

# Town of Oakfield, Fond du Lac County, Wisconsin

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## Minutes of the Monthly Town Board Meeting Monday, May 11, 2026, 6:45 p.m., Town Hall, Oak Center

1. Call to order

The regular monthly meeting for the Town Board of the Town of Oakfield was called to order at 6:45 p.m. by Town Chair Edward Smith at the Town Hall in Oak Center.

Present were Town Board members Edward Smith, Brad Sabel and Dean Boelk, Treasurer Amy Steinke, Town Clerk Nicole Schauer, and Road Supervisor Joe Schauer. A sign-in sheet is available for any others in attendance.

2. Pledge of Allegiance

The Pledge of Allegiance to the United States of America was recited by the group.

3. Approve Agenda

Motion made by Brad Sabel, seconded by Dean Boelk, to approve the agenda as presented. Motion carried.

4. Approval of minutes from previous meetings

The Clerk presented the minutes from last month's meeting. Motion made by Brad Sabel, seconded by Dean Boelk, to approve the March 31<sup>st</sup> joint PC/TB meeting, the April 13<sup>th</sup> town board meeting, and the April 21<sup>st</sup> annual meeting. Motion carried.

5. Public comments

Chair Smith opened the floor for public comments. Andrea Weber and her son, Parker, were present. Ms. Weber explained that Parker is working on a school project focused on community service. She had previously spoken with Mr. Schauer about opportunities for Parker to assist with Town maintenance activities for a few hours. Mr. Schauer suggested that Parker could help collect tree trimmings at the cemetery as he trims. The board agreed that this would be fine.

There being no additional public comments, Chair Smith closed the public comment period.

### Topics of Discussion with possible action

1. Bid Openings for 2026 Road work projects

Two sealed bids were delivered: One from Scott Construction and one from Fahrner Asphalt Sealers.

Chair Smith opened the bid from Scott Construction. This bid included both sealcoating and wedging. Sealcoating total \$118,713. Cold Mix wedging total \$44,560.

Chair Smith opened the bid from Fahrner Asphalt Sealers. This bid was for chipseal/sealcoating only, no wedging. Sealcoating total \$120,896

Scott Construction is \$2,183 less than Fahrner for the sealcoating projects.

Motion made by Brad Sabel, seconded by Dean Boelk, to accept the Scott Construction bid for sealcoating of \$118,713 and the wedging bid of \$44,560. Motion carried.

2. Attendance by Agent Bob Benike for Insurance Policy Review

Mr. Benike reviewed with the Board the Town's insurance coverage, including coverage details for buildings, vehicles, equipment, and Workers' Compensation. He indicated that he would provide a detailed coverage listing to the Clerk for distribution to the Board. Board members will review the listing and recommend any necessary adjustments.

3. Attendance by Scott Buechel regarding operations at Buechel Stone

Scott Buechel and Shawn Helgeson were in attendance to discuss potential future quarry activities at the Buechel Stone Quarry.

4. Roecker special exception for outbuildings

The Board reviewed and discussed a building permit application submitted by Jason Roecker to construct a new outbuilding and reconstruct an agricultural building that he dismantled in order to move to a new location on the property. He intends to construct a new residence on a recently purchased property later in the year. He is requesting a special exception to build the outbuildings now prior to the residence.

He was asked to submit a detailed site plan along with the application for the outbuildings. The plan shows the proposed locations of all future improvements—including the residence, outbuilding, sanitary system, well, and driveways—along with their respective distances from the lot lines and the center of the road. This information is necessary to confirm that all improvements will fit appropriately on the parcel.

As a general policy, the Town does not typically permit construction of an outbuilding without a principal residence. However, the Board is willing to consider an exception in this case, pending confirmation that the proposed layout will accommodate all future structures and systems on the property and noting the applicants' intent to construct the principal residence next year.

Motion made by Brad Sabel, seconded by Dean Boelk, to approve a special exception for Jason Roecker to build two proposed outbuildings prior to his residence at N2999 County Road B. Failure to build the residence within 12 months of building permit approval on May 11, 2026, the board may consider rezoning the property out of agricultural zoning. Motion carried.

5. AirCare Furnace Maintenance Contract

Motion made by Brad Sabel, seconded by Dean Boelk, to accept the AirCare Furnace Maintenance annual service contract. Motion carried.

6. Resolution WTA

Motion made by Ed Smith, seconded by Brad Sabel, to approve the WTA resolution supporting a Comprehensive and Sustainable Transportation Funding Solution. Motion carried.

**Reports from Town Officers**

1. Town Chair – Edward Smith

Mr. Smith has nothing to report.

2. First-side Supervisor – Dean Boelk

Mr. Boelk asked whether a resident on Wolf Road had obtained a driveway permit for a recently installed driveway. The Road Supervisor and Permit Issuer confirmed that the resident had submitted an application and was issued a driveway permit.

3. Second-side Supervisor – Brad Sabel

Mr. Sabel has nothing to report.

4. Town Road Supervisor – Joe Schauer

Mr. Schauer submitted his monthly report, which included the following: Wind turbine work update; Brush cutting delayed due to a hydraulic leak on the Diamond mower; Manure hauling on Town Roads, concern about road damage; Maple Drive has had gravel added; Fond du Lac County cleaned out 13 culverts in the Town and took away about 10 truckloads of dirt; Small Structure inventory and inspections were done in the Fall of 2025. The Town has no structures in the "severe" category, and only one in the "poor" category. He applied for road aid to get the "poor" structure repaired.

5. Town Treasurer – Amy Steinke

a. Treasurer Amy Steinke showed the bank statement for review and presented and read the monthly Treasurer's financial packet for April, which included the General Account and the Savings Account Financial Report and Reconciliation. Motion made by Dean Boelk, seconded by Brad Sabel, to approve the Treasurer's Financial report as read. Motion carried.

6. Town Clerk – Nicole Schauer

Clerk Schauer distributed the Clerk’s monthly financial packet.

- a. Ms. Schauer presented the bills, and all were audited. Motion made by Dean Boelk, seconded by Brad Sabel, to pay the bills as presented. Motion carried.
- b. Several building permits and two driveway permits were issued: Steve Messner and Kelly Mowell for a 16x24 addition at N2560 Centerline Road, Judith Marschie for a bathroom update at N3462 Oak Center Road, John and Vicki Urban for a bathroom update at W8167 Schoepke Road, Amanda Bauer-Frisch for basement reinforcements/columns/beams at N4232 Cty Rd D, Larry Moon for a new 12x10 deck at W7810 Kinwood Road, Craig and Sheila Larson for a 18x14 deck at W9445 Oak Center Road, Tom Gerlikovski for a new driveway at N3987 Wolf Road and Conservation Club for new culverts at the Thill Road property.
- c. No other updates or announcements.

**Items mentioned for inclusion on next month’s agenda: Insurance Policy review, liquor license applications.**

**There being no further business, motion made by Dean Boelk and seconded by Ed Smith to adjourn the meeting. Motion carried and meeting adjourned at 8:58pm.**

Respectfully Submitted,

Nicole Schauer, Clerk