

Minutes
Town of Oshkosh

Town Board Meeting – September 14, 2026 - 7:00 p.m. – Town Hall

PRESENT: Chair Jim Erdman, Supervisor Matt Merten, Supervisor Bill Demler, Treasurer Laura Hunt, Clerk Jeannette Merten, and an audience of 4.

Chair Erdman called the meeting to order at 7:00 p.m.

Motion by M. Merten, Demler seconded, to approve the August 24, 2026 Town Board Meeting minutes as presented.

Roll call. Erdman, yes; M. Merten, yes; Demler, yes. Motion Carried.

Motion by Demler, M. Merten seconded, to approve the September 1, 2026 Special Town Board Meeting minutes as presented.

Roll call. M. Merten, yes; Demler, yes; Erdman, yes. Motion carried.

Reports:

Fire Chief Report.

Fire Chief Deputy Todd Zak reported there was one service call which was a mutual aid with the City of Oshkosh. He said Steve Gawaresky witnessed the air conditioner leaking on the fire truck. It happened that the town board met at the town hall to go to a meeting, and Steve alerted Supervisor Demler about the same on Sept 1st. Supervisor Matt Merten that day examined the situation and said it was a humid day, which could cause the dripping. They emptied the vent pipe, which stopped the leaking. The vent pipe may need to be replaced, as it can collect water.

Zak also reported on a situation of a resident with long driveways where a fire truck would not be able to turn around.

First Responder Coordinator Report.

First Responder Director Trevor Fenrich reported ten service calls. He finalized reporting for 2026 for the grant funds and applied for the same grant for 2027. It pays for education and supplies. The grant funds would be 15/k and 20/k.

Zoning Administrator Report.

Zoning Administrator Carol Kaufmann reported she submitted four payments for zoning permits. They included building on an empty lot on Gray Wolf Dr., a fence at 620 Courtland, a garage addition at 1929 Indian Pt Rd., and a new home on Plummers Pt. Rd. She had several calls about a property on County Rd. A, south of Snell, on what could be built on it.

Public Participation:

A deputy with the Winnebago County Sheriff's Office attended briefly to address questions or concerns.

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Planning and Zoning:

None.

Business:

Volunteer Fire Department probationary members, Mason Dutscheck and Shane Nelson.

They both want to be full-time firefighters at some point.

Motion made by M. Merten, Demler seconded, to approve the Volunteer Fire Department probationary membership of Mason Dutscheck and Shane Nelson.

Roll call. Demler, yes; Erdman, yes; M. Merten, yes. Motion carried.

Winnebago County Ordinance Amendment Chapter 16 POWTS.

Discussion, no action, and instructed to place the topic on the next meeting agenda.

Oshkosh Sewer Service Area municipal reply.

The town board consensus was that the filled form should be emailed to East Central.

Forthcoming Events of public interest and additional comments:

Erdman and Demler will go to the Fall Workshop in Fond du Lac this week on Sept 16th.

Supervisor Demler has been working with the road crew on Bellaire Ln. for paving on the end so that the water will go towards the trail. Demler is monitoring the project. There was a culvert issue near Old Oak Rd, and we will look at it next week. Demler got a call from Ron Harrell about brush blocking a sign, and he'll take care of it. He provided an update on the Vinland culvert and railroad communications. Indian Pt. Rd. railroad crossing resolution was submitted and received by the railroad. Residents have reported that Leach Rd is torn up and Channel View has potholes.

Treasurer Laura Hunt shared her research on appointing a deputy treasurer and discussed it with WTA attorney. The attorney referenced WI Stat 60.341, deputy treasurer, can be appointed by the treasurer, sworn in, and include the person with bond under insurance. Laura will do more research and will have the person she has in mind attend the next meeting.

Clerk Merten reported that the Recycle Grant was submitted today. The Sawicki Zoning Amendment should be on Oct's county agenda.

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Correspondence:

1. Winnebago Co Zoning; no public hearing for Sept, 2026.
 2. Winnebago Co GIS; address assignment 3261 Walter St.
 3. Winnebago Co; Certificate of Nomination General Election.
 4. Winnebago Co; Election Information Packet.
 5. Wisconsin Towns Assoc Unit Meeting; Oct 1, 2026, Town of Winneconne.
 6. ECWRPC; transitioning the Commission's administrative support.
- Correspondence provided to town board at the meeting:
1. DOR; Dowling Investment property classified as Manufacturing as of 2027.

Motion to pay bills as presented made by Demler, M. Merten seconded.
The motion carried unanimously.

Motion made by M. Merten, Demler seconded, to adjourn.
The motion carried unanimously.

The meeting adjourned at 8:04 p.m.

Jeannette Merten
Town of Oshkosh Clerk