MEETING MINUTES
Village of Palmyra
REGULAR VILLAGE BOARD MEETING
Tuesday September 2, 2025
Village Hall
100 W. Taft Street
6:00 P.M.

The meeting was called to order by President Gorsegner at 6:00 pm. Roll call: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-present.

Pledge of Allegiance

Communications: The Village received a thank you card from Dee Dee. There is a budget meeting on Thursday with the Town of Palmyra and Sept. 8th will be another budget meeting.

Monthly Reports:
Public Works-Halbrucker reported that on Aug. 18th during a heavy rain our storm sewer pipe plugged causing a basement flooding in a Carriage Court home. There was a recent water main break on Hwy 106 (N. 2nd St.) causing us to have to dig up a section of the brand-new road. The road will be repaired this week sometime. All of the village water valves have been exercised, and the hydrants will get flushed next week. The new generator will be installed at one of the lift stations on Thursday. He is working on a solution for the sludge in the ponds, the rafts and ropes will be coming out of the beach area next week. New pumps were installed at the Carriage Way lift station-$55,000 cost which is on bill list. This was a budgeted item.
Public Safety- Director Blount said that the call volume for fire/EMS has been normal. Low holiday weekend call volume, but the previous week very busy with 40 traffic stops. The PD has had good interactions with the community and at the school. Discussions on critical incident planning with the new principal and superintendent.
Recreation Dept., - typed report submitted.
Library, typed report submitted.
Clerk/Treasurer – Mueller said that her, Dee Dee and Scott have been working on the list of PSC questions regarding the water rate study case. They are very lengthy and time consuming. Mueller has been reviewing dept. budgets, financial reports, and health insurance numbers.

Public Forum: none

1. **Consent Agenda:** ***All items listed are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.***

   A. Smith/Wallace motion to approve the following minutes: August 18, 2025 Committee of the Whole meeting, Aug. 25th Personnel Committee meeting, August 26th Special Village Board meeting and Aug. 28th Budget & Finance Committee meeting with a noted correction to the heading of the Aug. 29th Budget meeting. All ayes-motion carried.

2. **Building Permits**- none

3. **Committee/Commission reports:** Sept 8th is next budget meeting at 6 pm.

Old Business

A. Discussion/possible action on a proposal from Giles Engineering for the geotechnical investigation for the Marsh Road Development. MSA's Josh Meyerhofer was present via TEAMS. The contract that the Village signed with MSA is based on time and expense. Per this contract for the development the village is responsible to pay the costs for the Geo Technical costs. MSA makes a recommendation based on cost and the quality of work. They have worked with Giles several times before and they are also the least expensive. Petruska/Tucker motion to approve the contract in the amount of $10,820 with Giles Engineering Associates, Inc. and if additional borings are needed then there is an additional per foot cost but MSA will notify the Village of this prior to the work. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

4. New Business

Discussion and Possible Action on the Following Items

A. Discussion/possible action on a contract with One Billing Solution LLC for our EMS billing firm. Assistant Fire Chief Dan Schiller presents. They are a more regional company that is designed for our size, overall, their fee structure is uniform not tiered like we currently have. Especially on aged receivables. There would be a 60-day transition period from EMS/MC. Chief Gartzke can also bill for certain fire fees, like consumables, they have that fee structure already set up. For especially long calls we can bill hours, also hazmat risks we can bill for. They are based in Nebraska; we would be the 1st ones in this area and 1st in Wisconsin to use them. They will do in-person training and will have dedicated staff to our account. We must give the current company a 60 day notice. The Village Attorney said that everything looked good in the contract. Petruska/Smith motion to have Dan proceed with working with One Billing Solution LLC to possibly get a contract in place. Dan will keep the board posted if he finds any issues or concerns. motion carried. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

B. Tucker/Wallace motion to approve the payment of bills totaling $196,945.54 on the bill list with extras presented tonight to Northern Lakes Services, WI Inspection Agency for inspection services, Elan credit card, Wolf Paving, Ppoint Redi-mix, Hydro-Corp, Insight FS for fuel, a park rental refund, MSA- PFAS, Martelle, and JNB signs. Trustee Petruska said that the MSA invoice appears to already be on the printed bill list so the Clerk will make sure and if so will not pay it again. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

C. Smith/Wallace motion to convene into closed session at 6:38 pm pursuant to State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the Public Safety Director's and Police Chief position.

AND

State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, the Fire/EMS contract with the Town of Palmyra. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

Petruska/Smith motion to convene in open session at 7:26 pm pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matter discussed. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

Petruska/Wallace motion to offer the employment contract to Paul Blount for Interim Police Chief and Public Safety Director with the terms that the Village Attorney Ryan Heiden drafted. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-aye. Motion carried.

Petruska/Smith motion to adjourn at 7:28 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved without corrections Sept. 15, 2025