Town of Oregon
Town Board Meeting Minutes
Tuesday, October 4, 2022

1. Call Town Board Meeting to Order
   Chair Ace called the town board meeting to order on Tuesday, October 4 at 6:30pm.

2. Roll Call
   Present: Kate Gladding, Fred Clark, Wayne Ace, Carl Walser and Arlan Kay.
   Also Present: Clerk Jennifer Hanson and members of the public.

3. Approval of minutes
   Motion made by Clark to approve the Tuesday, September 6, 2022 Town Board meeting minutes. Second by Gladding. Motion carried 5-0.

4. Financial Report and Payment Vouchers Approval
   The financial report for September 2022 was not available. **Motion made by Clark to approve the October 2022 payment vouchers of $76,289.77. Second by Gladding. Motion carried 5-0.**

5. Appearance by Dane County Sheriff Deputy Barton
   Deputy Barton was not in attendance.

6. Public Comments
   There were no public comments.

7. Communication of Dane County Board
   Jerry Bollig was in attendance and provided an update on the 2023 Dane County Budget to include a 6% levy increase and 9% across the board raise for employees. He was assured by county highway department that County Highway D and Tipperary would be fixed.

8. Discussion and possible Approval of Recommendation from Plan Commission:
   a. Land Rezone/certified Survey Map Request. Petition #DCPREZ-2022-11892. Parcel #0509-192-8500-0; Frenchtown Road west of 6227 County Highway D. This request is to create a new residential lot with a 3-lot CSM. Lot 1 Rural Residential lot. Rezone 4.9 acres from FP-35 (General Farmland Preservation) to RR-4 (Rural Residential) Lot 2, 2.4 acres & Lot 3, 16.40 acres rezoned from FP-35 to FP-1. Applicant is Thomas Stuessy. Owner is Sally Stuessy ,6444 Frenchtown Rd, Belleville, WI 53575.

   Kay said the Plan Commission recommended approval. **Motion made by Kay to approve Petition #DCPREZ-2022-11892. Second by Walser. Motion carried 5-0.** Ace said a $2,000 Impact Fee is required and driveway permit would be valid for one year from date of issuance.

   b. Land Rezone/Certified Survey Map Request. Petition #DCPREZ-2022-11888. Parcel #0509-201-8690-9; 0509-201-8230-5; 0509-201-8860-3; 0509-201-8601-0. East of 5900 County Highway A Oregon, WI 53575. This request will shift property lines between adjacent property owners and rezone .24 acres from RM-16

(Rural Mix) to RR-1 (Rural Residential). Owner/Applicant is Town of Oregon 1138 Union Rd., Oregon, WI 53575 (cemetery property).

Kay said the Plan Commission recommended approval. Ace clarified this was cleaning up of a small piece of land added to the cemetery property many years ago. **Motion made by Kay to approve Petition #DCPREZ-2022-11888. Second by Walser. Motion carried 5-0.**

9. Park Report. Discussion and possible Approval re: Girl Scout free library/bench and tree trimming at Town Park & Kennedy Park

   Park Chair Steve Root was in attendance and discussed the Girl Scouts request to add a little free library and bench to the Hillcrest Park. The cost will be covered by the Girls Scouts cookie sales. There will be a tree added this spring. **Motion made by Clark to approve little free library, a bench and tree to Hillcrest Park. Second by Gladding. Motion carried 5-0.** Root is working on tree trimming quotes. The Eagle Scout Project at Town Park is completed with thank you from the scout.

10. Discussion and possible Approval re: purchase of joint excavator

    Ace was pleased that Pleasant Springs was added to the purchase of joint excavator. **Motion made by Clark to approve joint excavator purchase. Second by Walser. Motion carried 5-0.**

11. Discussion and possible Action re: changes to Town of Oregon Recycling Center (TORC)

    Ace reported that Laurie and Bruce have submitted letters of resignation starting November 1st with Sheldon needing reduced hours. Gladding suggested sharing information with town residents. Ace read the information as following; *"The Town of Oregon Recycling Center (TORC) has been operating at a significant loss for the last several years. Those losses, caused by low fees, have been funded through tax dollars. The Town Board is now considering 2 options: 1) Keep TORC open & increase costs, including annual fee of $150, punch card for waste disposal, plus capital improvement costs. 2) Go to town wide curbside service for garbage & recycling starting at $13.45/month to $16.79 in 2032. TORC would remain open for brush and other limited services. There are 33 townships in Dane County – 23 have curbside pickup."* The board members discussed concern with loss of employees and future operation of TORC. TORC employee and committee member Laurie Fitzgerald was in attendance and hoping for a solution that includes sharing information with residents. TORC Committee member Diana Loots-Gams was also in attendance and worried about having employees available. There was a lengthy discussion. Ace suggested waiting for the TORC Committee to make a recommendation to the town board in November. The information Kate shared is on hold until after the TORC committee makes a recommendation. The town board asked Clerk Hanson to advertise for hiring TORC attendants as limited term employment. The advertisement will be published for two weeks in the newspaper.

