

Town of Oregon
Town Board Regular Meeting Minutes
Tuesday, June 9, 2026

Administrative

1. Call to Order

Town Board Chair Carl Walser called the meeting to order at 6:00 p.m. on Tuesday, June 9, 2026.

2. Roll Call

Clerk Hanson called the roll. Present were Carl Walser, Laurie Fitzgerald, Arlan Kay, Steve Jernegan, and Tim LeBrun, who participated via Zoom. Also present was Clerk Jennifer Hanson.

Following roll call, Chair Walser moved Agenda Item 8 to the next order of business.

3. Approval of Minutes

Chair Walser approved the Town Board meeting minutes for May 11, May 12, and May 18 by unanimous consent.

4. Approval of Financial Report, Loan Update and Payment Vouchers

Chair Walser approved the financial report, loan update, and payment vouchers totaling \$98,938.77 by unanimous consent.

Public Input & Presentations

5. Public Comment — No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3-minutes speaking period for comment.

Zach Arndt, 5722 Bell Brook Road, appeared before the Board to discuss the condition of Bell Brook Road and possible repair or replacement options. The Board explained that a portion of the roadway will be repaired this year. However, a long-term solution is dependent upon securing state reimbursement grant funding associated with the bridge replacement project.

The Board noted that the bridge is currently being inspected twice annually due to its deteriorating condition. The Town's goal is to include the bridge replacement and related road improvements in its road construction program within the next five years, subject to funding availability.

Action/Discussion Items

6. Discussion and Possible Action re: 2026 Road Bid Opening and Approval

Kay moved to award the 2026 Town Seal Coating and Wedging Contract to Scott Construction, Inc., the lowest responsible bidder, in the amount of \$23,400.00, in accordance with Wisconsin Statute § 60.47, and to authorize the Town Board Chair and Town Clerk to execute the final contract documents. Fitzgerald seconded the motion.

The Board discussed the optional 1.5-inch overlap wedge for Bellbrook Road and determined that additional information from staff was needed before deciding whether to proceed with that work.

A roll call vote was taken: Walser, aye; Fitzgerald, aye; Kay, aye; Jernegan, aye; LeBrun, aye.

Motion carried, 5-0.

7. Discussion and Possible Action Re: Blanket Rezone Petition DCPREZ-2026-12289. Blanket rezone to correct zoning map discrepancies.

Kay moved to approve Town of Oregon Blanket Rezone Petition No. DCPREZ-2026-12289 to correct zoning map discrepancies. Fitzgerald seconded the motion. The Board discussed the opportunity for residents to attend the Dane County public hearing if they were unable to attend the Town's public hearing and wished to comment on or object to any of the proposed zoning changes. **A roll call vote was taken: Walser, aye; Fitzgerald, aye; Kay, aye; Jernegan, aye; LeBrun, aye. Motion carried, 5-0.**

8. Discussion and Possible Action re: Addendum to Intergovernmental Agreement Sugar River Emergency Medical Services District

Josh Wescott, Deputy Chief of Belleville EMS (soon to be Sugar River EMS), appeared to discuss the addendum to the Wisconsin Innovation Grant application. He explained that the state recommended providing several technical updates to strengthen the application. The addendum includes the estimated contract costs for each participating municipality and applies fair market compensation for volunteers to reflect the recent inclusion of the Village and Town of New Glarus. If the grant application is approved, the grant funds will be awarded to the individual participating municipalities and then passed through to Sugar River EMS.

Fitzgerald moved to approve the addendum to the Wisconsin Innovation Grant application for Belleville EMS (soon to be Sugar River EMS). Walser seconded the motion. A roll call vote was taken: Walser, aye; Fitzgerald, aye; Kay, aye; LeBrun, aye; Jernegan, aye. Motion carried, 5-0. Chair Walser moved to Agenda Item 3 to the next order of business.

9. Discussion and Possible Action re: Coverage for Belleville Fire District and Sugar River Emergency Medical Services District Meetings

The new Sugar River EMS will officially be formed on June 30. Mike Grochowski currently attends the Belleville Fire & EMS meetings as the Oregon Town Board representative. Depending on the future meeting schedule for Sugar River EMS and Belleville Fire, the Town Board's meeting representative may change.

