Town of Oregon
Town Board Meeting Minutes
Tuesday, November 1, 2022

1. Call Town Board Meeting to Order
   Chair Ace called the town board meeting to order on Tuesday, November 1 at 6:30pm.

2. Roll Call
   Present: Kate Gladding (attending via Zoom), Fred Clark, Wayne Ace, Carl Walser and Arlan Kay.
   Also Present: Clerk Jennifer Hanson and members of the public.

3. Approval of minutes
   Motion made by Clark to approve the Tuesday, October 4, 2022, Town Board meeting minutes. Second by Gladding. Motion carried 5-0.
   Motion made by Clark to approve the Tuesday, October 17, 2022, Town Board meeting minutes. Second by Gladding. Motion carried 5-0.

4. Financial Report and Payment Vouchers Approval
   Motion made by Clark to approve the September Financial Report and November 2022 payment vouchers of $51,813.17. Second by Walser. Motion carried 5-0.

5. Appearance by Dane County Sheriff Deputy Barton
   Deputy Barton was not in attendance.

6. Public Comments
   Jessica Barmack, 999 Glenway Road, was wanting information on the shooting incident from Deputy Barton. The incident happened in the village and not the town. Ace will accept comments on the TORC under agenda item 10.

7. Communication of Dane County Board
   Jerry Bollig was not in attendance. Ace attended the county zoning meeting for approval of the Stuessy land revision and town cemetery rezone.

8. Discussion and possible Approval of Recommendation from Plan Commission:
   a. Create Two Residential Lots/Land Rezone/Certified Survey Map Request. Petition #DCPREZ-2022-11905. Parcel # 0509-101-9500-7, 0509-101-9001-1, 0509-101-9300-9, 1264, 1275, 1276 Lathers Road and land to the south. The request is to create two residential lots and modify other lot boundaries. A new 4-lot CSM; Lot 1 is 2.0 acres from AT-35 to SFR-2 (buildable lot), Lot 3 7.6 acres from RM-8 to RR-4 and Lot 4 1.1 acres from SFR-08 to SFR-1. Applicant is Oregon Farm Ltd. Partnership,

   Kay said the Plan Commission recommended approval. The Peterson's will have eight (8) remaining splits available after creation of two (2) residential lots and enlarging a third lot. **Motion made by Kay to approve Petition #DCPREZ-2022-11905. Second by Walser. Motion carried 5-0.**

9. Park Report

Park Chair Steve Root asked for approval of tree trimming estimates from Arbor System to include removing evasive species. The third quote presented is to remove a tree by the walk-in entrance at the town park. Arbor System may use the wood to create a bench. **Motion made by Clark to approve $10,600 for tree removal as presented. Second by Walser. Motion carried 5-0.** Root is working on an Eagle Scout project and will be having a December Park Committee meeting.

10. Discussion and possible Action re: changes to Town of Oregon Recycling Center (TORC)

Clark said the Solid Waste and Recycling (TORC) Committee made a recommendation to go to curbside collection of garbage and recycling starting July 2023. Due to the loss of staff members the TORC hours will be reduced to every Saturday, 7:30am to 1:00pm starting January 1, 2023. The current hours will remain for the rest of 2022 and Laurie Fitzgerald is willing to assist. Due to limited staff the TORC may need to close if employees are not available to work. Kay expressed concern with not going to referendum. He discussed additional issues with financing and future operation of the TORC. Ron Henke, 5545 County Road A, doesn't understand how curbside pickup is less expensive than the TORC. Cheryl Sandner, 467 Union Road, wants to see how the TORC can increase revenue. Clark explained that raising the rates charged at the TORC would be higher than curbside collection. Brian Richards, 5441 County Highway A, is disabled and concerned about hauling carts. Ray Feest, 5448 Glenway Circle, uses curbside pickup and wonders what will happen to the TORC. Bill Rockwell, 925 Glenway Road, is upset that there was no communication and doesn't want curbside collection. The board discussed why the referendum option did not move forward. Gladding expressed her appreciation for the members of the TORC committee. Clark said majority of Dane County towns have already moved to curbside collection. Walser explained that a referendum would be non-binding and the goal is to satisfy as many town residents as possible given their varying needs. Kay asked what services will be available at the TORC after curbside collection and the cost. Ace asked if there is a motion for changes at the TORC or will it be dropped. **Motion made by Clark to go to curbside collection of garbage and recycling July 1, 2023, reduce TORC hours on Saturdays from 7:30am to 1:00pm starting January 1, 2023, TORC will remain open after curbside collection for brush, large containers (fee charged), tires (fee charged), oil and metal. The ordinance will be updated and drafted by town attorney. Second by Gladding. Kay made a motion to table the motion until more financial information is known. Second to table by Walser to allow for further discussion.** Kay wanted to take more time to discuss and get the support of the community. Walser supported a survey but unsure that will give any more information than already available. Clark said the town put out a recent survey and the response rate was very low. Brian Richards, 5441 County Highway A, was concerned about conflict of interest. There was assurance that the town board and TORC committee consisted of both those with curbside collection and TORC users. **Motion to table Gladding – No, Clark – No, Walser – No, Kay – Yes, Ace – Abstain. Motion fails 1-3-1. Clark restated the original motion with second by Gladding. Motion to approve Gladding – Yes, Clark – Yes, Walser – Yes, Kay – No, Ace – No. Motion carried 3-2.**

