

BELLEVILLE, MONTROSE AND EXETER
FIRE PROTECTION SERVICE DISTRICT

Minutes

Tuesday, June 25, 2026, at 7:00 P.M.

Location: Belleville EMS Building, 480 River St, Belleville WI

Meeting was called to order by District Chairperson Darren Eichelkraut at 7:00 p.m.

Members Present:

Ted Fahey-Town of Exeter; Michelle Eichelkraut-Village of Belleville, Gary Ziegler-Village of Belleville, Steve Miller-Town of Brooklyn, Mark Gundlach-Town of Exeter; Paul Schaller-Town of Montrose; Darren Eichelkraut-Montrose, Carl Walser-Town of Oregon, Burt Boldebuck-Town of Exeter Alternative; Craig Barclay-District Treasurer; and Teresa Pelton-District Secretary (virtually).

Absent:

District Secretary Pelton stated for the record that meeting had been posted according to Open Meeting Laws.

Others Present: Please sign-in sheet, if available.

Public comments – None.

Minutes of last meeting – May 21, 2026

Motion made by Gary Ziegler, seconded by Michelle Eichelkraut and made unanimous by voice vote to approve May 21, 2026, Minutes as presented. 8 Yeah; 0 Nay. Motion carried.

Treasurer's Report:

Treasurer's Report by District Treasurer Craig Barclay:

District Treasurer Barclay reviewed the electronica reports previously sent to the Board members.

Motion made by Michelle Eichelkraut, seconded by Mark Gundlach and made unanimous by voice vote to approve treasurer's report as presented. 8 Yeah; 0 Nay. Motion carried

Election

Chairperson:

Motion made by Ted Fahey, seconded by Michelle Eichelkraut to nominate Darren Eichelkraut for District Chairperson. 8 Yeah; 0 Nay. Motion carried.

Vice-Chairperson:

Motion made by Steve Miller, seconded by Paul Schaller to nominate Ted Fahey for Vice-Chairperson. 8 Yeah; 0 Nay. Motion carried.

Secretary:

Motion made by Steve Miller, seconded by Mark Gundlach to appoint Teresa Pelton

to the position of Secretary. Teresa Pelton accepted the nomination. 8 Yeah; 0 Nay. Motion carried.

Treasurer:

Motion made by Steve Miller, seconded by Gary Ziegler to appoint Grace Gervasi to the position of treasurer. Teresa Pelton shared that Grace Gervasi accepted the nomination. 8 Yeah; 0 Nay. Motion carried.

Department update provided by Belleville Fire Department Chief Brian Hollis:

BFD Chief Hollis stated Engine 2 is in service. He went to Milwaukee for the Fire Chiefs Conference. The Engine received service work for warranty items. There are 31 members with 2 more applications. The Sportsman's Raffle is set for fall.

Old Business:

There have been 167 calls to date. With the support of the District Board, the BFD was able to support the community during the natural disaster on June 17, 2026. Thank you to the District Board for allowing the BFD to have the equipment to be used during this incident. Work continues on the West Wing of the building.

Chairperson Darren Eichelkraut stated on behalf of the District Board, THANK YOU for your impressive response to the recent natural disaster!!

Audit:

Brett Hofmeister and Sara Cutsforth from Johnson Block provided the information for the audit in regard to the Belleville Fire Department. There was a review of the combined 2024-2025 audit, which was previously sent to the District Board members electronically.

New Business:

The resolution for the non-transporting EMR was discussed.

Motion made by Gary Ziegler, seconded by Michelle Eichelkraut, to approve the application for the non-transporting EMR for the Belleville Fire Department. 8 Yeah; 0 Nay. Motion carried.

Job descriptions:

Secretary position:

This item was discussed. There was no job description available at this time. This item was tabled until next meeting when a job description is available.

Treasurer position:

This item was discussed. There was a job description available to be emailed to the District Board members. This item was tabled until next meeting when the job description is available.

District Meeting start time:

This item was discussed. The cancellation of the meeting will be noticed if the Chairperson determines a meeting will not be scheduled.

Motion made by Gary Ziegler, seconded by Michelle Eichelkraut, and made unanimous by voice vote to continue the Belleville, Montrose, and Exeter Fire Protection Service District meetings on the third Thursday at 7:30 p.m. with the location to be determined prior to the posting of the meeting. 8 Yeah; 0 Nay. Motion carried.

Other: None.

Motion made by Michelle Eichelkraut, seconded by Mark Gundlach, and made unanimous by voice vote to adjourn the June 25, 2026, Belleville, Montrose, and Exeter Fire Protection Service District meeting at 7:31 p.m. Motion carried

Respectfully Submitted,
Teresa Pelton, Secretary

Minutes are not official until approved by District

