

**Oregon Town Board**  
**AGENDA**  
**1138 Union Road, Oregon, WI 53575**  
**Monday, November 3, 2025 at 1:00 p.m.**

The Oregon Town Board will meet in-person and provide an option to join the meeting from your computer or phone at Join Zoom <https://us02web.zoom.us/j/81370736737?pwd=cC9oVE9XS2xwanhNbiltTDV4V3lzUT09>  
Meeting ID: 813 7073 6737 Passcode: 1138 and can also dial in using your phone +1 312 626 6799 US (Chicago).

1. Call Town Board meeting to order
2. Roll Call
3. Approval of minutes
4. Payment Voucher Approval
5. Discussion and possible Approval re: Resolution No. 05-2025 Authorizing the Use of Section D, Line I on The Levy Limit worksheet for a Joint Fire Department (Belleville Fire Department)
6. Discussion and possible Approval re: Resolution No. 06-2025 Resolution Authorizing the Borrowing of \$121,000 General Obligation Promissory Note Therefor; and Levying a Tax in Connection Therewith
7. Clerk Report
8. Adjournment

Posted 10/29/25

Note: Agendas are subject to amendment after publication. Check the posting locations Town of Oregon Hall, 1138 Union Road and the Town website at [www.townoforegonwi.gov](http://www.townoforegonwi.gov). It is possible that members of and possibly a quorum of members of other governmental bodies of the town maybe in attendance at any of the meetings to gather information; however, no action will be taken by any governmental body at said meeting other than the governmental body specifically referred to in the meeting notice. Requests from people with disabilities who need assistance to participate in this meeting or hearing should be made to the Clerk's office at 835-3200 with 48-hour notice.

**Town of Oregon**  
**Town Board Meeting Minutes**  
**Wednesday, October 8, 2025**

1. Call Town Board Meeting to order

Town Board Chair Carl Walser called the meeting to order at 1:10pm on Wednesday October 8, 2025.

2. Roll Call

Clerk Hanson called roll. Present: Carl Walser, Laurie Fitzgerald, Arlan Kay, Steve Jernegan and Tim LeBrun. Also Present: Clerk Jennifer Hanson and Treasurer Stephanie Goth.

3. Preparation of 2026 Town Budget

The board discussed portable offices for TORC and public works, possible financing options, reviewed current year 2025 budget revenues and expenses and looked at future year 2026 budget revenues and expenses. The board will finalize amount to finance at a later board meeting.

4. Discussion and possible action re: employee handbook, job descriptions, and town ordinances

The budget includes 3% increase in salaries based on CPI with room for additional if needed. The board will review compensation options in employee handbook. The job descriptions will be updated to include administrator position to start in 2026.

5. Adjournment

**Walser approved by unanimous consent the adjournment of the town board meeting on Wednesday, October 8, 2025 at 1:59pm.**

Respectfully Submitted,

Jennifer Hanson, Clerk

**Town of Oregon**  
**Town Board Meeting Minutes**  
**Wednesday, October 15, 2025**

1. Call Town Board Meeting to order

Town Board Chair Carl Walser called the meeting to order at 12:00pm on Wednesday October 15, 2025.

2. Roll Call

Clerk Hanson called roll. Present: Carl Walser, Laurie Fitzgerald, Arlan Kay, Steve Jernegan and Tim LeBrun. Also Present: Clerk Jennifer Hanson and Treasurer Stephanie Goth.

3. Preparation of 2026 Town Budget

The town board discussed the 2026 equipment purchase request with public works employees Abel Schultz and Ryan Zurfluh. They requested a reclaimer that can be used to drag roadside gravel back into place instead of buying more gravel. Rental and sharing options were discussed. Abel discussed wanting a gas barrel at the town garage, but the town board is not considering that as an expense at this time. Ryan and Abel will be preparing the TORC to store pure sand.

The board discussed the draft contract with Willscot for public work office trailer. There were four concerns: 1. 50% down on order/50% on delivery 2. Sales tax exemption 3. Include skirting 4. Abel and Ryan look at the unit.

The board went over the 2026 budget line by line.

Clerk Hanson explained the 2026 loan options and impact. The board discussed purchase priorities.

Kay discussed outstanding payments owed. Walser discussed possible purchase of Audio Video equipment in 2026 but doesn't have an update quote. The board discussed hearing back results from vision survey and community meeting.