11. Discussion and possible Approval re: Resolution 09-2022 Adopting 2023

The board reviewed the fee schedule at the budget workshop. **Motion made by Walser to approve 2023 Fee Schedule. Second by Clark.** Kay concerned about the $6 charge for recyclables. **Motion**

made by Kay to amend the fee schedule to not include cost for recyclables. Additional discussion followed. **Motion failed due to lack of second. Motion to Approve the Fee Schedule carried 4-1 (Kay objected to recycling charge).**

12. Discussion and possible Approval re: 2023 Town Budget
Motion made by Clark to approve 2023 Budget to be presented to town residents on November 17th at 6:00pm. Second by Walser. Kay questioned how the 2023 budget would be amended to include costs for curbside costs and pointed out that the levy will be affected next year. **Motion carried 5-0.**

13. Discussion and possible Approval re: Contract with Dane County Sheriff Department
Ace would like the board to review contract and consider adding to December agenda.

14. Discussion and possible Approval re: Ordinance No. 95; An Ordinance to Repeal the Town Constable
Hanson explained that at the town annual meeting it was voted to eliminate the constable position and utilize the Dane County Sheriff Department after Kurt Maher's term end in April 2023. Attorney Bechler drafted Ordinance No. 95 to reflect that change. **Motion made by Clark to approve Ordinance No. 95; An Ordinance to Repeal the Town Constable. Second by Walser. Motion carried 5-0.** Ace thanked Kurt Maher for his contribution to the town.

15. Discussion and possible Approval re; purchase of tracks skid steer and update on Ford truck
Ace explained that the ford truck ordered to replace the parks truck may not be available. There is a similar truck that the dealership will have available to purchase however the cost will be higher. Road patrolman Ryan Zurfluh provided a worksheet of costs for purchasing a tracks skid steer and payloader. The board previously discussed waiting on the purchase on payloader. **Motion made by Kay to approve $8,193.12 for the purchase of a tracks skid steer from Mid-State. Second by Walser. Motion carried 5-0**

16. Discussion and possible Action re: applicants for Plan Commission and Road & Traffic Safety Committee
There are five (5) applicants for the plan commission and three (3) for the Road & Traffic Safety Committee. Kay would like to hold open the application period for Road & Traffic Safety Committee since there is not committee work. Kay and Ace decided to hold plan commission interviews on Monday, November 21. A list of interview questions will be emailed to board members. The town will hold open applications for the Road & Traffic Safety Committee until Monday, February 6th.

17. Set date for 2023 Employee Review
Ace said that November is shot and to move employee review to the December agenda. Walser questioned if this was cost of living or performance-based discussion.

18. Fire & EMS Report (Oregon, Belleville, Brooklyn)
Oregon: Ace reported the increase in mutual aid calls to Stoughton.

Belleville: Walser reported the chief has resigned.
Brooklyn: O'Brien reported that a few words were changed in district agreement as the retirement leave is up to the fire chief. **Motion made by Clark to approve changes to the Brooklyn Fire & EMS District Agreement. Second by Walser. Motion carried 5-0.**

19. Emergency Management Report Discussion and Possible Action re: Town Radios
Walser received quotes on a few different models of radios. He will work with staff and current radios users to see what meets the needs.

20. Cemetery Report
Ace said everything has been approved by the county.

21. Plan Commission Report. Possible date for joint meeting to discuss future development.
Kay said the draft comprehensive plan is completed. The plan commission is working through any corrections. Clerk Hanson discussed holding a public hearing with residents regarding the new policy of transfer of development (TDR). The joint meeting between the town board and plan commission will be held in January.

22. Anderson Farm Park Report
There was no report.

23. Constable's Report
Maher didn't have anything to report.

24. Public Works Report. Discussion and possible Approval re: Cintas contract
Ace said the roadside mowing is complete. The guiderails on Lincoln Road will need to be replaced. Ace said that he calls the guys out for snowplowing. He has been doing it for 23 years. He told the other board members to not call Ryan and Abel as he will be the only one to communicate with them.

25. TORC Report. *Holiday Hours for Saturday, December 24 and Saturday, December 31*
Clark said the TORC employee requested to be open 7:30am to 1:00pm on Saturday, December 24 and Saturday, December 31. Walser said the Dane County Landfill is closed both holidays. A new employee was hired on Saturday.

26. Senior Center Report
Gladding said the senior center did not meet in October.

27. Assessor Services Report
Hanson said there is nothing to report from assessor. The town is still waiting for the final assessed valuation from the Department of Revenue.

28. Building Inspection Services Report
There were five (5) building permits issued for October 2022.

29. Board Communications
    Ace confirmed the date of the budget hearing for Thursday, November 17 at 6:00pm.

30. Future Agenda Items: 2023 Fee Schedule; Contract with Dane County Sheriff Dept/Amend Town Ordinance; Vision Statement; Roles & Responsibilities; ARPA funds
    Future agenda items may include radios.

31. Clerk's Report and Loan Update
    The General Election is next week, Tuesday, November 8th. The office has been extremely busy with in-person voting. All the 2022 loan payments have been paid. Included in the packet is the 2023 loans. The public test of voting equipment will be held tomorrow. Clerk Hanson requested that the board consider raising the election worker pay from $10 per hour in 2022 to $11 per hour in 2023 with anticipation of moving to $12 per hours in 2024 for the presidential election.

32. Adjournment
    Motion made by Clark to adjourn the November 1, 2022 Town Board Meeting at 8:30 pm. Second by Walser. Motion carried 5-0.

Respectfully Submitted,

Jennifer Hanson, Clerk