10. Discussion and possible Approval re: 2026-2027 Renewal Alcohol Beverage License, Class "B" Combination (fermented malt beverage and intoxicating liquor); Fox Golf, LLC (Foxboro Golf Club); Michael Kerig, 990 Foxboro Drive, Oregon, WI 53575

Clerk Hanson informed the Town Board that Foxboro Golf, LLC did not submit a renewal application for a 2026–2027 Alcohol Beverage License.

11. Discussion and possible Approval re: Operator Licenses at Fox Golf, LLC (Foxboro Golf Club)

Clerk Hanson informed the Town Board that Foxboro Golf, LLC did not submit any operator license applications.

12. Discussion and possible Approval re: 2024-2025 Renewal Alcohol Beverage License; Class "B" Beer and Cider Only License; Alpine Ridge Orchard; Brandon Leverenz, 5610 Alpine Road, Brooklyn, WI 53521

Clerk Hanson informed the Town Board that Alpine Ridge Orchard did not submit a renewal

application for a 2026–2027 Alcohol Beverage License.

13. Discussion and Possible Action re: Nomination and board approval for appointment of two Plan Commission members to three-year terms ending June 2029

Kay confirmed that current Plan Commission members Sharon Christensen and Dave Hagemann are interested in being reappointed to the Plan Commission.

Chair Walser recommended the reappointment of Sharon Christensen and Dave Hagemann to the Plan Commission. A roll call vote was taken: Walser, aye; Fitzgerald, aye; Kay, aye; LeBrun, aye; Jernegan, aye. Motion carried, 5-0.

The Board discussed notifying residents of future openings on town commissions or committees.

14. Discussion and Possible Action re: approval of the distribution of "Road & Safety Tips" from the Road & Traffic Safety Committee

The Town Board reviewed the "Road & Safety Tips" document submitted by the Road & Traffic Safety Committee. The Board provided several edits and suggestions, including using the Town website as a resource for sharing road safety information with residents.

15. Discussion and possible Approval re: Four Seasons Heating & Cooling Maintenance Contract

The Board reviewed the fall HVAC maintenance contract with Four Seasons Heating & Cooling and expressed no concerns regarding the agreement.

16. Discussion and Possible Action re: Concrete for apron to salt shed

The Board discussed the potential replacement of the apron leading to the salt shed as an alternative to sealing it. As no quotes were available for review, the matter was referred to the Building Committee for further discussion.

17. Discussion and Possible Action re: employee handbook, amend job titles to town administrator/clerk and treasurer/land use coordinator 60.37(3); job descriptions

Clerk Hanson reported that the employee handbook and job description drafts still need to be reviewed with Walser and Fitzgerald. Due to upcoming staff vacations, the review has not yet been scheduled.

18. Discussion and Possible Action re: attorney follow-up letter to Jesse Straubhaar regarding CSM at 825 County Highway MM

The Board discussed the option of having the attorney send a follow-up letter to Jesse Straubhaar. The Board determined that he had been previously informed of his options.

Reports

19. Oregon Area Fire & EMS District

LeBrun reported that he conveyed the Town Board's approval of the appropriated funding for the pumper truck. A final purchase price has not yet been negotiated. The next meeting is scheduled for the 18th.

20. Brooklyn Fire & EMS District

Jernegan reported that Brooklyn continues to participate in the RFP process with the Village of Oregon and the City of Fitchburg.

21. Belleville Fire & EMS District

Mike Grochowski reported that the Fire Department's finances are in good condition and that the department has responded to 134 calls this year. He noted that a fish boil fundraiser was held and that recruitment is underway for a secretary and treasurer. The department is also making decisions regarding records storage.

Grochowski also reported that EMS finances are in good condition. EMS held an open house in New Glarus and a raffle fundraiser and has responded to approximately 400 calls this year.

22. Road & Traffic Safety Committee

Kay reported that the committee may not meet in July. Clerk Hanson reported that the State approved the LRIP substitution for Frenchtown Road.

23. Town of Oregon Refuse Center (TORC)

The Board discussed ongoing drainage improvements around the pavement at the TORC. Discussion included whether portions of the area should be replaced or continue to be filled, whether the space is being utilized efficiently and effectively, and ensuring the site remains in compliance with DNR requirements.

Clerk Hanson reported that the storage containers are insured for their purchase value rather than the value of a commercial building, as the cost to insure them as commercial structures would be significantly higher.

24. Monthly Building Inspections

There were 18 building permits issued in May 2026.

