

# Town of Oakfield, Fond du Lac County, Wisconsin

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## Minutes of the Monthly Town Board Meeting Monday, April 13, 2026, 7:00 p.m., Town Hall, Oak Center

1. Call to order

The regular monthly meeting for the Town Board of the Town of Oakfield was called to order at 7:00 p.m. by Town Chair Edward Smith at the Town Hall in Oak Center.

Present were Town Board members Edward Smith, Brad Sabel and Dean Boelk, Treasurer Amy Steinke, Town Clerk Nicole Schauer, and Road Supervisor Joe Schauer. A sign-in sheet is available for any others in attendance.

2. Pledge of Allegiance

The Pledge of Allegiance to the United States of America was recited by the group.

3. Approve Agenda

Motion made by Dean Boelk, seconded by Brad Sabel, to approve the agenda as presented. Motion carried.

4. Approval of minutes from previous meetings

The Clerk presented the minutes from last month's meeting. Motion made by Brad Sabel, seconded by Dean Boelk, to approve the Monday, March 9th town board meeting minutes. Motion carried.

5. Public comments

Chair Smith called for public comments. As there were none, the Chair closed public comments.

### Topics of Discussion with possible action

1. Attendance by Chris Schmeihil regarding his residences on Breakneck Road

Chris Schmeihil was in attendance regarding his old farmhouse that is required to be razed by April 24, 2026 – 2 years after his new residence building permit was issued. Mr. Schmeihil presented a letter regarding his collaboration with the Fire Department to use his farmhouse for fire training and a burn down. The clerk reached out to the Fire Chief Baker who confirmed this agreement. Chief Baker stated that the department is waiting for approval and confirmation from the state. Motion made by Brad Sabel, seconded by Dean Boelk, to approve a 6-month extension, expiring October 24, 2026, for the razing of house. Motion carried.

Mr. Schmeihil also requested a 6-month extension on his building permit for the new residence. He said that contractors will be finishing the final exterior stonework among a few other small areas in the next few months. The permit issuer approved a 6-month extension for his building permit.

2. Road work projects for 2026

Road Supervisor Schauer presented a list of road projects. A discussion was had regarding each.

The following road projects are considered for work for 2026:

Sealcoating Projects: Hot oil single chip seal coat application using F2 1/8" granite black stone

- Oak Center Road (CR-AS to the Waupun township line) approximately 3.52 miles x 23-25 feet.
- Towne Road (starting approximately .50 miles from CR-TC moving South): approximately .47 miles x 21-22 feet.
- Hanna Lane (starting at CR-B moving West to end of road): approximately .45 miles x 18-19 feet.
- Schoepke Road: (starting at Highland Road and moving West to end of road): approximately .27 miles x 13-14 feet.

## Cold Mix Wedging Projects:

- Oak Center Road (CR-AS to the Waupun township line) approximately 3.52 miles.
- Towne Road (starting approximately .50 miles from CR-TC moving South): approximately .47 miles.
- Hanna Lane (starting at CR-B moving West to end of road): approximately .45 miles.
- Schoepke Road: (starting at Highland Road and moving West to end of road): approximately .27 miles.

Motion made by Brad Sabel, seconded by Dean Boelk, for the Clerk to create and publish a bid notice based on the proposed road projects of Oak Center Road, Towne Road, Hanna Lane, and Schoepke Road for seal coating and wedging. Motion carried.

The Clerk will publish and post the road bid notice for the projects, and sealed bids will be opened at the next town board meeting on May 11, 2026, at 7:00 pm.

3. Wind Turbine project update

Brad Sabel and Joe Schauer reported that they met with project representatives in March. The majority of wind turbine access will be from county roads. Only a limited number of turbines are expected to be accessed via town roads, including Mill Pond Road, the east end of Breakneck Road, Kinwood Road, and potentially a few others. Construction is anticipated to begin on the eastern side of the project area, within other townships, and progress westward. Activity on town roads is not expected during the spring, with work anticipated to reach local roads later in the summer.

The representatives indicated that turbine components are housed within the head units and do not require lowering during installation or maintenance; large cranes will be used to access these components. Construction is expected to proceed at an average rate of approximately three days per turbine, with two crews operating in a leapfrog manner. The project is anticipated to be completed within a single construction season.

Michaels Corporation will perform all civil work, including driveway extensions, culvert installation, and site restoration/landscaping.

Mr. Sabel noted that the overall impact to the town is expected to be relatively minimal.

A public informational meeting will be held by the project company to provide an opportunity for residents from all participating townships to ask questions.

A project representative also indicated that the company is interested in supporting local organizations.

4. Sign Ordinance

Motion made by Dean Boelk, seconded by Brad Sabel, to adopt the new Sign Ordinance as drafted. Motion carried.

Chair Smith signed the ordinance as attested to by the Clerk.

5. Roecker special exception for new outbuilding

No action as a building permit has not been submitted yet.

**Reports from Town Officers**1. Town Chair – Edward Smith

Mr. Smith has nothing to report.

2. First-side Supervisor – Dean Boelk

Mr. Boelk was told about crushing activities at a quarry on Breakneck Road. The Clerk has been in contact with the landowner recently and noted that the matter is in the process of being addressed.

A request was made to Mr. Boelk for the Town to excavate a ditch along Prairie Road. He told the property owner that they may obtain the necessary permit and complete the work independently.

3. Second-side Supervisor – Brad Sabel

Mr. Sabel mentioned that garbage is again back in the ditch near Mill Pond Road and Cty Rd D. The Town will send a letter to the resident and property owner.

4. Town Road Supervisor – Joe Schauer

Mr. Schauer submitted his monthly report, which included the following: Road Work details discussed previously; ditching and shouldering needs.

5. Town Treasurer – Amy Steinke

a. Treasurer Amy Steinke showed the bank statement for review and presented and read the monthly Treasurer's financial packet for March, which included the General Account and the Savings Account Financial Report and Reconciliation. Motion made by Brad Sabel, seconded by Dean Boelk, to approve the Treasurer's Financial report as read. Motion carried.

6. Town Clerk – Nicole Schauer

Clerk Schauer distributed the Clerk's monthly financial packet.

- a. Ms. Schauer presented the bills, and all were audited. Motion made by Dean Boelk, seconded by Brad Sabel, to pay all the bills as presented. Motion carried.
- b. Two building permits issued: Brian Brown W9234 Cty Rd TC for a new outbuilding, Samuel Gaspar W7424 Cty Rd Y for residential remodeling/updating.
- c. No other updates or announcements.

**Items mentioned for inclusion on next month's agenda: Road Work bid opening, Annual Insurance Review, WTA Resolution.**

**There being no further business, motion made by Dean Boelk and seconded by Brad Sabel to adjourn the meeting. Motion carried and meeting adjourned at 8:19pm.**

Respectfully Submitted,

Nicole Schauer, Clerk