Board Members
Dennis Crowley, Chair
Maryjane White, Vice-Chair
Frank Rossi, Clerk
Glenn Trindade, Member
Todd Alessandri, Member

Medway Town Hall
155 Village Street
Medway, MA 02053
Telephone (508) 533-3264
Fax (508) 321-4988

TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

SELECT BOARD

Select Board Meeting
November 16, 2026, 7:00 PM
Sanford Hall, Town Hall
155 Village Street
AMENDED Agenda

7:00 PM

- Call to order; Recitation of the Pledge of Allegiance
- Approval: Site Placement for Eagle Scout Project at the Medway Senior Center
- Public Comments

Other Business

1. Select Board Community Announcements
2. ~~Approval: Site Placement for Eagle Scout Project at the Medway Senior Center~~
3. 7:00 PM Public Hearing: Fiscal Year 2027 Tax Classification
4. Grant Expenditure Authorization: Assistance to Firefighters Grant ($320,658)
5. Discussion/Vote: Flock Safety System
6. Discussion: North Field and Lamson Field Reconstruction Project Design Update ($1,923,117)
7. Approval:
    a. Kleinfelder Northeast, Inc. – Phase Three, Lead and Copper Rule Improvements ($199,000)
    b. Woodard & Curran – Task Order FY27-6, Private Stormwater Control Measure Analysis ($65,000)
8. Discussion: Mile-A-Minute Invasive Plant Infestation at Shady Oaks
9. Approval of Minutes: November 2, 2026 & November 9, 2026
10. Action Items from Previous Meeting
11. Town Manager's Report
12. This time is being reserved for topics that the Chair did not reasonably anticipate would be discussed
13. Select Board Reports

For more information on agenda items, please visit the Select Board's page at medwayma.gov

Upcoming Meetings, Agenda and Reminders
December 7, 2026
December 21, 2026

Members of the public may watch the meeting on:

- Medway Cable Access - Channel 6 on Comcast Cable
- Medway Cable Access - Channel 35 on Verizon Cable
    - https://www.facebook.com/medwaycable/
    - Livestream via www.medwaycable.com

AGENDA ITEM #1

Approval:

Site Placement for Eagle Scout Project at the Medway Senior Center

Associated backup materials are attached:

- *Director approvals, Project photos, and design specs*

Proposed Motions:

I move that the Board vote to approve the Puzzle Box Project presented by Eagle Scout David Forrester for site placement at the Medway Senior Center.

From: Cathy Cebrowski
To: Sophia Boucher
Subject: Puzzle Box Project
Date: Thursday, November 12, 2026 11:09:09 AM

David Forrester presented a puzzle box project to the Friends of Elders that will be housed at the Senior Center and Medway Lovering Heights.
This project was approved by the Friends of Elders as well as the Director and team at the Medway Senior Center and has our vote of approval.

David worked together with us throughout the design and construction process to ensure the puzzle boxes fit our needs and the needs of the folks who will be utilizing it for years to come.

Thank you,
Cathy Carvalho
Director, Medway Senior Center/Council on Aging

Cathy Carvalho
Director of Medway Council on Aging
Town of Medway
76 Oakland Street
Medway, MA 02053
(w) 508-533-3210
(c) 774-277-5211
www.medwayma.gov

Please remember when writing or responding, the Massachusetts Secretary of State has determined that e-mail is a public record.

CARL RICE, *Chair*
VERONICA CLARK
LINDA DONAHUE
RITA S. LARRABEE

Medway HOUSING AUTHORITY

HAYLEY S. FETROW, ESQ.
EXECUTIVE DIRECTOR
AND SECRETARY

November 10, 2026

RE: Permission to Place an Eagle Scout Project Puzzle Box at Lovering Heights

To Whom It May Concern:

The Medway Housing Authority is pleased to grant permission for the placement of a puzzle box at Lovering Heights as part of an Eagle Scout service project. The final location will be coordinated with Housing Authority staff.

We are excited to welcome this thoughtful addition to our elderly housing community. The puzzle box will provide residents with an opportunity to share puzzles, enjoy a favorite activity, and connect with their neighbors.

We appreciate the time, effort, and dedication involved in this project and are pleased to support an initiative that will benefit our residents.

Sincerely,

Kaitlyn Arcand
Assistant Director

From: David Forrester
To: Sophia Boucher
Cc: Sarra Forrester; Ashley Forrester
Subject: Re: [External] Eagle Scout Project needing sight approval
Date: Friday, November 6, 2026 7:01:56 AM

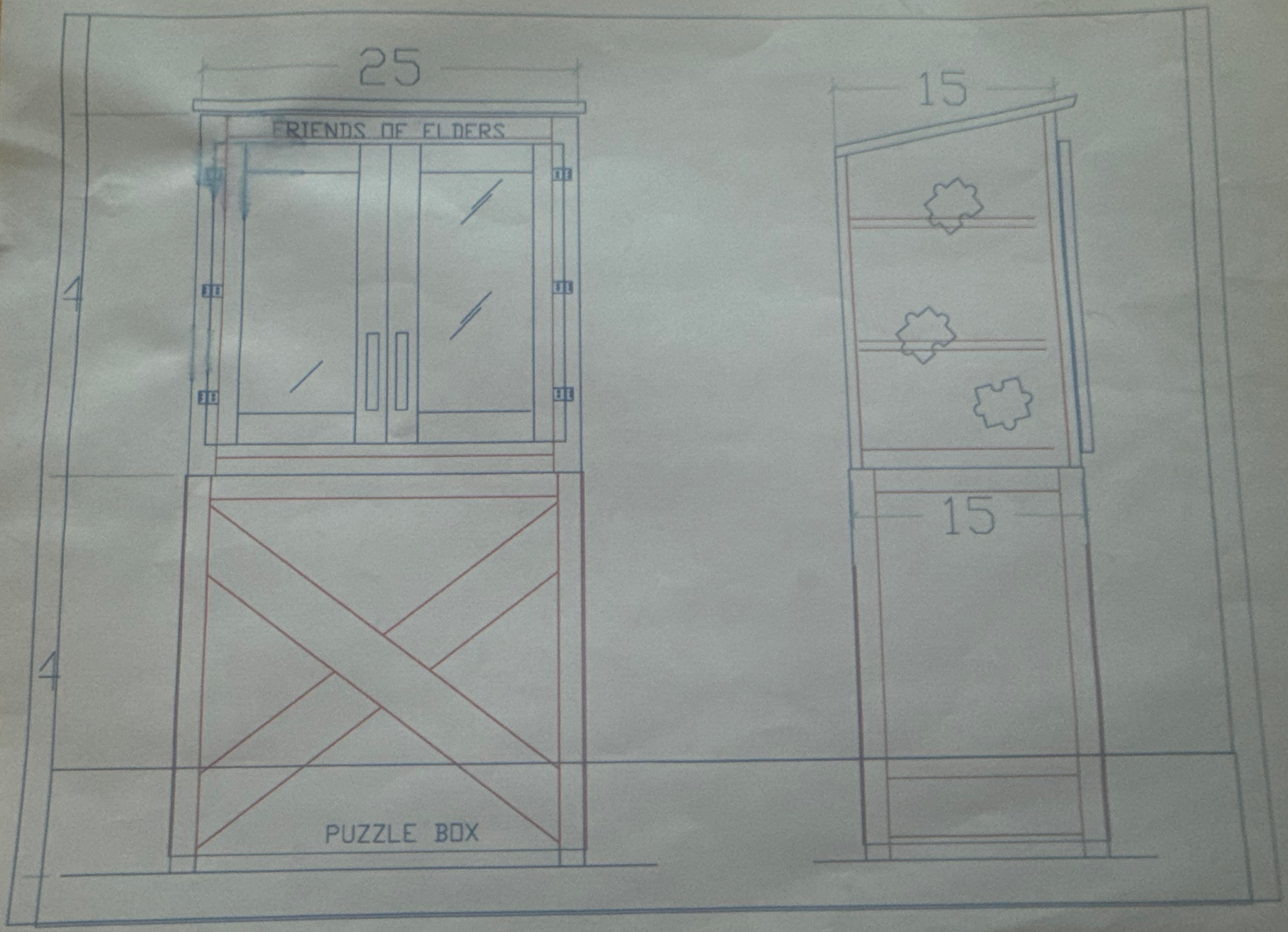
Hello Sophie,
Yes, friends of Elders had requested this project to be at the Senior Center on Oakland St. I have been working with Barbara and Nancy there. I also presented this project to the group at Lovering Heights and they loved the idea. I have been working with Cynthia there and they have an idea of where they want it to be placed. But I would appreciate the contact for Medway Housing Authority in order to fully connect.

The puzzle exchange boxes are mobile, they are heavy but nothing is dug or fixed into the ground. They are made this way in order to accommodate use even during the snowy winters as well as to accommodate the space best throughout the years for each location.

Please see the attached photos below of the specs and the project. I have enjoyed this project thus far and leading Troop 108 through this process.

Please feel free to reach out to me as well if any thing comes up for you.
Thank you.

Warm regards
David Forrester


25
FRIENDS OF ELDERS
4
PUZZLE BOX
15
15







Public Comment

No associated backup materials.

AGENDA ITEM #1

Select Board Community Announcements

No associated backup materials.

AGENDA ITEM

#3

7:00 PM Public Hearing:
Fiscal Year 2027 Tax Classification

Associated backup materials are attached:

- *PowerPoint Presentation**

Proposed Motions:

I move that the Board open the public hearing for the Fiscal Year 2027 Tax Classification.