4. Adjournment

**Walser approved by unanimous consent the adjournment of the town board meeting on Wednesday, October 15, 2025, at 2:19pm.**

Respectfully Submitted,

Jennifer Hanson, Clerk

| Vendor                                 | Invoice Number | Description                                 | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|----------------------------------------|----------------|---------------------------------------------|--------------|-----------------------|-------------|-----------|--------|
| <b>BCS Inc.</b>                        |                |                                             |              |                       |             |           |        |
| 66                                     | 2026 TAX BILL  | Printing of Tax Bills Deposit               | 10/20/2025   | 1,320.00              | .00         |           |        |
| <b>Bucky's Portable Toilets</b>        |                |                                             |              |                       |             |           |        |
| 120                                    | NOVEMBER20     | TORC Expense                                | 11/01/2025   | 150.00                | .00         |           |        |
| <b>Computer Magic, Inc.</b>            |                |                                             |              |                       |             |           |        |
| 159                                    | 13568          | Lenovo                                      | 10/28/2025   | 247.45                | .00         |           |        |
| 159                                    | 13590          | Computer Support/Security                   | 10/31/2025   | 760.50                | .00         |           |        |
| <b>Coverall North America, Inc.</b>    |                |                                             |              |                       |             |           |        |
| 169                                    | NOVEMBER20     | Cleaning Town Hall                          | 11/01/2025   | 150.00                | .00         |           |        |
| <b>Crack Filling Service</b>           |                |                                             |              |                       |             |           |        |
| 172                                    | 04222025       | 2025 Crack Filling                          | 10/15/2025   | 15,000.00             | .00         |           |        |
| <b>Creative Landscapes, Inc</b>        |                |                                             |              |                       |             |           |        |
| 1014                                   | 10312025       | TORC Container                              | 10/31/2025   | 12,500.00             | .00         |           |        |
| <b>Dane County Treasurer - Sheriff</b> |                |                                             |              |                       |             |           |        |
| 982                                    | 47186          | Police Services                             | 10/09/2025   | 417.38                | .00         |           |        |
| <b>Decker Supply Co.</b>               |                |                                             |              |                       |             |           |        |
| 214                                    | 934547         | Signs                                       | 10/28/2025   | 112.90                | .00         |           |        |
| <b>Gordon Flesch Company</b>           |                |                                             |              |                       |             |           |        |
| 312                                    | NOVEMBER20     | Copy Machine                                | 11/10/2025   | 266.84                | .00         |           |        |
| <b>Kwik Trip</b>                       |                |                                             |              |                       |             |           |        |
| 439                                    | 11102025       | Fuel for Town Vehicles                      | 11/10/2025   | 863.67                | .00         |           |        |
| <b>Murphy &amp; Desmond SC</b>         |                |                                             |              |                       |             |           |        |
| 559                                    | 8209980        | Legal Fees                                  | 10/30/2025   | 135.00                | .00         |           |        |
| <b>Pellitteri Waste Systems</b>        |                |                                             |              |                       |             |           |        |
| 606                                    | 6366375        | Residential Recycling                       | 11/03/2025   | 5,078.75              | .00         |           |        |
| 606                                    | 6366375        | Residential Trash                           | 11/03/2025   | 12,045.60             | .00         |           |        |
| 606                                    | 6366375        | Fuel Surcharge                              | 11/03/2025   | 239.00                | .00         |           |        |
| 606                                    | 6366375        | Solid Waste Disposal Residential Landfill   | 11/03/2025   | 370.45                | .00         |           |        |
| <b>Terminix Wil-Kil</b>                |                |                                             |              |                       |             |           |        |
| 997                                    | NOVEMBER20     | Air Fresher                                 | 11/01/2025   | 10.71                 | .00         |           |        |
| 997                                    | NOVEMBER20     | Pest Control                                | 11/01/2025   | 73.44                 | .00         |           |        |
| <b>Transcendent Technologies</b>       |                |                                             |              |                       |             |           |        |
| 825                                    | M8504          | Annual Software Maintenance (Pet Licensing) | 08/26/2025   | 378.00                | .00         |           |        |
| <b>US Bank</b>                         |                |                                             |              |                       |             |           |        |
| 842                                    | 11102025       | Alliant Energy                              | 10/27/2025   | 38.78                 | .00         |           |        |
| 842                                    | 11102025       | Alliant Energy                              | 10/27/2025   | 295.03                | .00         |           |        |
| 842                                    | 11102025       | Alliant Energy                              | 10/27/2025   | 126.43                | .00         |           |        |
| 842                                    | 11102025       | Frontier                                    | 10/27/2025   | 100.32                | .00         |           |        |
| 842                                    | 11102025       | Pitney Bowes                                | 10/27/2025   | 93.76                 | .00         |           |        |
| 842                                    | 11102025       | Pitney Bowes                                | 10/27/2025   | 103.00                | .00         |           |        |
| 842                                    | 11102025       | Spectrum                                    | 10/27/2025   | 289.98                | .00         |           |        |
| 842                                    | 11102025       | Exxon                                       | 10/27/2025   | 73.99                 | .00         |           |        |
| 842                                    | 11102025       | Carter & Gruenwald                          | 10/27/2025   | 332.62                | .00         |           |        |
| 842                                    | 11102025       | Madison Truck                               | 10/27/2025   | 100.60                | .00         |           |        |
| 842                                    | 11102025       | Exxon                                       | 10/27/2025   | 125.00                | .00         |           |        |
| 842                                    | 11102025       | Landmark Coop                               | 10/27/2025   | 37.99                 | .00         |           |        |
| 842                                    | 11102025       | Sloan Implement                             | 10/27/2025   | 92.61                 | .00         |           |        |
| 842                                    | 11102025       | Qual Cell                                   | 10/27/2025   | 320.70                | .00         |           |        |
| 842                                    | 11102025       | Dorn Ace                                    | 10/27/2025   | 48.27                 | .00         |           |        |
| 842                                    | 11102025       | Oregon Farm Center                          | 10/27/2025   | 79.33                 | .00         |           |        |
| 842                                    | 11102025       | Tractor Supply                              | 10/27/2025   | 126.58                | .00         |           |        |
| 842                                    | 11102025       | Tractor Supply                              | 10/27/2025   | 7.29                  | .00         |           |        |
| 842                                    | 11102025       | NAPA Auto Parts                             | 10/27/2025   | 186.99                | .00         |           |        |
| 842                                    | 11102025       | Tractor Supply                              | 10/27/2025   | 6.60-                 | .00         |           |        |
| <b>US Cellular</b>                     |                |                                             |              |                       |             |           |        |
| 843                                    | 0761719889     | Cell Phones for Public Works                | 10/10/2025   | 89.68                 | .00         |           |        |