25. Public Works

Clerk Hanson shared information with the Board regarding the Swiss Cheese & Spotted Cow Bicycle Tour scheduled for June 27, 2026.

26. Business Office

The Board discussed a May 26 email from Village of Oregon Director of Public Works Lauren Striegel regarding the Village's road reconstruction projects on Alpine Parkway, CTH CC, and CTH MM. The Board agreed to begin compiling a list of topics to discuss with the Village.

27. Park Committee

There is no park report.

28. Plan Commission

The Board discussed the Plan Commission's role in future planning efforts for the Town.

- a.** Review draft Comprehensive Plan amendments.

Kay reported that the Plan Commission reviewed most of the updated draft Comprehensive Plan. The

remaining sections will be completed at the next meeting or during a work session. No deadline has been established for completing the plan.

Chair Walser moved to Agenda Item 32 to the next order of business.

Communications

29. Board Communication

Jernegan reported on the Veridian development meeting held at the Oregon Public Library the previous evening. The Board reviewed the proposed development map and discussed the project. Tim and Arlan will meet with Village representatives to further discuss the proposed development.

30. Future Agenda Items

Arlan reported that he purchased five copies of *Forward! A History of Dane: The Capital County* from the Dane County Historical Society for Board members to read.

Chair Walser moved to Agenda Item 34 to the next order of business.

31. Future Meeting Dates:

- Tuesday, June 16 Plan Commission Meeting 6:30pm
- Wednesday, June 24 Park Committee Meeting 6pm
- Monday, July 6 2pm-4pm Open Book via phone ONLY – appointments accurateaccessor.com
- Tuesday, July 14, Town Board Meeting 6pm
- Thursday, July 16 Road & Traffic Safety Committee Meeting 9am
- Tuesday, July 21 Plan Commission Meeting 6:30pm
- Thursday, July 23 Board of Review 12pm-2pm
- Wednesday, July 29 Park Committee Meeting 6pm
- Wednesday, July 29 Joint Meeting of OAFED 6:30pm-Village of Oregon Community Room
- Tuesday, August 4 Town Board Meeting 6pm (rescheduled from August 11 due to election)
- Tuesday, August 11 Election - Fall Primary 7am-8pm
- Tuesday, August 18 Plan Commission Meeting 6:30pm
- Thursday, August 20 Road & Traffic Safety Committee Meeting 9am
- Wednesday, August 26 Park Committee 6pm
- Tuesday, September 8 Town Board Meeting 6pm
- Tuesday, September 15 Plan Commission Meeting 6:30pm
- Thursday, September 17 Road & Traffic Safety Committee 9am
- Wednesday, September 30 Park Committee 6pm
- Wednesday, October 7 Town Board Budget Worksession 12pm (noon)*tentative
- Tuesday, October 13 Town Board Meeting 6pm
- Wednesday, October 14 Town Board Budget Worksession 12pm (noon)*tentative
- Tuesday, October 20 Plan Commission Meeting 6:30pm
- Thursday, October 22 Road & Traffic Safety Committee Meeting 9am
- Wednesday, October 28 Park Committee Meeting 6:30pm
- Tuesday, November 3 General Election 7am-8pm
- Tuesday, November 10 Budget Hearing & Elector Meeting Adopt Levy 5:30pm
- Tuesday, November 10 Town Board Meeting 6pm (following hearing and meeting prior)
- Tuesday, November 17 Plan Commission Meeting 6:30pm

- Thursday, November 19 Road & Traffic Safety Committee Meeting 9am
- Wednesday, November 25 Park Committee Meeting 6pm
- Tuesday, December 8 Town Board Meeting 6pm
- Tuesday, December 15 Plan Commission Meeting 6:30pm
- Thursday, December 17 Road & Traffic Safety Committee Meeting 9am
- Wednesday, December 30 Park Committee Meeting 6pm

32. Board Committee Assignments

Walser presented the final committee and commission assignments.

33. Review and discussion for possible amendment to town ordinance 8.30.010 right-of-way parking prohibited

Walser discussed the original parking ordinance adopted in 2017 and potential updates. Examples of parking ordinances from other municipalities were reviewed.

Chair Walser moved to Agenda Item 29 to the next order of business.

Adjournment

34. Adjournment

Chair Walser declared the meeting adjourned by unanimous consent at 9:40 p.m. on Tuesday, June 9, 2026.