NOTE: Ask for public comments **AFTER** presentation

I move that the Board Close the Fiscal Year 2027 Tax Classification public hearing.

~~~~~~~~

I move that the Board approve the single tax rate for Fiscal Year 2027 and that there be no residential or commercial exemption.
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Town of Medway

FY 2027 Residential Factor/Tax Classification Hearing Presentation

November 16, 2026

- Prepared for: *Medway Select Board*

- Dennis Crowley, Chair
- Maryjane White, Vice-Chair
- Frank Rossi, Clerk
- Glenn Trindade, Member
- Todd Alessandri, Member

- Prepared by: *Medway Board of Assessors*
- Carol Niedbala, Chair
- Faina Shapiro, Member
- Rita Larrabee, Member

November 16, 2026

To the Select Board and the residents of Medway:

As the Board of Assessors, we are pleased to present information and options for the Select Board to determine whether there shall be a ***single tax or split tax rate*** for various classes of property for Fiscal Year 2027, also known as the adoption of the ***residential factor.*** In addition, there are ***three*** other property decisions to be made.

The questions requiring a vote by the Select Board of Medway:

- Do you choose to have a residential exemption?
  - A residential exemption reduces the taxable valuation of each residential property that is a taxpayer's principal residence. Medway has not adopted this previously. This option is typically adopted in rental areas and summer home areas. This option has been adopted by 16 out of 351 communities.
- Do you choose to have a small commercial business exemption?
  - A small commercial business exemption is an option that can reduce small business valuation by up to 10%. Medway has not adopted this previously. This option has been adopted by 14 out of 351 communities.
- Do you choose to have a single tax rate or a split tax rate? If a split rate is desired, what tax burden percentage is desired?

Town of Medway
GENERAL DATA & STATISTICS

- The assessment date for FY2027 is **January 1, 2026**.
- It is June 30, 2026, for parcels with building permits per Chapter 653
- SINGLE-FAMILY PROPERTIES:
  - The overall values of single-family properties (class 101) **increased by approximately 2.5%**. Continued construction at the Timber Crest development, several large additions, and continued upward market trends
- RESIDENTIAL CONDOMINIUMS:
  - The overall values of residential condominium properties (class 102) **increased by approximately .02%**.
- COMMERCIAL & INDUSTRIAL:
  - The overall Commercial/Industrial values **increased by approximately .02%**,

ASSESSED VALUES BY CLASS

(CURRENT AND PREVIOUS 2 YEARS)

FISCAL YEAR	CLASS 1 RESIDENTIAL	CLASS 3 COMMERCIAL	CLASS 4 INDUSTRIAL	CLASS 5 PERSONAL PROPERTY	TOTALS
2027	3,210,464,379	120,118,775	526,518,724	312,592,300	4,169,694,178
2026	3,118,962,535	118,753,299	529,204,616	256,456,210	4,023,376,660
2025	2,867,376,850	113,946,254	361,019,608	250,712,620	3,593,055,332

RELATIONSHIP OF CLASS VALUES (CURRENT AND PREVIOUS 2 YEARS)

FISCAL YEAR	RESIDENTIAL /OPEN SPACE	COMM/IND/PERS PROP	TOTALS
2027	77%	23%	100%
2026	77.5%	22.5%	100%
2025	79.8%	20.2%	100%



TAX RATE

- The tax rate is derived by dividing the Levy by the total value of the properties in town.
- The Levy is the real and personal property tax dollars the town can raise to meet the budget after other receipts considered.

YEAR	LEVY	TOTAL VALUE	TAX RATE/$1000
FY 27	$58,808,120	4,169,694,178	14.10
FY 26	$56,327,273	4,023,376,660	14.00
FY 25	$51,201,150	3,593,063,132	14.25

PREVIOUS YEARS TAX RATES

FISCAL YEAR	RATE
2027	$14.10
2026	$14.00
2025	$14.25
2024	$14.40
2023	$15.94
2022	$16.93
2021	$17.46
2020	$17.50
2019	$16.97
2018	$17.66

FY2025 AVERAGE SINGLE FAMILY TAX BILL
(RANKED BY TOTAL TAX BILL AMOUNT)

Municipality	2023 Population	FY 2025 Single-Family Tax Bill
Bellingham	17,556	5,773
Milford	30,257	6,586
Franklin	33,125	7,895
Medway	13,560	9,218
Millis	9,018	9,925
Holliston	15,015	10,339
Norfolk	11,594	11,331

https://www.mass.gov/info-details/massachusetts-average-single-family-tax-bill

TOP FIVE REAL ESTATE TAXPAYERS

1. CONSTELLATION WEST MEDWAY LLC - 9 SUMMER ST
2. MEDWAY GRID LLC – 49 MILFORD ST
3. BELL MEDWAY LLC – 39 MAIN ST
4. WP MEDWAY REALTY LLC – 44 WILLOW POND CIR
5. ICBP IV HOLDINGS 43 LLC – 51 ALDER ST

TOP FIVE PERSONAL PROPERTY TAXPAYERS

1. NSTAR ELECTRIC CO
2. CONSTELLATION WEST MEDWAY LLC
3. EVERSOURCE – GAS & ELECTRIC
4. VERIZON NEW ENGLAND
5. COMCAST OF MA/NH/OH INC

EXEMPTIONS

RESIDENTIAL EXPEMPTIONS

- 16 communities out of 351 communities apply a Residential Exemption
- Mainly areas with vacation/second homes and area with a lot of rental properties

SMALL COMMERCIAL EXEMPTION

- 14 communities out of 351 communities apply a Small Commercial Exemption
- Commercial/Industrial properties that qualify must have a value of less than a million dollars and each business within the real estate must have less than 10 employees.

RESIDENTIAL FACTOR/SPLIT TAX RATE

A split tax rate requires a vote on the ADOPTION OF A RESIDENTIAL FACTOR pursuant to MGL Chapter 40 Sec. 56.

- Tax burden CIP shift can be up to 150%
- Typically for communities with a strong commercial tax base

RESIDENTIAL FACTOR/SPLIT TAX RATE
Fiscal Year 2027 tax rate options

THE OPTIONS BELOW ARE BASED UPON THE PROPOSED INFORMATION AT THE TIME OF PRESENTATION
DEPARTMENT OF REVENUE IS THE TAX RATE APPROVING AUTHORITY

	AVERAGE SINGLE-FAMILY VALUE	AVERAGE SINGLE-FAMILY TAX BILL	TAX RATE PER $1,000	TAX DOLLAR SHIFT	AVERAGE COMMERCIAL VALUE	TAX RATE	AVERAGE COMMERCIAL TAX BILL
NO SHIFT (FACTOR OF 1)	716,475	$10,102.30	14.10	$0.00	$1,158,895	14.10	$16,340.42
5% SHIFT	716,475	$9,959.00	13.90	$202..05	$1,158,895	15.29	$17,719.50
10% SHIFT	716,475	$9,887.36	13.80	$303.07	$1,158,895	15.87	$18,391.66
25% SHIFT	716,475	$9,751.22	13.61	$404.09	$1,158,895	17.01	$29,712.80

BOARD OF ASSESSORS

- THE BOARD OF ASSESSORS MET ON

  NOVEMBER 16, 2026, AT 4:00PM AND UNANIMOUSLY VOTED TO RECOMMEND:

- A SINGLE TAX RATE
- NO TO A RESIDENTIAL EXEMPTION
- NO TO A SMALL COMMERCIAL EXEMPTION

Based upon your decisions, we prepare the LA5 Certification for your signatures. This form states your choices tonight.

Thank you.

Respectfully presented,

Board of Assessors

AGENDA ITEM #4

Grant Expenditure Authorization:
Assistance to Firefighters Grant ($320,658)

Associated backup materials are attached:

- *AFG Grant Application and Grant Acceptance Sheet*

Proposed Motions:

I move that the Board vote to approve and authorize the Fire Department to expend the assistance to firefighters grant from the Department of Homeland Security in an amount of $320,658 for additional Fire Department equipment with a required Town match of $16,032.88.

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

MEDWAY TOWN OFFICES

Information current from SAM.gov as of: **10/04/2026**

UEI-EFT: **GKNWE5LM8R94**

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.
All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

MEDWAY TOWN OFFICES

Information current from SAM.gov as of:

10/04/2026

UEI-EFT: **GKNWE5LM8R94**

DUNS (includes DUNS+4): **071721393**

Employer Identification Number (EIN):

Organization legal name: **MEDWAY TOWN OFFICES**

Organization (doing business as) name:

Mailing address: **MEDWAY, MA 02053-1147**

Physical address: **MEDWAY, MA 02053-**

Is your organization delinquent on any federal debt? **N**

SAM.gov registration status: **Active as of 01/08/2026**

Applicant information

Please provide the following additional information about the applicant.

Applicant name: **Medway Fire Department**

Main address of location impacted by this grant

Main address 1: **44 Milford St.**

Main address 2

City: **Medway**

State/territory: **MA**

Zip code: **02053**

Zip extension: **2217**

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? **Norfolk County**

Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type: **Fire Department/Fire District**

Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region. **No**

What kind of organization do you represent? **Combination (Majority Paid/Career)**

Does your department identify as a Paid-on-Call/Stipend department? **No**

What is the percentage of career members in your organization? **85**

How many active firefighters does your department have who perform firefighting duties? **31**

How many of your active firefighters are trained to the level of Firefighter I or equivalent? **20**

How many of your active firefighters are trained to the level of Firefighter II or equivalent? **20**

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? **No**

Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

Please describe in the box below your training program and your plans to bring your membership up to Firefighter II. **All of our full-time firefighters will be attending the Massachusetts Fire Academy to bring them up to Fire Fighter I/II certification.**

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic? **28**

Does your department have a Community Paramedic program? **No**

How many stations are operated by your department? **2**

Does your organization protect critical infrastructure of the state? **Yes**

Please describe the critical infrastructure protected below.

The Town of Medway protects significant regional and statewide critical infrastructure sites. An LPG storage site owned by Transtech Energy has 4/60,000 gallon underground storage tanks that are not monitored by a live person. Right next door, we have a new Battery energy Storage system facility that is just coming on line with 141 batteries and 71 electrical transformers, that will be used to take power from the transmission lines during low peak hours, send the power through a large transmission transformer that will lower the voltage and run it through a series of transformers in an onsite power building then send the power out to smaller transformers to knock the power down to be stored in the battery packs until such time there is a peak demand for power and they will reverse the entire process and send it back out to the high voltage transmission lines. Medway also has the Algonquin Gas Transmission Pipeline that runs through the town and crosses two major thoroughfares in town. The pipeline transports over 3 billion cubic feet of natural gas per day via 1,131miles of pipeline from New Jersey to Massachusetts. The town also has the Excelon Power plant on Summer St. which is a natural gas fired power plant fueled by a large gas line from the street. The back up power plant, which is used occasionally, is fueled by four large Rolls Royce Diesel engines. The site has a 1,000,000 gallon diesel storage tank on site. Medway Fire is on the run card for Franklin, Milford, Millis, Bellingham, Norfolk, and Holliston. Medway has four public schools within the town. Medway is a frequent mutual aid partner of Franklin, who has Dean College, a 1300 student campus, in its borders. As part of the Statewide Mobilization Plan the department is the team Leader on the Ambulance Task Force, which could be used to protect additional critical infrastructure.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. **No**

Do you offer live fire training? **Yes**

What is the total number of live fire training exercises conducted per year on average? **4**

Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year: **2027**

Fiscal Year	Operating budget
2027	$4,084,610.00
2026	$3,757,090.00
2025	$3,218,459.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **91**

Does your department have any rainy day reserves, emergency funds, or capital outlay? **No**

What percentage of the declared operating budget is derived from the following	2027	2026	2025
Taxes	100	100	100
Bond issues	0	0	0
EMS billing	0	0	0
Grants	0	0	0
Donations	0	0	0
Fund drives	0	0	0
Fee for service	0	0	0
Other	0	0	0
Totals	100%	100%	100%

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

While the Medway Fire Department has requested funding for radio upgrades through the normal budgeting process, these efforts have not resulted in funding for this critical safety equipment, as the needs of the community are often more than the resources available. In Massachusetts, communities are statutorily limited to increasing their tax levy by no more than two- and one-half percent in a single year without express voter approval for an

override, something that voters have historically not supported. The limited budget increases each must go to existing contractual obligations, which leaves limited opportunities for new initiatives or upgrades to existing equipment. Education is a very high priority in Medway and represents approximately sixty (60) percent of the Town's budget with recent growth requiring significant additional resources allocated to the schools, further straining the already stretched thin Town budget. Typically, increased resources for one area usually means budget reductions in other areas. With the possibility of future state aid cuts looming in the Commonwealth, level funding mandates, and the other town departments competing for a very limited number of resources, it makes it extremely difficult to fund these capital expenditures. Medway has major town wide infrastructure projects on the horizon that are on the docket for approval, which will take precedent over any fire department requests. Unfortunately, the current status of our communication equipment poses and significant risk, that it may be years before the portable radios are able to be upgraded, which could be potentially dangerous for the public and our firefighters. The Medway Fire Department has an operating budget of $4,084,610 of which $3,698,903 is allocated to salaries and only $385,707 for all other expenses. The request for services through the fire department has grown exponentially over the past five years, with 2024 to 2025 call volume increasing an incredible 10% alone. The increases in the respective expense budgets, for all other operating expenses including services, maintenance, supplies, and non-capital equipment purchases and replacement, have not been able to keep pace with the run volume increase. The department operates within very strict funding constraints, and the majority of any additional resources have obviously been allocated towards staffing increases. As a result, an increasing portion of the expense budget has gone to meeting the needs of the ever-increasing call volume. A strategic investment in this critical communication infrastructure will substantially reduce the risk of property loss, and injury in the community of Medway, and the surrounding towns.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver? **No**

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant? **No**

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose? **No**

Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2025	2024	2023
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	3	2	2
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	17	22	10
What is the total number of members with self-inflicted fatalities over the last three years?	0	0	0

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.

Seated riding positions - The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	4	0	19
Ambulances for transport and/or emergency response.	3	0	6
Tankers or tenders (water capacity of 1,000 gallons or more).	1	0	2
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	1	0	6
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.	2	0	4
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.	2	0	4
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.	5	0	10

How many ALS Response vehicles are in your fleet? **3**

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume? **Yes**

Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.

Medway Fire Department, and the Town of Medway are going through an incredible growth spurt right now. We have expanded our personnel ranks of fulltime firefighters and trimmed our on-call personnel. The town is going through a surge in development right now, with several new housing developments, and apartment complexes, either just coming online or in the final planning stages. The Hathon residential complex is a 5 story 190 unit residential complex that is now fully occupied, and we have a new mixed-use facility going through the planning process now that will add thousands of square feet of commercial space and a four-story large Type V residential apartment building with 273 housing units. The town has a new Battery Energy Storage facility that has just come online in town, it is one of the largest facilities of its kind in Massachusetts. It has 141 batteries that are monitored remotely 24 hours a day. That facility has caused us to come up with a specific SOG in case something catastrophic happens there. Like we have said previously, we are experiencing unprecedented growth in our annual call volume. We have responded to almost 10% more calls in 2025 than we did in 2024. That additional call volume has put a tremendous strain on our personnel, our apparatus, and our equipment. Our portable radios are older and not as reliable as they once were. We are asking more and more of our firefighters in Medway and also responding to our mutual aid partners. We want to provide them with the best mode of communication that we can because their safety is our number one concern.

Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served: **Town**

What type of community does your organization serve? **Suburban**

What is the square mileage of your first due response zone/jurisdiction served? **11**

What percentage of your primary response area is protected by hydrants? **70**

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
Agriculture, wildland, open space, or undeveloped properties	10
Commercial and industrial purposes	5

Residential purposes	85
Total	100

What is the permanent resident population of your first due response zone/jurisdiction served? **13872**

Do you have a seasonal increase in population? **No**

Please describe your organization and/or community that you serve.

The town of Medway is a vibrant town that beautifully combines its rich history with a lively, modern atmosphere. From its impressive historic buildings and lush green spaces to a variety of family-friendly activities throughout the year, there's always something to enjoy. The spirit of community in Medway is truly special, with residents frequently coming together to celebrate local events, share in joyful moments, and create a welcoming environment for all. Medway is a community rich in tradition, previously known for their farming and light manufacturing along the Charles River. The community has seen explosive growth over the last two decades. The town comprises 11.5 square miles of mostly residential structures with a commercial base along Main St. (which is Rt. 109), There are two Industrial Parks, one at the east end of town and one at the west end of town. The town has become a very sought after bedroom community, due to the exceptional school system. The town has just under 14,000 residents, with a strong connection to those residents. the town is focused on community preservation, infrastructure maintenance, progress, and a continual improvement to the quality of life for its residents. The town has continued to grow over the last twenty years because of its ideal location equidistant from Boston to the Northeast, providence to the South, and Worcester to the West. Medway is home to almost 800 businesses, mostly small businesses owned by residents of the town. There is a tremendous feeling of belonging in Medway. It is a wonderful town to grow up in, and raise your family in. Medway is home to four schools, McGovern Elementary which houses kids from preschool to 1st grade. Burke/Memorial School which has grade 2 through grade 4. The Medway Middle School, which has students from the 5th grade to the 8th grade, and finally the Medway High School. The schools have an enrollment of 2095. Medway is home to Choate Park, with its 5-acre pond and children's play area and the miles of walking trails along with the adjacent Cassidy Fields for the area baseball teams to practice and play. Choate Park is also home to the Historic Thayer Homestead, which people can rent out for special events, and the town holds its Medway Day and the fireworks for Medway Day and the Christmas parade are held there. The Medway Fire Department was a Call Department until 2003 when the town hired their first full time employees to cover the town 5 days a week for 8 hours a day. The department has grown quite a bit since then. The town adopted an ALS medical system in 2013 with the hiring of the first paramedics. The department has grown exponentially since then. Today the department consists of a Fire

