

AGENDA
Village of Palmyra
REGULAR VILLAGE BOARD MEETING
Monday June 2, 2025
Village Hall
100 W. Taft Street
6:00 P.M.

Call to Order – 6:00 p.m.

Roll Call

Pledge of Allegiance

Communications:

Monthly Reports: Public Works, Public Safety, Recreation Dept., Library, and Clerk/Treasurer

(These reports are from Staff to Board members. No item in the reports shall be discussed or acted on by Board members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Board wishes to discuss an item in the reports, the Board will direct that item to be placed on the next Board agenda.)

Public Forum: Citizen's statements should be limited to three (3) minutes per subject. Although the public may speak on any item that is not included on this agenda as a 'Public Hearing or Forum', the Board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws, the council must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.

1. **Consent Agenda:** *All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*

A. Approval of the following minutes: May 19, 2025 Committee of the Whole meeting, the May 28, 2025 Recreation Committee meeting, and the May 29, 2025 Personnel Committee.

B. Approval of a home business license renewal for Michelle Hoelzl at 322 Spring Valley Ct.

2. **Building Permits**

3. **Committee/Commission reports:**

4. **New Business**

Discussion and Possible Action on the Following Items

- A. 2024 draft audit of the Village's financials.
- B. Resolution 2025-04, compliance maintenance annual report for the sewer utility
- C. April Treasurer's report, bank statement and cash account balances.
- D. Personnel Committee's recommendation for an employee handbook change regarding department head vacation notification.
- E. Request from Penny LePak to carry over 140 hours of unused vacation time.
- F. Board members to consider taking Water utility management online training
- G. Payment of Bills totaling \$43,010.65

- H. PLEASE TAKE NOTICE that the Village Board of the Village of Palmyra may convene into closed session pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. You are further notified that at the end of the Closed Session, the Board may convene in open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matter discussed. Specifically, the Fire and EMS contract between the Village of Palmyra and the Town of Palmyra.
- I. You are further notified that at the end of the Closed Session, the Board may convene in open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matter discussed.

Adjournment

This is the agenda for the 6/02/25 Village Board meeting as of May 30, 2025 and is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. For additional information: Phone 262-495-8316. Please be advised that agenda items may be taken in an order other than that which appears here, and that the Village Board may choose to take action on any item listed on this agenda except topics brought up under department reports, committee reports and public input. It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible by contacting 262-495-8316.

Laurie Mueller,
Village Clerk/Treasurer