the Village for professional time and services if such service is not a service supplied to the Village as a whole. Also be advised that pursuant to the Village of Palmyra Ordinances certain other fees, costs and charges are the responsibility of the property owner making application to the Village.

I, the undersigned, hereby acknowledge that I have been advised that, pursuant to the Village of Palmyra Ordinance No. 06-17, if the Village Attorney, Village Engineer, Village Planner, or any other professional provides services to the Village as a result of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village and, in the event I fail to timely pay such charges, the Village will assess them against my property as a special charge together with any accrued interest. Also I have been advised that pursuant to the Village of Palmyra code certain other fees, costs and charges are my responsibility.

Dated this 03 day of July 2025

Signature of the Property Owner: Virendra S. Verma

If you are not the property owner please contact them and have them sign this page.

Please Print Name of Property Owner: VIRENDRA S. VERMA

Address of Property: 162 E. Main St. Palmyra NJ 08056

Tax Key No. of Property: _____

- ☐ Original kept on file with Village Clerk.
- ☐ Copy provided to Property Owner.

MEETING MINUTES
Village of Palmyra
REGULAR VILLAGE BOARD MEETING
Tuesday September 2, 2025
Village Hall
100 W. Taft Street
6:00 P.M.

The meeting was called to order by President Gorseegner at 6:00 pm. Roll call: Ball, Deichl, Gorseegner, Petruska, Smith, Tucker, Wallace-present.

Pledge of Allegiance

Communications: The Village received a thank you card from Dee Dee. There is a budget meeting on Thursday with the Town of Palmyra and Sept. 8th will be another budget meeting.

Monthly Reports:

Public Works-Halbrucker reported that on Aug. 18th during a heavy rain our storm sewer pipe plugged causing a basement flooding in a Carriage Court home. There was a recent water main break on Hwy 106 (N. 2nd St.) causing us to have to dig up a section of the brand-new road. The road will be repaired this week sometime. All of the village water valves have been exercised, and the hydrants will get flushed next week. The new generator will be installed at one of the lift stations on Thursday. He is working on a solution for the sludge in the ponds, the rafts and ropes will be coming out of the beach area next week. New pumps were installed at the Carriage Way lift station-\$55,000 cost which is on bill list. This was a budgeted item.

Public Safety- Director Blount said that the call volume for fire/EMS has been normal. Low holiday weekend call volume, but the previous week very busy with 40 traffic stops. The PD has had good interactions with the community and at the school. Discussions on critical incident planning with the new principal and superintendent.

Recreation Dept., - typed report submitted.

Library, typed report submitted.

Clerk/Treasurer – Mueller said that her, Dee Dee and Scott have been working on the list of PSC questions regarding the water rate study case. They are very lengthy and time consuming. Mueller has been reviewing dept. budgets, financial reports, and health insurance numbers.

Public Forum: none

1. **Consent Agenda:** *All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*
 - A. **Smith/Wallace motion** to approve the following minutes: August 18, 2025 Committee of the Whole meeting, Aug. 25th Personnel Committee meeting, August 26th Special Village Board meeting and Aug. 28th Budget & Finance Committee meeting with a noted correction to the heading of the Aug. 29th Budget meeting. All ayes-motion carried.
2. **Building Permits-** none
3. **Committee/Commission reports:** Sept 8th is next budget meeting at 6 pm.

Old Business

A. Discussion/possible action on a proposal from Giles Engineering for the geotechnical investigation for the Marsh Road Development. MSA's Josh Meyerhofer was present via TEAMS. The contract that the Village signed with MSA is based on time and expense. Per this contract for the development the village is responsible to pay the costs for the Geo Technical costs. MSA makes a recommendation based on cost and the quality of work. They have worked with Giles several times before and they are also the least expensive. Petruska/Tucker motion to approve the contract in the amount of \$10,820 with Giles Engineering Associates, Inc. and if additional borings are needed then there is an additional per foot cost but MSA will notify the Village of this prior to the work. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

4. New Business

Discussion and Possible Action on the Following Items

- A. Discussion/possible action on a contract with One Billing Solution LLC for our EMS billing firm. Assistant Fire Chief Dan Schiller presents. They are a more regional company that is designed for our size, overall, their fee structure is uniform not tiered like we currently have. Especially on aged receivables. There would be a 60-day transition period from EMS/MC. Chief Gartzke can also bill for certain fire fees, like consumables, they have that fee structure already set up. For especially long calls we can bill hours, also hazmat risks we can bill for. They are based in Nebraska; we would be the 1st ones in this area and 1st in Wisconsin to use them. They will do in-person training and will have dedicated staff to our account. We must give the current company a 60 day notice. The Village Attorney said that everything looked good in the contract. Petruska/Smith motion to have Dan proceed with working with One Billing Solution LLC to possibly get a contract in place. Dan will keep the board posted if he finds any issues or concerns. motion carried. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.
- B. Tucker/Wallace motion to approve the payment of bills totaling \$196,945.54 on the bill list with extras presented tonight to Northern Lakes Services, WI Inspection Agency for inspection services, Elan credit card, Wolf Paving, Ppoint Redi-mix, Hydro-Corp, Insight FS for fuel, a park rental refund, MSA- PFAS, Martelle, and JNB signs. Trustee Petruska said that the MSA invoice appears to already be on the printed bill list so the Clerk will make sure and if so will not pay it again. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.
- C. Smith/Wallace motion to convene into closed session at 6:38 pm pursuant to State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the Public Safety Director's and Police Chief position.

AND

State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, the Fire/EMS contract with the Town of Palmyra. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

Petruska/Smith motion to convene in open session at 7:26 pm pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matter discussed. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

Petruska/Wallace motion to offer the employment contract to Paul Blount for Interim Police Chief and Public Safety Director with the terms that the Village Attorney Ryan Heiden drafted. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

Petruska/Smith motion to adjourn at 7:28 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved with/without corrections Sept. 15, 2025

9/11/2025

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

2013 Pooled Cash Checking Account

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/16/2025	A.J. ANICH LUMBER CO.	
PW-LUMBER			
620-00-18200-321-000		STRUCTURES/IMPROVEMENTS	114.40
INV. 136595S			
Total			114.40
	9/16/2025	AIR ONE EQUIPMENT, INC.	
ANNUAL SCBA AIR QUALITY TESTING			
800-00-52400-365-000		OUTSIDE SERVICES EMPLOYED	165.00
INV. 225366			
Total			165.00
	9/16/2025	AT&T MOBILITY	
PS-PHONES			
100-00-52100-307-000		PD-TELEPHONE/INTERNET/RADIO	160.73
ACCT. 287294680719			
800-00-52400-332-000		PHONE/WIRELESS	253.90
Total			414.63
	9/16/2025	CINTAS CORP.	
PW-UNIFORMS			
100-00-53100-308-000		STREETS-UNIFORM SERVICE	74.36
26089805			
400-00-53700-926-000		PENSION & BENEFITS	74.36
610-00-53700-926-000		PENSION & BENEFITS	74.36
620-00-53610-854-000		PENSION & BENEFITS	74.36
Total			297.44
	9/04/2025	COLONIAL LIFE	
INV. 531465-814866			
100-00-21523-000-000		COLONIAL LIFE	674.02
ADD. INSURANCE PAID FOR BY EMPLOYEE			
Total			674.02
	9/16/2025	DALEE WATER CONDITIONING	
FIRE/EMS WATER SOFTNER			

Manual Check Nbr:

AT&T

Manual Check Nbr:

27512

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ALL Checks by Payee

ACCT

2013 Pooled Cash Checking Account

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
800-00-52400-320-000		BUILDING MAINTENANCE	26.95
ACCT. 1007912			
		Total	26.95
	9/16/2025	DIGGERS HOTLINE, INC.	
AUGUST			
610-00-53700-930-000		MISC. GENERAL EXPENSE	32.30
INV. 250 8 33801			
		Total	32.30
	9/16/2025	DIVERSIFIED BENEFIT SERVICES, INC.	
HRA ADMIN-SEPT.			
100-00-59800-000-000		MISCELLANEOUS EXP.	112.22
INV. 452701			
		Total	112.22
	9/16/2025	ECOLAB	
PS-PEST MGMT.			
100-00-52100-305-000		PD-BUILDING MAINT.	153.30
INV. 8872012			
800-00-52400-320-000		BUILDING MAINTENANCE	459.90
INV. 6015779			
		Total	613.20
	9/16/2025	FARRELL EQUIPMENT & SUPPLY	
PW-TAPE MEASURERS			
100-00-53100-311-000		STREETS-TOOLS	17.99
INV. 260211			
		Total	17.99
	9/16/2025	GRAINGER	
PW-LEVER BAR			
620-00-53610-832-000		MAINT. OF PUMPING EQUIP.	175.96
INV. 9631594794			
		Total	175.96
	9/16/2025	IMAGETREND, INC.	
FIRE/EMS ANNUAL RECORD MGMT SYSTEM			
800-00-52400-400-000		COMPUTER EXPENSES	570.84
INV118259			

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2013 Pooled Cash Checking Account

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			570.84
9/16/2025 JIM & JUDY'S FOODS			
CLEANING SUPP-MUN. BLD., FIRE/EMS STAFF			
100-00-51600-300-000		MUNICIPAL BUILDING EXPENSES	4.19
SLIP 10262			
800-00-52400-625-000		BANQUET & MEETING MEALS	38.33
SLIP 10056			
Total			42.52
9/16/2025 MUNICIPAL LAW & LITIGATION GROUP			
LEGAL			
100-00-51400-000-000		LEGAL COUNSEL-COURT	25.00
COURT			
100-00-51300-000-000		LEGAL COUNSEL	1,981.30
FIRE CONTRACT			
100-00-51300-000-000		LEGAL COUNSEL	35.00
MISC.			
100-00-51300-000-000		LEGAL COUNSEL	65.00
PS DIRECTOR			
100-00-51300-000-000		LEGAL COUNSEL	130.00
OPEN RECORDS REQUEST			
Total			2,236.30
9/16/2025 MUNICIPAL TREASURERS ASSOC. OF WI			
205-INV. 6193			
100-00-51420-305-000		CLERK DUES/SUBSCRIP/SOFTWARE	60.00
205-INV. 6193			
Total			60.00
9/16/2025 PALMYRA TRUE VALUE			
SUPPLIES			
100-00-51600-300-000		MUNICIPAL BUILDING EXPENSES	13.99
MUN. HALL DOOR			
100-00-55200-302-000		PW-MISC. SUPPLIES	27.94
PARKS			
400-00-53700-933-000		FUEL EXPENSES	16.97
STORM SEWER			

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2013 Pooled Cash Checking Account