Chief, two Deputy Chiefs, an EMS coordinator, and a civilian administrative assistant. Suppression activities are handled by 4 Lieutenants and 20 career firefighters. We do have a small contingent of 6 Call members who come back on General Recalls. We staff a front-line ambulance, front line Engine, and a second ambulance/ ladder. The department responded to over 3000 runs last year, which was the first time we broke the 3000-call barrier. We are on pace this year to respond to even more calls. Which will be another 10% increase over last year. Medway Fire provides fire suppression, emergency medical services, fire prevention, life safety education, community risk reduction, inspectional services, and code enforcement. We also respond to hazardous material calls, and technical rescue calls. Like most departments in the area we rely heavily on mutual aid responses during times of increased call volumes and for manpower during large incidents, such as structure fires, missing persons, Haz mat responses. As part of the Massachusetts Fire Mobilization Plan, we may also respond statewide in a mutual aid capacity, when called upon. Which requires exceptional communications to ensure interoperability and interagency cooperation between different communities.

Call volume

Summary	2025	2024	2023
Fire - NFIRS Series 100	64	74	26
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	1	7	1
Rescue & Emergency Medical Service Incident - NFIRS Series 300	2248	1914	1964
Hazardous Condition (No Fire) - NFIRS Series 400	136	106	158
Service Call - NFIRS Series 500	159	205	162
Good Intent Call - NFIRS Series 600	164	218	103
False Alarm & Falls Call - NFIRS Series 700	484	432	405
Severe Weather & Natural Disaster - NFIRS Series 800	16	6	6
Special Incident Type - NFIRS Series 900	3	3	5
Total	**3275**	**2965**	**2830**

Fire

How many responses per year per category?	2025	2024	2023
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	40	12	8

"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	1	0	0
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	13	0	0
Total	**54**	**12**	**8**

Total acreage per year	**2025**	**2024**	**2023**
Total acreage of all vegetation fires	0	0	0

Rescue and emergency medical service incidents

How many responses per year per category?	**2025**	**2024**	**2023**
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	96	56	81
"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)	0	1	0
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)	13	4	1
EMS-BLS Response Calls	643	545	378
EMS-ALS Response Calls	1496	1308	921
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Community Paramedic Response Calls	0	0	0
Total	**2248**	**1914**	**1381**

Mutual and automatic aid

How many responses per year per category?	**2025**	**2024**	**2023**
Amount of times the organization received Mutual Aid	307	255	227
Amount of times the organization received Automatic Aid	3	3	3
Amount of times the organization provided Mutual Aid	294	419	312
Amount of times the organization provided Automatic Aid	3	0	2
Of the Mutual and Automatic Aid responses, amount that were structure fires	5	8	3
Total	**612**	**685**	**547**

Grant request details

Are you requesting a Micro Grant? A Micro Grant is limited to $75,000 in federal resources. **No**

Grand total: **$336,690.40**

Monetary Breakdown:

Federal Resources: **$320,657.52**

Town Resources: **$16,032.88**

Program area: Operations and safety

Activity: Equipment $336,690.40

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Grant request summary

Activity	Number of items	Total cost
Equipment	1	$336,690.40
Total	**1**	**$336,690.40**

Is your proposed project limited to one or more of the following activities : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building. **No**

Please download the EHP Screening form available at https://www.fema.gov/media-library/assets/documents/90195. Once you have been awarded the grant and have accepted the award, please complete and send your screening form and attachments to GPDEHPinfo@fema.dhs.gov.

TOWN OF MEDWAY
NOTICE OF GRANT AWARD

DEPARTMENT: Fire DATE: 11/16/2026

PERSON RESPONSIBLE FOR GRANT EXPENDITURE: Paul Molla

NAME OF GRANT: Assistance to Firefighters (AFG) Grant

GRANTOR: Department of Homeland security

GRANT AMOUNT: $320,658

GRANT PERIOD: 9/27/2026-9/27/2028

SCOPE OF GRANT/ ITEMS FUNDED: 40 Portable Radiios and accessories
Portable radios, batteries, extra antennas, carrying cases, programming of the radios,

IS A POSITION BEING CREATED: No

IF YES: CAN FRINGE BENEFITS BE PAID FROM GRANT?

ARE MATCHING TOWN FUNDS REQUIRED? Yes, $16,032.88

IF MATCHING IS NON-MONETARY (MAN HOURS, ETC.) PLEASE SPECIFY:

IF MATCHING IS MONETARY PLEASE GIVE ACCOUNT NUMBER AND DESCRIPTION OF TOWN FUNDS TO BE USED:

ANY OTHER EXPOSURE TO TOWN?
No

SELECT BOARD:

ACTION DATE

DEPARTMENT HEAD MUST SUBMIT THIS FORM AND A COPY OF THE GRANT APPROVAL TO THE TOWN MANAGER'S OFFICE FOR APPROVAL BY THE SB TO EXPEND THE FUNDS RECEIVED FOR THE PURPOSE OF THE GRANT ***MGL 44 S53A***

ONCE APPROVED - ORIGINAL TO TOWN ACCOUNTANT

AGENDA ITEM #5

Discussion/Vote:
Flock Safety System

No associated backup materials

AGENDA ITEM #6

Discussion:
North Field and Lamson Field Reconstruction Project Design Update ($1,923,117)

Associated backup materials are attached:

- *Memo from Nolan Lynch, DPW Deputy Director, Turf Estimates and Design proposal*

TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

Medway DPW Office
45B Holliston Street
Medway, MA 02053
Phone (508) 533-3275
dpw@townofmedway.org

DPW Director
Peter Pelletier

DPW Deputy Director
Nolan Lynch

MEMORANDUM

To: Select Board

From: Nolan Lynch, Deputy Director | Department of Public Works

Date: November 12, 2026

RE: North Field and Lamson Field Reconstruction Project Design Update

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The Department of Public Works would like to provide the Select Board with an update regarding the North Field and Lamson Field Reconstruction Project.

The project design is currently at the 90% completion stage. The original project schedule anticipated reconstructing both fields concurrently during the summer of 2027. As part of the design advancement process, the project engineer has developed updated probable construction cost estimates for several scheduling scenarios.

The estimated cost to reconstruct both North Field and Lamson Field concurrently in 2027 is approximately $1,923,117, including contingency.

Should the Town elect to delay construction of both fields until 2028, the estimated project cost increases to approximately $2,056,899, representing an increase of roughly $133,782 (6.9%) due primarily to anticipated escalation in construction costs.

The project engineer also evaluated a phased construction approach. Under this scenario, North Field would be reconstructed in 2027 at an estimated cost of approximately $979,106, while Lamson Field would be reconstructed in 2028 at an estimated cost of approximately $1,098,070, for a combined project cost of approximately $2,077,176. This phased approach represents an increase of approximately $154,059 compared to completing both fields concurrently in 2027.

While the cost increases associated with delaying or phasing construction are not drastic, it is important to note that the condition of both fields continues to decline. The most recent

GMAX testing completed on May 18, 2026, recorded an average GMAX value for both fields. GMAX values indicate increasingly hardened playing surfaces and reduced impact attenuation. As these values continue to increase over time, delaying construction may require the Town to evaluate field usage, maintenance practices, and potential restrictions to ensure safe conditions for users.

As the design progresses toward final completion, the project engineer is preparing the bidding documents and technical specifications. Guidance from the Select Board is requested regarding the preferred construction schedule so that the engineer may prepare bid specifications and construction timelines accordingly. Specifically, direction is needed on whether the bid documents should be structured for:

- Concurrent reconstruction of both North Field and Lamson Field in 2027;
- A phased construction approach with North Field reconstructed in 2027 and Lamson Field reconstructed in 2028; or
- Delaying reconstruction of both fields until 2028.

Providing this direction at this stage of design will allow the engineering team to finalize the specifications and bidding documents consistent with the Town's intended project delivery approach.

The Department of Public Works respectfully requests discussion and guidance from the Select Board regarding the preferred construction timeline for these projects.

90% DESIGN COST ESTIMATE - 2027 CONSTRUCTION						
LAMSON AND NORTH FIELDS - TURF REPLACEMENTS						
GALE JN: 260181 (11/5/2026)						
Item	**Description**	**Unit**	**Quantity**	**Unit Cost**	**Cost**	**Total Cost**
1	**GENERAL CONDITIONS**					**$ 122,959.01**
a	General Conditions/Bonds and Insurance (6%)	LS	1	$ 92,959.01	$ 92,959.01	
b	Mobilization / Demobilization	LS	1	$ 30,000.00	$ 30,000.00	
2	**EROSION CONTROL / SITE PREPARATION / DEMOLITION**					**$ 150,640.00**
a	Temporary Construction Entrance	LS	1	$ 10,000.00	$ 10,000.00	
b	Silt Sock	LF	1365	$ 5.00	$ 6,825.00	
c	Remove Existing Turf Carpet	SF	187630	$ 0.50	$ 93,815.00	
d	Recycle Turf Carpet	LS	1	$ 40,000.00	$ 40,000.00	
3	**SYNTHETIC TURF CONSTRUCTION**					**$ 1,203,966.89**
a	Prepare Base, Shape, Compact, Laser Grade	SY	20848	$ 2.75	$ 57,331.39	
b	Synthetic Turf w/ New SBR Infill	SF	187630	$ 4.75	$ 891,242.50	
c	Shockpad	SF	187630	$ 1.10	$ 206,393.00	
d	Turf Striping Sports - Inlaid	EA	6	$ 7,000.00	$ 42,000.00	
e	Turf Striping Sports - Tick Marks	EA	2	$ 3,500.00	$ 7,000.00	
4	**REPAIR ALLOWANCE**					**$ 40,000.00**
a	Miscellaneous Repairs (Turf curb, drains, etc.)	LS	1	$ 25,000.00	$ 25,000.00	
b	Drainage Repairs	LS	1	$ 15,000.00	$ 15,000.00	
5	**ALTERNATES**					**$ 154,710.00**
a	Replace 16' Ht. Ball Safety Netting (Posts to Remain)	SF	10320	$ 3.00	$ 30,960.00	
b	New 4' CLF Rails and Fabric, Repaint Posts	LF	2355	$ 50.00	$ 117,750.00	
c	Softball Mound Replacements	EA	3	$ 2,000.00	$ 6,000.00	
					SUBTOTAL:	**$ 1,672,275.90**
					CONTINGENCY (15%):	**$ 250,841.39**
					TOTAL:	**$ 1,923,117.29**

90% DESIGN COST ESTIMATE - 2028 CONSTRUCTION						
LAMSON AND NORTH FIELDS - TURF REPLACEMENTS						
GALE JN: 260181 (11/5/2026)						
Item	**Description**	**Unit**	**Quantity**	**Unit Cost**	**Cost**	**Total Cost**
1	**GENERAL CONDITIONS**					**$ 122,959.01**
a	General Conditions/Bonds and Insurance (6%)	LS	1	$ 92,959.01	$ 92,959.01	
b	Mobilization / Demobilization	LS	1	$ 30,000.00	$ 30,000.00	
2	**EROSION CONTROL / SITE PREPARATION / DEMOLITION**					**$ 150,640.00**
a	Temporary Construction Entrance	LS	1	$ 10,000.00	$ 10,000.00	
b	Silt Sock	LF	1365	$ 5.00	$ 6,825.00	
c	Remove Existing Turf Carpet	SF	187630	$ 0.50	$ 93,815.00	
d	Recycle Turf Carpet	LS	1	$ 40,000.00	$ 40,000.00	
3	**SYNTHETIC TURF CONSTRUCTION**					**$ 1,203,966.89**
a	Prepare Base, Shape, Compact, Laser Grade	SY	20848	$ 2.75	$ 57,331.39	
b	Synthetic Turf w/ New SBR Infill	SF	187630	$ 4.75	$ 891,242.50	
c	Shockpad	SF	187630	$ 1.10	$ 206,393.00	
d	Turf Striping Sports - Inlaid	EA	6	$ 7,000.00	$ 42,000.00	
e	Turf Striping Sports - Tick Marks	EA	2	$ 3,500.00	$ 7,000.00	
4	**REPAIR ALLOWANCE**					**$ 40,000.00**
a	Miscellaneous Repairs (Turf curb, drains, etc.)	LS	1	$ 25,000.00	$ 25,000.00	
b	Drainage Repairs	LS	1	$ 15,000.00	$ 15,000.00	
5	**ALTERNATES**					**$ 154,710.00**
a	Replace 16' Ht. Ball Safety Netting (Posts to Remain)	SF	10320	$ 3.00	$ 30,960.00	
b	New 4' CLF Rails and Fabric, Repaint Posts	LF	2355	$ 50.00	$ 117,750.00	
c	Softball Mound Replacements	EA	3	$ 2,000.00	$ 6,000.00	
					SUBTOTAL:	**$ 1,672,275.90**
					CONTINGENCY (15%):	**$ 250,841.39**
					2028 PRICE ESCALATION (8%):	**$ 133,782.07**
					TOTAL:	**$ 2,056,899.36**

90% DESIGN COST ESTIMATE - 2027 CONSTRUCTION NORTH						
LAMSON AND NORTH FIELDS - TURF REPLACEMENTS						
GALE JN: 260181 (11/5/2026)						
Item	**Description**	**Unit**	**Quantity**	**Unit Cost**	**Cost**	**Total Cost**
1	**GENERAL CONDITIONS**					**$ 71,777.15**
a	General Conditions/Bonds and Insurance (6%)	LS	1	$ 46,777.15	$ 46,777.15	
b	Mobilization / Demobilization	LS	1	$ 25,000.00	$ 25,000.00	
2	**EROSION CONTROL / SITE PREPARATION / DEMOLITION**					**$ 84,287.50**
a	Temporary Construction Entrance	LS	1	$ 10,000.00	$ 10,000.00	
b	Silt Sock	LF	625	$ 5.00	$ 3,125.00	
c	Remove Existing Turf Carpet	SF	92325	$ 0.50	$ 46,162.50	
d	Recycle Turf Carpet	LS	1	$ 25,000.00	$ 25,000.00	
3	**SYNTHETIC TURF CONSTRUCTION**					**$ 596,311.67**
a	Prepare Base, Shape, Compact, Laser Grade	SY	10258	$ 2.75	$ 28,210.42	
b	Synthetic Turf w/ New SBR Infill	SF	92325	$ 4.75	$ 438,543.75	
c	Shockpad	SF	92325	$ 1.10	$ 101,557.50	
d	Turf Striping Sports - Inlaid	EA	4	$ 7,000.00	$ 28,000.00	
4	**REPAIR ALLOWANCE**					**$ 25,000.00**
a	Miscellaneous Repairs (Turf curb, drains, etc.)	LS	1	$ 15,000.00	$ 15,000.00	
b	Drainage Repairs	LS	1	$ 10,000.00	$ 10,000.00	
5	**ALTERNATES**					**$ 74,020.00**
a	Replace 16' Ht. Ball Safety Netting (Posts to Remain)	SF	3840	$ 3.00	$ 11,520.00	
b	New 4' CLF Rails and Fabric, Repaint Posts	LF	1250	$ 50.00	$ 62,500.00	
					SUBTOTAL:	**$ 851,396.32**
					CONTINGENCY (15%):	**$ 127,709.45**
					TOTAL:	**$ 979,105.76**

90% DESIGN COST ESTIMATE - 2028 CONSTRUCTION LAMSON						
LAMSON AND NORTH FIELDS - TURF REPLACEMENTS						
GALE JN: 260181 (11/5/2026)						
Item	**Description**	**Unit**	**Quantity**	**Unit Cost**	**Cost**	**Total Cost**
1	**GENERAL CONDITIONS**					**$ 72,966.86**
a	General Conditions/Bonds and Insurance (6%)	LS	1	$ 47,966.86	$ 47,966.86	
b	Mobilization / Demobilization	LS	1	$ 25,000.00	$ 25,000.00	
2	**EROSION CONTROL / SITE PREPARATION / DEMOLITION**					**$ 86,352.50**
a	Temporary Construction Entrance	LS	1	$ 10,000.00	$ 10,000.00	
b	Silt Sock	LF	740	$ 5.00	$ 3,700.00	
c	Remove Existing Turf Carpet	SF	95305	$ 0.50	$ 47,652.50	
d	Recycle Turf Carpet	LS	1	$ 25,000.00	$ 25,000.00	
3	**SYNTHETIC TURF CONSTRUCTION**					**$ 607,655.22**
a	Prepare Base, Shape, Compact, Laser Grade	SY	10589	$ 2.75	$ 29,120.97	
b	Synthetic Turf w/ New SBR Infill	SF	95305	$ 4.75	$ 452,698.75	
c	Shockpad	SF	95305	$ 1.10	$ 104,835.50	
d	Turf Striping Sports - Inlaid	EA	2	$ 7,000.00	$ 14,000.00	
e	Turf Striping Sports - Tick Marks	EA	2	$ 3,500.00	$ 7,000.00	
4	**REPAIR ALLOWANCE**					**$ 25,000.00**
a	Miscellaneous Repairs (Turf curb, drains, etc.)	LS	1	$ 15,000.00	$ 15,000.00	
b	Drainage Repairs	LS	1	$ 10,000.00	$ 10,000.00	
5	**ALTERNATES**					**$ 80,440.00**
a	Replace 16' Ht. Ball Safety Netting (Posts to Remain)	SF	6480	$ 3.00	$ 19,440.00	
b	New 4' CLF Rails and Fabric, Repaint Posts	LF	1100	$ 50.00	$ 55,000.00	
c	Softball Mound Replacements	EA	3	$ 2,000.00	$ 6,000.00	
					SUBTOTAL:	**$ 872,414.59**
					CONTINGENCY (15%):	**$ 130,862.19**
					ADDITIONAL BID/CPS SERVICES	**$ 25,000.00**
					2028 PRICE ESCALATION (8%):	**$ 69,793.17**
					TOTAL:	**$ 1,098,069.94**

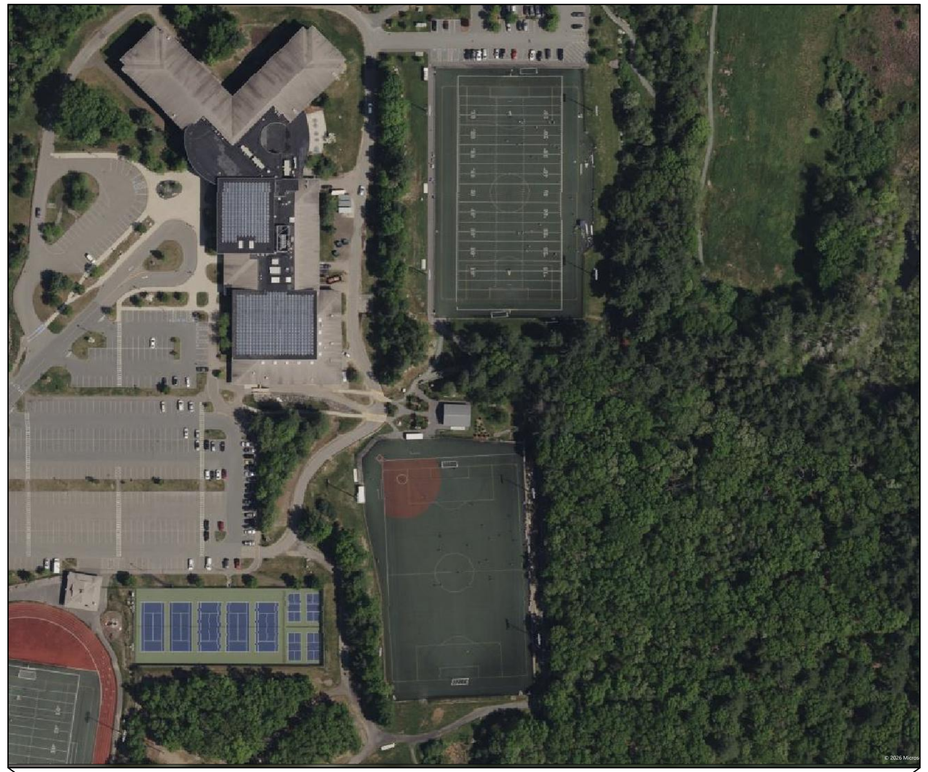
MEDWAY HIGH SCHOOL

LAMSON AND NORTH FIELDS SYNTHETIC TURF REPLACEMENTS

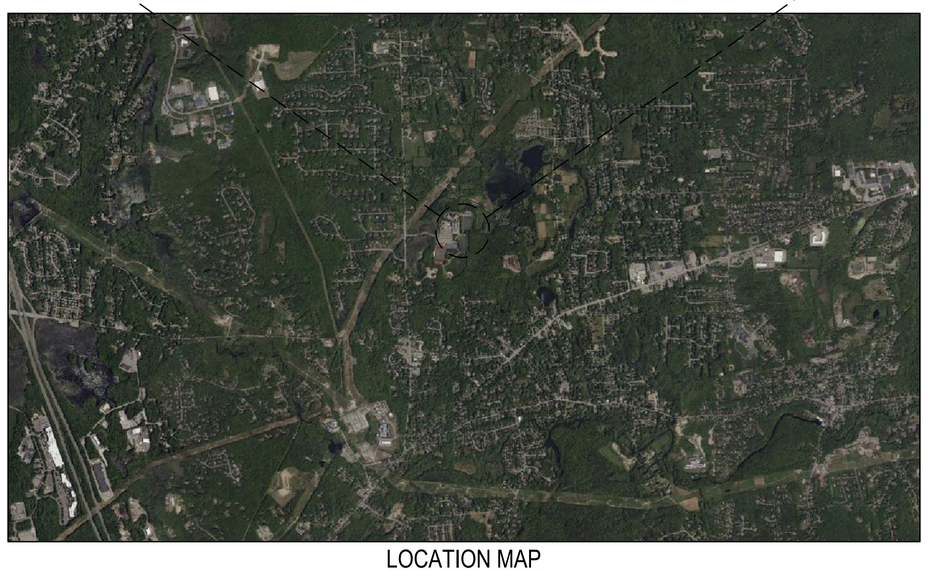
88 SUMMER STREET
MEDWAY, MA 02053

PREPARED FOR
TOWN OF MEDWAY
155 VILLAGE STREET
MEDWAY, MA 02053

DRAWING NO	SHEET NO	TITLE
G001	1 OF 15	COVER SHEET
G002	2 OF 15	GENERAL NOTES
C001	3 OF 15	EXISTING CONDITIONS PLAN SHEET 1 OF 2
C002	4 OF 15	EXISTING CONDITIONS PLAN SHEET 2 OF 2
C003	5 OF 15	DEMOLITION AND EROSION CONTROL PLAN SHEET 1 OF 2
C004	6 OF 15	DEMOLITION AND EROSION CONTROL PLAN SHEET 2 OF 2
C101	7 OF 15	LAYOUT AND MATERIALS PLAN SHEET 1 OF 2
C102	8 OF 15	LAYOUT AND MATERIALS PLAN SHEET 2 OF 2
C201	9 OF 15	GRADING AND DRAINAGE PLAN SHEET 1 OF 2
C202	10 OF 15	GRADING AND DRAINAGE PLAN SHEET 2 OF 2
C501	11 OF 15	DETAIL SHEET 1
C502	12 OF 15	DETAIL SHEET 2
C503	13 OF 15	DETAIL SHEET 3
C504	14 OF 15	DETAIL SHEET 4
C505	15 OF 15	DETAIL SHEET 5



SITE MAP
NOT TO SCALE



LOCATION MAP
NOT TO SCALE

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Bedford Portland

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90% SUBMISSION

PROJECT
LAMSON AND NORTH FIELDS
SYNTHETIC TURF REPLACEMENTS
88 SUMMER STREET
MEDWAY, MA 02053

OWNER
TOWN OF MEDWAY
155 VILLAGE STREET
MEDWAY, MASSACHUSETTS

NO.	DATE	DESCRIPTION	BY

PROJECT NO.	260181
CADD FILE	260181_G001
DESIGNED BY	MTM
DRAWN BY	MTM
CHECKED BY	CEF
DATE	10/14/26
DRAWING SCALE	N/A

GRAPHIC SCALE

SHEET TITLE

COVER SHEET

DRAWING NO.
G001

1 OF 15

DEMOLITION NOTES

1. DEMOLITION TO COMPLY WITH GOVERNING EPA NOTIFICATION REGULATIONS BEFORE STARTING SELECTIVE DEMOLITION. COMPLY WITH HAULING AND DISPOSAL REGULATIONS OF AUTHORITIES HAVING JURISDICTION.
2. THE OWNER MAY OCCUPY PORTIONS OF THE BUILDING IMMEDIATELY ADJACENT TO SELECTIVE DEMOLITION AREAS. CONDUCT SELECTIVE DEMOLITION SO THAT OWNER'S OPERATIONS WILL NOT BE DISRUPTED. PROVIDE NOT LESS THAN 72 HOURS NOTICE TO OWNER OF ACTIVITIES (IF ANY) THAT MAY AFFECT THEIR OPERATIONS.
3. SURVEY THE CONDITION OF THE SITE TO DETERMINE WHETHER REMOVING ANY ELEMENT MIGHT RESULT IN UNDESIRABLE DAMAGE OF ANY PORTION OF ADJACENT FACILITIES DURING SELECTIVE DEMOLITION.
4. MAINTAIN EXISTING UTILITIES INDICATED TO REMAIN IN SERVICE AND PROTECT THEM AGAINST DAMAGE DURING SELECTIVE DEMOLITION OPERATIONS.
5. CONDUCT DEMOLITION OPERATIONS AND REMOVE DEBRIS TO ENSURE MINIMUM INTERFERENCE WITH ROADS, PARKING LOTS, STREETS, WALKS, AND OTHER ADJACENT OCCUPIED AND USED FACILITIES.
6. CONDUCT DEMOLITION OPERATIONS TO PREVENT INJURY TO PEOPLE AND DAMAGE TO ADJACENT BUILDINGS, FACILITIES, AND SITE IMPROVEMENTS TO REMAIN. ENSURE SAFE PASSAGE OF PEOPLE AROUND SELECTIVE DEMOLITION AREA.
7. USE WATER MIST AND OTHER SUITABLE METHODS TO LIMIT THE SPREAD OF DUST AND DIRT. COMPLY WITH GOVERNING ENVIRONMENTAL PROTECTION REGULATIONS.
8. REMOVE AND TRANSPORT DEBRIS IN A MANNER THAT WILL PREVENT SPILLAGE ON ADJACENT SURFACES AND AREAS.
9. CLEAN ADJACENT STRUCTURES AND IMPROVEMENTS OF DUST, DIRT, AND DEBRIS CAUSED BY SELECTIVE DEMOLITION OPERATIONS. RETURN ADJACENT AREAS TO CONDITION EXISTING BEFORE START OF SELECTIVE DEMOLITION.
10. DEMOLISH AND REMOVE EXISTING CONSTRUCTION ONLY TO THE EXTENT REQUIRED BY NEW CONSTRUCTION AND AS INDICATED. CONTRACTOR TO BE RESPONSIBLE FOR ANY CUTTING AND PATCHING THAT IS REQUIRED.
11. PROMPTLY DISPOSE OF DEMOLISHED MATERIALS. DO NOT ALLOW DEMOLISHED MATERIALS TO ACCUMULATE ON-SITE.
12. DO NOT BURN DEMOLISHED MATERIALS.
13. TRANSPORT DEMOLISHED MATERIALS OFF OWNER'S PROPERTY AND LEGALLY DISPOSE OF THEM, IF NOT DESIGNATED TO BE SALVAGED BY THE OWNER OR REUSED.
14. IN AREAS WHERE BITUMINOUS CONCRETE IS TO BE REMOVED, THE EDGE OF ANY BITUMINOUS CONCRETE TO REMAIN MUST BE A CLEAN SAW-CUT EDGE.

EROSION CONTROL NOTES

1. THE CONTRACTOR SHALL FILE A NPDES CONSTRUCTION GENERAL PERMIT AS REQUIRED BY THE EPA AT LEAST 14 DAYS PRIOR TO GROUNDBREAKING. NPDES PERMIT AND PLANS SHALL BE KEPT ON SITE FOR REVIEW AT ALL TIMES FOR THE DURATION OF CONSTRUCTION.
