

Town of Oakfield, Fond du Lac County, Wisconsin

Minutes of the Sanitary District #1 Monthly Meeting Monday May 11, 2026, 6:30 p.m., Town Hall, Oak Center

1. Call to order

The regular monthly meeting for Sanitary District #1 was called to order at 6:30 p.m. Present were Board members Edward Smith, Brad Sabel and Dean Boelk, Business Secretary Nicole Schauer, and Sanitary District maintenance head Joe Schauer. A sign in sheet is available for any others in attendance.

2. Approve Agenda

Motion made by Dean Boelk, seconded by Brad Sabel, to approve the agenda as presented. Motion carried.

3. Approve Minutes

Business Secretary Nicole Schauer presented the minutes from last month's meetings. Motion made by Brad Sabel, seconded by Dean Boelk, to approve the April 13, 2026, meeting minutes. Motion carried.

4. Public comments

Mr. Smith called for public comments. There were none, so Mr. Smith closed public comments.

Topics of Discussion with possible action

1. Sanitary District Maintenance

Mr. Schauer reported that Dean Septic serviced the North and South Wetlands, as well as N3319 Oak Center Road. During servicing of the South Wetland, a significant amount of crust buildup was discovered inside the tank, requiring the pumper to use additional equipment to complete the work.

Mr. Schauer stated that he will look into potential solutions and get educational material to distribute to Sanitary District members regarding proper sanitary system maintenance and the importance of avoiding disposal of inappropriate materials into the system.

He also reported that the South Wetland drainfield is currently soggy and producing noticeable odors. Tom Matenaer from Matenaer Plumbing is scheduled to meet with Mr. Schauer to inspect the issue.

Reports

1. Financial Report

The bank statement was shown for review. The Sanitary District's April financial report was presented and read by Ms. Schauer. Motion made by Dean Boelk, seconded by Brad Sabel, to approve the financial report as read. Motion carried.

2. Audit & payment of bills presented

Ms. Schauer presented the bills, which were audited. Motion made by Brad Sabel, seconded by Dean Boelk, to pay the bills as presented. Motion carried.

No items mentioned for inclusion on next month's agenda other than maintenance.

There being no further business, motion by Dean Boelk and seconded by Brad Sabel to adjourn the meeting. Motion carried and meeting adjourned at 6:42pm.

Respectfully Submitted,

Nicole Schauer, Business Secretary Sanitary District #1 Town of Oakfield