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-55200-307-000		PW-MOWER MAINT.	24.19
		MOWER MAINT.	
610-00-53700-932-000		VEHICLE/EQUIP. MAINTENANCE	6.05
620-00-53610-826-000		VEHICLE/EQUIP. MAINTENANCE	6.05
400-00-53700-938-000		VEHICLE MAINT.	6.05
100-00-53100-310-000		STREETS-MOWER MAINT.	18.14
300-00-55110-328-000		LIBRARY SUPPLIES MATERIALS	5.96
		LIBRARY SHELVES	
100-00-55200-300-000		SUM REC-PW BUILD REPAIRS	19.99
		PARK BATHROOMS	
610-00-53700-652-000		MAINT. OF SERVICES (LATERALS)	5.98
		DRIVEWAY LINCOLN	
400-00-53700-935-000		MAINT. OF MAINS & CATCH BASINS	169.99
		PUMP	
610-00-53700-651-000		MAINT. OF MAINS	41.98
		BARACADE FLASHER	
100-00-51600-300-000		MUNICIPAL BUILDING EXPENSES	42.98
		MOPS	
		Total	406.26
	9/16/2025	PALMYRA TRUE VALUE	
		FIRE/EMS/PD	
800-00-52400-200-000		MAINT. & REPAIR OF VEHICLES	54.76
		VEH. MAINT.	
800-00-52400-600-000		MISCELLANEOUS	43.53
		MISC. STATION SUPPLIES	
100-00-52100-330-000		VEH. MAINT/REPAIRS	20.78
		SQUAD CLEANING SUPPLIES	
		Total	119.07
	9/16/2025	PALMYRA-EAGLE SCHOOL DIST	
		TRAILER TAX	
100-00-41140-000-000		MOBILE HOME FEES	362.68
		AUGUST	
		Total	362.68

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2013 Pooled Cash Checking Account

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/16/2025	PREMIUM WATERS INC	
CLERK , PS-WATER			
100-00-51420-300-000		CLERK MISC. EXPENSES	10.95
ACCT 855248			
800-00-52400-600-000		MISCELLANEOUS	50.99
ACCT. 878019			
100-00-52100-300-000		MISC. SUPPLIES & EXPENSES	17.00
			Total
			78.94
	9/16/2025	RICOH USA, INC.	
PW-COPIER			
620-00-53610-851-000		OFFICE SUPPLIES & EXPENSES	23.26
INV. 5071922830			
			Total
			23.26
	9/16/2025	SOUTHERN LAKES NEWSPAPER	
PRINTING & PUBLISHING			
100-00-56320-000-000		PLAN COMM./ZONING BRD. EXP.	28.49
ACCT. 2955			
100-00-51460-000-000		PRINTING & PUBLISHING	353.85
610-00-53700-930-000		MISC. GENERAL EXPENSE	58.90
PFP			
220-00-52000-000-000		ADMINISTRATIVE COSTS	48.77
TIF			
			Total
			490.01
	9/16/2025	STREICHER'S	
PD-BULLET PROOF VEST/CARRIER-PHELPS			
100-00-52100-302-000		PD-UNIFORMS	1,211.99
INV. I1780145			
			Total
			1,211.99
	9/16/2025	TRUEGREEN PROCESSING CENTER	
PARKS			
100-00-55200-305-000		PW-SPORT FIELDS - MAINT.	253.97
LAWN SERVICE-INV. 2746077100			
100-00-55200-303-000		PW-PARK MAINTENANCE	253.97

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2013 Pooled Cash Checking Account

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			507.94
	9/16/2025	UNEMPLOYMENT INSURANCE DIVISION	
		VILLAGE BOARD	
100-00-51100-300-000		VILLAGE BOARD EXPENSES	92.27
		KINJERSKI: ACCT 693152-000-4	
Total			92.27
	9/16/2025	UNITED LIQUID WASTE RECYCLING, INC.	
		SLUDGE HAULED	
620-00-53610-837-000		SLUDGE HAULING	2,312.50
		INV. 60081	
Total			2,312.50
	9/16/2025	USABLUBOOK	
		PW-SAFETY	
610-00-53700-650-000		MAINT. OF DIST. RES	523.89
		INV00819007	
Total			523.89
	9/04/2025	VERIZON	
		PW/REC PHONES	
		Manual Check Nbr:	27513
100-00-53100-301-000		STREETS-PHONE	23.76
		30%	
610-00-53700-930-000		MISC. GENERAL EXPENSE	23.76
		30%	
620-00-53610-856-000		MISC. EXPENSE	23.75
		30%	
400-00-53700-930-000		MISC. EXPENSES	7.92
		10%	
350-00-55200-112-350		REC. PHONE/UTILITIES	66.34
		REC.	
Total			145.53
	9/16/2025	WALTON SAND & GRAVEL	
		ASPHALT DUMPING	
610-00-53700-651-000		MAINT. OF MAINS	15.00
		INV. 5626	
Total			15.00

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Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/16/2025	WEX BANK	
PS-FUEL			
100-00-52100-306-000		PD-FUEL	411.00
ACCT. 0460-00-250852-1			
800-00-52400-330-000		FUEL	532.35
PALMYRA PUBLIC SAFETY			
Total			943.35
	9/16/2025	WI DEPT. OF JUSTICE	
CLERK-RECORD CHECKS			
100-00-51420-300-000		CLERK MISC. EXPENSES	7.00
HUNTER OPERATOR			
100-00-51420-300-000		CLERK MISC. EXPENSES	7.00
RUTKOWSKI-TEMP BEER PERMIT			
Total			14.00
Grand Total			12,800.46

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ALL Checks by Payee

ACCT

2013 Pooled Cash Checking Account

Dated From:

From Account:

Thru:

Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	6,695.05
Total Expenditure from Fund # 220 - TID DISTRICT NO. 4	48.77
Total Expenditure from Fund # 300 - LIBRARY	5.96
Total Expenditure from Fund # 350 - PARK & RECREATION	66.34
Total Expenditure from Fund # 400 - STORM WATER UTILITY	275.29
Total Expenditure from Fund # 610 - WATER UTILITY	782.22
Total Expenditure from Fund # 620 - SEWER UTILITY	2,730.28
Total Expenditure from Fund # 800 - FIRE AND RESCUE	2,196.55
Total Expenditure from all Funds	12,800.46

FIRST CITIZENS STATE BANK

207 W Main Street - P.O. Box 177 - Whitewater, WI 53190

017 00005 00
ACCOUNT:
DOCUMENTS:

PAGE: 1
7927 08/29/2025
104

Aug

VILLAGE OF PALMYRA
GENERAL FUND
PO BOX 380
PALMYRA WI 53156-0380

30-0
10
94

NEW BRANCH HOURS - Changes effective September 2, 2025
- Whitewater West branch Drive-Up will close 30 minutes sooner Mon-Thurs
- East Troy branch Lobby will open 30 minutes sooner Mon-Sat
All branches will offer the same Hours:

Lobby (Mon-Fri) 8:30am - 5:00pm
Lobby (Sat) 8:30am - 12:00pm
Drive-Up (Mon-Thurs) 8:00am - 5:00pm
Drive-Up (Fri) 8:00am - 5:30pm
Drive-Up (Sat) 8:00am - 12:00pm

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			07/31/25	516,727.93
PYMNT SRVC NETWR RT23825-PY 250708023830770		✓ 40.00	08/01/25	516,767.93
PYMNT SRVC NETWR RT19171-PY 250751372384863		✓ 419.11	08/01/25	517,187.04
WI DEPT REVENUE TAXPAYMNT XXXXXX8944				
	3,508.00 ✓		08/01/25	513,679.04
IRS USATAXPYMT 270561320388928				
	10,228.35		08/01/25	503,450.69
CHECK # 27371	501.00		08/01/25	502,949.69
CHECK # 27372	755.90		08/01/25	502,193.79
DEPOSIT		✓ 4,278.00	08/04/25	506,471.79
PYMNT SRVC NETWR RT19171-PY 250736850622318		✓ 53.21	08/04/25	506,525.00
PYMNT SRVC NETWR RT23826-PY 250713597701120		✓ 57.00	08/04/25	506,582.00
PYMNT SRVC NETWR RT23823-PY 250712137930060		✓ 174.40	08/04/25	506,756.40
PYMNT SRVC NETWR RT19171-PY 250772010092675		✓ 795.75	08/04/25	507,552.15
PYMNT SRVC NETWR RT19171-PY 250703010029983		✓ 864.62	08/04/25	508,416.77
CHECK # 27359	179.30		08/04/25	508,237.47
PYMNT SRVC NETWR RT19171-PY 250893321366302		✓ 1,765.92	08/05/25	510,003.39
PSN*PAYMENT SERV INVOICE NU 250836850386128				
	138.45 ✓		08/05/25	509,864.94
CHECK # 27345	65.00		08/05/25	509,799.94
CHECK # 27351	151.00		08/05/25	509,648.94
CHECK # 27373	267.97		08/05/25	509,380.97
CHECK # 27374	40.00		08/05/25	509,340.97

*** CONTINUED ***



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FIRST CITIZENS

STATE BANK

207 W Main Street - P.O. Box 177 - Whitewater, WI 53190

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VILLAGE OF PALMYRA GENERAL FUND

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECK # 27376	14,772.91		08/05/25	494,568.06
CHECK # 27381	11.70		08/05/25	494,556.36
DEPOSIT		✓ 200.71	08/06/25	494,757.07
INVOICE CLOUD BILLPAY DEP-1292469		✓ 170.73	08/06/25	494,927.80
PYMNT SRVC NETWR RT19171-PY 250860657697956		✓ 210.00	08/06/25	495,137.80
CHECK # 27387	21.15		08/06/25	495,116.65
DEPOSIT		✓ 1,672.72	08/07/25	496,789.37
PYMNT SRVC NETWR RT19171-PY 250833125163185		✓ 179.39	08/07/25	496,968.76
PYMNT SRVC NETWR RT19171-PY 250806525590314		✓ 200.05	08/08/25	497,168.81
CHECK # 27378	494.55		08/08/25	496,674.26
CHECK # 27384	67.90		08/08/25	496,606.36
CHECK # 27388	10,732.32		08/08/25	485,874.04
CHECK # 27391	171,003.80		08/08/25	314,870.24
CHECK # 27394	1,199.25		08/08/25	313,670.99
CHECK # 27396	326.00		08/08/25	313,344.99
CHECK # 27405	91.40		08/08/25	313,253.59
PYMNT SRVC NETWR RT23823-PY 250886728720263		✓ 98.80	08/11/25	313,352.39
PYMNT SRVC NETWR RT19171-PY 250836850574711		✓ 115.00	08/11/25	313,467.39
PYMNT SRVC NETWR RT19171-PY 250848388369032		✓ 254.71	08/11/25	313,722.10
CHECK # 27379	53.99		08/11/25	313,668.11
CHECK # 27383	3,759.68		08/11/25	309,908.43
CHECK # 27390	466.29		08/11/25	309,442.14
CHECK # 27392	2,691.80		08/11/25	306,750.34
CHECK # 27400	145.55		08/11/25	306,604.79
CHECK # 27404	2,030.29		08/11/25	304,574.50
PYMNT SRVC NETWR RT23823-PY 250824479458335		✓ 92.50	08/12/25	304,667.00
PYMNT SRVC NETWR RT23826-PY 250809101715070		✓ 210.00	08/12/25	304,877.00
WI DEPT REVENUE TAXPAYMNT XXXXXX3600				
	1,595.02		08/12/25	303,281.98
CHECK # 27382	1,011.03		08/12/25	302,270.95
CHECK # 27385	1,000.00		08/12/25	301,270.95
CHECK # 27401	9,818.98		08/12/25	291,451.97
CHECK # 27402	2,376.84		08/12/25	289,075.13
DEPOSIT		✓ 330,626.32	08/13/25	619,701.45
PYMNT SRVC NETWR RT19171-PY 250828541547113		✓ 329.11	08/13/25	620,030.56
CHECK # 27380	1,747.38		08/13/25	618,283.18
CHECK # 27393	171.30		08/13/25	618,111.88
CHECK # 27395	32.29		08/13/25	618,079.59
CHECK # 27399	628.30		08/13/25	617,451.29
INVOICE CLOUD BILLPAY DEP-1305266		✓ 453.20	08/14/25	617,904.49