2. ALL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE CONSTRUCTED IN ACCORDANCE WITH STATE REGULATIONS AND ALL TOWN REGULATIONS AND PERMIT CONDITIONS.
3. EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE IN PLACE PRIOR TO THE COMMENCEMENT OF ANY SITE WORK OR EARTHWORK OPERATIONS, AND SHALL BE MAINTAINED THROUGHOUT CONSTRUCTION.
4. STOCKPILES SHALL BE SURROUNDED ON THEIR PERIMETERS WITH STAKED SILTATION FENCES TO PREVENT AND/OR CONTROL SILTATION AND EROSION. OTHERWISE SPOIL MATERIAL SHALL BE IMMEDIATELY REMOVED FROM THE SITE AND DISPOSED OF LEGALLY AND IN CONFORMANCE TO ALL TOWN REGULATIONS.
5. ALL EROSION CONTROL MEASURES SHALL BE ROUTINELY INSPECTED, CLEANED AND REPAIRED OR REPLACED AS NECESSARY THROUGHOUT ALL PHASES OF CONSTRUCTION. IN ADDITION, INSPECTION SHALL TAKE PLACE AFTER EACH RAINFALL EVENT AND BEFORE FORECASTED RAIN.
6. ALL SEDIMENTS MUST BE REMOVED PRIOR TO REACHING THE EXISTING DRAINAGE SYSTEMS AND/OR ANY ENVIRONMENTAL RESOURCE AREAS.
7. THE CONTRACTOR SHALL KEEP ON SITE AT ALL TIMES EXTRA SILTATION FENCING FOR INSTALLATION AT THE DIRECTION OF THE ENGINEER OR THE OWNER TO MITIGATE ANY EMERGENCY CONDITION.
8. THE AREA OR AREAS OF ENTRANCE AND EXIT TO AND FROM THE SITE SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OR FLOWING OF SEDIMENT. ALL SEDIMENT SPILLED, DROPPED, WASHED OR TRACKED OUTSIDE OF CONSTRUCTION AREA MUST BE REMOVED IMMEDIATELY.
9. EROSION CONTROL DEVICES MAY BE ADDED OR REDUCED IN THE FIELD AS DIRECTED BY THE OWNER/ENGINEER.
10. THE CONTRACTOR IS RESPONSIBLE FOR REESTABLISHING ANY EROSION CONTROL DEVICE WHICH THEY DISTURB. THE CONTRACTOR SHALL NOTIFY THE OWNER/ENGINEER OF ANY DEFICIENCIES IN THE ESTABLISHED EROSION CONTROL MEASURES WHICH MAY LEAD TO UNAUTHORIZED DISCHARGE OR STORM WATER POLLUTION, SEDIMENTATION OR OTHER POLLUTANTS. UNAUTHORIZED POLLUTANTS INCLUDE, BUT ARE NOT LIMITED TO, EXCESS CONCRETE DUMPING OR CONCRETE RESIDUE, POINTS, SOLVENTS, GREASES, FUEL AND LUBE OIL, PESTICIDES, AND SOLID WASTE MATERIALS.

GRADING NOTES

1. ALL GRADING SHALL MEET THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT (ADA) AND LOCAL BUILDING AND ACCESSIBILITY CODES. IN GENERAL, GRADING OF SIDEWALKS SHALL NOT EXCEED 2.0% CROSS SLOPE AND 5.0% RUNNING SLOPE, GRADING OF ADA PARKING STALLS AND LOADING ZONES SHALL NOT EXCEED 2.0% IN ANY DIRECTION AND GRADING OF PLAZA AND GATHERING AREAS SHALL NOT EXCEED 2.0% IN ANY DIRECTION. GRADING ON SIDEWALK CURB RAMPS AND OTHER ACCESSIBLE RAMPS SHALL NOT EXCEED 8.0%. ALL AREAS SHALL PROVIDE POSITIVE DRAINAGE AS TO NOT POOL WATER, MINIMUM SLOPES SHALL BE 1.0% UNLESS OTHERWISE NOTED.
2. ALL PROPOSED CONTOURS ARE APPROXIMATE. PROPOSED SPOT ELEVATIONS AND DESIGNED GRADIENT ARE TO BE USED IN THE EVENT OF ANY DISCREPANCIES.
3. GRADING SHALL BE PERFORMED TO ALLOW WATER TO FLOW AWAY FROM BUILDING STRUCTURES, AND TO NOT ALLOW PUDDLING OF WATER ANYWHERE ON SITE.
4. MINOR ADJUSTMENTS TO FINISH GRADE TO ACCOMPLISH DRAINAGE FLOW ARE ACCEPTABLE, IF NECESSARY, UPON PRIOR APPROVAL OF ENGINEER.
5. NEW PAVEMENT SHALL BE FLUSH AT ANY JUNCTURE WITH EXISTING PAVEMENT.
6. ALL EXCAVATIONS SHOULD BE STABILIZED BY CUTTING BACK SIDE SLOPES OR USING SHORING AND BRACING AS REQUIRED. ALL EXCAVATION AND SHORING SHALL BE DONE IN ACCORDANCE WITH OSHA STANDARDS AND MGL CH. 149 SECT. 129A.
7. ANY DEWATERING SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. DISCHARGE OF SILTY OR OTHERWISE "DIRTY" WATER INTO DRAINAGE SYSTEM OR ANY BODY OF WATER, WETLAND OR RESOURCE AREA SHALL NOT BE PERMITTED.

GENERAL NOTES

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING AND MAINTAINING ALL CONTROL POINTS AND BENCH MARKS NECESSARY FOR THE WORK. ALL EXISTING CONTROL POINTS AND BENCHMARKS HAVE BEEN PROVIDED ON THE EXISTING CONDITIONS PLANS. ANY ADDITIONAL CONTROL POINTS SHALL BE ESTABLISHED AND MAINTAINED BY THE CONTRACTOR.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THESE PLANS, AND TOWN STANDARDS. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING A COPY OF THE TOWN STANDARDS AND REGULATIONS FOR USE ON THIS PROJECT.
3. BARRICADING, TRAFFIC CONTROL, AND PROJECT SIGNS SHALL CONFORM TO ALL STATE, LOCAL REGULATIONS. AREA ADJACENT TO THE PROJECT SITE WILL BE IN USE DURING CONSTRUCTION AT VARIOUS TIMES. THE CONTRACTOR WILL PROVIDE ADEQUATE CONSTRUCTION FENCING DURING EACH PHASE OF THE PROJECT TO FULLY SECURE THE PROPOSED SITE SUBJECT TO OWNER APPROVAL. THE FENCING MAY NEED ADJUSTMENT AT VARIOUS TIMES WITHOUT CONTRACT MODIFICATION.
4. THE GENERAL CONTRACTOR SHALL VERIFY THE SUITABILITY OF ALL EXISTING AND PROPOSED SITE CONDITIONS INCLUDING GRADES AND DIMENSIONS BEFORE COMMENCEMENT OF CONSTRUCTION. THE ENGINEER SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCIES.
5. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND PAYING FOR ALL PERMITS AND/OR CONNECTION FEES REQUIRED.
6. GENERAL CONTRACTOR SHALL COORDINATE WITH OTHER TRADES AS APPLICABLE INCLUDING BUT NOT LIMITED TO ELECTRICAL, LIGHTING, AND GAS. THE CONTRACTOR ACKNOWLEDGES THAT ANOTHER CONTRACTOR WILL BE UNDER A SEPARATE CONTRACT. THE CONTRACTOR WILL COORDINATE HIS EFFORTS IN GOOD FAITH, AND WORK IN HARMONY WITH THE OTHER CONTRACTOR. NO EXTRA WILL BE AWARDED DUE TO CONFLICTS BETWEEN CONTRACTORS.
7. SUBSTITUTIONS AND APPROVAL OF "OR-EQUAL" PRODUCTS IN PLACE OF THOSE SPECIFIED WILL NOT BE ALLOWED WITHOUT WRITTEN AUTHORIZATION FROM THE OWNER OR ENGINEER.

GENERAL UTILITY NOTES

1. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AND STRUCTURES AS SHOWN ON THESE PLANS IS BASED ON RECORD PLANS AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THIS INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE LOCATION OF ALL UNDERGROUND UTILITIES AND STRUCTURES SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR PRIOR TO THE START OF CONSTRUCTION.
2. THE CONTRACTOR MUST CONTACT THE APPROPRIATE UTILITY COMPANY, ANY GOVERNING PERMITTING AUTHORITY, AND "DIGSAFE" AT LEAST 72 HOURS PRIOR TO ANY EXCAVATION WORK TO REQUEST EXACT FIELD LOCATION OF UTILITIES.
3. THE ENGINEER SHALL BE NOTIFIED IN WRITING OF ANY UTILITIES INTERFERING WITH THE PROPOSED CONSTRUCTION. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLAN.
4. TRENCH EXCAVATIONS SHALL BE IN ACCORDANCE WITH ALL PROVISIONS OF OSHA PART 1926, SUBPART P -'EXCAVATIONS, TRENCHES AND SHORING OF THE OCCUPATIONAL SAFETY AND HEALTH'S STANDARDS AND NECESSARY TRENCH SAFETY PLANS TO THE ENGINEER AND CITY FOR REVIEW PRIOR TO COMMENCING CONSTRUCTION.
5. ALL DRAIN, WATER AND SANITARY SEWER PIPES INSTALLED WITHIN 10 FEET OF THE BUILDING (BY OTHERS) MUST BE PERMITTED AND INSTALLED BY A MASSACHUSETTS LICENSED PLUMBER.
6. CONTRACTOR SHALL VERIFY ALL EXISTING INVERTS AND RIM ELEVATIONS PRIOR TO CONSTRUCTION.
7. THE CONTRACTOR SHALL ADJUST ALL UTILITY CASTINGS TO BE FLUSH WITH PROPOSED GRADE UNLESS OTHERWISE INDICATED ON PLAN.
8. THE CONTRACTOR SHALL FIELD COORDINATE WITH THE ELECTRICAL ENGINEER TO DETERMINE EXACT POINT OF SERVICE CONNECTION. REFER TO THE SITE ELECTRICAL DRAWINGS FOR UTILITY SERVICE ENTRANCE LOCATIONS, SIZES, AND CIRCUITING.
9. CONTRACTOR SHALL PURGE LIFTING HOLES ON ALL CONCRETE STRUCTURES.

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PROJECT
LAMSON AND NORTH FIELDS
SYNTHETIC TURF REPLACEMENTS
88 SUMMER STREET
MEDWAY, MA 02053

OWNER
TOWN OF MEDWAY
155 VILLAGE STREET
MEDWAY, MASSACHUSETTS

NO.	DATE	DESCRIPTION	BY

PROJECT NO.	260181
CADD FILE	260181_G001
DESIGNED BY	MTM
DRAWN BY	MTM
CHECKED BY	CEF
DATE	10/14/26
DRAWING SCALE	N/A

GRAPHIC SCALE

SHEET TITLE

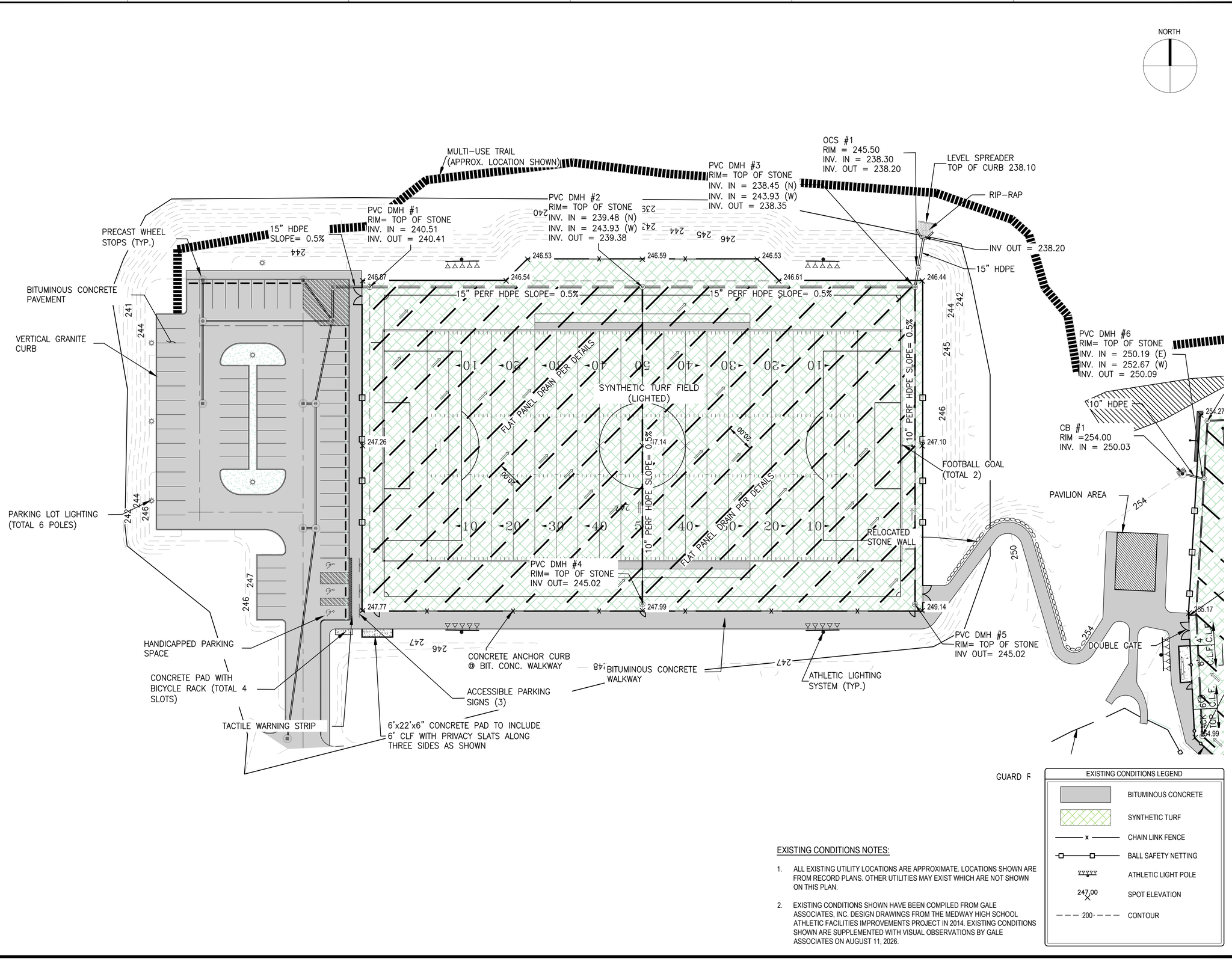
GENERAL NOTES

DRAWING NO.

G002

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EXISTING CONDITIONS NOTES:

1. ALL EXISTING UTILITY LOCATIONS ARE APPROXIMATE. LOCATIONS SHOWN ARE FROM RECORD PLANS. OTHER UTILITIES MAY EXIST WHICH ARE NOT SHOWN ON THIS PLAN.
2. EXISTING CONDITIONS SHOWN HAVE BEEN COMPILED FROM GALE ASSOCIATES, INC. DESIGN DRAWINGS FROM THE MEDWAY HIGH SCHOOL ATHLETIC FACILITIES IMPROVEMENTS PROJECT IN 2014. EXISTING CONDITIONS SHOWN ARE SUPPLEMENTED WITH VISUAL OBSERVATIONS BY GALE ASSOCIATES ON AUGUST 11, 2026.

EXISTING CONDITIONS LEGEND

- BITUMINOUS CONCRETE
- SYNTHETIC TURF
- CHAIN LINK FENCE
- BALL SAFETY NETTING
- ATHLETIC LIGHT POLE
- 247.00 SPOT ELEVATION
- 200 CONTOUR

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PROJECT NO.	260181
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DATE	10/14/26
DRAWING SCALE	1" = 30'

GRAPHIC SCALE

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SHEET TITLE

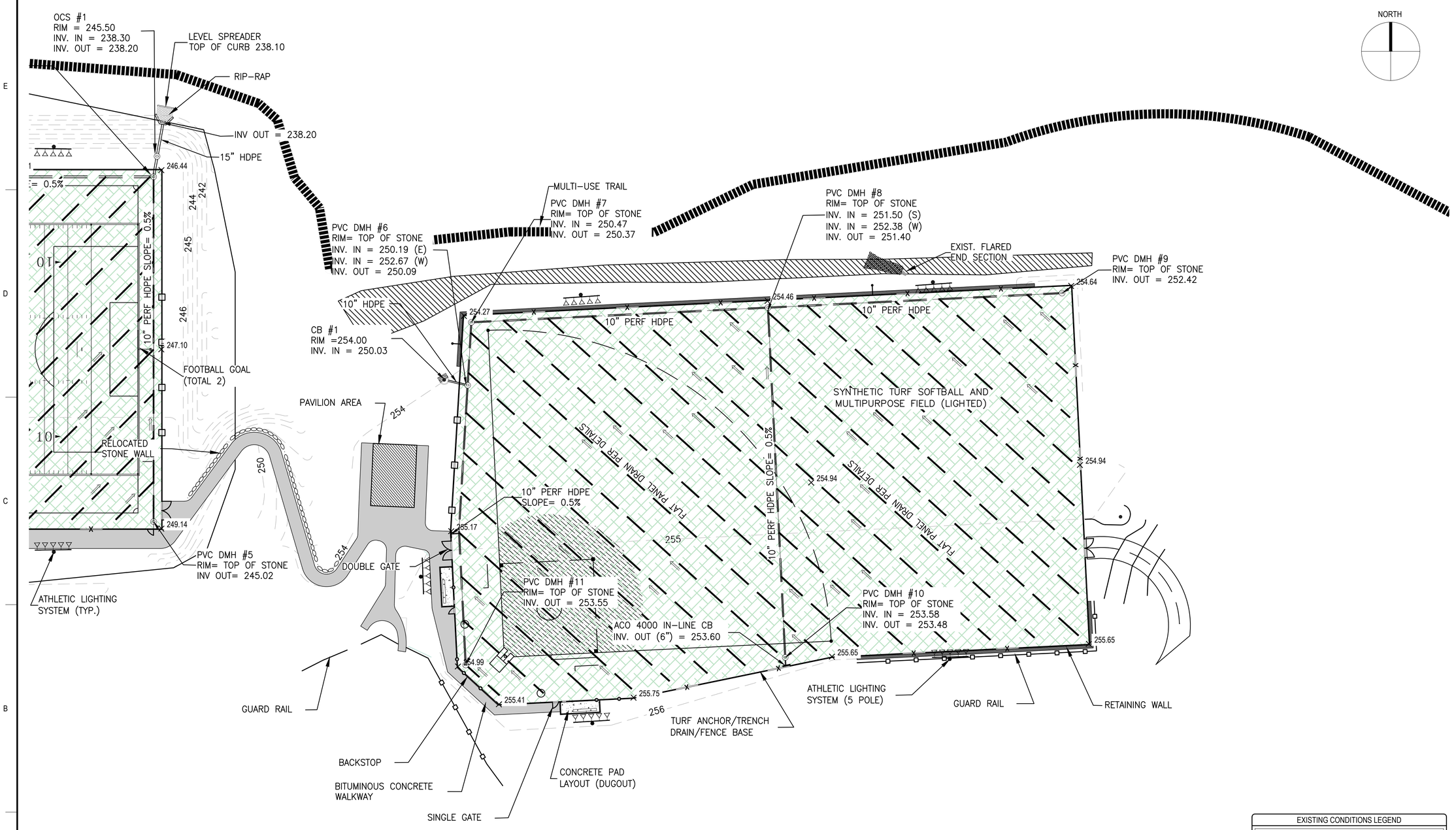
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CONDTIONS PLAN
SHEET 1 OF 2

DRAWING NO.

C001

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EXISTING CONDITIONS LEGEND

- BITUMINOUS CONCRETE
- SYNTHETIC TURF
- CHAIN LINK FENCE
- BALL SAFETY NETTING
- ATHLETIC LIGHT POLE
- 255.00 SPOT ELEVATION
- 200 CONTOUR

GALE

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PROJECT
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155 VILLAGE STREET
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GRAPHIC SCALE
0 30' 60'

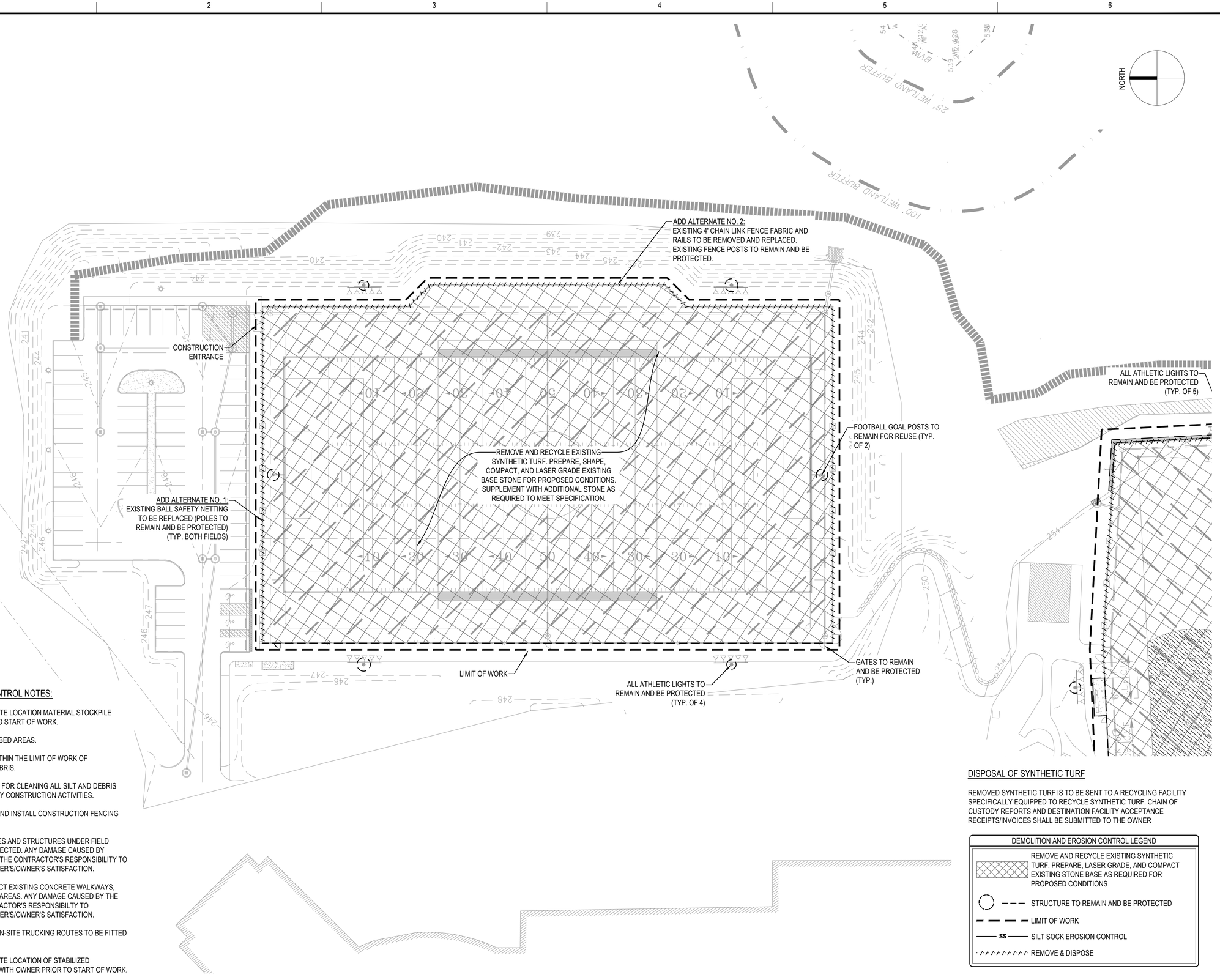
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EXISTING
CONDITIONS PLAN
SHEET 2 OF 2

DRAWING NO.
C002

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DEMOLITION & EROSION CONTROL NOTES:

1. CONTRACTOR TO COORDINATE LOCATION MATERIAL STOCKPILE AREA WITH OWNER PRIOR TO START OF WORK.
2. LOAM AND SEED ALL DISTURBED AREAS.
3. CLEAN ALL PAVED AREAS WITHIN THE LIMIT OF WORK OF ACCUMULATED DIRT AND DEBRIS.
4. CONTRACTOR RESPONSIBLE FOR CLEANING ALL SILT AND DEBRIS FROM ROADWAYS CAUSED BY CONSTRUCTION ACTIVITIES.
5. CONTRACTOR TO PROVIDE AND INSTALL CONSTRUCTION FENCING WHERE NECESSARY.
6. EXISTING DRAINAGE, UTILITIES AND STRUCTURES UNDER FIELD SHALL REMAIN AND BE PROTECTED. ANY DAMAGE CAUSED BY PROPOSED WORK SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPLACE/REPAIR TO ENGINEER'S/OWNER'S SATISFACTION.
7. CONTRACTOR SHALL PROTECT EXISTING CONCRETE WALKWAYS, CURBING AND LANDSCAPED AREAS. ANY DAMAGE CAUSED BY THE WORK SHALL BE THE CONTRACTOR'S RESPONSIBILTY TO REPLACE/REPAIR TO ENGINEER'S/OWNER'S SATISFACTION.
8. ALL CATCH BASINS WITHIN ON-SITE TRUCKING ROUTES TO BE FITTED WITH SILT SACKS.
9. CONTRACTOR TO COORDINATE LOCATION OF STABILIZED CONSTRUCTION ENTRANCE WITH OWNER PRIOR TO START OF WORK.

DISPOSAL OF SYNTHETIC TURF

REMOVED SYNTHETIC TURF IS TO BE SENT TO A RECYCLING FACILITY SPECIFICALLY EQUIPPED TO RECYCLE SYNTHETIC TURF. CHAIN OF CUSTODY REPORTS AND DESTINATION FACILITY ACCEPTANCE RECEIPTS/INVOICES SHALL BE SUBMITTED TO THE OWNER

DEMOLITION AND EROSION CONTROL LEGEND

- REMOVE AND RECYCLE EXISTING SYNTHETIC TURF. PREPARE, LASER GRADE, AND COMPACT EXISTING STONE BASE AS REQUIRED FOR PROPOSED CONDITIONS
- STRUCTURE TO REMAIN AND BE PROTECTED
- LIMIT OF WORK
- SS — SILT SOCK EROSION CONTROL
- REMOVE & DISPOSE

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OWNER
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155 VILLAGE STREET
MEDWAY, MASSACHUSETTS

NO.	DATE	DESCRIPTION	BY

PROJECT NO.	260181
CADD FILE	260181_C003
DESIGNED BY	MTM
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DATE	10/14/26
DRAWING SCALE	1" = 30'

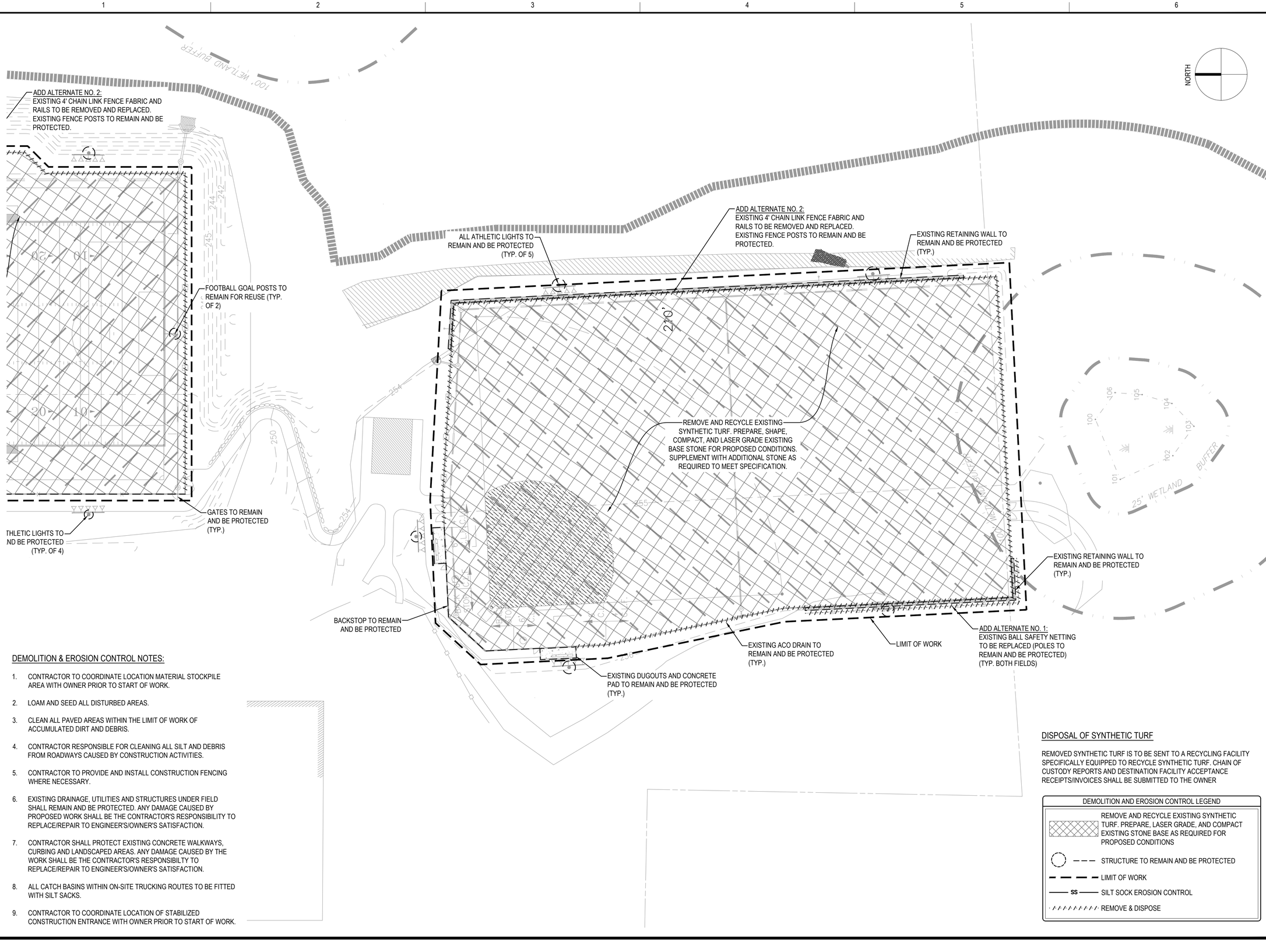
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SHEET TITLE

DEMOLITION & EROSRION CONTROL PLAN SHEET 1 OF 2

DRAWING NO.
C003
5 OF 15

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DEMOLITION & EROSION CONTROL NOTES:

1. CONTRACTOR TO COORDINATE LOCATION MATERIAL STOCKPILE AREA WITH OWNER PRIOR TO START OF WORK.
2. LOAM AND SEED ALL DISTURBED AREAS.
3. CLEAN ALL PAVED AREAS WITHIN THE LIMIT OF WORK OF ACCUMULATED DIRT AND DEBRIS.
4. CONTRACTOR RESPONSIBLE FOR CLEANING ALL SILT AND DEBRIS FROM ROADWAYS CAUSED BY CONSTRUCTION ACTIVITIES.
5. CONTRACTOR TO PROVIDE AND INSTALL CONSTRUCTION FENCING WHERE NECESSARY.
6. EXISTING DRAINAGE, UTILITIES AND STRUCTURES UNDER FIELD SHALL REMAIN AND BE PROTECTED. ANY DAMAGE CAUSED BY PROPOSED WORK SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPLACE/REPAIR TO ENGINEER'S/OWNER'S SATISFACTION.
7. CONTRACTOR SHALL PROTECT EXISTING CONCRETE WALKWAYS, CURBING AND LANDSCAPED AREAS. ANY DAMAGE CAUSED BY THE WORK SHALL BE THE CONTRACTOR'S RESPONSIBILTY TO REPLACE/REPAIR TO ENGINEER'S/OWNER'S SATISFACTION.
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9. CONTRACTOR TO COORDINATE LOCATION OF STABILIZED CONSTRUCTION ENTRANCE WITH OWNER PRIOR TO START OF WORK.

DISPOSAL OF SYNTHETIC TURF

REMOVED SYNTHETIC TURF IS TO BE SENT TO A RECYCLING FACILITY SPECIFICALLY EQUIPPED TO RECYCLE SYNTHETIC TURF. CHAIN OF CUSTODY REPORTS AND DESTINATION FACILITY ACCEPTANCE RECEIPTS/INVOICES SHALL BE SUBMITTED TO THE OWNER

DEMOLITION AND EROSION CONTROL LEGEND

- REMOVE AND RECYCLE EXISTING SYNTHETIC TURF. PREPARE, LASER GRADE, AND COMPACT EXISTING STONE BASE AS REQUIRED FOR PROPOSED CONDITIONS
- STRUCTURE TO REMAIN AND BE PROTECTED
- LIMIT OF WORK
- SS — SILT SOCK EROSION CONTROL
- REMOVE & DISPOSE

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DESIGNED BY	MTM
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DATE	10/14/26
DRAWING SCALE	1" = 30'

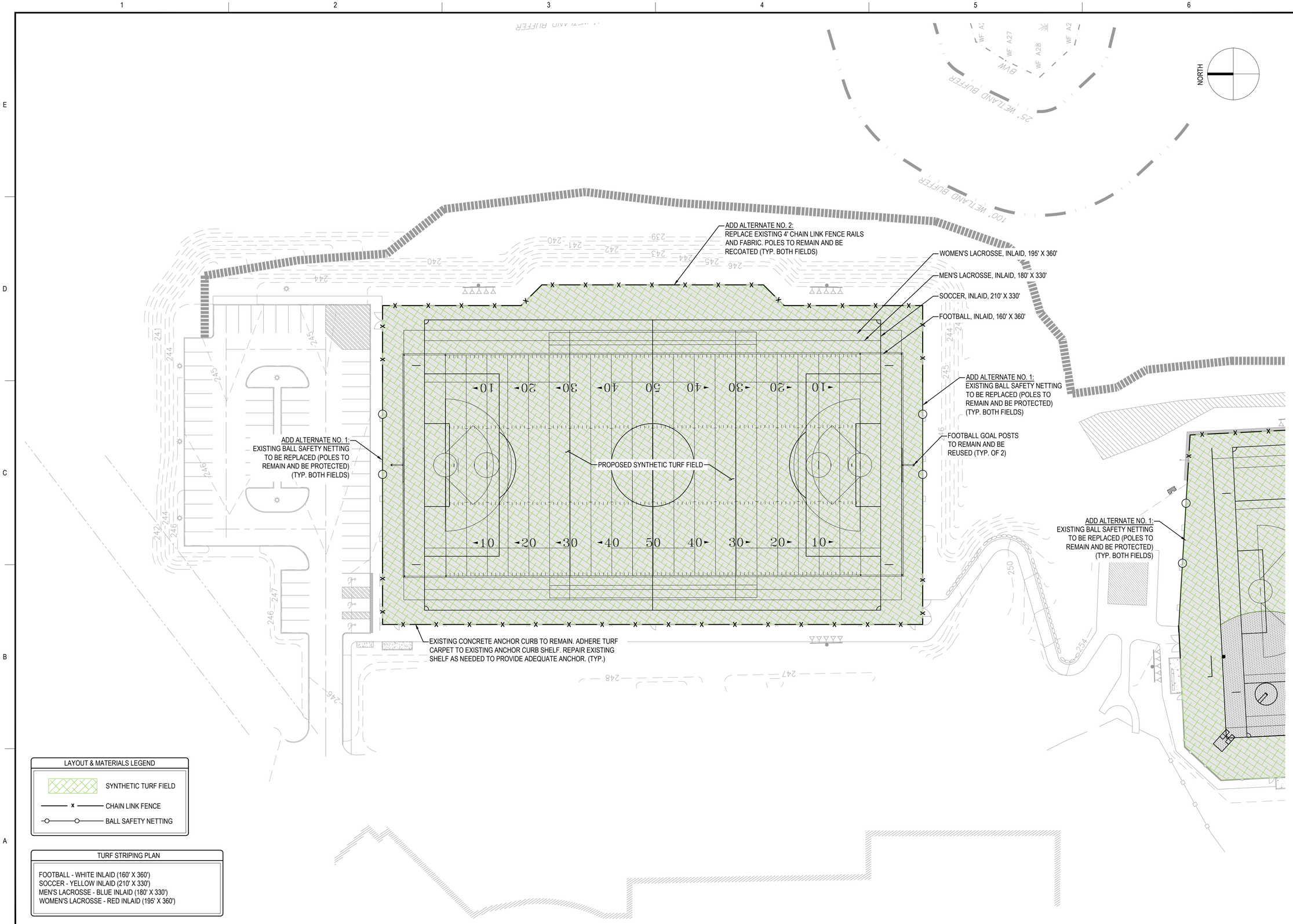
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SHEET TITLE

DEMOLITION & EROSRION CONTROL PLAN
SHEET 2 OF 2

DRAWING NO.
C004
6 OF 15

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LAYOUT & MATERIALS LEGEND

- SYNTHETIC TURF FIELD
- CHAIN LINK FENCE
- BALL SAFETY NETTING

TURF STRIPING PLAN

FOOTBALL - WHITE INLAID (160' X 360')
SOCCER - YELLOW INLAID (210' X 330')
MEN'S LACROSSE - BLUE INLAID (180' X 330')
WOMEN'S LACROSSE - RED INLAID (195' X 360')

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MEDWAY, MA 02053

OWNER
TOWN OF MEDWAY
155 VILLAGE STREET
MEDWAY, MASSACHUSETTS

NO.	DATE	DESCRIPTION	BY

PROJECT NO.	260181
CADD FILE	260181_C101
DESIGNED BY	MTM
DRAWN BY	MTM
CHECKED BY	CEF
DATE	10/14/26
DRAWING SCALE	1" = 30'

GRAPHIC SCALE

0 30' 60'

SHEET TITLE

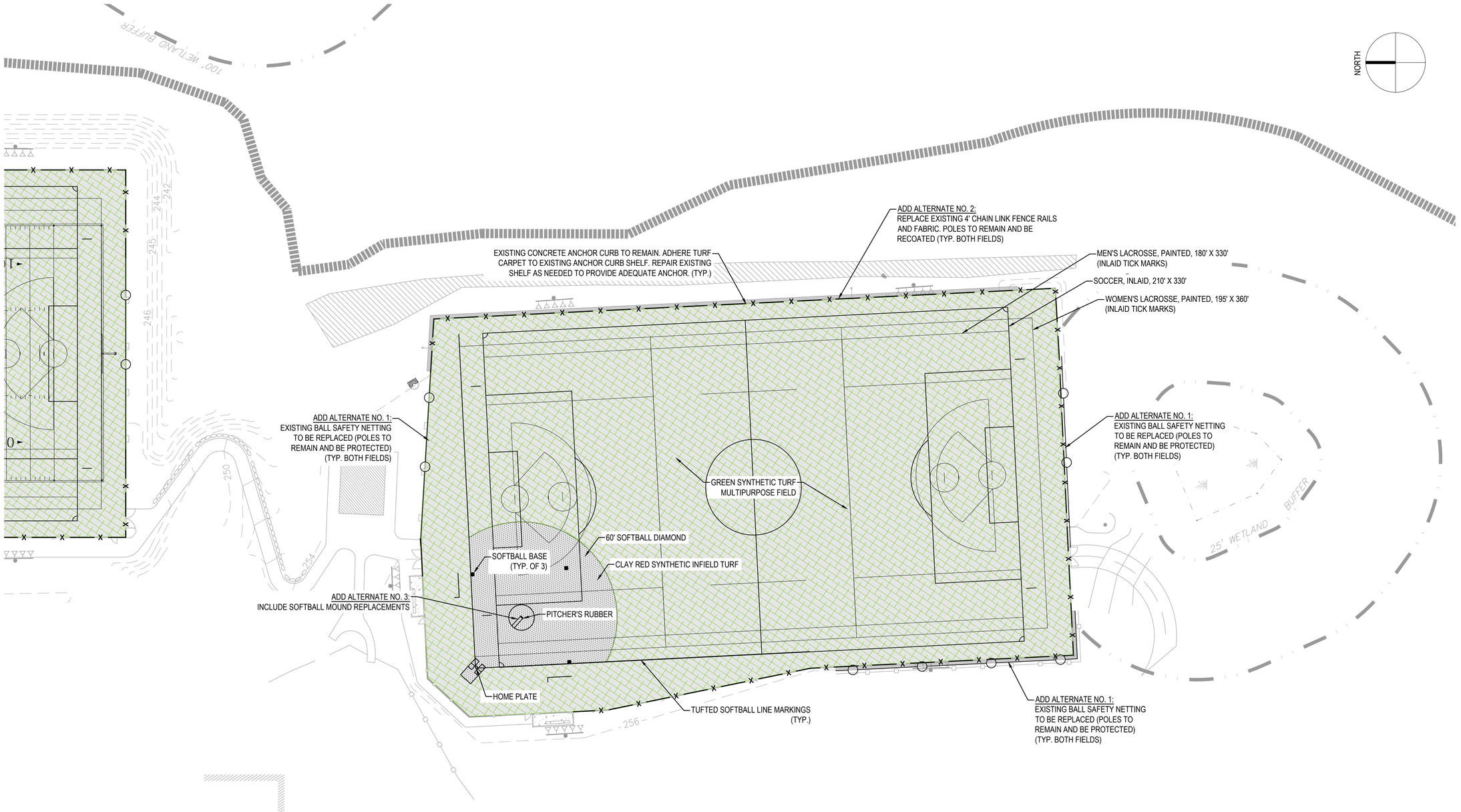
LAYOUT &
MATERIALS PLAN
SHEET 1 OF 2

DRAWING NO.

C101

5 OF 15

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LAYOUT & MATERIALS LEGEND

- SYNTHETIC TURF FIELD
- CHAIN LINK FENCE
- BALL SAFETY NETTING

TURF STRIPING PLAN

SOFTBALL - WHITE INLAID
SOCCER - YELLOW INLAID (210' X 330')
MEN'S LACROSSE - BLUE PAINTED, INLAID TICK MARKS (180' X 330')
WOMEN'S LACROSSE - RED PAINTED, INLAID TICK MARKS (195' X 360')

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MEDWAY, MA 02053

OWNER
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155 VILLAGE STREET
MEDWAY, MASSACHUSETTS

NO.	DATE	DESCRIPTION	BY

PROJECT NO.	260181
CADD FILE	260181_C101
DESIGNED BY	MTM
DRAWN BY	MTM
CHECKED BY	CEF
DATE	10/14/26
DRAWING SCALE	1" = 30'

GRAPHIC SCALE

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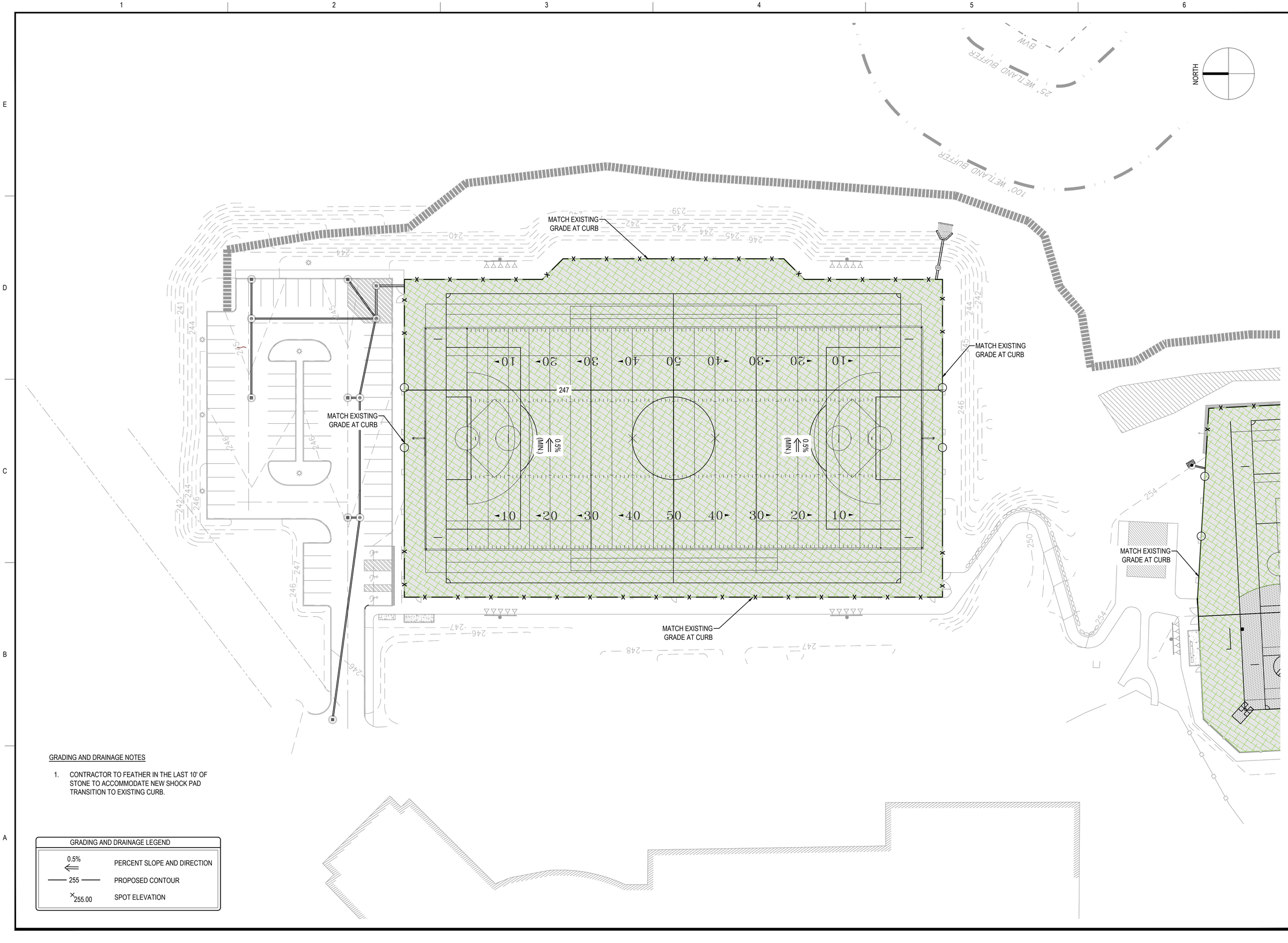
SHEET TITLE

LAYOUT &
MATERIALS PLAN
SHEET 2 OF 2

DRAWING NO.

C102

6 OF 15



GRADING AND DRAINAGE NOTES

1. CONTRACTOR TO FEATHER IN THE LAST 10' OF STONE TO ACCOMMODATE NEW SHOCK PAD TRANSITION TO EXISTING CURB.

GRADING AND DRAINAGE LEGEND	
0.5% ⇐	PERCENT SLOPE AND DIRECTION
255	PROPOSED CONTOUR
×255.00	SPOT ELEVATION

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PROJECT
LAMSON AND NORTH FIELDS
SYNTHETIC TURF REPLACEMENTS
88 SUMMER STREET
MEDWAY, MA 02053

OWNER
TOWN OF MEDWAY
155 VILLAGE STREET
MEDWAY, MASSACHUSETTS

NO.	DATE	DESCRIPTION	BY

PROJECT NO.	260181
CADD FILE	260181_C201
DESIGNED BY	MTM
DRAWN BY	MTM
CHECKED BY	CEF
DATE	10/14/26
DRAWING SCALE	1" = 30'

GRAPHIC SCALE
0 30' 60'

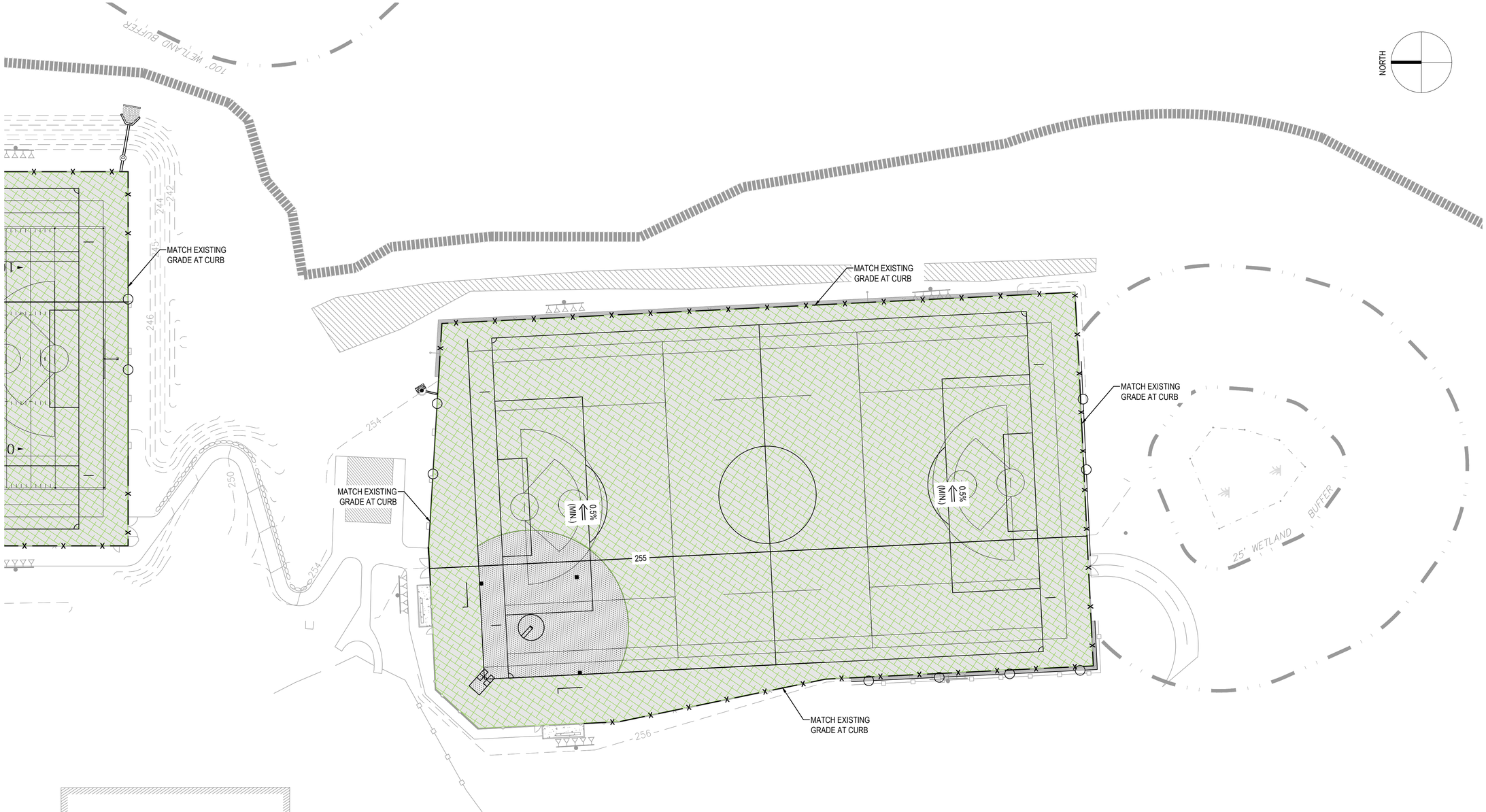
SHEET TITLE

GRADING &
DRAINAGE PLAN
SHEET 1 OF 2

DRAWING NO.
C201

9 OF 15

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GRADING AND DRAINAGE NOTES

1. CONTRACTOR TO FEATHER IN THE LAST 10' OF STONE TO ACCOMMODATE NEW SHOCK PAD TRANSITION TO EXISTING CURB.

GRADING AND DRAINAGE LEGEND	
0.5% ⇐	PERCENT SLOPE AND DIRECTION
255	PROPOSED CONTOUR
×255.00	SPOT ELEVATION

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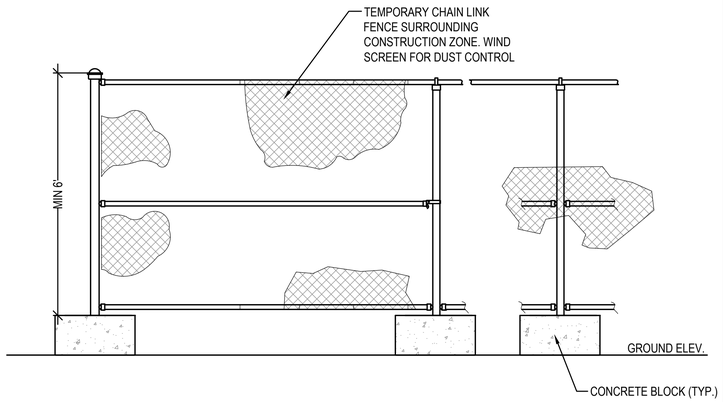
SHEET TITLE

GRADING &
DRAINAGE PLAN
SHEET 2 OF 2

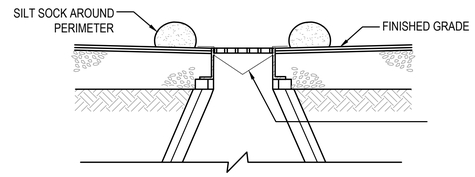
DRAWING NO.
C202

10 OF 15

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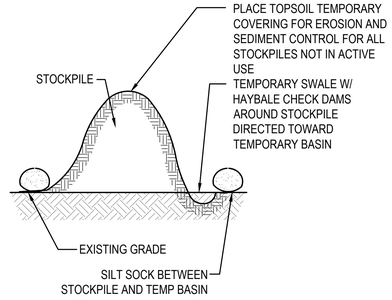


1 TEMPORARY CONSTRUCTION FENCE
N.T.S.

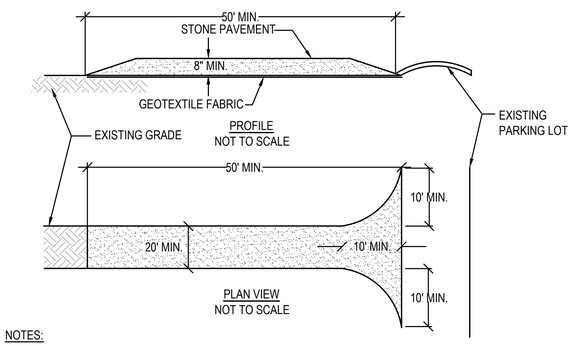


DURING CONSTRUCTION, INSTALL AND MAINTAIN INLET BASKETS TO TRAP SEDIMENT IN RUNOFF. INSPECTION SHALL TAKE PLACE AFTER EACH HEAVY RAIN EVENT AND REPLACEMENT SHALL BE PER THE DIRECTION OF THE OWNER'S REPRESENTATIVE.

2 INLET PROTECTION / SILT SACK
N.T.S.



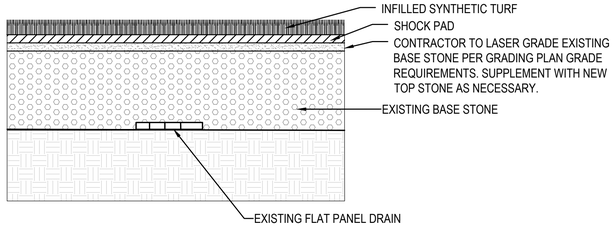
3 MATERIAL STOCKPILE AREA
N.T.S.



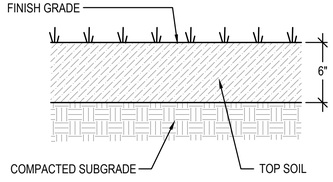
NOTES:

1. STONE SIZE - USE 2" STONE, OR RECLAIMED OR RECYCLED CONCRETE EQUIVALENT.
2. LENGTH - NOT LESS THAN 40 FEET.
3. THICKNESS - NOT LESS THAN (8) INCHES.
4. WIDTH - TWENTY (20) MINIMUM. BUT NOT LESS THAN THE FULL WIDTH AT POINTS WHERE INGRESS OR EGRESS OCCURS. TWENTY-FOUR (24) FOOT IF SINGLE ENTRANCE TO SITE.
5. GEOTEXTILE FABRIC - WILL BE PLACED OVER THE ENTIRE AREA PRIOR TO PLACING OF STONE. GEOTEXTILE FABRIC SHALL BE MIRIFI 500X WOVEN FABRIC OR APPROVED EQUAL.
6. SURFACE WATER - ALL SURFACE WATER FLOWING OR DIVERTED TOWARD CONSTRUCTION ENTRANCES SHALL BE PIPED ACROSS THE ENTRANCE. IF PIPING IS IMPRACTICAL, A MOUNTABLE BERM WITH 5:1 SLOPES WILL BE PERMITTED.
7. MAINTENANCE - THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHTS-OF-WAY. ALL SEDIMENT SPILLED. DROPPED, WASHED OR TRACKED ONTO PUBLIC RIGHTS-OF-WAY MUST BE REMOVED IMMEDIATELY.
8. WHEN WASHING IS REQUIRED. IT SHALL BE DONE ON AN AREA STABILIZED WITH STONE AND WHICH DRAINS INTO AN APPROVED SEDIMENT TRAPPING DEVICE.
9. PERIODIC INSPECTION AND NEEDED MAINTENANCE SHALL BE PROVIDED AFTER EACH RAIN.

4 STABILIZED CONSTRUCTION ENTRANCE
N.T.S.



5 SYNTHETIC TURF SECTION
N.T.S.



6 LOAM & SEED (DISTURBED AREAS)
N.T.S.

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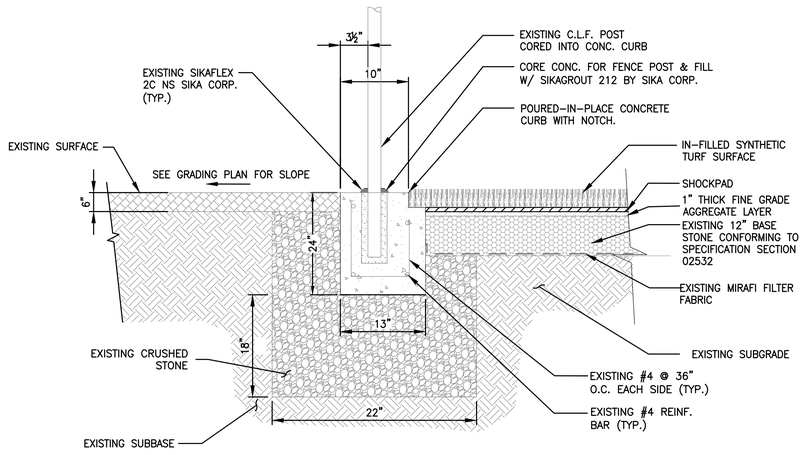
SHEET TITLE

DETAIL
SHEET
SHEET 1 OF 5

DRAWING NO.
C501

11 OF 15

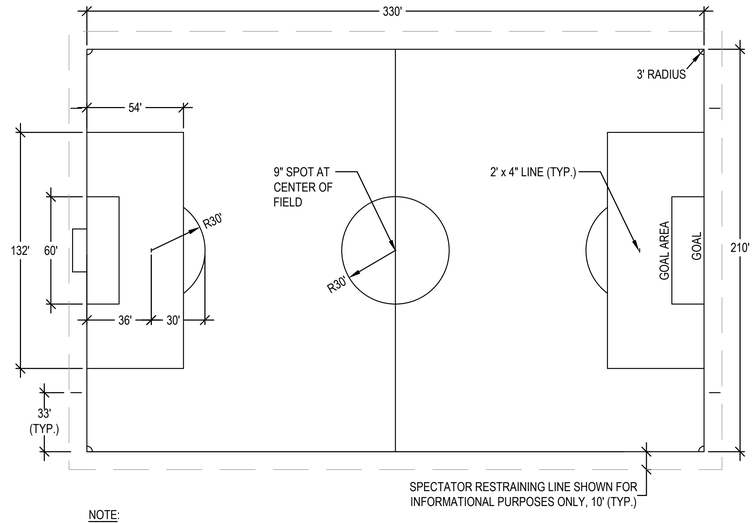
F:\260181.00 - Medway Turf Replacements\plots\06-90% Submission\260181_C500.dwg, 10/13/2026 2:25:05 PM, AutoCAD PDF (General Documentation).pc3



NOTE:

1. EXISTING DETAIL HAS BEEN PROVIDED FOR REFERENCE ONLY. PRIOR TO START OF WORK, CONTRACTOR SHALL VERIFY EXISTING CONDITIONS AND NOTIFY ENGINEER/OWNER IF DISCREPANCIES ARE FOUND

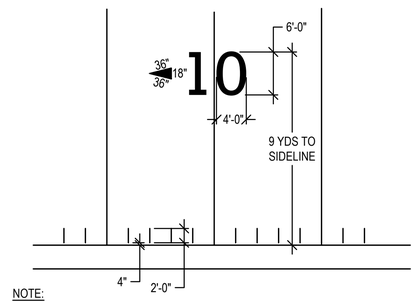
1 EXISTING CONCRETE ANCHOR CURB
N.T.S.



NOTE:

1. ALL STRIPING TO ADHERE TO ASBA AND MIAA STANDARDS.
2. ALL LINES AND MARKINGS TO BE TUFTED/INLAID.
3. FINAL COLORS SUBJECT TO APPROVAL BY OWNER.

2 SOCCER STRIPING DETAIL
N.T.S.

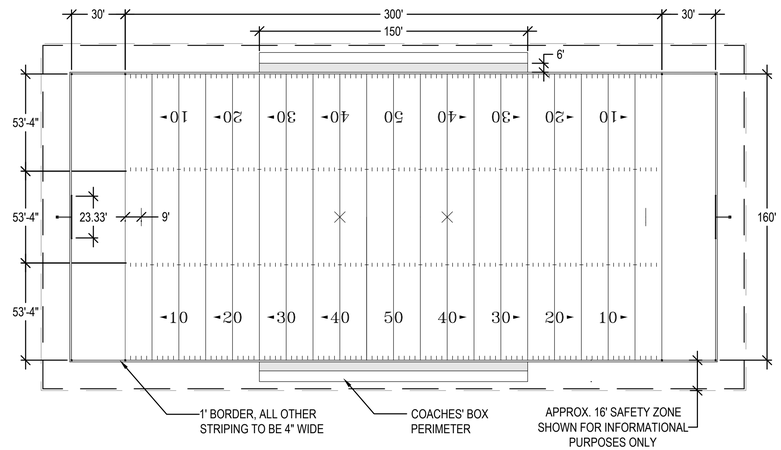


NOTE:

1. THE CONTRACTOR SHALL IN-LAY MARKINGS ON THE FIELD, 4-INCHES FROM EACH SIDELINE, YARD-LINE EXTENSIONS (HASH MARKS) THAT SHOULD BE 2-FEET IN LENGTH AND 4-INCHES IN WIDTH.
2. THE CONTRACTOR SHALL IN-LAY NUMERALS, WHICH SHALL BE 6-FEET IN HEIGHT AND-4 FEET IN WIDTH, & DIRECTIONAL ARROWS AT THE 10, 20, 30, 40 AND 50 YARD LINES.
3. THE TOPS OF THE NUMBERS SHOULD BE 9-YARDS FROM THE SIDELINE.
4. CONTRACTOR SHALL IN-LAY DIRECTIONAL ARROWS NEXT TO THE YARD-LINE NUMBERS INDICATING THE DIRECTION TOWARD THE NEAREST GOAL LINE.

ALL PROPOSED STRIPING SHALL BE IN ACCORDANCE WITH THE STANDARDS OF THE AMERICAN SPORTS BUILDERS ASSOCIATION (ASBA) AND THE MASSACHUSETTS INTERSCHOLASTIC ATHLETIC ASSOCIATION (MIAA)

3 YARD-LINE NUMBERING DETAIL
N.T.S.



NOTE:

1. ALL STRIPING TO ADHERE TO ASBA AND MIAA STANDARDS.
2. ALL LINES AND MARKINGS TO BE TUFTED/INLAID.
3. FINAL COLORS SUBJECT TO APPROVAL BY OWNER.

4 FOOTBALL STRIPING DETAIL
N.T.S.

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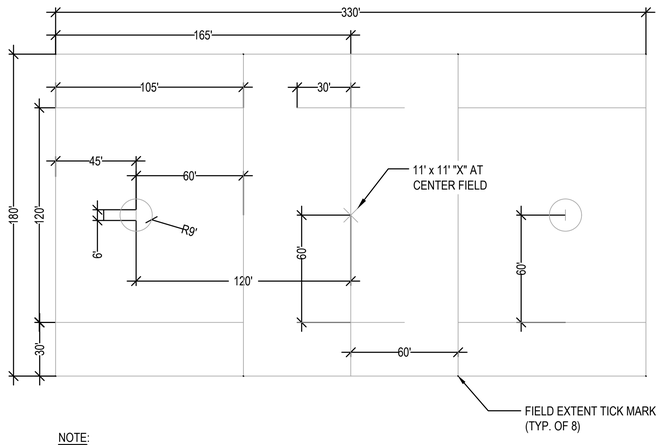
SHEET TITLE

DETAIL SHEET
SHEET 2 OF 5

DRAWING NO.

C502

12 OF 15

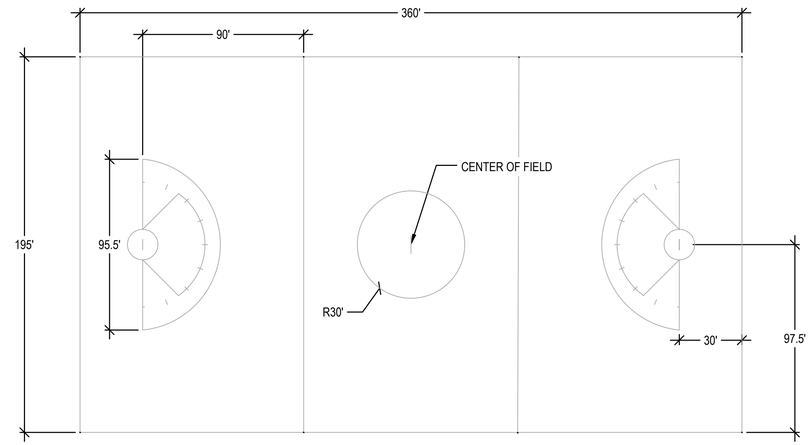


NOTE:

1. ALL STRIPING TO ADHERE TO ASBA AND MIAA STANDARDS.
