

Town of Montrose

Minutes from the March 4, 2025 Regular Town Board Meeting

*Minutes are not final until approved at the April 8, 2025 Meeting*

Present: Roger Hodel, Town Chairman; Randy Francois, First Supervisor; Dan Palmer, Second Supervisor; Jennifer Armstrong, Town Clerk and Treasurer

Residents: Cory Brown, Cody Salisbury, Brian Brown, Kevin Grinvalsky, Melissa Salisbury, Tim Schmitt, Tim Bahls

Non-residents: Vince Laufenberg from McKee Associates, Hank Weiland from Truck International, and Scott Davis

Roger Hodel called the meeting to order at 7:04PM.

Meeting was posted according to law.

The minutes from the February 4, 2025, Regular Town Board Meeting were read by Jennifer Armstrong.

**Motion was made by Dan Palmer to approve the regular board meeting minutes as read, Randy Francois seconded, Roger Hodel approved.**

The Treasurer's report was read by Jennifer Armstrong. **Randy Francois motioned to approve the Treasurer's report as read and to pay all bills. Dan Palmer seconded, Roger Hodel approved.**

Announcements:

Condolences to the family and friends of Wes Severson - who passed away about a week ago.

Condolences to the family and friends of Mrs. Frederick (Alice) Zwiefel.

Jennifer Armstrong provided copies of the Johnson Block audit report and presented the contract to sign and accept for the next year.

Agenda:

Brian Brown was present to provide an update from the Garage Building Committee. Before the board tonight was a change order to approve a power washer. **Motion was made by Randy Francois to approve the proposal change order in the amount of \$ 2395. Seconded by Dan Palmer, Roger Hodel approved.**

Vince Laufenberg was present to provide an overview of the findings from the State Inspection last Thursday. Most items cited by the inspector are relatively easy to resolve, such as the downspout empties onto the sidewalk and needs to be relocated. The major finding to be addressed was the insufficient head clearance at the top of the steel staircase that walks up to the mezzanine. The main beams of the building goes overhead, and based on the height of that beam – the clearance is 11" short. This clearance must be remedied. The Architect is looking at the applicable code and solutions, which includes possibly relocating or removing the stairs, reclassifying the mezzanine, or modifying the structure by adding a column and shortening the beam at that location. Vince Laufenberg has asked the structural engineer to review. They will continue to find a solution. When this is remedied and the

exhaust system is functional, the inspector will be out to inspect again. In the meantime, there is an issue of no occupancy.

Brian Brown noted on record that McKee Associates has been very good to work with and at communicating with the committee.

Six truck proposal packets were reviewed by the Board. Hank Weiland was present from Lakeside International to answer any questions regarding his proposal. The board discussed the town needs for a truck, noting other town trucks are Burke and it may be good to be able to use other truck parts. They discussed warranties, lead time and turn around, and generally reviewed the proposals, costs, and truck specifications. The town patrolman and Randy Francois will continue to investigate truck options.

Dates for Open Book and Board of Review were set:

Open Book: April 25, 2025 from 11:00am to 1:00pm.

Board of Review: May 5, 2025 from 6:00 -8:00pm.

**Motion was made by Randy Francois to adjourn the meeting at 7:46pm. Seconded by Dan Palmer. Roger Hodel approved.**