**MEETING MINUTES**
**Village of Palmyra**
**REGULAR VILLAGE BOARD MEETING**
**Monday June 2, 2025**
**Village Hall**
**100 W. Taft Street**
**6:00 P.M.**

The meeting was called to order by President Gorsegner at 6:00 pm. Roll call: Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-present. Ball on vacation

**Pledge of Allegiance**

**Communications:** The Village received a dividend check from League of WI Municipalities Insurance, President Gorsegner mentioned several upcoming events, June 7th is the electronic waste event.

**Monthly Reports**: **Public Works**- The County has not heard from the FAA for approval on the Hwy 106 road project so we don't know when that will start. The sidewalk projects will start next week, they have been pumping sludge, weed harvester operator resigned today. The Sewer vac truck is fixed. Next Tuesday is the 90% completion meeting for the PFAS project.

**Public Safety**- Chief Pavlock stated that part time Officer Daniel Phelps started. He replaced Blount's PT position and Pavlock will be introducing him to the Board at the next meeting.
**Recreation Dept**. - none
**Library**- typed report submitted.
**Clerk/Treasurer** -reported that our office has been working on getting the required information to Ehlers for the Rate Case Study that will be submitted to the PSC and getting information to MSA for the Clean Drinking water loan application, these 2 items are very time consuming. Liquor license applications are in, and these will be on the next agenda along with several operator's license apps. Board of review meeting is tomorrow from 5-7 pm

**Public Forum:** None

1. **Consent Agenda:** ***All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.***

   **A.** Approval of the following minutes: May 19, 2025 Committee of the Whole meeting, the May 28, 2025 Recreation Committee meeting, and the May 29, 2025 Personnel Committee.

   **B.** Approval of a home business license renewal for Michelle Hoelzl at 322 Spring Valley Ct. Petruska/Smith motion to approve the items on the consent agenda. All ayes-motion carried.

2. **Building Permits** None

3. **Committee/Commission reports:** Trustee Tucker gave a recap of last week's Personnel meeting. Trustee Smith recapped the Recreation committee's meeting as well. Clerk Mueller said that we need to reschedule a joint Budget & Public Safety committee meeting. June 11th @ 530 will be the new meeting date.

4. **New Business**
   ***Discussion and Possible Action on the Following Items***

   **A.** 2024 draft audit of the Village's financials. Jeff Osvag with Johnson Block went through the highlights of the draft audit for 2024. The final copy should be ready in a couple of weeks and the

Clerk will get the final audit to the board. Wallace/Deichl motion to approve the draft 2024 audit. All ayes-motion carried

**B.** Smith/Petruska motion to approve Resolution 2025-04, compliance maintenance annual report for the sewer utility. All ayes-motion carried.

**C.** April Treasurer's report, bank statement and cash account balances were read by the Clerk/Treasurer. No questions. Tucker/Smith motion to approve as presented. All ayes-motion carried.

**D.** Petruska/Smith motion to approve the Personnel Committee's recommendation for an employee handbook change regarding department head vacation notification that when they are taking 2 or more days off they must let the village president know. All ayes-motion carried.

**E.** Petruska/Deichl motion to approve Penny LePak's request to carry over 50 hours of unused vacation time until the end of July. She will be using 70 hours during June. All ayes-motion carried.

**F.** Board members to consider taking Water utility management online training. This will get the Village more points on their Clean Drinking Water loan application that MSA is working on for the PFAS project. Trustees Wallace, Tucker, & Petruska volunteered along with President Gorsegner.

**G.** Petruska/Smith motion to approve the payment of the bills totaling $43,010.65 on the bill list along with the extras presented tonight to Elan Financial, several pay sheets for softball/baseball umpires, reimbursement to a parents for baseball/softball teams because there isn't enough for a team, Martelle Water Treatment, partial reimbursement to the Sprinkler Guys for sponsorship, Colonial Life, an operator license reimbursement, Menards, KML Engineering for a mixer for the water tower that was budgeted, Lakeside International. Roll call vote: Deichl, Petruska, Smith, Tucker, Wallace, Gorsegner. All ayes-motion carried.

**H.** Wallace/Tucker motion to convene into closed at 7:03 pm session pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. You are further notified that at the end of the Closed Session, the Board may convene in open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matter discussed. Specifically, the Fire and EMS contract between the Village of Palmyra and the Town of Palmyra. Roll call vote: Deichl, Petruska, Smith, Tucker, Wallace, Gorsegner-aye. All ayes-motion carried.

**I.** Petruska/Wallace motion into open session at 7:19 pm pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matter discussed. Roll call vote: Deichl, Petruska, Smith, Tucker, Wallace, Gorsegner-aye. All ayes-motion carried. No action taken.

Wallace/Petruska motion to adjourn at 7:20 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved without corrections June 16, 2025