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VILLAGE OF PALMYRA GENERAL FUND

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
PYMNT SRVC NETWR RT19171-PY 250814589506405		✓ 602.21	08/14/25	618,506.70
IRS USATAXPYMT 270562661721940 9,616.59 ✓			08/14/25	608,890.11
VILLAGE PALMYRA PAYCHECK XX-XXX6339				
	33,983.84 ✓		08/14/25	574,906.27
CHECK # 27377	6.00		08/14/25	574,900.27
PYMNT SRVC NETWR RT23823-PY 250825310391210		✓ 197.60	08/15/25	575,097.87
PYMNT SRVC NETWR RT19171-PY 250880657657349		✓ 507.51	08/15/25	575,605.38
CHARTER COMM OP, TRADE PAY		✓ 3,630.18	08/15/25	579,235.56
LIFE LINE BILLIN PALMYRA 2		5,295.57	08/15/25	584,531.13
CHECK # 27389	22.80		08/15/25	584,508.33
CHECK # 27409	175.00		08/15/25	584,333.33
PYMNT SRVC NETWR RT19171-PY 250815293922900		✓ 202.96	08/18/25	584,536.29
PYMNT SRVC NETWR RT19171-PY 250804935924940		✓ 917.02	08/18/25	585,453.31
PYMNT SRVC NETWR RT19171-PY 250824820820778		✓ 1,640.25	08/18/25	587,093.56
CHECK # 27410	358.00		08/18/25	586,735.56
DEPOSIT		✓ 9,511.40	08/19/25	596,246.96
PYMNT SRVC NETWR RT19171-PY 250862681669750		✓ 223.88	08/19/25	596,470.84
ATT PAYMENT XXXXX7001EPAYC	381.92 ✓		08/19/25	596,088.92
CHECK # 27367	10.00		08/19/25	596,078.92
CHECK # 27406	275.00		08/19/25	595,803.92
CHECK # 27407	270.27		08/19/25	595,533.65
CHECK # 27408	40.00		08/19/25	595,493.65
PYMNT SRVC NETWR RT19171-PY 250836850345594		✓ 321.80	08/20/25	595,815.45
CHECK # 27337	9,500.00		08/20/25	586,315.45
PYMNT SRVC NETWR RT19171-PY 250836850413575		✓ 363.90	08/21/25	586,679.35
Div Ben Services HRA CLAIMS XXXXX6339				
	101.77 ✓		08/21/25	586,577.58
CHECK # 27438	158.88		08/21/25	586,418.70
CHECK # 27439	362.68		08/21/25	586,056.02
CHECK # 27450	90.00		08/21/25	585,966.02
CHECK # 27453	1,120.75		08/21/25	584,845.27
DEPOSIT		✓ 1,056.80	08/22/25	585,902.07
DEPOSIT		✓ 1,336.95	08/22/25	587,239.02
DEPOSIT		✓ 2,019.45	08/22/25	589,258.47
PYMNT SRVC NETWR RT19171-PY 250854817804435		✓ 977.21	08/22/25	590,235.68
CHECK # 27403	90.00		08/22/25	590,145.68
CHECK # 27414	442.04		08/22/25	589,703.64
CHECK # 27415	26.95		08/22/25	589,676.69
CHECK # 27420	9.74		08/22/25	589,666.95
CHECK # 27423	1,475.86		08/22/25	588,191.09

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VILLAGE OF PALMYRA GENERAL FUND

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECK # 27424	964.00		08/22/25	587,227.09
CHECK # 27427	3,759.00		08/22/25	583,468.09
CHECK # 27429	750.00		08/22/25	582,718.09
CHECK # 27435	4,387.22		08/22/25	578,330.87
CHECK # 27437	4,120.88		08/22/25	574,209.99
CHECK # 27445	323.88		08/22/25	573,886.11
CHECK # 27446	65.82		08/22/25	573,820.29
PYMNT SRVC NETWR RT23823-PY 250814597620707		✓ 183.34	08/25/25	574,003.63
PYMNT SRVC NETWR RT19171-PY 250850818844514		✓ 569.25	08/25/25	574,572.88
PYMNT SRVC NETWR RT19171-PY 250875069096489		856.00	08/25/25	575,428.88
PYMNT SRVC NETWR RT19171-PY 250865989945418		✓ 1,131.55	08/25/25	576,560.43
CHECK # 27397	30.00		08/25/25	576,530.43
CHECK # 27412	526.49		08/25/25	576,003.94
CHECK # 27421	160.00		08/25/25	575,843.94
CHECK # 27422	645.34		08/25/25	575,198.60
CHECK # 27430	174.84		08/25/25	575,023.76
CHECK # 27432	126.13		08/25/25	574,897.63
CHECK # 27436	77.74		08/25/25	574,819.89
CHECK # 27440	95.03		08/25/25	574,724.86
CHECK # 27447	288.35		08/25/25	574,436.51
CHECK # 27454	943.00		08/25/25	573,493.51
CHECK # 27457	347.04		08/25/25	573,146.47
CHECK # 27458	75.88		08/25/25	573,070.59
CHECK # 27461	27.00		08/25/25	573,043.59
PYMNT SRVC NETWR RT19171-PY 250808239900190		✓ 82.15	08/26/25	573,125.74
CHECK # 27411	906.99		08/26/25	572,218.75
CHECK # 27416	32.30		08/26/25	572,186.45
CHECK # 27425	21.05		08/26/25	572,165.40
CHECK # 27428	3.69		08/26/25	572,161.71
CHECK # 27434	313.52		08/26/25	571,848.19
CHECK # 27442	32.29		08/26/25	571,815.90
CHECK # 27443	98.41		08/26/25	571,717.49
CHECK # 27444	701.86		08/26/25	571,015.63
CHECK # 27449	3,613.50		08/26/25	567,402.13
CHECK # 27455	44.39		08/26/25	567,357.74
CHECK # 27456	1,199.39		08/26/25	566,158.35
CHECK # 27460	367.80		08/26/25	565,790.55
CHECK # 27463	298.38		08/26/25	565,492.17
CHECK # 27413	31.20		08/27/25	565,460.97
CHECK # 27418	850.00		08/27/25	564,610.97

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VILLAGE OF PALMYRA GENERAL FUND

MUNICIPAL NOW ACCOUNT 7927

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECK # 27419	268.00		08/27/25	564,342.97
CHECK # 27441	44.82		08/27/25	564,298.15
CHECK # 27451	2,359.26		08/27/25	561,938.89
CHECK # 27452	8,232.63		08/27/25	553,706.26
PYMNT SRVC NETWR RT19171-PY 250836850413574		✓ 176.93	08/28/25	553,883.19
VILLAGE PALMYRA PAYCHECK XX-XXX6339	37,339.88 ✓		08/28/25	516,543.31
CHECK # 27417	110.00		08/28/25	516,433.31
CHECK # 27431	350.00		08/28/25	516,083.31
CHECK # 27459	92.71		08/28/25	515,990.60
CHECK # 27464	205.65		08/28/25	515,784.95
DEPOSIT		✓ 777.96	08/29/25	516,562.91
DEPOSIT		✓ 2,787.86	08/29/25	519,350.77
ACH Monthly Fee \$50	50.00 ✓		08/29/25	519,300.77
WI DEPT REVENUE TAXPAYMNT XXXXX8016	1,931.85 ✓		08/29/25	517,368.92
IRS USATAXPYMT 270564192337064	11,005.77 ✓		08/29/25	506,363.15
EMPLOYE TRUST FU WRS REMIT 0101000	20,164.15 ✓		08/29/25	486,199.00
CHECK # 27462	501.00		08/29/25	485,698.00
CHECK # 27470	175.00		08/29/25	485,523.00
INTEREST		✓ 1,720.24	08/29/25	487,243.24
POSITIVE PAY MULTIPLE SERVICES RATE	25.00 ✓		08/29/25	487,218.24
BALANCE THIS STATEMENT			08/29/25	487,218.24
TOTAL DAYS IN STATEMENT PERIOD 08/01/25 THROUGH 08/29/25:				29
TOTAL CREDITS (48)	380,351.22			
TOTAL DEBITS (108)	409,860.91 ✓			

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
08/20 27337* 9,500.00	08/05 27345* 65.00	08/05 27351* 151.00
* * * C O N T I N U E D * * *		

6F = 346,181.52

31,702.82 W/S/ST

Count = 746.64



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VILLAGE OF PALMYRA GENERAL FUND

YOUR CHECKS SEQUENCED

DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT
08/04	27359*	179.30	08/22	27403	90.00	08/25	27436	77.74
08/19	27367*	10.00	08/11	27404	2,030.29	08/22	27437	4,120.88
08/01	27371	501.00	08/08	27405	91.40	08/21	27438	158.88
08/01	27372	755.90	08/19	27406	275.00	08/21	27439	362.68
08/05	27373	267.97	08/19	27407	270.27	08/25	27440	95.03
08/05	27374*	40.00	08/19	27408	40.00	08/27	27441	44.82
08/05	27376	14,772.91	08/15	27409	175.00	08/26	27442	32.29
08/14	27377	6.00	08/18	27410	358.00	08/26	27443	98.41
08/08	27378	494.55	08/26	27411	906.99	08/26	27444	701.86
08/11	27379	53.99	08/25	27412	526.49	08/22	27445	323.88
08/13	27380	1,747.38	08/27	27413	31.20	08/22	27446	65.82
08/05	27381	11.70	08/22	27414	442.04	08/25	27447*	288.35
08/12	27382	1,011.03	08/22	27415	26.95	08/26	27449	3,613.50
08/11	27383	3,759.68	08/26	27416	32.30	08/21	27450	90.00
08/08	27384	67.90	08/28	27417	110.00	08/27	27451	2,359.26
08/12	27385*	1,000.00	08/27	27418	850.00	08/27	27452	8,232.63
08/06	27387	21.15	08/27	27419	268.00	08/21	27453	1,120.75
08/08	27388	10,732.32	08/22	27420	9.74	08/25	27454	943.00
08/15	27389	22.80	08/25	27421	160.00	08/26	27455	44.39
08/11	27390	466.29	08/25	27422	645.34	08/26	27456	1,199.39
08/08	27391	171,003.80	08/22	27423	1,475.86	08/25	27457	347.04
08/11	27392	2,691.80	08/22	27424	964.00	08/25	27458	75.88
08/13	27393	171.30	08/26	27425*	21.05	08/28	27459	92.71
08/08	27394	1,199.25	08/22	27427	3,759.00	08/26	27460	367.80
08/13	27395	32.29	08/26	27428	3.69	08/25	27461	27.00
08/08	27396	326.00	08/22	27429	750.00	08/29	27462	501.00
08/25	27397*	30.00	08/25	27430	174.84	08/26	27463	298.38
08/13	27399	628.30	08/28	27431	350.00	08/28	27464*	205.65
08/11	27400	145.55	08/25	27432*	126.13	08/29	27470	175.00
08/12	27401	9,818.98	08/26	27434	313.52			
08/12	27402	2,376.84	08/22	27435	4,387.22			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

