

November 18, 2024

## Town of Newport Zoning and Codes Department Report

Report for period of November 5, 2024 to November 18, 2024

My appointment commenced with the issuance of building permit # 32-2024

- **November 6, 2024** Review building permits on file Town Offices met with Town Supervisor at his request Town offices
- **November 7, 2024** contacted the owner who filed a building permit with the town, I returned the permit and check to town offices where the owner picked up. Permit needs to be filed in the village of Poland.
- **November 8, 2024** Follow up emails to Town Supervisor emails regarding code documents. Also sent email to property owner regarding proposed business.
- **November 10, 2024** Met with property owner at 357 Butler Rd to review project and go over missing documents. The owner and contractor have complied, and the job is moving forward. The building permit was issued by the former codes officer no documents were on file. Inspected the site for concrete pour.
- **November 11, 2024** Updated Building permit with correct contact information on forms. Emailed to Town Supervisor to update website.
- **November 12, 2024** Site-Inspection at 357 Butler Rd pouring 40 yards of concrete for an monolithic slab for pole barn. Site Inspection 210 Old State Rd prior to pouring a monolithic slab.
- **November 12, 2024** Follow up with Town Supervisor regarding Sand/Salt Shed to see if he has received a report. An email was sent to Lamont Engineering by the Town Supervisor. Brendon Becker is on vacation. He will be back next week and hopefully will get a report done sometime next week.
- **November 13, 2024** Site Inspection 44yard concrete pour at 210 Old State Rd for monolithic slab. Met with property owner 162 Graves Rd regarding building permit

application. Site visit to 162 Graves Rd work has begun without a permit and advised owner we will need to get a variance for proposed RV port which does not meet Town ordinance R-1 zoning set back guidelines. Advised owner to complete application so I can reject and he can move forward with requesting a variance for his project from the ZBA.

- **November 14, 2024** Follow up at 210 Old State Rd for installing of R-10 18" vertical and 24" horizontal insulation around the monolithic slab.
- **November 14, 2024** Attended Planning Board meeting. Sent 2 follow up emails to Town Supervisor regarding sand/salt barn and concerns.
- **November 15, 2024** Hawthorne Rd illegal dumping has been removed and cleaned up.
- **November 17, 2024** Meeting with Town Supervisor at Town Offices to go over issues regarding files and regarding the clerks wanting to be in the code files.

Submitting 1 check to Town Clerk (Building Permit Fees in the amount of \$15.00)

Check in the amount of \$ 15.00 for 122 Cole Rd Building Permit # 33-2024 BP

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Craig Fehlhaber', written in a cursive style.

Craig Fehlhaber  
Codes Enforcement Officer

## **Building Permits Issued \*\*Updated 11-18-2024\*\***

**32-24 BP** Tom Trevett 184 Old State Rd Fee(Tax Map 094.1-2-20.14)Fee Collected \$15.00 Install a Generator

**\*\*Job Completed Electrical Inspection On file \*\***

**33-24 BP** Ed Pearsall 122 Cole Rd (Tax Map# 094.3-1-6.7) Fee Collected \$15.00 Install a Generator

**34-24 BP** Matt Snyder 210 Old State Rd (Tax Map# 94.1-2-20.21) Fee Collected \$153.60 To Construct a garage

**35-24 BP** Melissa White 324 Butler Rd (Tax Map# 099.2-1-2-4) Not issued until payment received