

Minutes
Town of Oshkosh

Town Board Meeting – August 24, 2026 - 7:00 p.m. – Town Hall

PRESENT: Chair Jim Erdman, Supervisor Matt Merten, Supervisor Bill Demler, Treasurer Laura Hunt, Clerk Jeannette Merten, and an audience of 7.

Chair Erdman called the meeting to order at 7:00 p.m.

Motion by Demler, M. Merten seconded, to approve the August 13, 2026 Public Hearing Meeting minutes as presented.

Roll call. Erdman, yes; M. Merten, yes; Demler, yes. Motion Carried.

Motion by Demler, M. Merten seconded, to approve the August 13, 2026 Town Board Meeting minutes as presented.

Roll call. M. Merten, yes; Demler, yes; Erdman, yes. Motion Carried.

Reports:

Fire Chief Report.

Fire Chief Steve Gawaresky reported two service calls. They will interview two new candidates for membership.

First Responder Coordinator Report.

First Responder Director Trevor Fenrich reported eleven service calls. They are working to finalize the EMS assistance program grant, and they intend to apply again for 2027. This grant covers training and equipment.

Zoning Administrator Report.

Zoning Administrator Carol Kaufmann reported that she will issue two permits later this week. One is a garage and the other a fence. A realtor contacted her about the former Briwa property, 2836 Shorewood Dr., inquiring about the property.

Public Participation:

Darin Rice, candidate for Sheriff in Winnebago County, has a 25-year law enforcement career in many major divisions. He started as a corrections deputy, then as a patrol deputy, and later led special teams, including crisis negotiation, tactical crowd control, SWAT, the dive team, and the accident reconstruction team.

He believes in collaboration and partners with other law enforcement agencies, the courts, and local, state, and federal governments. He has Sheriff Matz's endorsement along with many others. Because of his experience, background, and integrity, he is ready to serve as Sheriff for a safer and stronger Winnebago County.

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Mike Seiwert, Town Engineer, provided a final review report of the Hickory Ln. road project to the town board.

Planning and Zoning:

Consider a process of reviewing drainage plans for new structures.

Town Engineer Mike Siewert explained an example of a new home on Shorewood Dr. and how the building plans would affect drainage in that area. He offered to research the subject, compare it to other towns, and make suggestions of how to handle new structure drainage, including a drainage plan that shows elevation.

Title 15 – Chapter 3 Erosion and Stormwater Runoff Control ordinance was provided to board members to review.

Motion made by M. Merten, seconded by Demler, to approve hiring Mike Siewert to look into the process of drainage plans when constructing new structures.

Roll call. Demler, yes; Erdman, yes; M. Merten, yes. Motion carried.

Business:

Resolution 05-2026 Requiring the Repair of an At-Grade Crossing.

Due to complaints of a rough railroad crossing on Indian Pt. Rd made directly to the Office of the Commissioner of Railroads (OCR), and a return email to complainants and the town was included; the instructions were that the town must submit the complaint by Resolution.

Motion made by Demler, seconded by M. Merten, to adopt Resolution 05-2026 Requiring the Repair of an At-Grade Crossing.

Roll call. Erdman, yes; M. Merten, yes; Demler, yes. Motion carried.

Joint Powers Agreement with Winnebago County Sheriff renewal.

Motion made by M. Merten, Demler seconded, to approve the renewal of the Joint Powers Agreement with Winnebago County Sheriff.

Roll call. M. Merten, yes; Demler, yes; Erdman, yes. Motion carried.

Neenah Animal Shelter; Animal Impound & Maintenance Contract.

Motion made by Demler, M. Merten seconded, to approve the Neenah Animal Shelter Animal Impound & Maintenance Contract.

Roll call. M. Merten, yes; Demler, yes; Erdman, yes. Motion carried.

Forthcoming Events of public interest and additional comments:

Supervisor Demler updated the board on the culvert replacement near the Vinland St. railroad. The railroad has been contacted. The business Cold Storage driveway culvert collapsed, and it is connected to the culvert under the railroad crossing.

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Clerk Merten reported that the snowstorm grant was paid, a Special Assessment on a property on Butler was paid off, and the Goldberg property CSM is on hold because it is in two different school districts.

Chair Erdman mentioned that the Land Loan was renewed at a lower rate.

Supervisor Matt Merten said he checked the shut-off valve not working in WASD and that it is now operating.

Treasurer Laura Hunt mentioned that she would like the town to hire a deputy treasurer, and she would pay/deduct from her current wages; she is not looking to increase the treasurer's budget. She has someone in mind and will look into it further and bring information to the town board.

Correspondence:

1. DOR; Final Equalized Values.
2. DOR; Personal Property Aid 2027 Estimate.
3. DOR; 2023 Act 12 Personal Property Aid 2027 Estimate.
4. Winnebago Co Zoning; Erosion Control Permit, 3116 Shorewood Ln.
5. Action Appraisers Inc; Retirement of Amy Zacharias.
6. WPS; ROW Permit, Island View Dr and British Ln., replace pole.

Demler moved to pay bills as presented, and M. Merten seconded.

The motion carried unanimously.

M. Merten made a motion, seconded by Demler, to adjourn.

The motion carried unanimously.

The meeting adjourned at 8:18 p.m.

Jeannette Merten
Town of Oshkosh Clerk