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Palmyra Fire & Rescue Department

August 13, 2025



1

TEAM INTRODUCTION:



ROBBIE KRZYZANOWSKI
Wendel / Five Bugles Design
Director of Emergency Services



LAURA EYSNOGLE, AIA, CID
Wendel / Five Bugles Design
Architect



JIM SCHMIDT
Wendel / Five Bugles Design
Emergency Services Specialist

2

W

Over 140
years of
combined
public
safety
Experience

Over 300
Programming/
Feasibility Studies

Over 150
facilities
designed
& built

Services Wendel Offers:



ARCHITECTURE
INTERIOR DESIGN
LANDSCAPE ARCHITECTURE
HISTORICAL RESTORATION/PRESERVATION
PUBLIC SAFETY
SUSTAINABILITY
GRANT WRITING



ENGINEERING
CIVIL
ELECTRICAL
ENVIRONMENTAL
MECHANICAL
MUNICIPAL
STRUCTURAL
TRANSPORTATION
RAILROAD
ALTERNATIVE FUEL SOLUTIONS/ONG
WATER
WASTEWATER
RETROFITS
LAND SURVEYING
GEOGRAPHIC INFORMATION SYSTEMS (GIS)
PLANNING



ENERGY EFFICIENCY
ENERGY AUDITS
COMMISSIONING
PROFESSIONALLY ASSISTED
PERFORMANCE CONTRACTING
ALTERNATIVE FUNDING/GRANT PROGRAMS
RETROFIT AND IMPLEMENTATION DESIGN
GREEN BUILDING DESIGN
MEASUREMENT & SAVINGS VERIFICATION (M&SV)
RENEWABLE TECHNOLOGIES

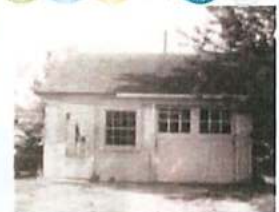


CONSTRUCTION MANAGEMENT
MASTER BUILDER
PROGRESSIVE DESIGN/BUILD
DESIGN/BUILD
CONSTRUCTION ADMINISTRATION
CONSTRUCTION MANAGEMENT AT RISK (CM@R)
CM AGENT
CM@ DESIGN/BUILD



MAP OF WENDEL OFFICES (WENDEL, ILLINOIS AND STATES THAT WENDEL IS QUALIFIED TO DO BUSINESS IN) (GREY SHADE)




300+
employees

16
offices

3



Five Bugles Design

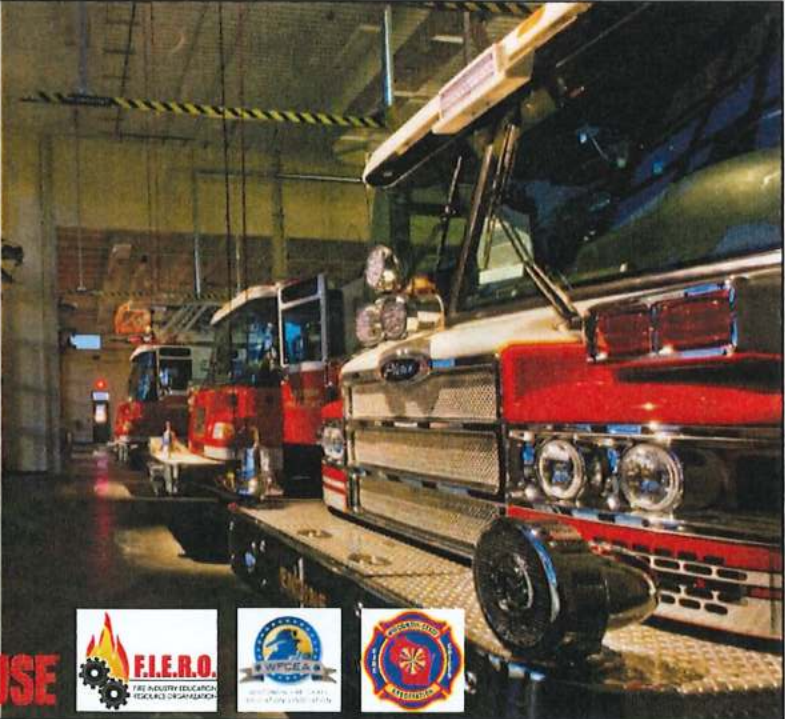
- Unmatched Experience
- Staff dedicated careers to emergency services facility design
- Public Safety Specialists
- Public Safety Projects ranging in size from 10,000 SF – 60,000SF
- National Credibility: judging, writing, speaking, attending, award-winning designs
- Sponsors/Presenters of State and National Organizations



Wendel
Member of the Award-Winning




FIREHOUSE







4

PRESENTATION OUTLINE

- Existing Conditions Assessment
- Station Location Analysis (GIS)
- Space Needs Analysis (Programming)
 - Conceptual Design
- Funding

5

EXISTING CONDITIONS

6

EXISTING FACILITY ASSESSMENT:

OVERVIEW

- Renovate or Knock it Down?
- Careful documentation is necessary
 - Walk through
 - Architects & Engineers
 - 3D Scanning
- Attempt to minimize "unforeseen conditions"
- Construction contingencies
- Connecting old construction to new construction
- Phasing of construction:
 - How to operate while under construction (interior)
 - Phasing the limits of demolition
 - Phasing to maintain existing services and keeping the bay accessible
 - Maintain egress during construction
- IEBC Structural Requirements
- Experienced Renovation Team:
 - Our team has done over 80 fire station projects that involve reno/addition
 - 11 national awards for reno/addition, three of which were gold awards



7

EXISTING FACILITY ASSESSMENT:

TYPICAL DEFICIENCIES

- | | |
|---|---|
| <ul style="list-style-type: none"> • Common Fire Deficiencies: ★ Overall, undersized: <ul style="list-style-type: none"> ◦ Office, storage, dorms, apparatus, etc. ◦ No clearances around apparatus ★ Apparatus doors physically too small ★ No personal decontamination areas ★ No gear / PPE storage ★ Not designed for multiple genders <ul style="list-style-type: none"> ◦ Dorms <ul style="list-style-type: none"> ◦ No dorms ★ Spaces converted to dorms – do not meet code ★ Lack of visual and audible privacy : <ul style="list-style-type: none"> ◦ Office, dorms, toilet/shower rooms ★ No Exercise Rooms ★ Does not meet ADA compliance | <ul style="list-style-type: none"> • Common Police Deficiencies: ★ Overall, undersized: <ul style="list-style-type: none"> ★ Evidence storage ★ Offices ★ Files ★ Garage spaces ★ Chain of Custody concerns ★ Overall flow throughout the facility <ul style="list-style-type: none"> ★ Located in buildings not designed for police. ★ Lack of security ★ No training spaces ★ No de-escalation areas off lobby ★ No mental health or quiet spaces for officers ★ Not designed for multiple genders ★ Locker rooms not properly vented ★ No exercise rooms ★ Does not meet ADA compliance |
|---|---|



8

EXISTING FACILITY ASSESSMENT:

YOUR FACILITY

IMMEDIATE OBSERVATIONS:

- Site:
 - Landlocked
 - Steep grade Change
 - Apron is shallow
 - No parking
 - Dangerous intersection with 1st and Taft
- Structure:
 - Structural integrity
 - Likely would not meet current structural code
- Operations concerns
- Safety concerns
- Health concerns



9

EXISTING FACILITY ASSESSMENT:

Example Structural Report

SUPPLEMENTARY STRUCTURAL REPORT EXAMPLE:

- Review what the proposed concept is to understand how it is intended to be used
- Review:
 - Roof and roof structure
 - Exterior wall system
 - Floor framing and floor slab(s)
 - Foundation System
 - Exterior conditions adjacent to structure
- Notes:
 - Problematic issues with upgrades
 - For example – can it be done? Will it be expensive?
 - Items that will need extra consideration
 - For example – will adding an elevator require the existing foundation to be underpinned



10

STATION LOCATION ANALYSIS

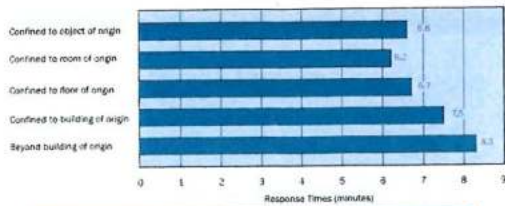
11

WHAT IS RESPONSE TIME?

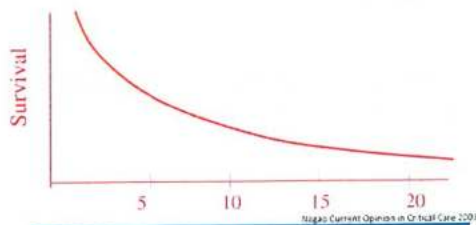
RESPONSE TIME = TURNOUT TIME + TRAVEL TO INCIDENT

12

FIGURE 5. MEAN RESPONSE TIMES VS. FLAME SPREAD



Chances of survival decrease 7-10% for every minute without CPR



WHY DOES RESPONSE TIME MATTER?

