

MEETING MINUTES
Village of Palmyra
REGULAR VILLAGE BOARD MEETING
Monday May 5, 2025
Village Hall
100 W. Taft Street
6:00 P.M.

The meeting was called to order by President Gorsegner at 6:00 pm. Roll call: Ball, Gorsegner, Petruska, Tucker, Wallace-present. Tucker joined via TEAMS and Smith was excused

Pledge of Allegiance

Communications: President Gorsegner mentioned the following events: The Library book sale until May 10th. Also on May 10th is the trap club's meat shoot event and May 24th is Party in the Park. May 26th is the Memorial Day parade, June 7th the Methodist Church pie and ice cream social. Trustee Petruska mentioned that the Ice Age trail dedication event is May 18th at Horseman's park. Village Clerk Mueller mentioned that the Board of Review is May 15th from 5-7 pm. She has training materials for the board of review members.

President Gorsegner also informed the board that he has met in Jan and again a couple of weeks ago with Town Supervisor Martens and will meet periodically regarding the Fire/EMS contract. Chief Pavlock and Chief Gartzke attended the last meeting. Town has not given us any of their thoughts for discussion. Next meeting is May 15th so will need to reschedule due to BOR meeting.

Monthly Reports:

Public Works-Halbrucker attended the 60% PFAS treatment plant meeting. The Village needs a new lateral into the village hall. The weed harvester went into the lake today and next week cutting should start. The weed dump truck is being repaired

Public Safety-Chief Pavlock responded to a social media post asking why they went before the police & fire commission to hire fire/ems personnel. The meeting was to gain permission to hire 3 part timers. The Administration Assistant person that they wanted to hire but they took another offer paying more. They will not be filling that position in the future.

Recreation Dept., - none

Library – The Directors report was submitted to the board.

Clerk/Treasurer- Clerk Mueller said that she recently attended a Board of Review and tobacco & vaping and alcohol licensing class last week.

1. **Consent Agenda:** *All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*

- A. Wallace/Ball motion to approve the following minutes: April 21, 2025 Committee of the Whole meeting. All ayes- motion carried.

2. **Building Permits:** Monthly report only and State of WI audit for board information.

3. **New Business**

Discussion and Possible Action on the Following Items

- A. Proposal from Ehlers and Associates to do a water rate study for PFAS and public fire protection charge change. Brian Roemer presented. Public Service Commission math is based off of assets in service so we should do the rate case now before we have the PFAS in place. Do the rate case by 7/31/25 to avoid a 120% increase. 2002 last time we did a full rate case. Brian says we need a plan in place. Don't wait any longer. Every year we can do simplified rate cases for smaller

increases to water bills. This will require a lot of work for staff. Petruska/Wallace motion approve Ehlers quote in the amount of \$13,000 for Phase 1 through 3 in the proposal. Roll call vote: Ball, Gorsegrner, Petruska, Tucker, Wallace-aye. Motion carried. Halbrucker said that the Water utility would pay for this cost.

- B. Ball/Petruska motion to appoint Scott Deichl to fill the vacancy of the open trustee seat with a term that will expire April 2026. Scott Deichl was on the April ballot and was the only person to submit a letter of interest. Deichl spoke and told the board about his background job and experience. All ayes- motion carried.
- C. Wallace/Petruska motion to approve the Operator's License application for Drew Harris. All ayes- motion carried.
- D. Ball/Tucker motion to approve the March Financial Statement, bank statement and cash account balances as read by the Village Clerk/Treasurer. All ayes- motion carried.
- E. Review of first quarter Department budget comparisons. The Village Clerk/Treasurer went over a few items explaining that the shared revenues typically do not come in until July and Nov from the State. Fire/EMS employee Dan Schiller went over some of the EMS Billing issues and updated the Board. Shiller stated that there is approximately \$257,883 in gross EMS charges as of today and \$171,000 of that is in collections. He is making sure our documentation is correct, and the runs are getting uploaded to the billing company in a timely manner. There is a program out there called "GEMT" program to help us get back some of the 2023 & 2024 revenues from Medicaid. There is a series of adjustments that will allow us to be reimbursed by the federal govt. Currently we get \$400 of our \$1700 fee for a call from Medicaid. Chief Pavlock anticipates making more in revenue than he budgeted. Scott Halbrucker said that the stormwater has budgeted item for the maintenance of mains and he also budgeted to fix the drainage issue by the clerk's office where the rain gutters drain onto the parking lot forming ice in the winter. No questions on the water and sewer utility budgets, park & recreation, library. Ball/Wallace motion to accept the 1st quarter budget comparisons as presented. All ayes – motion carried.
- F. The Clerk explained that she needed to update the Polling Place Emergency Plan that here Poll workers use at Elections as the polling place location had changed along with some contact phone number. Petruska/Wallace motion to approve the updated Polling Place Emergency Plan as presented. All ayes – motion carried.
- G. Petruska/Ball motion to pay the bills totaling \$63,796.12 that were on the bill list along with one presented tonight for L. Mueller mileage for class. Roll call vote: Ball, Gorsegrner, Petruska, Tucker, Wallace-aye. Motion carried.
- H. **Discussion/possible action on the following appointments:**
Weed Commissioner-**Scott Halbrucker**,
Zoning Administrator-**Brad Vowels-Katter (MSA Professional Services)**,
Building Inspector-**WI Inspection Agency (John Moosreiner)**,
Village Engineer-**MSA Professional Services**, Village Assessor-**Associated Appraisal**, Village Attorney-**Municipal Law & Litigation (Stan Riffle)**,
Court Attorney-**Christopher Schultz**,
IT Technician-**John Wisnewski**
Plan Commission – **Tom Ball- term exp. 2027, Bill Holcomb- term exp. 2028, vacant - term exp. 2026**
Zoning Board of Appeals- **Lori Troyer, Craig Schnuelle- terms exp. 2028**
Board of Review- **Tim Gorsegrner, Laurie Mueller, Scott Deichl**
Police & Fire Commission-**Ken Dooley-term expires 4/27**
Library Board- **John Lucht-3 yr. term ending /30/28**
Community Development Authority- **Matt Sockrider, Robin Sweno -4 yr term exp. 2029 and Scott Diechl with his term to follow his trustee term.**

No objections from the Board. No action taken, appointments accepted.

- I. Informational Only - President Gorseger's appointments to the following Committees:**
Budget & Finance- ***Stephanie Wallace, Jennifer Tucker, Tom Ball**
Personnel - ***Jennifer Tucker, Stephanie Wallace, Scott Deichl**
Administration & Planning - ***Scott Deichl Jennifer Tucker, Stephanie Wallace**
Public Works - ***Angela Petruska, Tammie Smith, Tom Ball**
Public Safety - ***Tom Ball, Angela Petruska, Tammie Smith**
Park & Recreation - ***Tammie Smith, Angela Petruska, Scott Deichl**

Ball/Petruska motion to adjourn at 6:52 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved with corrections May 19, 2025