2. ALL LINES AND MARKINGS TO BE TUFTED/INLAID ON NORTH FIELD AND TICK MARKS TUFTED/INLAID WITH LINES PAINTED ON LAMSON FIELD.
3. FINAL COLORS SUBJECT TO APPROVAL BY OWNER.

1 MEN'S LACROSSE STRIPING DETAIL (180' x 330')

N.T.S.

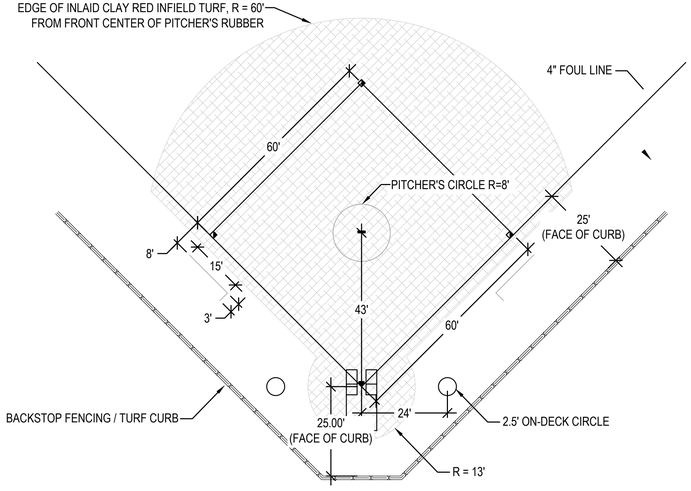


NOTE:

1. ALL STRIPING TO ADHERE TO ASBA AND MIAA STANDARDS.
2. ALL LINES AND MARKINGS TO BE TUFTED/INLAID ON NORTH FIELD AND TICK MARKS TUFTED/INLAID WITH LINES PAINTED ON LAMSON FIELD.
3. FINAL COLORS SUBJECT TO APPROVAL BY OWNER.

2 WOMEN'S LACROSSE STRIPING DETAIL (190' x 360')

N.T.S.

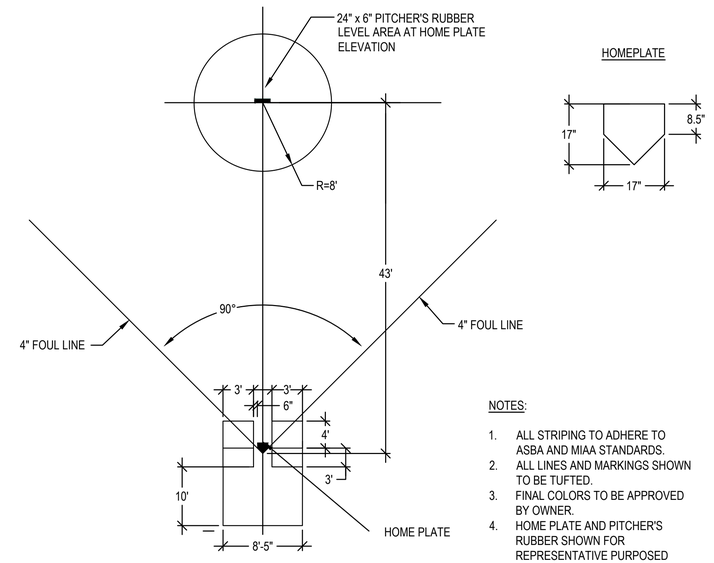


NOTES:

1. ALL STRIPING TO ADHERE TO ASBA AND MIAA STANDARDS.
2. INFIELD (SHOWN HATCHED) TO BE CLAY RED COLOR TURF.
3. FOUL LINES, BATTER'S BOXES, ON-DECK CIRCLES, PITCHER'S CIRCLE, AND COACHES BOXES TO BE INLAID.
4. FINAL COLORS TO BE APPROVED BY OWNER.
5. HOME PLATE AND PITCHER'S RUBBER SHOWN FOR REPRESENTATIVE PURPOSES ONLY.

3 SOFTBALL INFIELD LAYOUT

N.T.S.



NOTES:

1. ALL STRIPING TO ADHERE TO ASBA AND MIAA STANDARDS.
2. ALL LINES AND MARKINGS SHOWN TO BE TUFTED.
3. FINAL COLORS TO BE APPROVED BY OWNER.
4. HOME PLATE AND PITCHER'S RUBBER SHOWN FOR REPRESENTATIVE PURPOSED ONLY.

4 SOFTBALL HOME PLATE/ PITCHER'S MOUND LAYOUT

N.T.S.

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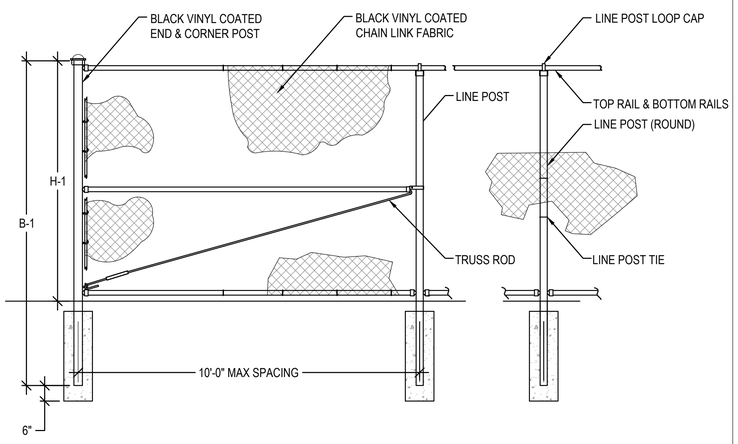
DETAIL
SHEET
SHEET 3 OF 5

DRAWING NO.

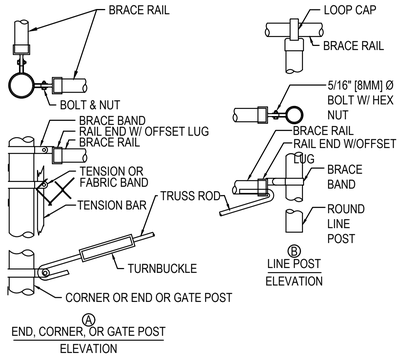
C503

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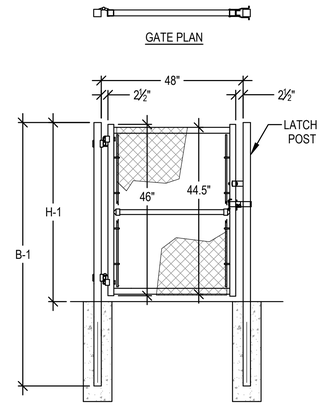
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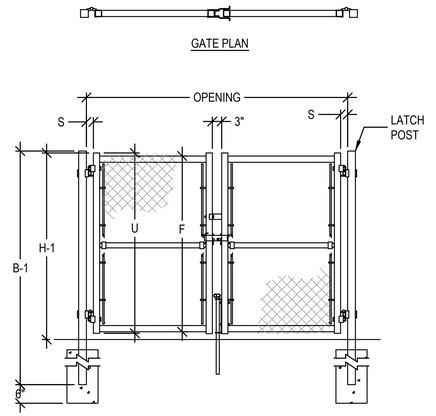
1 CHAIN LINK FENCE
N.T.S.



2 CHAIN LINK FENCE & GATE CONNECTION DETAIL
N.T.S.



3 4' WIDE SINGLE LEAF GATE DETAIL
N.T.S.



4 DOUBLE GATE DETAIL
N.T.S.

FENCE HEIGHT	END & CORNER POSTS		LINE POSTS	
NOMINAL HEIGHT	B-1 BAR LENGTH	H-1 HEIGHT ABOVE GRADE	B-2 BAR LENGTH	H-2 HEIGHT ABOVE GRADE
4'-0"	7'-0"	4'-0 5/8"	6'-8"	3'-8 7/8"
6'-0"	9'-0"	6'-0 5/8"	8'-8"	5'-8 7/8"
8'-0"	11'-0"	8'-0 5/8"	10'-8"	7'-8 7/8"

SINGLE 0R DOUBLE LEAF GATES		
NOM HEIGHT (H)	UPRIGHT HT (U)	FRAME HT (F)
	ACTUAL DIM	ACTUAL DIM
4'-0"	3'-10"	3'-8 1/2"
6'-0"	5'-10"	5'-8 1/2"
8'-0"	7'-10"	7'-8 1/2"

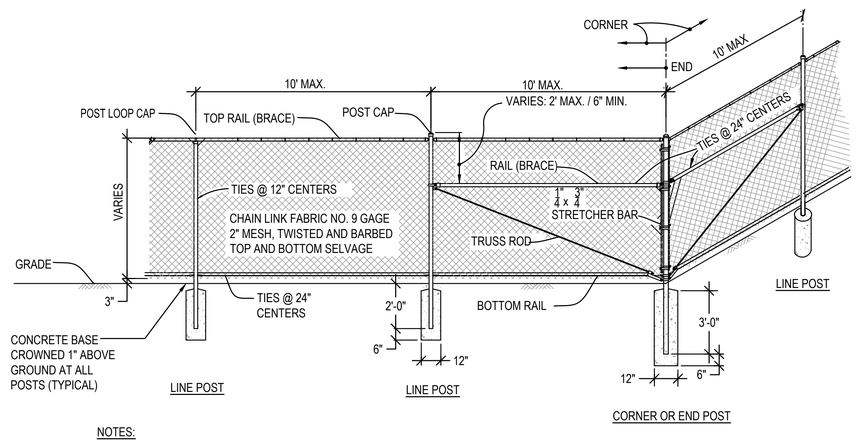
SINGLE LEAF GATES		
OPENING	GATE POSTS	HINGE SPACE (S)
FACE TO FACE	SQ & RND SIZES	POST TO UPRIGHT
3'-0" THROUGH 6'-0"	2 1/2" OR 3" OD	FOR SQUARE & ROUND GATE POSTS: 2 1/4" [57MM]

DOUBLE LEAF GATES		
OPENING	GATE POSTS	HINGE SPACE (S)
FACE TO FACE	SQ & RND SIZES	POST TO UPRIGHT
14'-0" THROUGH 24'-0"	3" SQ OR 4" OD	FOR SQUARE & ROUND GATE POSTS: 2 1/4" [57MM]

NOTES:

1. ALL CHAIN LINK FENCE FABRIC SHALL BE KNUCKLED (TOP AND BOTTOM)
2. ALL CHAIN LINK FENCE POSTS, FABRIC, TIES AND MATERIALS SHALL BE BLACK PVC COATED.
3. CENTER UPRIGHT REQUIRED ON GATE LEAVES 8'-0" & WIDER. CENTER RAIL REQUIRED ON GATE LEAVE 6'-0" & HIGHER.
4. CONCRETE FOOTINGS SHALL BE FOUR (4) x THE POST DIAMETER, OR AS DESIGNATED ON INDIVIDUAL DETAILS.
5. ALL CHAIN LINK FABRIC SHALL BE INSTALLED ON THE FIELD SIDE OF THE FENCE.

5 CHAIN LINK FENCE AND GATE NOTES
N.T.S.



NOTES:

1. ALL CHAIN LINK FENCE FABRIC SHALL BE KNUCKLED (TOP AND BOTTOM).
2. ALL CHAIN LINK FENCE POSTS, FABRIC, TIES AND MATERIALS SHALL BE BLACK PVC COATED.
3. CONCRETE FOOTINGS SHALL BE FOUR (4) x THE POST DIAMETER, OR AS DESIGNATED ON INDIVIDUAL DETAILS.
4. HOLD TOP OF CONCRETED FOOTING 6" BELOW GRADE.

6 CHAIN LINK FENCE CORNER DETAIL
N.T.S.

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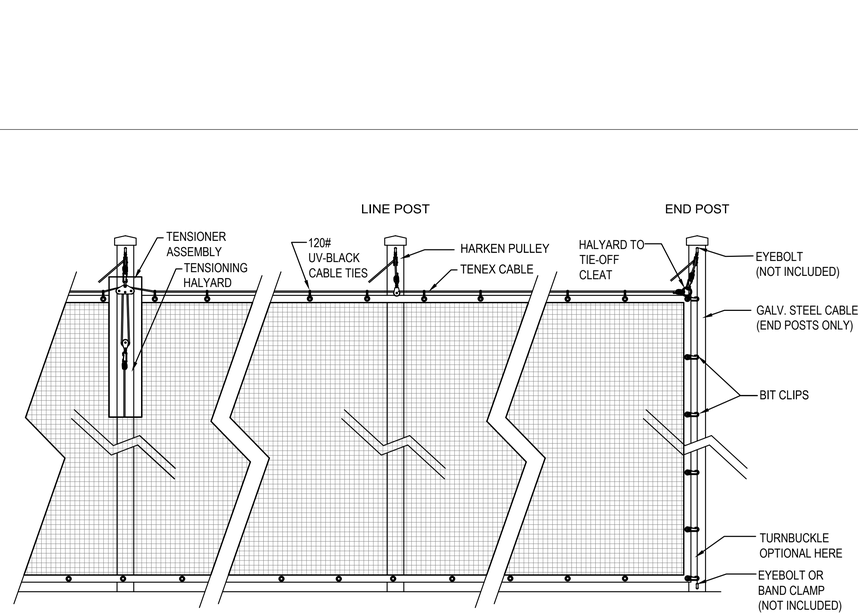
DETAIL
SHEET
SHEET 4 OF 5

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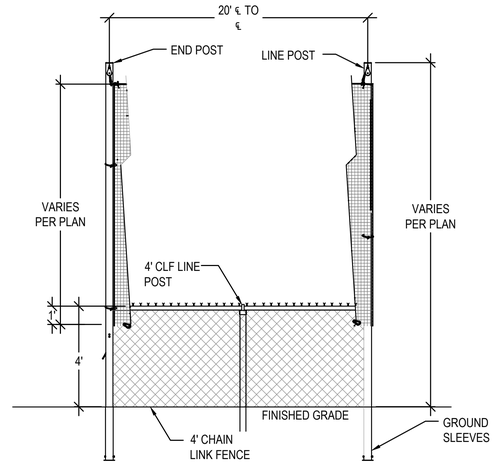
RESERVED
FOR FUTURE
USE



NOTES:

1. #504 KNOTLESS NYLON ~ 180-LB. BREAK STRENGTH
2. 1-3/4" SQUARE MESH BLACK - UV TREATED
3. VINYL HEMS AND GROMMETS SPACED EVERY FOOT ON ALL SIDES OF EACH PANEL
4. POST SHALL BE 4.00" OD ALUMINUM BLACK VINYL COATED SPACED 20' O.C, AND END POSTS SHALL BE 3.50" SCH. 40 STEEL BLACK VINYL COATED.
5. THE HALYARDS SHALL BE RUN DOWN THE FIELD SIDE OF THE NET TO HOLD THE NET AGAINST THE POSTS TO MINIMIZE BILLOWING OUR FROM THE WIND.

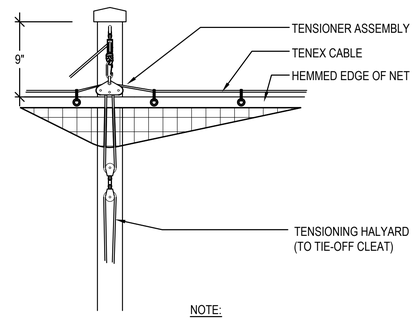
1 SAFETY NETTING SYSTEM
N.T.S.



NOTES:

1. NETTING SHALL OVERLAP WITH THE CHAIN LINK FENCE A MINIMUM OF 1-FOOT AND SHALL BE SECURED TO THE FENCING FABRIC WITH QUICK CLIP SPRING HOOKS.
2. NETTING SHALL OVERLAP THE CHAIN LINK FENCE ON THE PLAYING FIELD SIDE OF THE FENCE FABRIC.

2 FENCING AND SAFETY NETTING
N.T.S.



NOTE:

THE HALYARDS SHALL BE RUN DOWN THE FIELD SIDE OF THE NET TO HOLD THE NET AGAINST THE POSTS TO MINIMIZE BILLOWING OUT FROM THE WIND.

3 TENSIONING POST DETAIL
N.T.S.

Gale Associates, Inc.
Engineers and Planners

300 LEDGEWOOD PLACE | ROCKLAND, MA
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Boston Baltimore Orlando Hartford
Bedford Portland

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90% SUBMISSION

PROJECT
LAMSON AND NORTH FIELDS
SYNTHETIC TURF REPLACEMENTS
88 SUMMER STREET
MEDWAY, MA 02053

OWNER
TOWN OF MEDWAY
155 VILLAGE STREET
MEDWAY, MASSACHUSETTS

NO.	DATE	DESCRIPTION	BY

PROJECT NO.	260181
CADD FILE	260181_C500
DESIGNED BY	MTM
DRAWN BY	MTM
CHECKED BY	CEF
DATE	10/14/26
DRAWING SCALE	N/A

GRAPHIC SCALE

SHEET TITLE

DETAIL
SHEET
SHEET 5 OF 5

DRAWING NO.
C505

15 OF 15

F:\260181.00 - Medway Turf Replacements\plots\06-90% Submission\260181_C500.dwg, 10/13/2026 2:29:32 PM, AutoCAD PDF (General Documentation).pc3

AGENDA ITEM #7

Approval:

a. Kleinfelder Northeast, Inc. – Phase Three, Lead and Copper Rule Improvements ($199,000)

b. Woodard & Curran – Task Order FY27-6, Private stormwater Control Measure Analysis ($65,000)

Associated backup materials are attached:

- *Memo from Nolan Lynch & Kleinfelder Proposal*
- *Memo from Nolan Lynch and Woodard & Curran Proposal*

Proposed Motions:

I move that the Board vote to approve Phase Three of Kleinfelder Northeast Inc's existing Master Services Agreement for Lead and Copper Rule Improvements compliance assistance in an amount not to exceed $199,000 and authorize the chair to execute it.

I move that the Board vote to approve Task Order FY27-6 of Woodard & Curran's existing Professional Engineering Services Agreement, for Private Stormwater Control Measure Analysis in an amount not to exceed $65,000, and authorize the Chair to execute it.

TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

Medway DPW Office
45B Holliston Street
Medway, MA 02053
Phone (508) 533-3275
dpw@townofmedway.org

DPW Director
Peter Pelletier

DPW Deputy Director
Nolan Lynch

MEMORANDUM

To: Select Board

From: Nolan Lynch, Deputy Director | Department of Public Works

Date: November 12, 2026

RE: Contract Approval Request – Kleinfelder Northeast, Inc. – Phase 3 Lead and Copper Rule Improvements (LCRI) Compliance Assistance

---

The Department of Public Works respectfully requests authorization from the Select Board to execute a professional services agreement with Kleinfelder Northeast, Inc. for Phase 3 Lead and Copper Rule Improvements (LCRI) Compliance Assistance. This work is proposed under the existing Master Services Agreement dated October 9, 2025, and represents the next phase of the Town's ongoing efforts to comply with federal and state Lead and Copper Rule requirements.

Since completion of the Town's Initial Service Line Inventory and subsequent compliance planning efforts, the Town and Kleinfelder have made significant progress identifying and verifying service line materials throughout the water system. To date, approximately 72 percent of the Town's 3,728 service lines have been classified as non-lead or galvanized requiring replacement, and no lead service lines have been identified. The remaining unknown service lines must be evaluated and documented to comply with the Lead and Copper Rule Improvements, which become effective on November 1, 2027.

The proposed Phase 3 program is designed to position the Town for full compliance with LCRI requirements through the November 2027 compliance deadline while establishing the framework for any future service line replacement efforts. Key services include:

- Continued modeling-driven service line verification and inventory refinement;
- Service Line Inventory updates and required regulatory submissions to MassDEP;
- Public outreach and customer notification assistance;
- Development of a Lead Service Line Replacement Plan and updated Sampling Plan;

- Creation of a schools and licensed childcare facilities database required under LCRI; and
- Overall project management, regulatory coordination, and compliance support.

This effort is intended to proactively address the Town's remaining regulatory obligations, reduce future administrative burdens, minimize ongoing annual notification requirements, and ensure the Town remains in compliance with evolving federal and state drinking water regulations. Upon completion of this phase, Medway's primary remaining LCRI obligations will be ongoing lead sampling requirements, inventory maintenance, and implementation of future replacement activities as necessary.

The proposed contract amount is $199,000.00 (lump sum, not-to-exceed). The contract excludes Optional Task 6 (Capital Planning and SRF Funding Assistance) and covers a fifteen-month period through January 2028. The scope of work is structured to carry the Town through the November 1, 2027 LCRI implementation deadline and maintain compliance activities through the end of calendar year 2027.

The Department of Public Works has reviewed the proposal and believes it represents the most efficient and cost-effective approach to achieving compliance with the Lead and Copper Rule Improvements while protecting public health, reducing future regulatory risk, and positioning the Town for any future funding opportunities related to service line replacement programs.

We respectfully request the Select Board's approval to authorize the execution of this agreement with Kleinfelder Northeast, Inc. so that the Town may continue advancing its Lead and Copper Rule compliance program and meet all applicable regulatory requirements through the November 2027 deadline and beyond.

KLEINFELDER
Bright People. Right Solutions.

November 10th, 2026

Mr. Peter Pelletier
Director of the Department of Public Works
Town of Medway
45B Holliston Street, Door 9
Medway, Massachusetts 02053
Phone: (508) 533-3275
Email: DPW@MedwayMA.gov

SUBJECT: Phase 3: Lead and Copper Rule Improvements Compliance Assistance

Dear Mr. Pelletier:

As per your request, Kleinfelder is pleased to submit this proposal to the Town of Medway ("Town") for Professional Engineering Services related to Lead and Copper Rule Compliance. This work will be performed in conjunction with the Master Services Agreement dated October 9th, 2025.

Since completion of the Town's Initial Service Line Inventory (SLI) and related Lead and Copper Rule compliance planning efforts, the Town and Kleinfelder have continued to advance inventory refinement activities to support compliance with the upcoming Lead and Copper Rule Improvements (LCRI). Under the current FY26 Compliance Support Project, Kleinfelder developed the Town's modeling-driven inspection approach, prepared inspection tools and GIS-based tracking resources, and generated the list of representative service line locations required for field verification activities. The Town is currently progressing through the ongoing field inspection program under Task 1, utilizing field investigations and service line material verification efforts to further reduce the number of service lines classified as Unknown. The information gathered through these inspections will improve inventory confidence, support future inventory updates and regulatory reporting, and provide the basis for continued compliance planning and implementation activities. This ongoing work has positioned the Town to make significant progress toward meeting future LCRI requirements while reducing long-term compliance and administrative obligations.

Based on the Town's current inventory status and anticipated regulatory obligations, the services proposed herein are intended to build upon the foundation established during previous phase of work by advancing field investigations, inventory verification, regulatory compliance support, public outreach, funding assistance, and replacement planning activities. Collectively, these efforts will continue to improve inventory, improve data confidence, support future capital improvements, and position the Town to meet LCRI compliance requirements in an efficient and cost-effective manner.

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As of December of 2025, 72% or 2,690 of the 3,728 total SLs within the Town have been inventoried and classified as either Galvanized Requiring Replacement (GRR) or Non-Lead based on the following breakdown. No Lead SLs have been identified to date:

- 2,670 SLs have been classified as Non-Lead.
- 0.5 % or 20 SLs are currently classified as GRR for containing Galvanized on the Private Side and having Install Dates prior to the State Lead Ban of 1986.
- 28% or 1,038 SLs remaining are classified as Lead Status Unknown, or simply, Unknown, further broken down as follows:
    - 625 of the 1,038 SLs contain Unknown Private and Public materials
    - 295 SLs contain "Known" and Non-Lead materials on the Private Side, but are Unknown on the Public Side
    - 118 SLs contain Non-Lead materials on the Public Side, but are Unknown on the Private Side.

Phase 3 of compliance support for the Town is centered on proactive planning and early execution with the goal of minimizing future regulatory burdens and streamlining compliance with the LCRI. We aim to significantly reduce the quantity of ongoing annual customer notifications, reduce the risk of tap sampling exceedances, and avoid costly administrative requirements by completing the tasks identified in Section 1, below, to limit the Town's only remaining obligations under the LCRI to Lead Sampling at Schools and Childcare Facilities, Validation of Non-Lead Services, and the targeted replacement of known Lead and Galvanized Requiring Replacement Service Lines beginning November 1st, 2027. This forward-thinking plan positions the Town to meet federal and state requirements efficiently while protecting public health and maintaining transparency with residents.

As per your request, Kleinfelder is pleased to submit this proposal to the Town for Professional Engineering Services related to Phase 3 Lead and Copper Rule Compliance. Kleinfelder proposes to perform the following tasks to help the Town meet the compliance requirements of the LCRI.

SECTION 1. – Scope of Services

Kleinfelder proposes to complete the following tasks:

Task 1: Modeling-Driven Inspections

This task is a continuation of on-site, visual inspections (to be completed by Kleinfelder) consisting of excavations (to be completed by the Town) at the valve/public side at a limited number of targeted properties. The purpose of these inspections is to determine the service line material for services currently classified as Unknown. While still ongoing under Phase 2, the Town's goal was to complete excavations at 351 locations dictated by Massachusetts Department of Environmental Protection's (MassDEP) Drinking Water Program (DWP) Statistical Analysis and Predictive Modeling Guidance for Evaluating Unknown Service Lines.

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In the event that additional Galvanized Requiring Replacement (GRR) Service Lines (SLs) are encountered, and if that number remains below an acceptable limit as per MassDEP DWP Guidance, a Statistical Model will be utilized as part of this Phase. However, if the number of GRR SLs encountered exceeds the acceptable limit, or a single Lead Service Line (LSL) is encountered, a Predictive Model may be considered as an alternative approach since more GRR and/or LSLs may exist as part of a future Phase. Kleinfelder will coordinate with the Town prior to proceeding with the Predictive Modeling Approach if additional inspections are needed beyond the list that will be generated for the Town to complete under this Phase. It should be noted that this Proposal does not include Kleinfelder's time associated with generating an additional Modeling Pool beyond the initial 351 that will be generated under this Phase, and/or building, training, and validating a Predictive Model should any GRR or LSLs be encountered.

Kleinfelder's Modeling Approach will use available data and methodologies consistent with the Association of State Drinking Water Administrators (ASDWA) framework guidance[1] as well as MassDEP's DWP Statistical Analysis Guidance in order to meet the minimum 95% confidence interval.

The properties chosen for excavations during Phase 2 were representative, but random, to avoid data biases and are only occurring at properties determined to still contain Unknown pipe materials and built prior to 1986, as per the State Lead Ban. Ongoing inspection results will continue to contribute to the creation of a Statistical Model since no Lead Service Lines have been encountered to date.

This task includes the following:

- Development of an approach for the use of a Predictive/Statistical Model and coordination with the MassDEP to gain approval to Kleinfelder's approach.
- Updates to the GIS Dashboard created during Phase 2 to continue to show inspection progress and results.
- Ongoing support for the Town to conduct excavations at properties identified through Kleinfelder's Modeling Approach utilizing Town personnel and the Town-owned excavation unit. Kleinfelder will continue to provide technical guidance regarding excavation target locations, service line verification procedures, and documentation requirements, but will not direct excavation means and methods.
- Up to three (3) Coordination Calls, as necessary, during inspections to ensure transparent communication of progress and ongoing discussion of representative pipe characteristics and assembly's indicative of certain pipe materials to ensure accurate record keeping.

Task 1 Meetings

- Coordination Call with the Town and MassDEP for Modeling Approach Approval (1)
- Coordination Calls with the Town during inspections (3)

Task 1 Deliverables

- Modeling Report for MassDEP
- Dashboard update in GIS showing inspection progress.
- Schedule for the Town to complete all inspections by May of 2027

[1] *Principles of Data Science for Lead Service Line Inventories and Replacement Programs, September 2020, ASDWA & Blue Conduit*

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Task 1 Assumptions

- Kleinfelder assumes that the Town has access rights to the valve locations that will be vacuum excavated and access does not require right-of-entry.
- DigSafe will be completed and/or coordinated by the Town.
- The Town will continue to utilize it's own excavation unit and will be responsible for continuing to provide qualified personnel to perform all excavation activities.

Task 1 Exclusions

- Time and cost associated with permitting for Excavation to occur on State roads, including, but not limited to Road Opening Permits, will be excluded.
- Any and all restoration will be the responsibility of the Town.
- Police details and/or traffic control plans will also be the responsibility of the Town.
- Kleinfelder will not provide equipment operator training, certify operators, supervise equipment operation, or assume responsibility for excavation means and methods, equipment safety, or compliance with applicable operator training requirements.
- Kleinfelder will not be performing any Basement Inspections as part of this Task.
- Kleinfelder will also not provide field inspection time under this Task.

Task 2: Service Line Inventory & GIS Map Updates

- *Inventory Updates & Submissions*

  This subtask will include up to two (2) updates of the Service Line Inventory (SLI). The first will incorporate all data prior to November 1st of 2026, while the second will occur on October 1st, 2027 prior to the LCRI effective date of November 1st, 2027 when the Baseline Inventory is due.