• NFPA 1710 Standard:

- Sets standard for response times
- Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments

• FIRE:

- Four personnel arrive within 4-minutes, 90% of the time

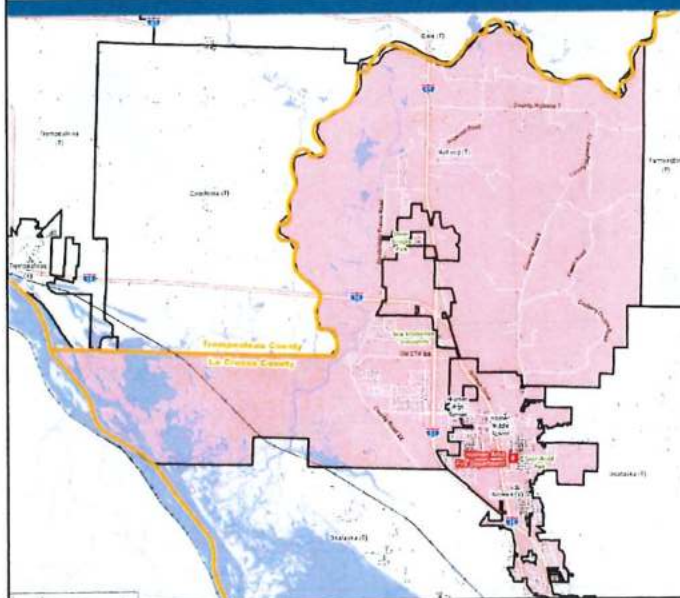
• EMS:

- First basic life support (BLS) should arrive within 4-minutes

13

LOCATION STUDY:

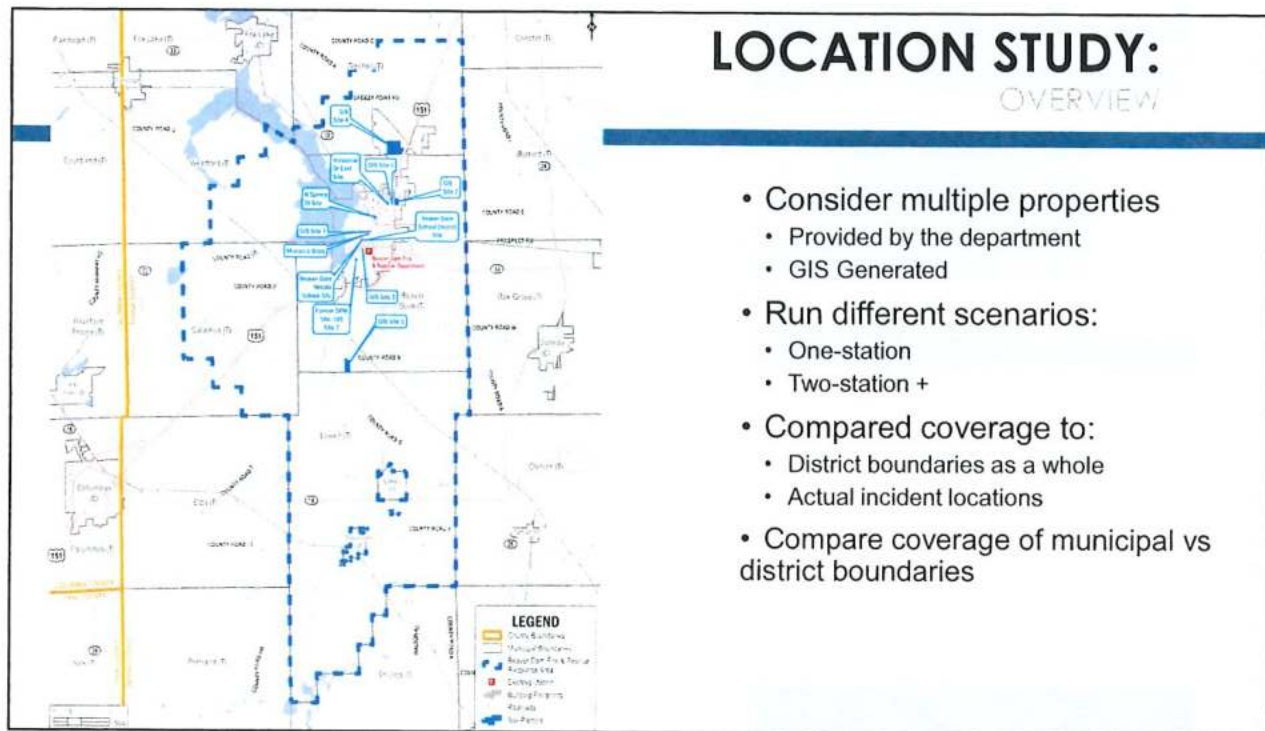
OVERVIEW



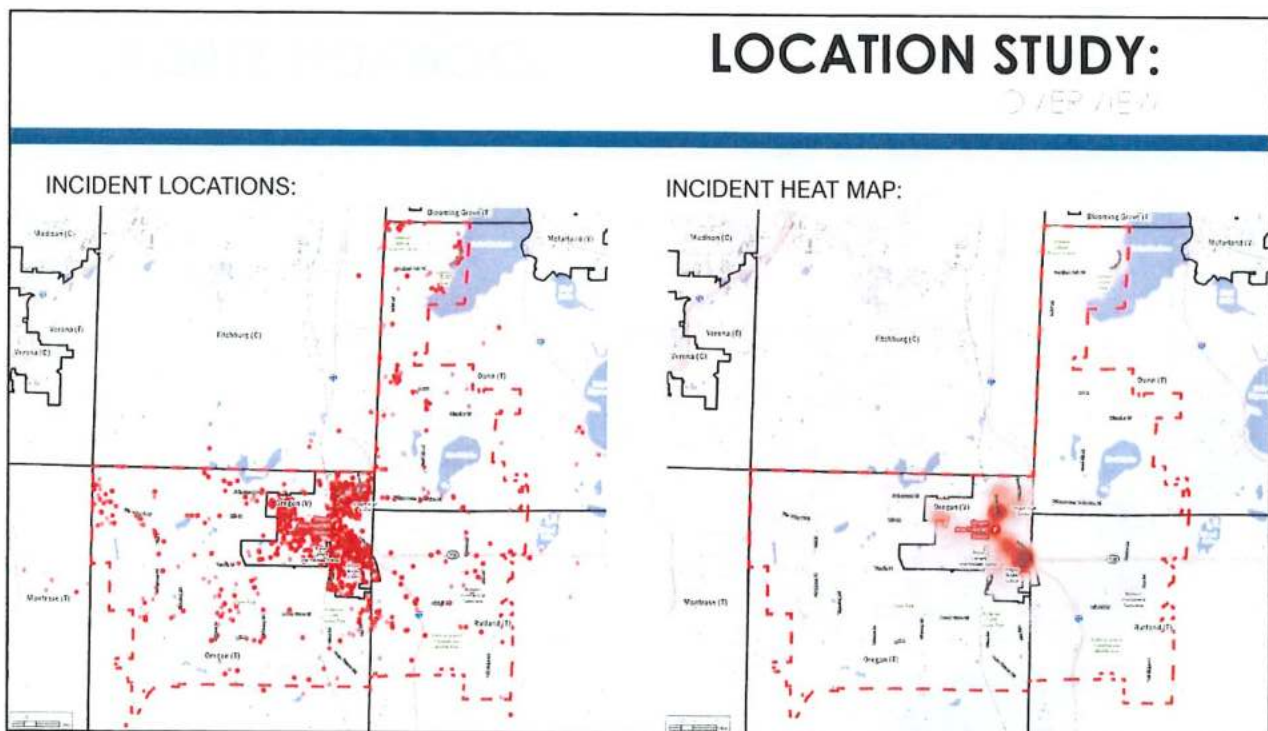
CONSIDERATIONS:

- Response times
 - With and/or without mutual / automatic aid
- Property:
 - Ownership
 - Size
- Contours
- Railroads
- Streams / rivers
- Federal Wetlands
- FEMA
- Adjacent properties
- Call type:
 - Fire vs EMS
- POC Response times to station

14



15



16

LOCATION STUDY:

BASELINE



BASELINE (CURRENT LOCATION):

Positives:

- Department-Owned

Negatives:

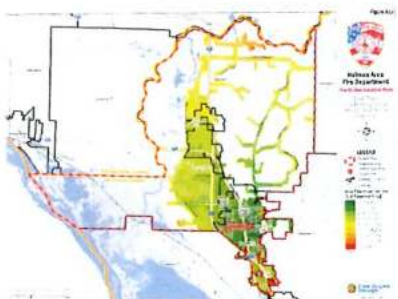
- Department has outgrown space
- Landlocked – no room for expansion

17

EXAMPLE SCENARIO:

BASELINE
EXISTING STATION

	0-2 Min.	2-4 Min.	0-4 Min. Total
Total District Boundary*	5.9%	17.6%	23.5%
Total Incident Calls	18.2%	31.6%	49.8%



18

SPACE NEEDS ANALYSIS

19

SPACE NEEDS ANALYSIS



- Operational Programming
 - Understand HOW you work
 - Confirm space Needs Analysis
 - Wants and Needs
- Planning for the Future
 - 50-Year Building
- Will consider:
 - FD and PD separately and as a joint facility

20

SPACE NEEDS ANALYSIS:

UNIQUE TO YOU

- Is there need for an emergency operations center (EOC)?
- Is there need for a community storm shelter (ICC 500)?
 - Mobile home community
 - Multi-level residencies
- Are you growing?
 - Single-family, multi-family apartments, townhomes, mercantile?
 - How will this growth impact your apparatus?
 - Will you need an ariel platform?
 - Do you need additional apparatus?
 - How will this growth impact call volume?

21

SPACE NEEDS ANALYSIS

FIRE DEPARTMENT:

SPACE	PROGRAMMED
APPARATUS BAYS	XX
APPARATUS SUPPORT	XX
TRAINING	XX
ADMINISTRATION	XX
LIVING QUARTERS	XX
MECHANICAL, ELECTRICAL, SUPPORT	XX
TOTAL:	XXXX SF

POLICE DEPARTMENT:

SPACE	PROGRAMMED
COMMAND STAFF	XX
ADMIN / SUPPORT STAFF	XX
PUBLIC	XX
PATROL	XX
INVESTIGATIONS	XX
OPERATIONAL	XX
EVIDENCE / PROPERTY	XX
FLEET SUPPORT	XX
BOOKING	XX
COURT	XX
TOTAL:	XXXX SF

22

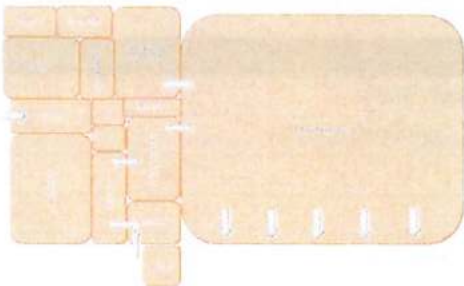
CONCEPTUAL DESIGN

23

CONCEPTUAL DESIGN:

FACILITY

LAYING THE FOUNDATION



- Create multiple conceptual bubble diagrams to discuss:
 - Scale, size, relationships, adjacencies, priorities
 - Begin to consider costs
 - Conceptual Design Report

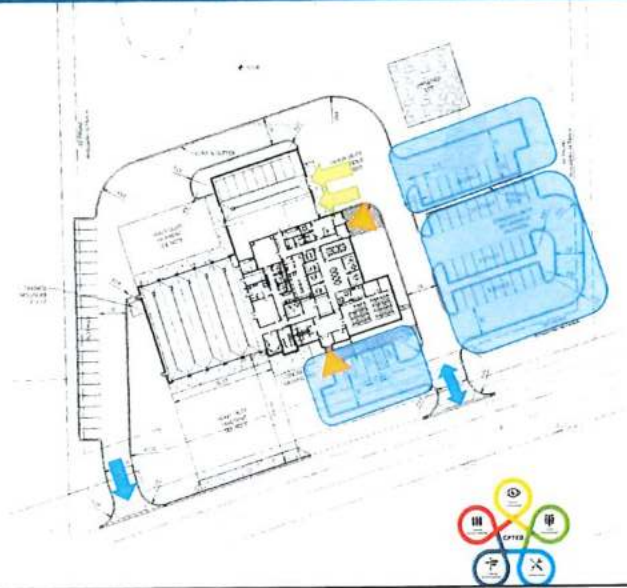


24

CONCEPTUAL DESIGN:

SITE

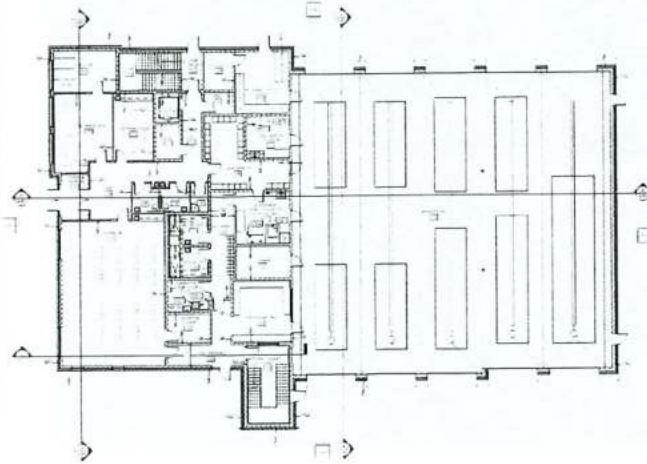
- Safety and strategic interaction between emergency services, municipality and the public
- Site circulation
- Parking
 - Responders, municipal employees and community
- Controlled Entries into the facility
- Training
- Stormwater management



25

CONCEPTUAL DESIGN:

CONCEPT VS ACTUAL - A CASE STUDY



Suamico Fire Station

Programmed S.F. = 36,846 S.F.
Completed S.F. = 22,050 S.F.

Greenville Fire Station

Programmed S.F. = 30,000 S.F.
Completed S.F. = 24,680 S.F.

Wausau Fire Station #2*

Programmed S.F. = 16,884 S.F.
Completed S.F. = 15,233 S.F.

Monroe (Ohio) Fire Station

Programmed S.F. = 24,388 S.F.
Completed S.F. = 20,100 S.F.

*Indicates a satellite station. All others are single-station departments, which include headquarters

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CONCEPTUAL DESIGN:

MULTI-USE FACILITIES

SHARED (DEPARTMENTAL) FACILITIES:

- Fire & Police
- Municipal Administration & Police
- Administration, Fire, & Police

SHARED SPACES:

- Community room
 - EOC
 - Voting
 - Rental to community groups
- Training
 - Fire, Police, Public Works

27

FUNDING

28

FUNDING

- USDA:
 - Grant / Appropriations
 - Low-interest, long-term loan
 - Up to 40-year loans
- Referendum
- Community Development Block Grant (CDBG)

ESTIMATED TAX IMPACT

BOND PROPOSAL AMOUNT: \$12,360,000
ESTIMATED AVG MILL RATE OVER 20 YEARS:
\$0.77/\$1,000 of Assessed Value

TAX IMPACT ON PROPERTY WITH TAXABLE VALUE (SEV) OF:

\$100,000 Taxable Value	
Annual Impact	\$77
Monthly Impact	\$6.41
\$150,000 Taxable Value	
Annual Impact	\$115.50
Monthly Impact	\$9.62

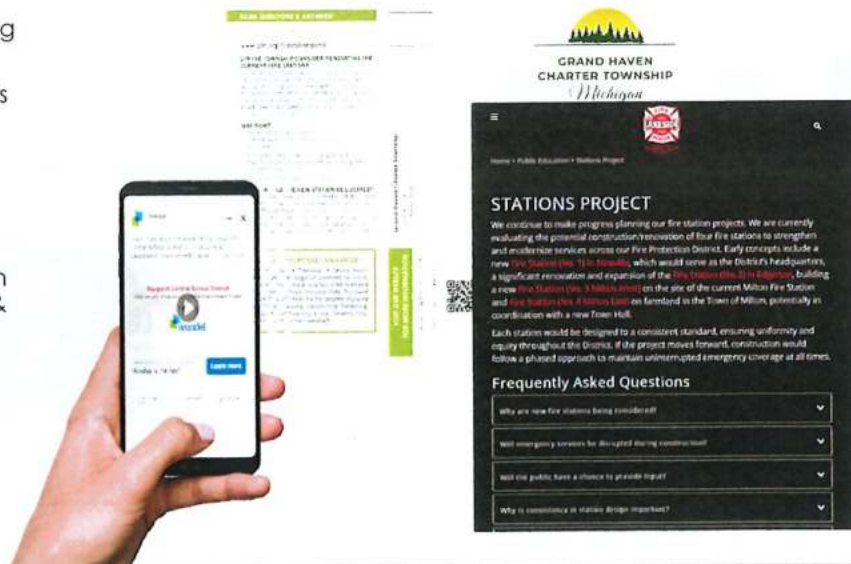
Note: Planning estimates only. Significant changes in market conditions will require adjustments to current financing plan. Rates subject to change.

29

PUBLIC ENGAGEMENT

- Attend community listening & information sessions
- Design mailers & postcards to be sent to residents in the city
- Design fliers & posters to be hung around the community
- Create graphics for use on your community website & social media platforms

Five Bugles Design Mitchell Associates Architects



30

WHAT'S NEXT?

31

WHAT'S NEXT?:

We Are Here:



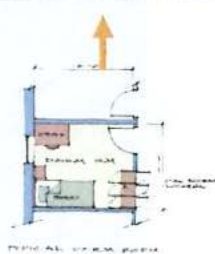
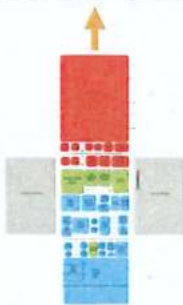
Study /
Concepts
(Estimate)

Schematic
Designs
(Estimate)

Design
Development
(Estimate)

Construction
Documents

Bidding
Construction
Occupancy



32

WHAT'S NEXT: SERVICES BREAKDOWN

Task	Proposed Fee
Five Bugles Design (Lump Sum)	Labor
Phase 1: Station Location GIS Analysis	\$7,500
Phase 2: Existing Facilities Assessment	\$9,000
Phase 3: Programming/Space Needs and Conceptual Designs	\$12,500
TOTAL	\$29,000

NOTES:

- Services above can be "al la carte"
- Typical Timeframe: 2 - 4 Months

33

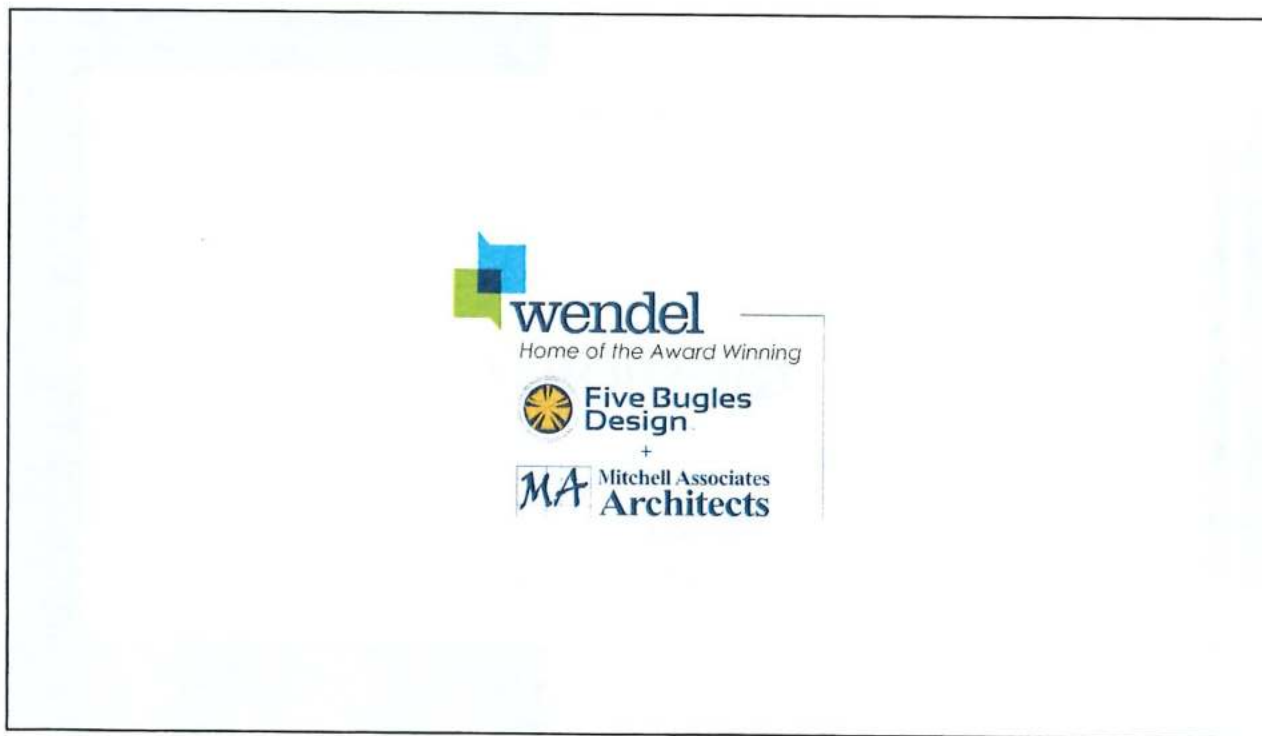
QUESTIONS?



34



35



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Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Village of Palmyra
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____
- ☒ Class "B" Beer \$ 50
- ☐ "Class A" Liquor \$ _____
- ☒ "Class B" Liquor \$ 250
- ☐ "Class A" Liquor (cider only) \$ _____
- ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ 300 -
Background Check Fee	\$ 7 -
Publication Fee	\$ 22
Total Fees	\$ 329 -

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

V's BOURBON TESTING CENTER, LLC

2. Business Trade Name or DBA

3. FEIN

39-2983159

4. Wisconsin Seller's Permit Number

456-1032137536-03

5. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☒ Limited Liability Company

☐ Corporation

☐ Nonprofit Organization

6. State of Organization

WISCONSIN

7. Date of Organization

06/18/2025

8. Wisconsin DFI Registration Number

V035857

9. Premises Address

162 E. MAIN ST

10. City

PALMYRA

11. State

WI

12. Zip Code

53156

13. County

JEFFERSON

14. Governing Municipality: ☐ City ☐ Town ☒ Village

of: PALMYRA

15. Aldermanic District

PALMYRA

16. Premises Phone

414-349-7844

17. Premises Email

palmyrabp162@gmail.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Most of the beer & liquor will be kept on the new build space south of the main building, also a room between LSLB & K&D Auto will be used as V's BTC, LLC. Office space at K&D. Sometimes will be used for events.