| Vendor                      | Invoice Number | Description   | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|-----------------------------|----------------|---------------|--------------|-----------------------|-------------|-----------|--------|
| <b>Wingra Stone Company</b> |                |               |              |                       |             |           |        |
| 890                         | 38946          | Crushed Stone | 10/11/2025   | 506.69                | .00         |           |        |
| Grand Totals:               |                |               |              | 53,288.73             | .00         |           |        |

November 3, 2025

Dated: \_\_\_\_\_

Town Board Chairperson: \_\_\_\_\_

Town Board Supervisors: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Town Clerk:

*Jennifer Hanson*

RESOLUTION OF THE TOWN BOARD OF  
THE TOWN OF OREGON  
RESOLUTION 05-2025

RESOLUTION AUTHORIZING THE USE OF SECTION D, LINE I ON THE LEVY LIMIT WORKSHEET FOR A JOINT FIRE DEPARTMENT, BELLEVILLE FIRE DISTRICT

**WHEREAS**, under state law (sec. 66.0602(1)(am), Wis. Stats.), “Joint Fire Department” means a joint fire department organized under sec. 61.65(2)(a)3., or 62.13(2m), or a joint fire department organized by a combination of two or more cities, villages, or towns under sec. 66.0301(2),

**WHEREAS**, the Town of Oregon is a member of a joint fire department by statute,

**WHEREAS**, the joint fire department’s district total charges assessed for the current year compared to the prior year, increased 4.67% which is less than or equal to the percentage change in the Consumer Price Index (CPI) from September 1, 2024 through August 31, 2025 plus 2%,

**WHEREAS**, all municipalities covered by the joint fire department must adopt a resolution supporting the increase,

**THEREFORE BE IT RESOLVED**, the increase in assessed charges results in the Town of Oregon exceeding its levy limit, allowing an adjustment in Section D, Line I on the 2025 levy limit worksheet and the Oregon Town Board supports this increase,

Adopted and recorded this 3<sup>rd</sup> day of November 2025.