  Both updates will incorporate both Customer Survey Form and Inspection (if ongoing or completed) results as of the previous September 1st of each respective update year.

  In addition, Kleinfelder will review and incorporate updates, primarily based on records and construction data, made by the Town to the representative Inspection Pool generated under Phase 2, Task 1, prior to conducting excavations into the SLI to support preparation of the November of 2026 update.

  This subtask will also include coordination and submission, on behalf of the Town, up to two (2) times, certifying to MassDEP that both SLI's have been submitted and that Consumer Notices have been mailed prior to December 31st of 2026 and 2027, respectively.

- *GIS Map Updates*

  Following the aforementioned updates of each SLI, the same updates will be made, up to two (2) times total, to the Town's Public-Facing GIS Map within approximately one (1) month after each SLI has been submitted to MassDEP.

  This subtask will also include Kleinfelder's cost to continue to host the Town's Public Facing GIS Map through January of 2028.

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Task 2 Meetings

- Coordination Call (2)

Task 2 Deliverables

- Two (2) SLI Updates
- Two (2) accompanying SLI Certifications to MassDEP
- Two (2) Consumer Notice Certifications to MassDEP
- Two (2) updates to the Town's Public Facing GIS Map
- Meeting Notes

Task 2 Exclusions

- Costs associated with the need to acquire any additional ESRI Licenses are not included.
- Kleinfelder will not be scanning any paper records to PDF format.

Task 3: Public Outreach Assistance

- *Annual Public Outreach Assistance for Consumer Notices*

  This subtask will include updates to, and annual preparation, and distribution of materials required to be submitted to all customers with Lead, GRR, or Lead Status Unknown service lines in December of 2026 and December 2027. Materials currently include the following information. Updates will be made as required:

  - Information to educate tenants and property owners about lead in drinking water
  - The Town's plans for lead service inventory activities
  - EPA's updated Lead Health Effects Language
  - Information pertaining to how to reduce exposure to Lead in drinking water
  - Customer Survey Form accessible via a QR code that will allow residents to perform and submit a service material inspection.

  MassDEP's latest Templates will be used to revise last year's 30-Day Notifications and sent to MassDEP for approval prior to mailing.

- *Lead Action Levels (AL) Exceedance Notification Update*

  This subtask will include development of a customized Tier 1 Public Notification (PN) based on EPA's Template as a precaution in the event of an AL exceedance. Starting on November 1, 2027, and under the LCRI, systems exceeding the Lead AL of 10 ppb must deliver the PN and Public Education (PE) Materials to all Customers served by the Public Water System (PWS), EPA (via email), and the State, within 24 hours of receiving results indicating so.

  This subtask will also include discussion with the Town about the preferred method of state-approved delivery of these materials (i.e. hand delivery, posting in a public place, broadcast media like radio or television, etc.). A copy of the PN and PE Materials will also be required to be provided to MassDEP and an EPA Administrator within the same 24-hour period.

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- *Consumer Confidence Report (CCR)/Water Quality Report Content*

  This subtask will include development of Guidance for the Town detailing LCR-related CCR/Water Quality Report content that will be required to be included starting in January of 2027.

Task 3 Meetings
- Coordination call with Kleinfelder and the Town about the Lead Action Levels (AL) Exceedance Notification (1)
- Coordination Calls (3)

Task 3 Deliverables
- Revised Consumer Notifications (PDF and electronic)
- Lead AL PN & PE Materials (PDF format only)
- CCR Guidance (electronic – Word / PDF format only)
- Meeting Notes

Task 3 Assumptions
- Kleinfelder will compare existing Notices for Unknown, Lead, and GRR SL's to MassDEP's Template's to ensure any updates made to MassDEP's Templates are reflected in the Client's revised versions. Revised versions must be sent to MassDEP for review. Client will provide review and approval within 3 calendar days.
- The Town will be responsible for all Printing and Mailing, including that of the updated Consumer Notices.
- A Printable Version of the Updated Initial SLI will not be provided as the updated Public-Facing GIS Map satisfies the regulatory Public Accessibility requirements.
- The CCR subtask will not include development of the whole CCR and will only include development of LCR-content related to the new CCR regulation.
- Lead AL PN & PE Materials will be developed based on LCRI-required content only.

Task 3 Exclusions
- As per regulation, the Town is responsible for addressing Customer concerns within 30 days if a Customer claims their service line was misclassified based on their received 30-Day Notification. Kleinfelder is not responsible for inspecting, or re-inspecting, these locations.
- As per regulation, the Town is also responsible for providing and tracking Consumer Notifications to new Customers who have a Lead, GRR, or Unknown classified SL, outside of the annually required deadline for future annual compliance reporting.
- The "Lead Action Levels (AL) Exceedance Notification" subtask will not include any work associated with the printing and mailing/delivery of PNs and PE Materials to all necessary parties within 24 hours if a Lead ALE occurs.

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Task 4: Service Line (LSL) Replacement Plan and Sampling Plan Update

- *Replacement Plan*

  Based on the results of the Baseline Inventory, and upon discussions with water system stakeholders, a Replacement Plan Update will be prepared. Kleinfelder will use the Initial Plan Summary Form that was submitted to MassDEP as a starting point. The Plan framework will be designed to be consistent with the LCRI by including the following additional sections:

  1) Inventory:
     - A strategy for determining any remaining unknown service line materials for remaining unknowns unable to be classified within the budget for Tasks 3, if necessary.
     - Procedures for updating the Inventory annually and for providing public notice annually of the full inventory and individual homes with Lead, GRR, or Unknown service lines.
  2) Replacement Goal and Procedures:
     - Replacement goal rate and prioritization, if necessary.
     - Flushing procedures and standard operating procedures for disturbances.
     - Procedures for conducting replacements.
  3) Funding: Strategies for program funding including ways to accommodate customers that are unable to pay for private-side replacement. Recommended updates to the Town's capital improvement plan, as appropriate.
  4) Communication: Strategies and procedure for meeting LCRI requirements.
  5) Replacement Requirements as detailed in the LCRI.

- *Sampling Plan Update*

  Under the LCRI, the Town will be required to return to Standard Monitoring if at least one (1) Lead, GRR, or Unknown Service Line exists on November 1st, 2027. As such, both the number of sampling sites and sampling frequency will also increase. In addition, the sampling site locations will also change based on the Baseline Inventory as well as the collection procedure requirements.

  The subtask will update the existing Plan to be consistent with new LCRI sampling sites and collection procedure requirements. This plan will also include revised sampling schedule and protocols required by the LCRI to begin in 2028.

Task 4 Meetings

- Coordination Call (2)

Task 4 Deliverables

- LSL Replacement Plan
- Sampling Plan Update
- Meeting Notes

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Task 5: Schools and Licensed Child Care Facilities (CCF's) Database

This task includes developing a list of Schools and Licensed CCF's served by the Town that is required to be submitted to MassDEP by November 1, 2027 in preparation for sampling at these locations. In addition, this Task will also include development of the backend database to track required Public Outreach and Sampling results. The backend database will be visualized utilizing GIS under a future separate scope.

Task 5 Meetings

- Coordination Call (1)

Task 5 Deliverables

- List of Schools and CCF's
- Database for Future Sampling Effort

Task 5 WaterSMART Grant Coordination Contingency

The Town may elect to pursue funding assistance through the Massachusetts WaterSMART Program. Should the Town receive funding that fully or partially offsets the services included under Task 5, Kleinfelder will work with the Town to execute a mutually agreeable change order to reduce the Task 5 budget and/or modify the scope of services accordingly. Conversely, if participation in the WaterSMART Program requires additional administrative, technical, reporting, or compliance-related activities that the Town wishes Kleinfelder to perform, and such activities can be accommodated within the existing Task 5 budget, Kleinfelder will issue a change order revising the Task 5 scope to incorporate those services without increasing the Task 5 fee. Activities exceeding the available Task 5 budget may require an additional scope amendment.

[Optional] Task 6: Capital Planning / Funding Support

- *SRF Loan Application*

  This task includes preparation and submission of a State Revolving Fund (SRF) Construction Loan Application to MassDEP on behalf of the Town to support future SL replacement activities. Development of the application will be contingent upon the Town eliminating all Unknowns being performed under Task 1. The resulting inventory data will be used to define the scope, schedule, and estimated costs associated with a future SL replacement.

  As part of this effort, Kleinfelder will utilize information developed under Phase 2 and, when completed, Phase 3 to prepare supporting planning-level replacement documentation. It is anticipated that available funding will be used to develop approximately 30% design-level contract documents, including preliminary plans, technical specifications, and an engineer's opinion of probable construction cost, sufficient to support SRF funding applications, procurement planning, and advancement of service line replacement activities. The intent of this work is to position the Town to bid a replacement construction contract and initiate replacement activities as early as Spring 2028, subject to funding availability and regulatory approvals.

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This task will include the following:

- Preparation of one (1) Engineer's Opinion of Probable Construction Cost for future lead service line replacement activities, including up to two (2) rounds of revisions.
- Development and submission of one (1) SRF Construction Loan Application package, including all forms, schedules, narratives, supporting documentation, and coordination required for MassDEP review.
- Coordination with the Town to obtain required signatures, authorizations, supporting documentation, and governing board actions necessary for application submittal.
- Preparation of project descriptions, schedules, cash flow projections, and supporting technical documentation required to demonstrate project readiness and funding need.
- Coordination with subcontractors, as necessary, to satisfy SRF application requirements.
- Coordination with the Town regarding funding strategies and project implementation schedules associated with future service line replacement activities.

- *Presentations*

  This subtask includes preparation and presentation of program updates to the Town's Select Board, up to two (2) times. This subtask will also include preparation of a 5-Year Implementation Plan/Schedule for LCRI compliance for the Town's review.

Task 6 Meetings

- Coordination Call (1)
- Two (2) Presentations

Task 6 Deliverables

- Engineer's Opinion of Probable Capital Cost and One (1) Capital Request
- Planning SRF Loan Application
- One (1) Slide Deck
- Updated 5-Year Implementation Plan/Schedule
- Meeting Notes

Task 6 Assumptions

- Under the Presentations task, Kleinfelder will develop and present a Phase 3 Capital Request seeking approximately $100,000 to support preparation of the 30% replacement design documents described above. Upon authorization and funding approval by the Town, these planning-level design documents will be developed and utilized to support the SRF Construction Loan Application and future replacement program implementation.

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Task 7: Project Management

In addition to the technical tasks above, Kleinfelder will provide Project Management services and administration , which are integrated into all Tasks, including:

- Development of a Project Workplan with a schedule, staffing plan, quality control plan, and site-specific Health and Safety Plan.
- Contract with and coordinate with subcontractors.
- Preparation of monthly invoices, development of budget and schedule updates, monitoring staffing and subconsultant activities, and providing project coordination as well as internal review meetings.
- Perform quality reviews in accordance with the Workplan and Kleinfelder policies.

This task includes efforts related to general project management and scheduling. The Kleinfelder Project Manager will review and prepare monthly progress reports and schedule updates.

Task 7 Deliverables

- Updated Project Management Plan (PDF)
- Monthly progress reports and schedule updates

SECTION 2. – Exclusions, Limitations, and Assumptions

- Note that MassDEP and EPA may revise and/or rescind regulation and, if in conflict with this Scope, may require additional or less effort. As such, a discussion about the potential need to amend the scope (and fee) will be held with the Town and Kleinfelder.
- The scope includes development of a Modeling Approach, coordination with MassDEP, and incorporation of one round of agency comments and revisions. This scope is based on regulatory requirements and guidance in effect as of the date of this proposal and is not contingent upon MassDEP approval of a specific statistical model. Additional revisions, analyses, alternative methodologies, or services resulting from agency comments, changed regulatory requirements, or modified regulatory guidance beyond the scope described herein shall be addressed through an amendment to the project scope, schedule, and fee.
- Prior to providing service line data to Kleinfelder, the Town will remove Personal Identifiable Information (PII), but will include, at a minimum, the publicly available data necessary for Kleinfelder to complete the Scope of this Project.
- Kleinfelder will not knowingly request, accept, or use any Customer and/or PII for the purpose of this Project.
- Items not specifically identified in the Scope above are excluded.

SECTION 3. – Schedule

Kleinfelder will begin work following receipt of a signed Agreement and written Notice to Proceed and shall use its best efforts to perform all services under this Agreement as expeditiously as is consistent with professional skill and care and the orderly progress of the work. The proposed project schedule is expected to be fifteen (15) months and assumes that any required Client reviews will not exceed more than five (5) business days.

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SECTION 4. – Compensation

For tasks described, the Client agrees to pay, and Kleinfelder agrees to receive as full compensation for professional services under this Agreement, a lump sum per task fee totaling $199,000, excluding the Optional Task 6, as follows:

TASK	HOURS	LABOR BUDGET	TOTAL PROJECT BUDGET
TASK 1A - Modeling-Driven Inspections	204	$40,600.00	**$40,600.00**
TASK 2 - SLI & GIS Map Updates	188	$36,300.00	**$36,300.00**
TASK 3 - Public Outreach Assistance	80	$15,900.00	**$15,900.00**
TASK 4 - Replacement & Sampling Plans	349	$80,000.00	**$80,000.00**
TASK 5 - Schools & Licensed CCF's Database	48	$9,800.00	**$9,800.00**
[Optional] TASK 6 - Capital Planning	*66*	*$15,700.00*	***$15,700.00***
TASK 7 - Project Management	68	$16,400.00	**$16,400.00**
TOTAL PROJECT FEE (Excluding Optional Task 6)			**$199,000.00**

Monthly invoices will be issued based on percent complete per task and status of work. The overall total fee is based on current rates, as well as the escalation of current rates, due to the project completion occurring in January of 2028. If the contract start date is delayed more than six (6) months, Kleinfelder reserves the right to adjust pricing.

Please contact Ajay Sharma at (617) 498-4626 if you have any questions or comments regarding this proposal. Kleinfelder appreciates this opportunity to provide these services to the Town. We look forward to working with you on this important regulatory compliance effort.

Sincerely,

Kleinfelder Northeast, Inc.

Sara Wright
Project Manager

Town of Medway, MA

Dennis Crowley
Town of Medway
Select Board Chair

cc: Ajay Sharma, Senior Project Engineer, Kleinfelder
Kirsten N. Ryan, PG, Senior Program Manager, Kleinfelder
Nolan Lynch, Public Works Deputy Director, Town of Medway
Donald Cooper, Superintendent of Water & Sewer, Town of Medway
File

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TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

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45B Holliston Street
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Phone (508) 533-3275
dpw@townofmedway.org

DPW Director
Peter Pelletier

DPW Deputy Director
Nolan Lynch

MEMORANDUM

To: Medway Select Board
From: Nolan Lynch, DPW Deputy Director
Date: November 12, 2026
Subject: Authorization to Execute Task Order FY27-6 with Woodard & Curran for Private Stormwater Control Measure Analysis

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The Department of Public Works requests the Select Board's authorization to execute Task Order FY27-6 with Woodard & Curran under the Town's existing Professional Engineering Services Agreement. The task order will provide technical support for the Town's Municipal Separate Storm Sewer System (MS4) General Permit compliance requirements related to privately owned Stormwater Control Measures (SCMs).

Woodard & Curran has submitted a proposal to evaluate existing privately owned stormwater management facilities throughout the community. The proposed services include:

- Review of existing plans, reports, record drawings, and maintenance documentation for private SCMs.
- Delineation of stormwater drainage areas where supporting calculations are unavailable.
- Estimation of phosphorus removal and water quality benefits for approximately 60 existing private SCMs.
- Preparation of a memorandum documenting findings to support the Town's Phosphorus Control Plan and MS4 Annual Reporting requirements.

The fee for Task Order FY27-6 is $65,000, billed on a lump-sum basis. Funding for this work will be provided from the FY27 Annual Town Meeting Free Cash article for drainage improvements.

Execution of this task order will assist the Town in meeting EPA MS4 General Permit requirements by quantifying the pollutant removal benefits of existing privately owned stormwater infrastructure. The resulting analysis will support the Town's ongoing phosphorus reduction planning efforts and help document compliance with permit obligations.

The DPW respectfully requests that the Select Board vote to authorize the execution of Task Order FY27-6 with Woodard & Curran for MS4 General Permit Planning and Policy Support related to privately owned Stormwater Control Measures.