20. Mailing Address (if different from premises address)

Same As Above

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol ... ☐ Yes ☒ No beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ... ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ... ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ... ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ... ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ... ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

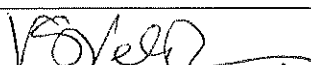
Last Name	First Name	Title	Phone

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name VERMA	First Name VIRENDRA	M.I. S
Title MEMBER	Email palmyrabbp162@gmail.com	Phone 414-349-7844
Signature 	Date 7-2-25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 7-2-25	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-327-0235
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

000115

V'S BOURBON TASTING CENTER LLC
162 E MAIN ST
PALMYRA WI 53156-9330

Letter ID L1178790576



Wisconsin Business Tax Registration Certificate

Expiration date: July 31, 2027

Legal/real name: V'S BOURBON TASTING CENTER LLC

- This certificate confirms that you are registered with the Wisconsin Department of Revenue for the tax types shown below.
- This registration certificate is not a seller's permit, and should not be used as proof that you hold a seller's permit.
- You may not transfer this certificate to any other individual or business.

Tax Type	Account Type	Number
Sales & Use Tax	Sales & Use Tax	456-1032137536-04
Withholding Tax	Withholding Tax	036-1032137536-02

The following is a list of the business locations that you have
registered with the Department of Revenue.

456-1032137536-04
V'S BOURBON TASTING CENTER LLC
162 E MAIN ST UNIT A
PALMYRA WI 53156-9330

MEETING MINUTES
Village of Palmyra
SPECIAL VILLAGE BOARD MEETING
Thursday Sept. 4, 2025
Village Hall
100 W. Taft Street
6:00 P.M.

The meeting was called to order by Village President Tim Gorsegner at 6 pm. Roll call: Ball, Deichl, Gorsegner, Petruska, Wallace, Tucker-present. Smith excused. Devin Flanigan with Keller. Also present: Chief P. Blount, Chief M. Gartzke, Assistant Chief Dan Schiller.

New Business

1. Presentation from Keller Inc. regarding their services and our Public Safety Building. President Gorsegner asked if they could work with a metal building. He explained that the village has an opportunity to get a large building at a much-discounted rate. Keller has done a walkthrough of the building already. Petruska and Wallace want to make sure what we do is the right thing. Dan Schiller- asked if it is viable to remodel? Flanigan said they need to know what our needs are and will this building meet our needs for the future. Ball says this old building is too small, we as a board have come to the conclusion that we need a new building. Ball said that there are quotes for 2-3 million dollars to just remodel. Schiller-remodel quote-critical fixes, what do we want for long term. Lots of money and then when community grows, we need a bigger building. The current building is not big enough for all the vehicles and for staff to sleep there. Petruska says that she wants to look at EVERYTHING. Tucker says we are doing our due diligence but feels that remodeling the building will not meet our upcoming needs. Research is already showing that a remodel won't work. Mr. Flanigan continued to reiterate how important it is that the Village know and express what their needs are, not just for today for long term.

Tier 1: \$5000, the Village would get a needs assessment. This will determine whether the old site will work or not.

Tier 2: \$10,000- they put together a floor plan, etc of how building will look.

Tier 3: \$10,000 to have community meeting showing what research we did and show them what our options are.

The Village need to find out what they can afford first, have a talk that involves Ehlers. This could take possibly a couple of months or up to a year to figure out what we even want to do, says Flanigan. They don't do grant searching or writing, we do that. Blount asked if they could give us a forecast on how long our new building should last us. Yes, said Flanigan, it should be 50 years for building and site should be planned to last 100 yrs. Are GIS studies included in any of these tiers, yes they do that. Tier one takes 2-3 months, but we have to stay on schedule.

No action taken.

2. Discussion/possible action on the Fire/EMS Contract. This meeting started at 7:30 pm Town of Palmyra called their meeting to order. Attorney Stan Riffle was present for the Village and Attorney Jon McDonell for the Town. Tim started with the latest copy of the fire/EMS contract

from the Village, said that the Town should have these copies. The only changes made were the dates for the call volume are now Sept. 1, 2024, to Aug. 31, 2025, so this Aug. calls can be part of the calculation. And the dry hydrant wording was put back in in case the DNR changes their minds. Discussion on section VIII, item C regarding repairs on the jointly owned vehicles. The Town is requesting that the Village go out for a 2nd quote for unforeseen costs of the vehicles. Trustee Wallace says she doesn't want vehicles repairs to be delayed if they are going to squabble over getting quotes. Town attorney says to set a threshold of say \$5000 before quotes are needed. Supervisor Martens wants the coverages on the vehicles before the agreement. The Village Clerk made copies of the vehicle list along with the amount of coverage to the Town Board members. Supervisor Gajewski has a problem with mutual aid being part of the call volume. He feels that the staffing costs are already part of the fire/EMS budget. Attorney Riffle said we all get mutual aid, town residents and village residents and that cost is a tradeoff that we will also help other communities when they need it. Riffle said that the chicken farm fire a few years ago is an example of this. There were 12 different depts that came to help them, so it benefits all of us. It helped the Town as well. We all benefit so we all share in that cost so the town can get mutual aid as well. Stan says it is not a huge number, Josh said it is \$10,500. Mutual aid calls factored in is a 1% increase. The Town argued that other districts do not use mutual aid calls as part of their formula. Supervisor Martens wants the detailed budget for the fire/EMS/police departments and stated that the Town won't make decision until they receive these. Attorney Riffle instructed the Clerk to turn over the budget to them first thing in the morning. But the Town really doesn't get a say in what these budgets have in them. Martens said he is wondering why no one on the Village Board has mentioned that they might have to make cuts to these budgets. Trustee Wallace said that there has been 1 budget meeting to look at them so far. She does anticipate cuts to be made.

Gorsegner/Petruska motion to approve the contract presented tonight for fire/EMS services to the Town of Palmyra with the noted changes to item VIII.C, jointly owned vehicles as discussed during the meeting and agreed upon by both parties. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Wallace, Tucker-aye. Motion carried.

Their attorney needs to review the contract, the budget and the vehicle insurance. Martens asked if they would be meeting again on Sept. 18th, Village President Gorsegner stated that the Village doesn't need to meet, they have agreed on this contract as it is.

No one entered closed session at any time during the meeting.

The Town Board adjourned their meeting.

Petruska/Ball motion to adjourn at 8:52 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved with/without corrections on Sept. 15, 2025

VILLAGE OF PALMYRA SPECIAL EVENT PERMIT

NAME: Shelby Nickels

NAME OF ORGANIZATION HOSTING EVENT: PE HS Student Council

NAME OF EVENT: 2025 Homecoming Parade

LOCATION OF EVENT: Parade Route Start at Lower Spring Lake Beach
End at Palmyra United Methodist Church

DATE(S) OF EVENT: Fri. October 3rd, 2025 START TIME: 4:00pm
END TIME: 4:30pm

WILL THE EVENT REQUIRE A STREET CLOSURE? X
YES NO

IF YES, WHAT *STREET(S) NEED TO BE CLOSED? See Map
STREET NAME(S)

*Please note STH 59 and 106 require State DOT approval: request application at Village Clerk's Office

STREET BARICADES OR CONES REQUIRED? X
YES NO

EXTRA POLICE OFFICER (S) FOR SECURITY OR TRAFFIC CONTROL? X
YES NO

**WILL ALCOHOL BE SERVED AT THE EVENT? X
YES NO
**Note: proper licenses may be required

SIGNED: _____

DATE: 5/14/25

STAFF ONLY-DO NOT WRITE BELOW THIS LINE

Approved by: _____

Date: _____

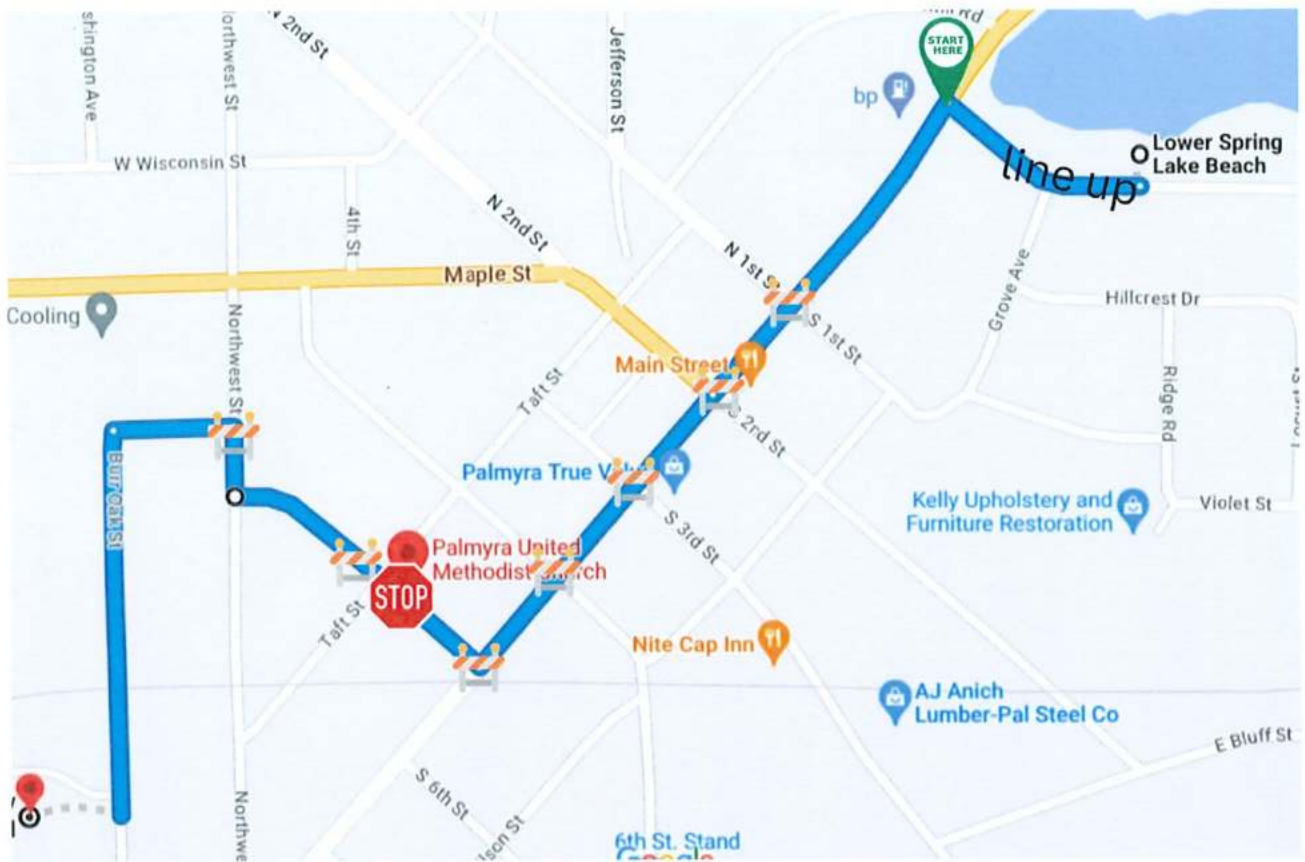
Copies Distributed to:

-Public Works Director
-Public Safety Director

-Fire Chief
-Police Sergeant

Ashley Pieper
apieper@peasd.org

920-728 4410





Keller

Design Services Construction Management Services

Municipal building projects require clear planning, informed decision-making, and community support from the start. This three-tiered pre-design approach offers municipalities a structured, low-risk path to explore, define, and visualize capital facility needs with confidence. Each tier is designed to provide increasing value—starting with foundational insights and ending with public-ready materials—ensuring towns, villages, cities, and departments can make progress **without committing to full design services upfront.**

Name: _____

Address: _____

Phone: _____

Notes

1. Project overview.

-
-

2. Project timing.

-
-

3. Established estimated cost.

-
-

4. Project funding.

-

5. Meeting date.

-

6. What would you like to accomplish in the meeting?

Learn more about Keller's process, and if it would be a fit for _____.