12. Discussion and possible Action re: working with Capital Area Regional Planning Commission (CARPC) on boundary agreement

    Kay shared that Capital Area Reginal Planning Commission (CARPC) can provide service to facilitate cooperative agreements with neighbors, like a boundary agreement with Village of Oregon. It is part of CARPC mission to help with joint planning efforts. They can provide some services free of charge. Kay said they will continue to move forward.

13. Set dates of 2023 budget work sessions, budget hearing and special meeting to adopt town levy
    The board agreed to budget work session on Monday, October 17 and Monday, October 24 at 6pm. The budget hearing and special elector meeting set for Thursday, November 17 at 6pm.

14. Fire & EMS Report (Oregon, Belleville, Brooklyn)
    Oregon: Ace said the next meeting is this Thursday.
    Belleville: Walser said there was very little change in 2023 budget.
    Brooklyn: Clark said fire fighter Jason Lewis passed away. There is a pancake breakfast on the 22nd.

15. Discussion and possible Approval of Oregon, Belleville and Brooklyn Fire/EMS Budget
    Motion made by Walser to approve Oregon, Belleville and Brooklyn Fire/EMS budgets. Second by Clark. Motion carried 5-0.

16. Discussion and possible Approval of Resolutions Authorizing Adjustment to Municipal Levy Limit
    - Resolution 06-2022; Authorizing Adjustment to the Municipal Levy Limit for Increases in Charges Assessed by the Brooklyn Fire and EMS Protection District Inc.
      Hanson explained the resolution authorizes allowing to raise the levy for increase in joint Brooklyn Fire and EMS budget increase. **Motion made by Clark to approve Resolution 06-2022 Authorizing Adjustment to the Municipal Levy Limit for Increases in Charges Assessed by the Brooklyn Fire and EMS Protection District. Second by Gladding. Motion carried 5-0.**

    - Resolution 07-2022; Authorizing the borrowing of $47,000 for Oregon Fire Area EMS District capital equipment (radios for DaneCom Phase 2)
      Hanson explained the board previously discussed borrowing for the 2023 Oregon Area Fire EMS District (OAFED) capital equipment cost of $47,000. The interest rate from the State Bank of Cross Plains would be around 4%. This loan would be for less than a year and not combined with any road work loan. **Motion made by Clark to approve Resolution 07-2022 Authorizing the borrowing of $47,000 for Oregon Area Fire EMS District capital equipment from State Bank of Cross Plains. Second by Gladding. Motion carried 5-0.**

17. Emergency Management Report Discussion and Possible Action re: Town Radios
    Walser will determine the kind and number of radios needed for the town.

18. Cemetery Report
    Ace will attend the Dane County meeting on October 25th for the cemetery rezone.

19. Plan Commission Report. On-site visit of Peterson Submittal, 1275 Lather Road for 10/18/22 at 5:45pm
    Kay said the plan commission will be making a site visit 45 minutes before the meeting.

20. Anderson Farm Park Report
    Ace attended the last Anderson Park meeting and the elected officers stayed the same.

21. Constable's Report
    Maher helped with reuniting a lost dog with owner.

22. Public Works Report. Discussion and possible Approval re: Cintas contract
    Hanson explained that Ryan and Abel like pants from Cintas. The service with Aramark has been canceled. The contract with Cintas is for 3 years. The contract includes rugs for the office. The board was confused over the monthly contract price and decided to wait for further clarification. The stop-sign on Fish Hatchery has been moved. The roadside mowing has started. The concrete in the shed is completed.

23. TORC Report. Discussion and possible Action re: repair/replacement of TORC tractor
    There was discussion regarding future equipment purchases and decisions will wait until budget work session.

24. Senior Center Report
    Gladding said the senior center may take services away if the town decides to make a lump sum payment instead of participating in contract. The current contract is through 2023.

25. Assessor Services Report
    Hanson said there is nothing to report from assessor.

26. Building Inspection Services Report
    There were 18 building permits issued for September 2022.

27. Board Communications
    Ace said the Town of Brooklyn will be reconstructing Alpine Road in 2023 and bids are to go out in November 2022. The town would like to know what company will win that bid to get them a bid for the town's portion of Alpine Road. There was a letter included in the packet about the home to be replaced on Wesley Road.

28. Future Agenda Items: 2023 Fee Schedule; Contract with Dane County Sheriff Dept/Amend Town Ordinance; Vision Statement; Roles & Responsibilities; ARPA funds
    No future agenda items were added. Hanson provided the board with a copy of the Dane County Sheriff contract to review.

29. Clerk's Report and Loan Update
    Hanson said that all loan payments have been made for 2022. In-person voting will start on Tuesday, October 25th. The ad for members on Plan Commission and Road & Traffic Safety Committee members will be placed for two weeks with applications accepted until November 1st.

30. Adjournment
    Motion made by Clark to adjourn the October 4, 2022 Town Board Meeting at 8:40 pm. Second by Gladding. Motion carried 5-0.

Respectfully Submitted,

Jennifer Hanson, Clerk