250 Royall Street | Suite 200E
Canton, Massachusetts 02021
www.woodardcurran.com

T 800.426.4262
T 781.251.0200
F 781.251.0847

Via Electronic Mail

November 11, 2026

Stephanie Carlisle, Sustainability Coordinator
Town of Medway
Department of Public Works
45B Holliston Street, Door #9
Medway, MA 02053

Re: Request for Professional Engineering Services
FY27 MS4 General Permit Planning and Policy Support – Private SCMs
Task Order FY27-6

Dear Ms. Carlisle:

Woodard & Curran, Inc. (Woodard & Curran) appreciates the opportunity to provide continued professional engineering services to the Town of Medway, Massachusetts (Town) for technical support on the EPA's Municipal Separate Storm Sewer System (MS4) General Permit. This proposal provides the proposed scope of services, fees and schedule required to complete the Project.

SCOPE OF SERVICES

The following outlines the scope of services, compensation, and schedule anticipated to support the Town with the Project.

Phase 1 – Existing Stormwater Control Measure (SCM) Analysis

The Town has identified 95 existing privately-owned Stormwater Control Measures (SCMs) that have not been analyzed for water quality benefits. Under this Phase, Woodard & Curran will estimate the water quality benefits, specifically phosphorus removal, for 60 of the existing SCMs located within the privately-owned properties.

Task 1: Review of Existing Conditions Data and Desktop Analysis

Woodard & Curran will review relevant existing site plans, record drawings, stormwater reports, calculations, maintenance documents, etc. provided by the Town. Woodard & Curran will quantify the estimated water quality benefits, specifically phosphorus removal, for 60 of the 95 existing private SCMs. Woodard & Curran will coordinate with the Town to prioritize and select the 60 SCMs for this scope of work. Woodard & Curran will then delineate stormwater catchments for the SCMs if stormwater reports or calculations are not available. The delineations will be based on the mapped stormwater drainage as well as topographic data (1-foot contours). Woodard & Curran will complete phosphorus reduction calculations, utilizing the catchment delineations or available reports/calculations, consistent with Attachment 3 to Appendix F of the MS4 General Permit.

Task 2: Existing Stormwater Control Measure Memorandum

Woodard & Curran will summarize the findings from Task 1 in an Existing Privately-Owned Stormwater Control Measure Memorandum. Ultimately, the memorandum will support the Town's Phosphorus Control Plan requirements and can be incorporated into the MS4 Annual Report pending system maintenance records.

Phase 1 Deliverable:

- Privately-Owned Stormwater Control Measure (SCM) Memorandum

COMPENSATION

Woodard & Curran will complete the scope of work on a lump sum basis not to exceed $65,000. This fee will not be exceeded without prior written authorization. Monthly invoices will be submitted to the Town.

SCHEDULE

Woodard & Curran anticipates completing the proposed Scope of Work by June 30, 2027, to be consistent with the required Permit Year 9 compliance deadlines as outlined within the MS4 General Permit.

ASSUMPTIONS AND UNDERSTANDINGS

The following assumptions and understandings apply to the scope of work, schedule, and budget described herein.

- The scope of work does not include survey, soil evaluations, stormwater retrofit designs, drawings, specifications, permitting services or construction administration services.
- The scope of work does not include field visits, inspections, or investigations. Woodard & Curran calculations will assume that field conditions (SCMs and drainage) are consistent with record plans provided by the Town.
- The Town will verify that SCMs have been maintained.

We greatly appreciate this opportunity to offer our services on this Project. If you accept this proposal and wish to proceed with the Scope of Services, please sign in the space indicated on the following page and return a copy for our files. In the meantime, please do not hesitate to contact the undersigned at (978) 505-0379 or by email at ssalvucci@woodardcurran.com if you have any questions or concerns.

Sincerely,

WOODARD & CURRAN, INC.





Scott Salvucci
Senior Client Manager, Vice President

Alisha Mayer
Project Manager

Enclosure: Woodard & Curran Task Order No. FY27-6

PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN
WOODARD & CURRAN, INC. AND THE TOWN OF MEDWAY, MASSACHUSETTS
FOR TECHNICAL CONSULTING SERVICES
TASK ORDER NO. FY27-6

DATE: NOVEMBER 11, 2026

NATURE OF SERVICES

_____STUDY _____DESIGN _____OPERATIONS ASSISTANCE
_____MEETING ATTENDANCE ___X___OTHER: MS4 SUPPORT

SCOPE: (ATTACH ADDITIONAL SHEETS IF NEEDED)

SEE ATTACHED SCOPE FOR TASK ORDER FY27-6: FY27 MS4 GENERAL PERMIT PLANNING AND POLICY SUPPORT – PRIVATE SCMS

DELIVERABLE:
__X__MEMO _____REPORT _____LETTER
____DESIGN SKETCH _____ENGINEERING DRAWING
____MEETING MINUTES _____OTHER

SCHEDULE: *SEE ATTACHED SCOPE*

FEE: Lump Sum*, not to exceed $64,700*

BUDGET SUMMARY:

AMOUNT OF THIS TASK ORDER	$65,000.00
AMOUNT OF PREVIOUS TASK ORDERS	$0.00
BUDGET REMAINING AFTER THIS TASK ORDER	$0.00

AUTHORIZED

ENGINEER: _____
Scott C. Salvucci, P.E., Woodard & Curran
Vice President

OWNER: _____

Approved as to the Availability of Funds

BY: _____
Town Finance Director

This task order is subject to the terms of the June 16, 2025 Contract between the Town of Medway and Woodard & Curran for Technical Consulting Services.

AGENDA ITEM #8

Discussion:

Mile-A-Minute Invasive Plant infestation at Shady Oaks

Associated backup materials are attached:

- *USDA Mile-A-Minute description, Jim Wickis' Handout and flyer*

Meeting of the Medway Select Board November 16, 2026

Topic: Problem plant at parcel 38-010; former Briggs family property south of Adams Street

Name: Mile-a-minute vine (MAM) (Persicaria perfoliata); aka Asiatic Tearthumb, Devil's Tail

Specific location in Medway: multiple patches in the area known as "the mounds".

Identifying characteristics: 1, it is a vine; 2, it has tiny hooked barbs along the stem and central leaf vein; 3, there are two kinds of leaves: strongly triangular leaves and circular leaves around the stems

Important classifications: this plant is invasive, is an early detection species, and has an annual life cycle

: **Invasive**

Invasive plant species in Massachusetts are defined as "non-native plants that have spread into native or minimally managed ecosystems, causing economic or environmental harm. These species develop self-sustaining populations and can dominate or disrupt local ecosystems."* The Massachusetts Invasive Plant Advisory Group (MIPAG) is the government body that determines whether a species should be listed as "invasive." Once listed as invasive, a plant species is prohibited from being bought, sold or planted in the state. (See Massachusetts Prohibited Plant List)

: **Early detection** species (there are currently 9 verified MAM locations in Massachusetts).

Being described as "early detection" means that there is the possibility of keeping the species from becoming endemic if newly discovered populations are quickly managed

: **Annual** life cycle:

completes its life cycle within one growing season. After frosts start, it exists only as seeds

Problems caused by this plant:

1, because MAM outcompetes native and agricultural species for limited resources, those species become displaced and progressively more scarce. Displacement usually is the result of the large mats MAM develops over the tops of other vegetation.

2, it will continue to spread. Being invasive means that the natural controls that exist on native plants are ineffective on MAM. Only human activity can be effective.

Management options:

1, removal of the mounds. The MAM seeds that exist in the soil of the mounds are considered to be a biological contaminant. This means that these soils cannot be safely used in landscaping. They would need to be carefully removed and buried—an expensive process.

(The following methods must first be applied in the interval between the beginning of May to the middle of June. After that, seeds begin forming, risking the spread of seeds throughout the work area. A month later and then two months later return visits must be made to catch any late-sprouting plants)

2, hand-pulling the vines. Because the vines are annuals, their roots are relatively weak, and people can pull them from the soil with moderate effort and wearing protection from the barbs. However, the mounds are steep, making them a difficult work area

3, mowing/weed whacker. This kind of equipment could work well if the vines were in level turf, which is not the case in the mounds, making this not a viable option.

4, use of herbicides. These can work well on MAM, causing the plant to die quickly, usually within hours. Application can be done relatively easily from a truck bed or from a backpack sprayer. We can consider two categories of herbicides:

a, synthetic herbicides, such as glyphosate or triclopyr. These would require a pesticide license, and perhaps a contractor. They work by traveling through the leaves down to the roots, killing the entire plant.

b, natural, or organic herbicides, such as horticultural vinegar. This has the advantage of breaking down readily into carbon, hydrogen and oxygen, often in 2-3 days. It works as quickly as the synthetic herbicides in killing the above-ground stems.

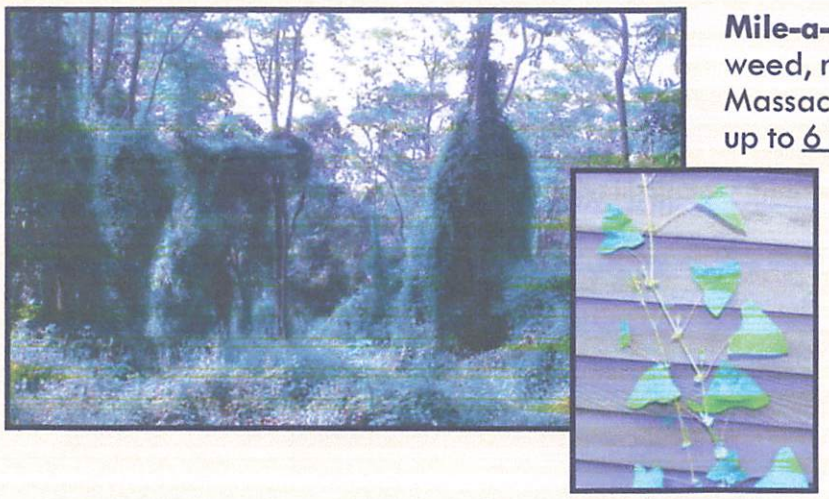
Seedbank: this term refers to the long-term viability of seeds once they fall into the soil. Research shows that MAM seeds remain viable for 6 years. This means that any management plan must continue yearly for six years. It also means that the need for a vigilant management effort can come to a successful end.

*https://massnrc.org/MIPAG/

WANTED

Mile-a-minute Vine ("MAM")

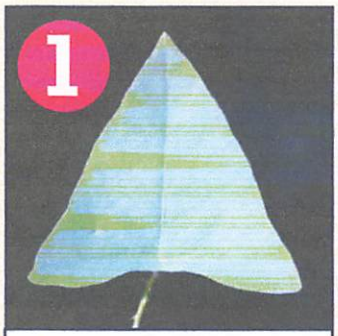
(*Polygonum perfoliatum*, also known as Devil's Tail, Asiatic Tearthumb, or *Persicaria perfoliata*)



Mile-a-minute Vine is a highly invasive annual weed, native to Asia, that was first discovered in Massachusetts in 2006. A single vine can grow up to 6 inches per day. Mile-a-minute vine climbs over trees and posts, shading out other plants. It outcompetes and overgrows native species, causing ecological and economic damage. Your help is needed to prevent this plant from becoming established in Massachusetts.

Please help us find, track, and control this invasive plant!

THREE IDENTIFYING TRAITS:



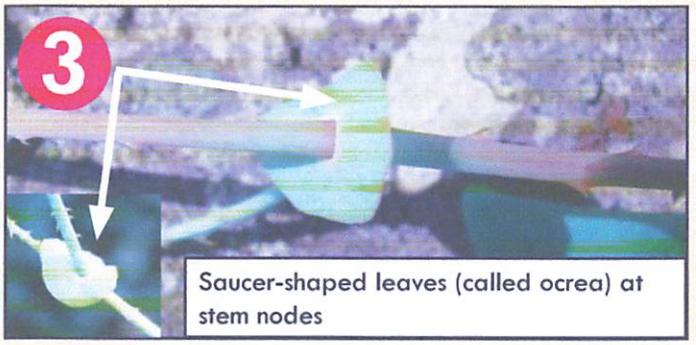
Triangular leaves
(often nearly equilateral)



Small curved
barbs along stems



In summer, MAM fruits ripen from green to metallic blue



Saucer-shaped leaves (called ocrea) at stem nodes

Leaf shapes of other vines; these species do not harm ecosystems and should **not** be reported:



If you find a plant with all 3 traits, note its location, photograph it or take a sample, and **REPORT IT**:

- **Visit http://massnrc.org/pests (click "Report MAM")**
- **Call the MDAR Plant Pest Hotline: 617-626-1779**

MDAR Massachusetts Department of Agricultural Resources
dcr Massachusetts
MassWildlife Massachusetts Division of Fisheries & Wildlife
Natural Heritage & Endangered Species Program
Based on a flyer designed by: University of Connecticut

Photos courtesy of Todd Mervosh, Les Mehrhoff, Hope Leeson, Judy Hough-Goldstein, and Renée Sullivan

Mile-A-Minute Weed

Persicaria perfoliata L.
Buckwheat family (Polygonaceae)



NATIVE RANGE

India to Eastern Asia, China and the Islands from Japan to the Philippines, including Nepal, Burma, Manchuria, China, Korea, Taiwan and the Malay Peninsula

DESCRIPTION

Mile-a-minute weed, or Asiatic tearthumb, is an herbaceous, annual, trailing vine. Stems are armed with recurved barbs which are also present on the underside of the leaf blades. The light green colored leaves are shaped like an equilateral (equal-sided) triangle and alternate along the narrow, delicate stems. Distinctive circular, cup-shaped leafy structures, called ocreae, surround the stem at nodes, thus the name 'perfoliata.' Flower buds, and later flowers and fruits, emerge from within the ocreae. Flowers are small, white and generally inconspicuous. The fruits are attractive, deep blue and arranged in clusters at terminals. Each berry-like fruit contains a single glossy, black or reddish-black hard seed called an achene. The scientific name was recently changed from *Polygonum perfoliatum* as a result of extensive taxonomic research on the genus.

ECOLOGICAL THREAT

Mile-a-minute weed grows rapidly, scrambling over shrubs and other vegetation, blocking the foliage of covered plants from available light, and reducing their ability to photosynthesize, which stresses and weakens them. In addition, the weight and pressure of the vine causes distortion of stems and branches of covered plants. If left unchecked, reduced photosynthesis can kill a plant. Large infestations of mile-a-minute weed eventually reduce native plant species in natural areas. Small populations of extremely rare plants may be eliminated entirely. Because it can smother tree seedlings, mile-a-minute weed has a negative effect on Christmas tree farms, forestry operations on pine plantations and reforestation of natural areas. It has the potential to be a problem to nursery and horticulture crops that are not regularly tilled as a cultivation practice.

DISTRIBUTION IN THE UNITED STATES

Mile-a-minute has been found in parts of Connecticut, Delaware, Massachusetts, Maryland, New Jersey, New York, Ohio, Pennsylvania, Rhode Island, Virginia, West Virginia, and Washington, DC. This area comprises an estimated 20 percent of its likely potential range. It is considered to be a temperate species with subtropical tendencies and therefore has the potential to invade those portions of the contiguous United States that have the appropriate climate to provide a minimal eight week cold vernalization period. A temperature of 10°C or below must be sustained for an eight week period to stimulate germination. It has also been reported to be invasive in nine national parks in four mid-Atlantic states.

HABITAT IN THE UNITED STATES

Mile-a-minute weed generally colonizes open and disturbed areas, along the edges of woods, wetlands, stream banks, and roadsides, and uncultivated open fields, resulting from both natural and human causes. Natural areas such as stream banks, parks, open space, road shoulders, forest edges and fence lines are all typical areas to find mile-a-minute. It also occurs in environments that are extremely wet with poor soil structure. Available light and soil moisture are both integral to the successful colonization of this species. It will tolerate shade for a part of the day but does best in full sunlight. The ability of mile-a-minute to attach to other plants with its recurved barbs and climb over the plants to reach an area of high light intensity is a key to its survival. It can survive in areas with relatively low soil moisture, but demonstrates a preference for high soil moisture.

BACKGROUND

The first records of mile-a-minute in North America are from Portland, Oregon (1890) and Beltsville, Maryland (1937). Both of these sites were eliminated or did not establish permanent populations of the species. However, the introduction

of mile-a-minute in the late 1930's to a nursery site in York County, Pennsylvania did produce a successful population of this plant. The plant first appeared at this site when holly seeds from Japan were planted and mile-a-minute came up with the holly. The owner of the nursery was interested in the plant and allowed it to reproduce; unfortunately, subsequent efforts to eradicate it were not successful. The distribution of mile-a-minute has radiated from the York County site into neighboring states. In the past 70 years, the range for this plant in the United States has expanded more than 300 miles from its original York County, Pennsylvania site.



BIOLOGY & SPREAD

Mile-a-minute weed is primarily a self-pollinating plant (supported by its inconspicuous, closed flowers and lack of a detectable scent), with occasional out-crossing. Fruits and viable seeds are produced without assistance from pollinators. Vines generally die with the first frost. Mile-a-minute is a prolific seeder, producing many seeds on a single plant over a long season, from June until October in Virginia, and a slightly shorter season in more northern geographic areas. Seed persists in the soil for as long as 6 years, with staggered germination over the years.

Birds are probably the primary long-distance dispersal agents of mile-a-minute weed. Transport along powerlines and other utility rights-of-way can provide an important dispersal corridor for mile-a-minute. Transport of seeds short distances by at least one ant species has been observed and may play a role in the survival and germination of mile-a-minute seeds but further investigation is needed. The tip of the seeds bear an elaiosome (nutritious food body) which may be attractive to the ants. Local bird populations are important for dispersal under utility lines, bird feeders, fence lines and other perching locations. Other animals observed eating mile-a-minute weed fruits are chipmunks, squirrels and deer and viable seeds have been found in deer scat.

Water is an important mode of dispersal for mile-a-minute weed. Its fruits can remain buoyant for 7-9 days giving it the ability to disperse long distances in stream and river environments. Where long vines hang over waterways, fruits that detach are easily carried away in the water current. Storm events increase the likelihood of spread by seed throughout watersheds.

MANAGEMENT OPTIONS

A variety of control measures can be used for management of mile-a-minute weed depending on the level of infestation and resources available. Remember that even if all plants are removed, efforts must continue for several years to exhaust any remaining seed bank.

Biological

A biological control program targeting mile-a-minute weed was initiated by the US Forest Service in 1996, with field surveys in China and subsequent host specificity testing in quarantine in the US. A small weevil, *Rhinoncomimus latipes* Korotyaev, was found to be host-specific to mile-a-minute weed, and field release was approved by USDA-APHIS in 2004. Weevil adults feed on mile-a-minute foliage, and larvae feed within nodes and can suppress growth and reduce seed production. The weevils are active from early spring through the fall, completing multiple generations. Weevils released in Delaware, Maryland, New Jersey, Pennsylvania, and West Virginia between 2004 and 2007 established at 54/56 (96.4%) of sites where they had been released. Standardized monitoring showed reductions in spring densities to 25% or less of what they had been at the start within 2-3 years following release. Weevils recorded at non-release sites indicated dispersal at an average rate of 4.3 km (2.7 miles) per year. Weevils are being reared at the Phillip Alampi Beneficial Insects Lab in Trenton, NJ, but are not generally available. In 2009, new releases were conducted in New York, Connecticut, Rhode Island, and Virginia.

Chemical

Mile-a-minute is sensitive to moderate rates of widely used herbicides. However, because it can begin setting seed by mid-June, and will grow onto and over desirable vegetation, selective control with herbicides is difficult. Extensive infestations in high-priority areas can be treated with a pre-emergence herbicide to kill plants as they germinate in the early spring, with follow-up applications using post-emergence herbicides to eliminate escapees. Sparse populations are better treated with post-emergence herbicides. Pre-emergent and post-emergent herbicides are available to treat mile-a-