7. Meeting attendees.

8. Decision process.

Tier 1 – Needs Assessment & Conceptual Fit:

Fee: \$5,000.00 (Fixed)

Purpose:

Establish a strong foundation of understanding. This phase provides early clarity around operational needs, spatial expectations, and funding targets. It helps departments and municipalities make go/no-go decisions and prepares them for internal presentations or early funding conversations.

Deliverables:

- 1) Standard Meetings
 - a. Kick-off meeting with key stakeholders (in-person or virtual)
 - i. Facility Needs Assessment:
 - ii. Department interviews
 - b. Needs Assessment / Discovery Review
 - c. Preliminary Concept Review and Budget Review
 - d. Presentation to Board / Council
- 2) Identification of deficiencies, space limitations, and compliance issues
- 3) Schematic Plan & Adjacency Planning
- 4) Preliminary Space Program (gross square footage)
- 5) Site fit feasibility review (if site is known)
- 6) Conceptual Rough-Order-of-Magnitude (ROM) Budget
- 7) Summary report (suitable for board or committee presentation)
- 8) Owner Procurement Method and Process

Outcome:

You'll walk away with an early-stage understanding of what your facility could require, what it could cost, and how it could be laid out—enabling leadership to make informed decisions on how to proceed.

Advancement Decision Point:

At completion, you may choose to proceed to Tier 2 with a detailed proposal tailored to your scope and feedback.



Keller

Design Services Construction Management Services

Key Points to Discuss:

1. Introductions and roles.
2. Confirm what you hope to accomplish in this meeting?
3. Tour customer's facility.
4. Confirm project goals.
5. Confirm project timing.
6. Keller Process.
7. Comparable projects.
8. Value engineering and 3 C's.
Care
Concern
Competence
9. Is Keller a good fit?
10. Next step.
11. Set up tour of similar facilities.
12. Set up tour of Keller's facilities and capabilities.

Tier 2 – Preliminary Design Development:

Fee: \$7,500.00 – 10,000.00 (Dependent on Project Complexity)

Purpose:

Translate needs into tangible design concepts. This tier provides scaled plans and visual structure that can be used for budget planning, Capital Improvement Plan (CIP) inclusion, and grant preparation.

Deliverables:

- 1) Scaled Site Plan (1 option; includes basic code/zoning review)
- 2) Floor Plan(s) – single or multi-story
- 3) Basic Elevations (front and side)
- 4) Refined Space Program
- 5) Updated Budget (narrowed range, refined soft/hard cost categories)
- 6) Optional layouts for fire/EMS (Apparatus bays, gear storage, decon. zones, etc.)
- 7) Design Package suitable for stakeholder and board review

Outcome: You will have professionally-developed floor plans, site layouts, and elevations that can support public meetings, budgetary approvals, or be used as the basis for funding applications.

Advancement Decision Point:

If your community supports the project, you may proceed to Tier 3 to finalize the vision and prepare public-facing materials.

Tier 3 – Visualization & Final Presentation Package:

Fee: \$5,000.00 – 10,000.00 (Based on Complexity & Visual Detail)

Purpose:

Transform the concept into a board-ready, public-friendly presentation that inspires confidence and builds support. This package provides compelling visuals that help committees, voters, and stakeholders understand what the future facility will look and feel like.

Deliverables:

- 1) 3D Renderings (1–5 exterior and interior views)
- 2) Color-coded Floor Plan with proposed materials, finishes, and furnishings
- 3) Refined Elevations with basic material callouts
- 4) Final Budget estimate (suitable for use in grant or CIP proposals)
- 5) Community-Facing Concept Package (PDF or poster board format)
- 6) Attendance at a public meeting or board session for presentation and Q&A

Outcome: You receive powerful visual and narrative tools that help you educate, advocate, and gain approval.



Design Services Construction Management Services

Timeline:

1. Tier #1 Approval
2. Tier #1 Presentation
3. Funding Source Discussion
4. Calendar of Events
5. Tier #2 Approval
6. Tier #2 Presentation
7. Funding Source Discussion
8. Calendar of Events
9. Tier #3 Approval
10. Tier #3 Presentation
11. Design/Construction Management Presentation
12. Design/Construction Management Approval

DESIGN CHECKLIST:

I. Design Development

- ☐ **Detailed Site Engineering** Create detailed site plan for drainage. Hire civil engineer.
- ☐ **Local Approvals** Plan Commission/DNR/Municipal Engineer.
- ☐ **Building Plans** Continue development of plans.
- ☐ **Interior Finishes** Bring in Interior Designer.
- ☐ **Mechanical/Electrical/Plumbing** Hire mechanical/engineer or performance specification.
- ☐ **Bid Documents** Prepare bid documents.
- ☐ **State Approvals** Obtain state plan approvals.
- ☐ **Timing** Review Calendar of Events.

BIDDING CHECKLIST:

II. Bid Process

- ☐ **Class II Notice** Prepare notice for publication.
- ☐ **Prequalification Submittal** Send notice to subcontractors.
- ☐ **Bid Project** Assemble Bid Units, send out plans/specifications.
- ☐ **Bid Review** Review and qualify submitted bids.
- ☐ **Recommend Contractors** Recommend each Bid Unit contractor.
- ☐ **Issue Subcontracts** Issue subcontracts upon approval.

III. Construction

- ☐ **Permit** Obtain building permit.
- ☐ **Preconstruction Meeting** Meet with subcontractors.
- ☐ **Submittals** Review and approve.
- ☐ **Progress Meetings** Conduct weekly meetings.
- ☐ **Inspections** Quality and safety inspections.
- ☐ **Quality Control** Construction per plans and specifications.
- ☐ **Supervision** Full-time superintendent.

IV. Post Construction

- ☐ **Punch List** Final walk-through with Owner.
- ☐ **Commissioning** Facility systems.
- ☐ **Manuals & Warranties** Manuals and warranties to Owner.
- ☐ ****Warranty Inspection** Warranty inspection.



Keller

Agreement

IT IS UNDERSTOOD that is the intent of this Agreement to provide the services referenced on the 'Design Services' overview as the three tiered pre-design approach, with the intent to continue professional services of Architecture and Construction Management with Keller if the project moves forward for a _____ in the _____.

If the project for whatever reason is abandoned or postponed for more than 60 days after plans, specifications and pricing are completed, then the Owner would pay Keller for the previously approved services.

The budget that Keller, Inc. will provide is for a total cost of the project including all architectural and engineering fees, construction management fees, furniture, fixtures and equipment and site costs. The budget is based on the Keller plans, process, timeline, and interpretation of the scope of work. The plans and specifications developed for the aforementioned project are instruments of the Design and shall remain the property of Keller, Inc. (the monies paid are for the technical design services rendered). The plans cannot be taken and used elsewhere. This proposal is good for 30 days.

A fee of \$5,000.00 will be invoiced for initiation of services Tier #1.

Approval to initiate Tier #2 Services \$ _____ Signed: _____ Date: _____

Approval to initiate Tier #3 Services \$ _____ Signed: _____ Date: _____

IN WITNESS WHEREOF, we have executed this agreement on this _____ day of _____ 2025

Offered By:

KELLER, INC.

Devin Flanigan
Construction Manager

Devin Flanigan
Date

Accepted By Date

Company Name

Address City State Zip

Telephone Number Fax Number E-mail Address



Project Name: _____

Agreement #: _____ Date Signed: _____

Payment Terms: Monthly billing, unless noted.

[illegible]



September 4, 2025

Laurie Mueller
Village Clerk
Village of Palmyra
100 W. Taft Street
Palmyra, WI 53156

Re: Fire Station Upgrades

Dear Laurie,

Thank you for allowing Keller, Inc. to meet with you today to discuss potential improvements to your facilities. Keller, Inc. has assisted many municipalities in providing Design and Construction Management Services for Fire Stations, Ambulance Facilities, Police Departments, Utility Buildings, Highway Garages, Town Halls, Municipal Offices, Public Works Facilities, Libraries, School Districts, and Municipal Court Offices. (Attached is a Municipal Reference list of some of the communities we have served.)

Recently we have completed the following projects or provided those services for the following communities:

- City of Fort Atkinson – 23,000 sq. ft. Fire Station
- Town of Brussels – 16,500 sq. ft. Fire Station & Emergency Services Building
- Town of Freedom – 16,000 sq. ft. Fire Station & EMS Facility
- City of Tomah – 35,000 sq. ft. Fire & EMS Facility
- Coleman Ambulance – 2,000 sq. ft. EMS Addition
- Village of Iron Ridge – 12,000 sq. ft. Fire Station
- Cascade Fire Department – 12,400 sq. ft. Fire Station
- Bailys Harbor – 14,000 sq. ft. Fire Station
- Town of Jackson – 7,000 sq. ft. Fire Station Addition
- City of Viroqua - 24,000 sq. ft. Fire Station (2025 Construction)

We would be able to provide you with a Needs Assessment, Preliminary plans, and a Budget without spending a lot of up-front dollars, enabling you to decide whether to move forward with your project or not. Our on staff licensed Architects and Interior Designers working together with our experienced estimators will be able to provide recommendations and options for building systems, and products to maximize the use of your available funds.

Thanks again for this opportunity to meet with you and discuss your preliminary plans to upgrade your facilities and discuss how Keller may be able to assist you with your project.

Sincerely,

Devin Flanigan
Keller Project Manager

ADDRESS
P.O. Box 620, Kaukauna, WI 54130-0620

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920-766-5795 1-800-236-2534

FAX
920-766-5004

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Omro, WI
920.685.7020

Jeff Bodoh
CITY OF NEW LONDON
Public Works Garage
New London, WI
920.982.8503

Joe Protz
CITY OF TOMAH
Ice Rink Addition
Tomah, WI
608.374.7445

Jim McDonald
CITY OF TWO RIVERS
Park Shelter
Two Rivers, WI
920.793.5540

Holly Burr
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Remodel
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Jason Boeck
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Iron Ridge, WI
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