TOWN OF OREGON  
DANE, WISCONSIN

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Carl Walser, Town Chair

Attest:

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Jennifer Hanson, Clerk

**RESOLUTION****RESOLUTION NO. 06-2025**

**RESOLUTION AUTHORIZING THE BORROWING  
OF \$121,000.00;  
PROVIDING FOR THE ISSUANCE AND SALE OF A  
GENERAL OBLIGATION PROMISSORY NOTE THEREFOR; AND  
LEVYING A TAX IN CONNECTION THEREWITH**

WHEREAS, the Town Board (the "Governing Body") hereby finds and determines that it is necessary, desirable and in the best interest of the Town of Oregon, Dane County(ies), Wisconsin (the "Issuer") to raise funds for the purpose of:

**Purchase Equipment**

(the "Borrowing Purpose"); and

WHEREAS, the Governing Body hereby finds and determines that the Borrowing Purpose is within the Issuer's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b) of the Wisconsin Statutes; and

WHEREAS, the Issuer is authorized by the provisions of Section 67.12(12) of the Wisconsin Statutes to borrow money and issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Authorization of the Note. For the purpose of paying the cost of the Borrowing Purpose, there shall be borrowed pursuant to Section 67.12(12) of the Wisconsin Statutes, the principal sum of \$121,000.00 from Lake Ridge Bank (the "Lender") in accordance with the terms set forth herein.

Section 2. Issuance of the Note. To evidence such indebtedness, the Chairperson and the Clerk are hereby authorized, empowered and directed to make, execute, issue and deliver to the Lender for, on behalf of and in the name of the Issuer, a general obligation promissory note aggregating the principal amount of \$121,000.00 (the "Note").

Section 3. Terms of the Note. The Note shall be designated "General Obligation Promissory Note"; shall be dated the date of its issuance; shall bear interest at the rate of 5.250% per annum; and shall be payable as follows:

**Borrower will pay this loan in one principal payment of \$121,000.00 plus interest on October 31, 2026. This payment due on October 31, 2026, will be for all principal and all accrued interest not yet paid.**

**Interest on this Note is computed on a 365/365 simple interest basis; that is, by applying the ratio of the interest rate over the number of days in a year (366 during leap years), multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.**

Section 4. Prepayment Provisions. The Note shall not have prepayment privileges.

Section 5. Form of the Note. The Note shall be issued in registered form and shall be attached hereto and incorporated herein by this reference.

Section 6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Note as the same becomes due, the full faith, credit and resources of the Issuer are hereby irrevocably pledged, and a direct annual irrepealable tax is hereby levied upon all taxable property of the Issuer. Said direct annual irrepealable tax shall be levied in the years and amounts as follows:

| <u>Levy Year</u> | <u>Amount</u>       |
|------------------|---------------------|
| <b>2026</b>      | <b>\$127,352.50</b> |

The aforesaid direct annual irrepealable tax hereby levied shall be collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Issuer levied in said years are collected. So long as any part of the principal of or interest on the Note remains unpaid, the tax herein above levied shall be and continues irrepealable except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus in the Debt Service Fund Account created herein. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on the Note when due, the requisite amount shall be paid from other funds of the Issuer then available, which sums shall be replaced upon the collection of the taxes herein levied. In the event the Issuer exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

Section 7. Debt Service Fund Account. There is hereby established in the Issuer's treasury a fund account separate and distinct from every other Issuer fund or account designated "Debt Service Fund Account for \$121,000.00 General Obligation Promissory Note." Such fund shall be maintained in accordance with generally accepted accounting practices. There shall be deposited in said fund account any premium plus accrued interest paid on the Note at the time of delivery to the Lender, all money or funds raised by taxation pursuant to Section 6 hereof and all other sums as may be necessary to pay interest on the Note when the same shall become due and to retire the principal installments on the Note. Said fund account shall be used for the sole purpose of paying the principal of and interest on the Note and shall be maintained for such purpose until such indebtedness is fully paid or otherwise extinguished. Sinking funds established for obligations previously issued by the Issuer may be considered as separate and distinct accounts within the Debt Service Fund Account.