minute effectively depending on the site value and extent of infestation. For most situations, the post-emergent herbicides triclopyr (Garlon 3A) and glyphosate (Glyphomate 41), with little to no soil activity respectively, are the best choice. Both products are labeled for aquatic use and pose little threat to other organisms.

Cultural
Cultural methods can be utilized to discourage the introduction of mile-a-minute to an area. It is important to maintain vegetative community stability and to avoid creating gaps or openings in existing vegetation. Maintaining broad vegetative buffers along streams and forest edges will help to shade out and prevent establishment of mile-a-minute weed. This will also help to reduce the dispersal of fruits by water.

Manual
Hand pulling of seedlings is best done before the recurved barbs on the stem and leaves harden, but may be done afterwards with the help of thick gloves. Long pants and a long-sleeved shirt will help prevent skin abrasion. Manual removal of vines may be conducted throughout the summer but use caution once seeds have developed to prevent spread to new areas. The delicate vines can be reeled in fairly easily, balled up and placed in large piles that can be left to desiccate for several days or longer. Try to pull up the whole plant including its roots. Depending on the site and situation, piles can either be incinerated or burned, left in place until the following year and monitored for emergence of new seedlings or, if necessary, bagged and disposed of in a landfill (not the best option if seeds are present). Previously infested sites need to be rechecked several times each year, and new plants removed until the seed germination period is complete (roughly early April until early July in the middle Atlantic states).

Mechanical
For low growing infestations that cover the ground, repeated mowing or weed whipping of vines will reduce the plants reserves and prevent or reduce flowering which in turn reduces fruit and seed production.

USE PESTICIDES WISELY: Always read the entire pesticide label carefully, follow all mixing and application instructions and wear all recommended personal protective gear and clothing. Contact your state department of agriculture for any additional pesticide use requirements, restrictions or recommendations.

NOTICE: mention of pesticide products on this page does not constitute endorsement of any material.

CONTACTS
For more information on the management of Mile-A-Minute Weed, please contact:

- Judith Hough-Goldstein, University of Delaware, jhough at udel.edu
- Judy Okay, Chesapeake Bay Program, jokay at chesapeakebay.net
- Jil Swearingen, National Park Service, jil_swearingen at nps.gov

OTHER LINKS
- http://www.invasive.org/search/action.cfm?q=Polygonum%20perfoliatum
- http://nbii-nin.ciesin.columbia.edu/ipane/icat/browse.do?specieId=13
- http://ag.udel.edu/enwc/research/biocontrol/index.htm
- http://www.dcnr.state.pa.us/FORESTRY/invasivetutorial/mile_a_minute.htm
- http://www.invasiveplantatlas.org/subject.html?sub=3065#maps

AUTHORS
Judith A. Gerlach Okay, Maryland Department of Natural Resources, Annapolis MD
Judith Hough-Goldstein, University of Delaware, Newark, DE
Jil Swearingen, National Park Service, Center for Urban Ecology, Washington, DC

PHOTOGRAPHS
Jil M. Swearingen, National Park Service, Center for Urban Ecology, Washington, DC

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AGENDA ITEM #9

Approval of Minutes:
November 2, 2026 & November 9, 2026

Associated backup materials are attached:

- *Draft Minutes – November 2, 2026 & November 9 ,2026*

Select Board Meeting
November 2, 2026, 7:00 PM
Sanford Hall, Town Hall
155 Village Street

Present: Dennis Crowley, Chair; Maryjane White, Vice-Chair; Frank Rossi, Clerk; Glenn Trindade, Member; Todd Alessandri, Member

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Brittany Iacaponi, Finance Director; Mr. Pelletier, DPW Director

****

At 7:00 PM, Mr. Crowley called the meeting to order and led the Pledge of Allegiance.

Public Comment

There are no associated backup materials

Art Colman, 4 Drybridge Road, commented on the Old Coots Tractor Pull held on October 25th. Mr. Crowley added that it was very interesting, with many spectators who watched the event.

Select Board Community Announcements

There are no associated backup materials

Ms. White enthusiastically highlighted two items: first, her visit to the senior center for its 90th birthday party, praising director Cathy Cebrowski and her staff for running a vibrant facility with exercise classes and a delicious dinner served by the Council on Aging and Friends of the Elders; and second, her participation in a police department Police Chase alongside Mr. Crowley. Mr. Rossi confirmed that the race directly benefits police association charities.

Mr. Rossi shared details about the fifth annual pumpkin walk at Choate Park, noting an estimated crowd of two to three thousand people. He congratulated the Parks and Recreation department, Director Julie Harrington, and DPW for the amazing event. Mr. Trindade also noted the event served 25 gallons of hot chocolate and thanked John Foresto for keeping the popcorn machine running nonstop for three hours. Mr. Boynton wrapped up by praising the "Disney-esque" atmosphere filled with children, costumes, and hundreds of carved pumpkins drawing in visitors from surrounding communities.

Mr. Crowley reminded everyone of the upcoming Special Town Meeting on Monday, November 9th, at 7:00 PM and noted that last week's Public Forum for the Municipal Complex Building had about 30 to 35 residents in attendance.

Presentation: Five-Year Revenue and Expense Budget

The Board reviewed the Fiscal Year 2028 Five-Year Projection

Mr. Boynton introduced the Five-Year Revenue and Expense projections, providing background on the Town's conservative, multi-year budgeting process, noting that while the projections often look intense due to limited revenue growth assumptions, the Town has historically done a very good job balancing the budget. Brittany Iacaponi, Finance Director, explained that state aid and local receipts are projected to remain level to avoid fluctuations. Mr. Boynton added that they are watching for potential Medicaid reductions after the first of the year, and Ms. Iacaponi noted that flat-lining state aid is wise given past performance. They further discussed how conservative revenue estimates were offset by unexpectedly

high charges and assessments in school choice and charter schools. Mr. Crowley pointed out that the public document projects multi-million-dollar deficits for the next five years but stressed that these projections are extremely conservative because they do not factor in any new residential or commercial tax revenue.

Mr. Trindade left at 7:16 pm to attend a CPC meeting

Ms. Iacaponi agreed, explaining that new developments are kept off the tax roll until completion, and outlined new additions to the forecast, including tax revenue from the Medway Energy Center (MEC), prompting a detailed discussion about debt exclusion lines, debt service, and how the MEC tax revenue of $3 million is incorporated into the base levy. Mr. Alessandri then asked about roof assumptions for the middle and high school projects, which Mr. Boynton clarified are set on 20-year notes rather than 30-year notes.

Discussion/Vote:
The Board reviewed the Fiscal Year Budget Policy Draft and the Memo from Allison Potter, Assistant Town Manager, referring to the Cultural Council's request and artist agreement executed on 11/18/24

a. Fiscal Year 2028 Budget Policy Statement

Mr. Rossi moved that the Board vote to approve the FY28 Budget Policy as presented. Seconded by Ms. White. VOTE 4-0-0.

b. Termination of Contract with Erin McCarthy Sculptor LLC for Multi-figure Bronze Public Artwork

Gail Hachenberg and Judy Moffatt, Chair and member of the Cultural Council, expressed deep disappointment with the progress of their multi-figure bronze sculpture. They explained that after signing the contract in November 2024, the artist missed deadlines and failed to deliver the agreed-upon vision of two young children reaching up to a star in wonderment. Ms. Moffatt explained that, as time went on, the artist had to change models because the original child had grown up and did not represent the Cultural Council's original vision, and eventually cut the second child out of the project due to time constraints. Furthermore, the artist attempted to charge an additional $5,000 for the star, which was supposed to be included in the original $44,500 budget. They had paid a total of $15,000 across multiple Cultural Council funding buckets, and the Cultural Council voted 8 to 1 to discontinue the project with this artist. The Board members reviewed the progression of the sculpture through photographs, noting that the clay mock-up looked entirely different from what was originally requested. Mr. Crowley inquired about liability with Town Counsel before the termination of the contract, and Mr. Boynton replied that Section 9 protects the Town in cases of non-performance or improper fulfillment. Ms. Hachenberg shared how devastating the project's outcome has been, as they had hoped the sculpture would be a great addition to the Town and the Medway Public Library.

Mr. Alessandri moved that the Board vote to terminate the contract with Erin McCarthy, the sculptor, as requested by Medway's Cultural Council, and to authorize the Town Manager to send written notification to the artist. Seconded by Ms. White. VOTE 4-0-0.

Ms. Moffatt then introduced a backup plan: a vandalism-resistant stainless and painted steel butterfly sculpture seen at the Tower Hill Botanical Garden, featuring built-in seating and illuminated antenna arches that rise behind your head when sat upon. They confirmed that existing funds will cover the entire cost and that the artist is willing to sell the already-constructed sculpture.

Approval:
The Board reviewed the memo from Pete Pelletier, DPW Director, and proposed Task Order #3 for landfill closure services, the Memo from Pete Pelletier, Task Order Amendment #2 form, and the proposal for additional services for the Hydrant Flushing Program

a. Weston & Sampson – Task Order #3, Medway Landfill Closure Services - $299,000

Pete Pelletier, DPW Director, introduced a $299,000 proposal from Weston & Sampson for Task Order #3. This contract funds an 18- month comprehensive scientific investigation and site assessment for the Town's landfill. The work includes evaluating the site, installing monitoring wells to track groundwater movement, and navigating the approval and permitting process with MassDEP. Mr. Pelletier noted that about $60,000 of the total cost will be spent before the end of the current fiscal year using the professional services budget, with the remainder covered over time through the Solid Waste reserves. Mr. Boynton mentioned they are working collaboratively with MassDEP, maintaining an approach based on the 1980s standards rather than forcing the 2026 regulations, which have saved the Town substantial costs. Mr. Crowley commented that the timeline is lengthy and asked about associated design and bidding phases, prompting Mr. Boynton to estimate the landfill cap repair to be completed in four to five years, around 2031. Board members raised questions regarding funding sources, long- term borrowing, and public inquiries about the timeline and solid waste operations. Mr. Rossi asked whether the project would draw heavily from the solid waste reserves or the general town borrowing, Mr. Boynton answered that it is too early to have an accurate estimate, while Ms. White highlighted that Weston & Sampson is striving to find the most frugal and effective path forward. Additionally, Mr. Alessandri noted that the detailed engineering steps are legally and environmentally mandatory.

Mr. Alessandri moved that the Board vote to approve Weston & Sampson's Task Order #3 for landfill closure services, including the initial site assessment, comprehensive site assessment, and the comprehensive scope of work in an amount not to exceed $299,000, and authorize the chair to execute it. Seconded by Ms. White. VOTE 4-0-0.

b. Woodard & Curran – Amendment #2, Hydrant Flushing - $19,000

Mr. Pelletier introduced Woodard & Curran's amendment #2 for $19,000, explaining that the funds will cover necessary updates and corrections to the Town's hydrant-flushing program model. Since partnering with Woodard & Curran in 2022, field teams have identified plan discrepancies, unmapped water mains, and new developments, such as the Timbercrest project, that need to be incorporated. While the $19,000 was not anticipated in the operating budget, it will be expended there. Mr. Pelletier also noted that fall hydrant flushing was put on hold due to the Lovering Street Water Tank Rehabilitation; they will resume flushing in the spring, subject to drought and well conditions.

Mr. Alessandri moved that the Board vote to approve Woodard & Curran's amendment #2, for changes to the hydrant flushing program, in an amount not to exceed $19,000, and to authorize the Chair to execute it. Seconded by Ms. White. VOTE 4-0-0.

Discussion: New Resident Water Management Portal
The Board reviewed the flyer from DPW

Mr. Pelletier introduced the new Resident Water Management Portal, provided by Neptune which will be in effect starting January 1, 2027. He explained that the new portal will be smoother, more user-friendly, and save about $5,000 annually after initial setup fees. He noted that out of roughly 4,000 Town water users, about 2,500 use the current online service, Aquahawk, and will need to sign up for the new platform, which will be shown in the November quarterly water, sewer, and trash bill. Mr. Crowley asked

about system access, leak notifications, and whether residents can set up daily alerts; Mr. Pelletier clarified that residents can configure their own daily alerts. Mr. Alessandri shared past experiences with system bugs and suggested sending a reminder near the transition date to inform residents of the switch, while Mr. Rossi and Ms. White expressed support for the change.

Public Event Approval: Shamrock Shuffle, March 13, 2027

The Board reviewed the Citizenserve application, department head comments and conditions, route map, approval of the use of land and insurance

Mr. Alessandri moved that the Board vote to approve the Shamrock Shuffle Road Race taking place on March 13, 2027, conditioned upon any recommendation made by the Chief of Police. Seconded by Ms. White. VOTE 4-0-0.

Approval of Minutes: October 19, 2026 & October 23, 2026

The Board reviewed the draft minutes from October 19, 2026 & October 23, 2026

Mr. Rossi moved that the Board approve the minutes from October 19, 2026, as amended. Seconded by Ms. White. VOTE 3-0-1. Mr. Alessandri abstained due to his absence.

Mr. Rossi moved that the Board approve the minutes from October 23, 2026, as amended. Seconded by Ms. White. VOTE 4-0-0.

Action items from Previous Meeting

The Board reviewed the action items dated August 10, 2026

Mr. Crowley asked to add an action item for April 2027 to discuss the results of the IDEA Committee 2026 survey.

Town Manager's Report

There are no associated backup materials

This agenda item was not discussed.

This time is being reserved for topics that the Chair did not reasonably anticipate would be discussed

There are no associated backup materials

This agenda item was not discussed.

Select Board Reports

There are no associated backup materials

Mr. Alessandri reminded residents to vote on November 3rd for the State Election. He informed residents that there would be a 10-minute voting limit and suggested reading and preparing answers to the 9 ballot questions beforehand to save time.

Mr. Crowley reminded residents of the Town Meeting on November 9th and encouraged them to arrive early to ensure a quorum. He also stated that the Town Moderator had requested to take the Warrant out of order to consider the Citizen Petition article first, accommodating babysitting needs and the anticipated lengthy discussion over this topic.

Mr. Alessandri moved to adjourn at 7:59 PM. Seconded by Ms. White. VOTE 4-0-0.

Respectfully submitted,
Sophie Boucher
Executive Assistant
Town Manager's Office

Select Board Meeting
November 9, 2026, 6:30 PM
Sanford Hall, Town Hall
155 Village Street

Present: Dennis Crowley, Chair; Maryjane White, Vice-Chair; Frank Rossi, Clerk; Todd Alessandri, Member

Absent: Glenn Trindade, Member

Staff Present: Allison Potter, Assistant Town Manager

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At 6:32 PM, Mr. Crowley called the meeting to order.

Public Comment

There are no associated backup materials

There was no public comment

Review November 9, 2026, Fall Town Meeting Warrant

The Board reviewed the November 9th, Fall Town Meeting Warrant

Mr. Crowley outlined the speaking order: first, he will give the State of the Town address; then Mr. Boynton, Town Manager, will present on the Proposed Municipal Complex and the replacement middle- and high-school roof projects. Following this will be Mr. Reich, then the citizen petitioner with his motion to open the floor for discussion. This will prompt the Chief of Police and Detective Sergeant Swarthout to conduct a Flock demonstration, leading to the open floor for residents to comment. Mr. Rossi asked whether the petitioner would have a specific time limit; Mr. Reich noted that the moderator intends to limit speakers to keep the meeting moving. Mr. Rossi asked Mr. Reich whether the citizens' petition article passes by a simple majority, and he confirmed that it does. Mr. Reich further explained that the bylaw must first go to the Attorney General, who will likely approve it; the bylaw cannot interfere with third-party rights or violate the separation between executive and legislative authority. He noted that the Select Board holds executive oversight and policy-making authority over town businesses, public health, and policing in conjunction with the Police Chief. Mr. Reich discussed how the Select Board executes policy, while the bylaw also raises potential public records law issues regarding the destruction of the information gathered. He also noted that the Attorney General reviews only for consistency with state law and General Town Bylaws, meaning attendees can vote for the article to pass, but it cannot be enforced.

Mr. Alessandri moved to adjourn at 6:40 PM. Seconded by Ms. White. VOTE 4-0-0.

Respectfully submitted,
Sophie Boucher
Executive Assistant
Town Manager's Office

AGENDA ITEM #10

Action Items from Previous Meeting

Associated backup materials are attached:

- *Action Items dated 11.2.2026*

	DATE	ACTION ITEMS BOS	WHO	DUE - COMPLETED
1	7/6/2010	Street Acceptance Progress & Performance Security	CED	Ongoing
2	IWRMP Task Force Mtg	Unaccounted for water loss status report & CRPCD Volume Report	DPW + Water Superintendent	May 2027
3	11/5/2018	Conservation Restrictions for Town Owned Land	TM & Conservation Offices	Ongoing
4	12/3/2018 9/16/2019	Report to BOS usage of Electronic Vehicle Charging Stations and Revisit EV Charging Stations post Install of 2 new to determine any need for rate adjustments	DPW	May 2027
5	2/3/2020	Updated Road and Sidewalk plan	DPW	February 2027
6	12/5/2022	Milford Street Project	DPW	Ongoing
7	2/3/2025	Monitor Progress of MEC Relative to Revenue	TM	Ongoing
8	10/6/2025	Discuss Federal Stormwater Improvement Grant	DPW	June 2027
9	3/2/2026	Historical Society Financial Report of 158 Main Street - Ide House	Historical Society	April 2027
10	6/29/2026	Medway Community Farm Annual Report to Select Board	Medway Community Farm	April 2027
11	11/2/2026	IDEA Committee 2026 Survey Results Presentation	IDEA Committee	April 2027

AGENDA ITEM #11

Town Manager's Report

No associated backup materials.

AGENDA ITEM #12

This time is being reserved for topics that the Chair did not reasonably anticipate would be discussed

No associated backup materials.

AGENDA ITEM #13

Select Board Reports

No associated backup materials.