Section 8. Segregated Borrowed Money Fund. The proceeds of the Note (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Note into the Debt Service Fund Account created above) shall be deposited into an account separate and distinct from all other funds and be disbursed solely for the purposes for which borrowed or for the payment for the principal of and the interest on the Note.

Section 9. Arbitrage Covenant. The Issuer shall not take any action with respect to the Note Proceeds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken on the date of the delivery of and payment for the Note (the "Closing"), would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") and any income tax regulations promulgated thereunder (the "Regulations").

The Note Proceeds may be temporarily invested in legal investments until needed, provided however, that the Issuer hereby covenants and agrees that so long as the Note remains outstanding, moneys on deposit in any fund or account created or maintained in connection with the Note, whether such moneys were derived from the Note Proceeds or from any other source, will not be used or invested in a manner which would cause the Note to be an "arbitrage bond" within the meaning of the Code or Regulations.

The Clerk, or other officer of the Issuer charged with responsibility for issuing the Note, shall provide appropriate certifications of the Issuer, for inclusion in the transcript of proceedings, setting forth the reasonable expectations of the Issuer regarding the amount and use of the Note Proceeds and the facts and estimates on which such expectations are based, all as of the Closing.

Section 10. Additional Tax Covenants; Exemption from Rebate; Qualified Tax-Exempt Obligation Status. The Issuer hereby further covenants and agrees that it will take all necessary steps and perform all obligations required by the Code and Regulations (whether prior to or subsequent to the issuance of the Note) to assure that the Note is an obligation described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes, throughout its term. The Clerk or other officer of the Issuer charged with the responsibility of issuing the Note, shall provide appropriate certifications of the Issuer as of the Closing, for inclusion in the transcript of proceedings, certifying that it can and covenanting that it will comply with the provisions of the Code and Regulations.

Further, it is the intent of the Issuer to take all reasonable and lawful actions to comply with any new tax laws enacted so that the Note will continue to be an obligation described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes.

For Note Proceeds allocable to a Borrowing Purpose for new projects or acquisitions, the Issuer reasonably expects to:

- ☐ qualify for the small issuer rebate exception because it (including any entities subordinate to the Issuer) will issue no more than \$5,000,000 of tax-exempt obligations (including the Note(s)) during the current calendar year.
- ☐ qualify for the eighteen month rebate exception under Section 1.148-7(d) of the Regulations.
- ☐ qualify for the two-year rebate exception under Section 148(f)(4) of the Code.
- ☐ not qualify for an exception to rebate.

The Issuer hereby designates the Note to be a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Code and in support of such designation, the Clerk or other officer of the Issuer charged with the responsibility for issuing the Note, shall provide appropriate certifications of the Issuer, all as of the Closing.

**Section 11. Execution of the Note.** The Note shall be prepared in typewritten form, executed on behalf of the Issuer by the manual or facsimile signatures of the Chairperson and Clerk, sealed with its official or corporate seal thereof, if any, and delivered to the Lender upon payment to the Issuer of the purchase price thereof, plus accrued interest to the date of delivery; provided that, if this is a refinancing, the refunding Note shall be immediately exchanged for the note being refinanced. In the event that either of the officers whose signatures appear on the Note shall cease to be such officers before the delivery of the Note, such signatures shall nevertheless be valid and sufficient for all purposes to the same extent as if they had remained in office until such delivery. The aforesaid officers are hereby authorized to do all acts and execute all documents as may be necessary and convenient for effectuating the Closing.

**Section 12. Payment of the Note.** The principal of and interest on the Note shall be paid by the Clerk or Treasurer in lawful money of the United States.

**Section 13. Registration and Transfer of Note.** The Clerk shall keep records for the registration and for the transfer of the Note. The person in whose name the Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of either principal or interest on the Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid. The Note may be transferred by the registered owner thereof by presentation of the Note at the office of the Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the Note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the Clerk, shall be made on such Note.

**Section 14. Conflicting Resolutions; Severability; Effective Date.** All prior resolutions, rules or other actions of the Issuer or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

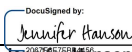
**Section 15. Financial Reports.** Officials of the Issuer are hereby authorized and directed, so long as the Note is outstanding, to deliver to Lender any audit statement or other financial information Lender may reasonably request and to discuss its affairs and finances with Lender.

Adopted and recorded this 22nd day of October, 2025.

(Seal)

By:   
Carl Walser, Chairperson

ATTEST:

By:   
Jennifer Hanson, Clerk